

भारत सरकार  
वित्त मन्त्रालय, व्यय विभाग  
केन्द्रीय पेंशन लेख कार्यालय  
त्रिकूट-II भीकाजी कामा प्लेस  
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GOVERNMENT OF INDIA  
MINISTRY OF FINANCE  
DEPARTMENT OF EXPENDITURE  
CENTRAL PENSION ACCOUNTING OFFICE  
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CPAO/IT & Tech/Correspondence with PAOs/2022-23/8535/111

23.06.2022

## OFFICE MEMORANDUM

**Subject: Verification of fields in PPOs/e-PPOs with e-scroll**

It has come to the notice of this office that Pay and Account Offices (PAOs) are not verifying the fields mentioned in Pension Revision Authority with the e-scrolls in the pension revision cases.

2. As per extant procedure, the pensioner/family pensioner has the option to change his pension disbursing bank. The PAO generally is not aware of the switchover in the bank of the pensioner. In many such cases, when PAO revises the pension case, he sends the revision case to the Central Pension Accounting Office (CPAO) with the information of the old bank of the pensioner/family pensioner. As a result of which, the revision authority is forwarded to the old bank by CPAO.

3. Further, on the demise of a pensioner, the Central Pension Processing Centre (CPPC) of the concerned Bank starts capturing the information of the family pensioner and the same starts getting reflected in the e-scrolls. However, no formal communication is sent to the PAO informing about the change of category of pension.

4. The errors on account of the above scenarios can be easily solved if the PAO verifies the fields in the Revision Authority with the e-scroll before forwarding the same to CPAO.

5. All the Pr. CCAs/CCAs/CAs are, therefore, requested to direct all the PAOs under their jurisdiction to verify the fields of Revision authorities with e-scrolls diligently, with emphasis on the following fields-

- Category of Pension
- Name of the Bank
- Bank Account Number
- Paying Branch

This issues with the approval of the Chief Controller (Pensions).

  
(Satish Kumar Garg)

Sr. Accounts Officer (IT & Tech)

To,

- All Pr. CCAs/CCAs/CAs/AGs (as per list) with request to issue direction to their PAOs accordingly.

Copy to:

- All Sr. AOs of A-I, A-II, A-III & AIS Section