



GOVERNMENT OF INDIA  
MINISTRY OF FINANCE  
DEPARTMENT OF EXPENDITURE  
**CENTRAL PENSION ACCOUNTING OFFICE**  
TRIKOOT-II, BHIKAJI CAMA PLACE,  
NEW DELHI

No. CPAO/Admn./SSA Papers /2019-20/ ३५

Date - 24-04-2019

**Notice Inviting Quotations**

**Subject:- Printing of Special Seal Authority sets (SSA) of this office.**

Sealed Rate Quotations are hereby invited for the printing and supply of 30,000 Sets (each sets includes one Pensioner's copy, one PAO's copy and one Bank's Copy) of Special Seal Authority.

Description of Special Seal Authority Sets are as under;-

Size of the paper	Legal Size
GSM of the paper	75 GSM
Printing	High quality colour printing on both side of the paper
Quantity	30,000 Sets
Content of SSA Sets	A sample of SSA sets will be provided by this office

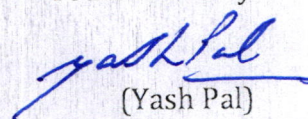
The intending bidders may submit their quotations on or before **14.05.2019 upto 3.00 PM** with Sh. Raghdor Singh, AAO (Admn). All the bids in turn shall be submitted to purchase committee which will ascertain the reasonableness of rate, quality, and specifications and identify the appropriate supplier. The sealed quotation should be super subscribed with **Quotations for SSA paper** in favour of Sr. AO (Admn), Central Pension Accounting Office, Trikoot-II, Bhikaji Cama Place, New Delhi-110066.



Terms and Conditions;-

1. The rates quoted should be all inclusive of GST and transportation charges.
2. Incomplete quotations and late quotations are liable to be rejected.
3. The vendor shall supply the Special Seal Authority sets to this office at his own risk and cost.
4. The vendor shall supply the order within 20 days from the date of receipt of supply order.
5. This office has the right to cancel the quotations received without assigning any reason and decision of this office in this regard shall be final.
6. The rates should be quoted in words and figure. In case rates quoted in figure and words differ, the rates quoted in words shall be taken as final.
7. Quotations should be signed and stamped on Agency's letter head and GST number should be clearly mentioned in the letter head.
8. The quotations shall be valid for one month.
9. No advance payment or payment against Proforma invoice will be made. Payment will be released after satisfactory supply of the item.
10. The quantity may increase or decrease. However, the payment will be made on actual receipt of items.
11. Late/Delayed and conditional quotations will be summarily rejected.

Yours faithfully



(Yash Pal)

Sr. Accounts Officer (Admn.)

Copy to:-

1. PS to CC(P), CPAO
2. PA to DCA, CPAO
3. Office order file
4. CPAO's Website