

**GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
CENTRAL PENSION ACCOUNTING OFFICE
TRIKOOT-II, BHIKAJI CAMA PLACE,
NEW DELHI-110066**

NOTICE INVITING TENDER

File No.:CPAO/Admn./HRV/15-16/236

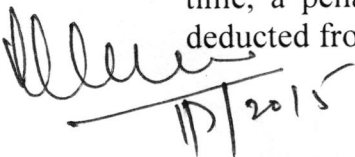
Date:- 01/07/2015

To,

Subject: Quotations for hiring taxi on monthly basis in Central Pension Accounting Office, Ministry of Finance, Deptt. Of Expenditure, Trikoot-II Bhikaji Cama Place, R.K Puram, New Delhi.

Sealed quotations are invited from reputed Tour & Travels Agencies located within the radius of 5 kms from Central Pension Accounting Office, Ministry of Finance, Deptt. Of Expenditure, Bhikaji Cama Place for hiring vehicle on regular monthly basis for the official use in the Central Pension Accounting Office, Ministry of Finance, Deptt. Of Expenditure, Trikoot-II Bhikaji Cama Place, New Delhi for a period of one year (extendable on the same terms and conditions based on the performance, for the further period of one year) on the following terms and conditions:-

1. The service provider should have atleast two years experience of providing satisfactory taxi/hired vehicle service to government departments.
2. The taxi to be provided should not be more than three years old and should not have run more than 50,000 kms as on date of hiring by this office.
3. The approved rates will not be changed during the period of contract.
4. The firm shall have to comply with the relevant laws and rules issued from time to time relating to the business and pay due taxes to the concerned Government agencies.
5. The driver of the car should have a valid driving license, well experienced and familiar with the city roads. The driver should be neatly dressed and well mannered.
6. The firm will have to get the police verification of the drivers at their own cost and submit to this office.
7. The driver will have to be provided with mobile phones at the cost of the contractor and should carry mobile phone with him all the time.
8. The car and the driver deployed will not be changed except with the prior consent of this office.
9. In case the car is not made available on any particular day, a penalty of Rs. 1000/- will be levied per day and will be recovered from the monthly bill in addition to non-payment on proportionate basis for the day.
10. In case the driver reports for the duty for more than 15 minutes beyond the scheduled time, a penalty of Rs. 200/- per hour or part thereof would be levied which will be deducted from the bill.


11/7/2015