

भारत सरकार  
वित्त मन्त्रालय, व्यय विभाग  
केन्द्रीय पेंशन लेख कार्यालय  
त्रिकूट-II भीकाजी कामा प्लेस  
नई दिल्ली-110066  
फोन : 26174596, 26174456, 26174438



GOVERNMENT OF INDIA  
MINISTRY OF FINANCE  
DEPARTMENT OF EXPENDITURE  
CENTRAL PENSION ACCOUNTING OFFICE  
TRIKOOT-II, BHIKAJI CAMA PLACE,  
NEW DELHI-110066  
PHONES : 26174596, 26174456, 26174438

CPAO/IT & Tech/Revision/ 7<sup>th</sup> CPC/2016-17/अ. व. 01-111/ 207

23.12.2016

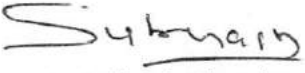
### Office Memorandum

**Subject: Pilot run of e-Revision Utility of CPAO for 7<sup>th</sup> Central Pay Commission Revision of Pension.**

Revision of about 9.5 lakhs Pre-2016 pension cases & 16000 post-2016 cases have become due as per recommendations of 7<sup>th</sup> CPC. As per instructions of DP&PW dated 4/08/2016, pension cases of Pre-2016 pensioners have been revised by the banks by applying the multiplication factor of 2.57. However, pension of post-2016 pensioners needs to be revised by concerned PAOs. At present, these cases are being revised through COMPACT and physical authorities are sent to CPAO for authorization of pension. As COMPACT does not provide the facility of sending online Revision Authorities under the digital signatures of concerned PAOs to CPAO, CPAO has to wait for physical Revision Authorities for the validation of PAOs' signature and special seal. Due to this, the process of pension revision becomes time consuming which ultimately slows down the whole process of revision. To overcome this problem, CPAO has developed online e-revision utility to take care of 7<sup>th</sup> CPC Pension Revision with the facility of sending digitally signed Revision Authority under the digital signatures of PAOs to CPAO.

2. It has been decided to start the pilot run of new utility in 8 PAOs i.e. PAO, CRPF, New Delhi, PAO, CISF, New Delhi and PAO, BSF New Delhi of MHA; PAO, NDZ and PAO, Food Zone of UD; PAO, CWC in Water Recourses; Pr. AO/PAO, New Delhi in External Affairs and ZAO, CDBT New Delhi in CDBT. These PAOs are first required to register their digital signatures in PFMS (if not already registered) in order to process and send the revised authority to CPAO. e-Revision utility may be accessed on CPAO's website at <http://164.100.78.149/erevision>. Step by Step process flow for processing of revision cases in the new utility may be downloaded from CPAOs website at [http://cpao.nic.in/pdf/Steps\\_e-revision\\_six\\_to\\_seven.pdf](http://cpao.nic.in/pdf/Steps_e-revision_six_to_seven.pdf).

3. In view of the above, you are requested to instruct your PAOs selected for pilot run to use new utility of CPAO for revision of Post- 2016 pension cases w.e.f. 1<sup>st</sup> January, 2017 and extend full support to make the trial/pilot successful. In case of any difficulty in use of this utility Sh. Davinder Kumar, Technical Director, NIC, CPAO may be contacted on Telephone No. 011-26715338 or through email – [kumar.davinder@nic.in](mailto:kumar.davinder@nic.in).

  
**Subhash Chandra**  
**Controller of Accounts**

**Encl:** Step by step process flow.

**To**

1. Pr. CCA, CBDT, 9<sup>th</sup> Floor, Lok Nayak Bhawan, Khan Market , New Delhi
2. Pr.CCA, MHA, North Block, New Delhi
3. Pr.CCA, External Affairs, Jawahar Bhawan, New Delhi
4. CCA, Urban Development, Nirman Bhawan, New Delhi
5. CA, Water Recourses, Shashtri Bhawan, New Delhi
6. Jt. CGA (SKM), PFMS, O/o the CGA, Mahalekha Niyantarak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
7. Jt. CGA(SD), PFMS Project Cell, 4<sup>th</sup> Floor, Shivaji Annexe Building, Connaught Place, New Delhi with request to provide link between CPAO website and PFMS website to enable CPAO to validate digital signatures of pension processing PAOs.

**Copy to:**

2. Sr.PPS to CGA, O/o the CGA, Mahalekha Niyantarak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
3. PPS to Addl. CGA (GPG), O/o the CGA, Mahalekha Niyantarak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
4. PS to CC (P), CPAO, New Delhi

## Steps For E-Revision Six Pay Commission To Seven Pay Commission

Open internet explorer

Enter Address <http://164.100.78.149/erevision/>

Enter user id and password

### Digital Signature Registration

Now click on **DSC Registration** and register your digital signature

### e-Revision Steps

- Click on **Post 1st Jan 2016 Revision** tab
- Enter PPO No. And click on **search** button
- Now click on **Seven CPC Revision** a window will be opened **7 PC Revision**
- Now in left side select **Check box Pensioner** or **family pensioner**
- Now select any one from
  - **Commutaion Paid By Pao** or
  - **Commutaion Payble By Bank** or
  - **Not Applicable**
- Now click on **Calculate** button then a message box will appeared **Updated success fully** then click on **OK** button.
- Now check in right side, seven cpc revised value will be filled and in bottom of same page click on **Save** button
- After click on **save** button a message box will be appeared **Record Saved Successfully** and click on **OK** button.
- Now close **7 PC Revision** window

### Steps for Sign PDF Revised case

Click on **e-Sign** Tab

Now plug in your digital key into computer/laptop in USB port.

There are three options **View PDF**, **Digital-Sign** and **Delete**

- **View PDF** - you can view e-Revision PDF which is revised
- **Digital-Sign** – Digital sign is for sign case
- **Delete** – if in any case has any issue than case can be deleted by click on **delete** button

Now select a case which has to be signed click on **Digital-Sign**

Now a window will be appeared and click on **Sign** button