

GOVERNMENT OF INDIA  
MINISTRY OF FINANCE  
DEPARTMENT OF EXPENDITURE  
CENTRAL PENSION ACCOUNTING OFFICE  
TRIKOOT-II, BHIKAJI CAMA PLACE,  
NEW DELHI

NO : CPAO/Admn./Contract Labour/2008-09/

Dated :20-05-2010

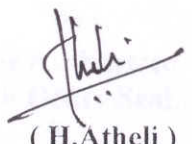
NOTICE INVITING QUOTATION

To

As per List Attached

**Name of Work :** Providing Un-Skilled labour on contract basis for carrying out miscellaneous patty jobs in CPAO, Ministry of Finance at Trikoot-II, Bhikaji Cama Place, New Delhi

- 1 Items rate sealed quotations are invited from authorized / registered & eligible agencies for providing unskilled Labour for office work in CPAO.
- 2 The form of Quotation will be issued only to the agencies which are authorized/approved by Department of Labour, Delhi Admin. N.C.T. Delhi and firm registered under any labour Act or any other Act and having valid I.T.C.C.
- 3 The Quotation from alongwith terms & Conditions can be obtained from CPAO on or before 11-06-2010.
- 4 Quotations will be received at CPAO upto 3.00 P.M. on 15-06-2010 and opened on the same day at 3:30 p.m.
- 5 Contract will be valid from the date of contract upto 31-03-2011
- 6 The contract may be terminated by the Competent Authority in CPAO at any time after giving a 7 days notice to the agency and the agency will have no right to claim any compensation etc. on this account.
- 7 The Quotation should be submitted in sealed envelopes with superscription in bold letter " Quotation for engagement of Labour" . The quotation should be addressed to PAO (Admn.) CPAO, Ministry of Finance , Department of Expenditure , Trikoot-II, Bhikaji Cama Place, New Delhi.
- 8 Only those quotations submitted in the prescribed format issued by this office will be accepted and opened.
- 9 Competent Authority in CPAO will reserve the right to reject any or all quotations whose decision shall be final and binding.



( H.Atheli )

Dy. Controller of Accounts

## QUOTATION

Name of Work : **Providing Un-Skilled labour on contract basis for carrying out miscellaneous patty jobs in CPAO, Ministry of Finance at Trikot-II, Bhikaji Cama Place, New Delhi**

SI N.	Item	Rate/ percentage	Amount for full one month	Amount for full one year
1.	9 Unskilled Labours ( For 5 day a week )			
2.	Provident Fund			
3.	E.S.I.			
4.	Bonus			
5.	Service Charges % on item No 1			
6.	Service Tax + Educational cess % on item			
	GRAND TOTAL			

Conditions : -

- 1 Payment will be made on the basis of monthly rate quoted. If there is break period in any month the payment will be made at the rate per day quoted.
- 2 The payment will be made on monthly basis by cheque after the receipt of the Bill ( Triplicate)
- 3 This contract will be valid from date of contract upto 31/03/2011 only.
- 4 The contract may be terminated at any time after given seven days notice to the agency and the agency will have no right to claim any compensation on this account.
- 5 Selected Un-Skilled Labour should have some knowledge of Hindi/ English.
- 6 The Labour deputed will not have any claim for regular appointment in the office.
- 7 Nothing extra shall be paid on account of income –Tax, surcharge and uniform or on any other account by CPAO.
- 8 The agency shall be responsible for any minor/major fatal injury sustained by the labour during working hours of this office or beyond the working hours .The Costs of treatment , if any, will be borne by the Agency. Nothing on this account will be paid by CPAO nor will CPAO own any responsibility on this account.
- 9 Income Tax and surcharge will be deducted at source as applicable from time to time while making payments.
- 10 The Agency approved for award of the contract shall be responsible for character and police verification of the Labour deployed on duty.
- 11 Quotation (s) in which rates of wages and other items are quoted below MINIMUM WAGES/PERCENTAGES, shall not be considered for award of work.
- 12 Employees of the Contractor shall not have any claim on CPAO for permanent employment.

**Signature of the Authorized  
Person with Office Seal.**