

**COMPENDIUM
OF
ORDERS ISSUED
BY
TECHNICAL SECTION
O/O CPAO**

**During the Period
01.01.2016
TO
30.04.2025**

**(To ALL Ministries
Pr. CCAs/CCAs/CAs)**

MINISTRY WISE

Sl. No.	Circular No.	Date of issue	Subject
1	CPAO/IT & Tech /FFR Pension /2015-16/1754	08.02.2016	Dependent family pension under the Swatantrata Sainik Samman Scheme 1980-review of policy.
2	CPAO/IT &Tech/Revision Pre-2006/2015-16/1769	03.03.2016	Restoration of 1/3rd commuted portion of pension in respect of Government servants who had drawn lump sum payment on absorption in Central public sector Undertaking /Central Autonomous Bodies-stepping up of notional full pension w.e.f.01.01.2006 for the purpose of DR and additional pension for old pensioners.
3	CPAO/Tech/Jeevan Pramaan/2015-16/1770	07.03.2016	Preparation list of Government servants due to retire along with their Aadhaar numbers and incorporation of Aadhaar number in PPO Booklet.
4	CPAO/IT&Tech/Revision (Pre-2006) /2016-17/11	12.04.2016	Revision of pension of pre-2006 pensioners - delinking of revised pension from qualifying service of 33 Years.
5	CPAO/IT&Tech/Revision (Pre-2006) /2016-17/19	27.04.2016	Revision of pension of pre-2006 pensioners - delinking of revised pension from qualifying service of 33 years.
6	CPAO/IT&Tech/Single Window Service / 2016-17/38	17.05.2016	Development of Single Window Service for Central Civil Pensioners.
7	CPAO/IT&Tech/Single Window Service/2016-17/93	21.07.2016	Submission of quarterly list of Government Servants retiring within next 12 months.
8	CPAO/IT&Tech/Revision (Pre-2006)/8 Vol - VI/2016-17/104	09.08.2016	Revision of pension of pre-2006 pensioners- delinking of revised pension from qualifying service of 33 years.
9	CPAO/IT&Tech/Pre-2006 (PSU)/8 (Vol - VI)/2016-17/105	09.08.2016	Restoration of 1/3rd commuted portion of pension in respect of Gov. Servants who had drawn lumpsum payment of absorption in Central Public Sector Undertakings/Central Autonomous Bodies-Stepping up of notional full pension w.e.f.01.01.2006 for the purpose of DR and add. pension for old pensioners.

10	CPAO/IT&Tech/Web Responsive/54/2016-17/120	29.08.2016	Monitoring/handling of Pensioner's Grievances & uploading of quarterly lists of retiring employees by Pr. CCAs/ CCAs/CAs/AGs/Administrators of UTs/ Delhi Admin and respective PAOs through 'Web Responsive Pensioners Service' of CPAO.
11	CPAO/IT&Tech/Web Responsive/54/2016-17/123	29.08.2016	Monitoring of Pensioner's Grievances and uploading of quarterly lists of retiring employees by Ministries/ Departments through 'Web Responsive Pensioners Service' of CPAO.
12	CPAO/IT&Tech/Clarification (DAs/DAOs)13 (VIII)/2016-17/129	07.09.2016	Authorization of pensionary benefits of Divisional Accountants/ Divisional Accountants officers.
13	CPAO/IT&Tech Web Responsive/54/2016-17/135	09.09.2016	Monitoring of timely submission of pension papers to PAO/CPAO by the HOO/DDO through 'Web Responsive Pensioner's Service' of CPAO.
14	CPAO/IT&Tech/7th CPC/2016-17/145	04.10.2016	Revision of post-2016 pension cases - regarding.
15	CPAO/IT&Tech/Revision/7th CPC/19.Vol-V/2015-16/149	10.10.2016	Implementation of Government's decision on the recommendations of the 7th Pay Commission-Revision Pension of pre-2016 pensioners/family pensioners etc.
16	CPAO/Tech/Jeevan Pramaan/(3) Vol-II/2015-16/156	20.10.2016	Indication of Aadhaar number in Pension papers of all employees-regarding.
17	CPAO/IT &Tech/Clarification/Part-II/13/(Vol-IV)/2016-17/157	21.10.2016	Payment of Commuted Value of Pension - issuance of separate Authority for Commuted Value of Pension (CVP) and revision of pension regarding.
18	CPAO/IT&Tech/Amend. Sch. Book/9.Vol-Vol-VII/2016-17/165	07.11.2016	Removal of state-wise jurisdiction of Banks for disbursement of Central Government (Civil) Pensioners: Clarification regarding.
19	CPAO/IT &Tech/Revision/7th CPC/19/2016-17/176	23.11.2016	Authorisation of pensionary benefits to Divisional Accountants /Divisional Accounts Officers in Indian Audit & Accounts Department
20	CPAO/IT &Tech/Revision Pre-2006/8 (Vol-IV)/2015 (Part File)/191	14.12.2016	Disposal of Pending Pre-2006 Pension Revision Cases.
21	CPAO/IT &Tech/Revision (7th CPC)/19.Vol-III/2016-17/254	27.02.2017	Pilot run of e-Revision Utility of CPAO for 7th CPC Revision of Pension.

22	CPAO/IT&Tech/Revision (7th CPC)/ 19.Vol-III/ 2016-17/37	25.05.2017	Implementation of Revision of Pension of Pre 1.1.2016 Pensioners/Family Pensioners in pursuance to DP &PW OM 38/37/2016-P&PW(A) dated 12th May 2017 and Ministry of Finance (Deptt. of Expenditure) OM No. 1(13)/EV/2017 dated 23rd May,2017.
23	CPAO/IT&Tech/Simplification/11(Vol-IV)/ 2016-17/49	14.06.2017	Implementation of Revision of Pension of Pre 1.1.2016 Pensioners/Family Pensioners in pursuance to DP&PW OM 38/37/2016-P&PW (A) dated 12th May, 2017 and Ministry of Finance (Deptt. of Expenditure) OM No. 1(13)/EV/2017 dated 23rd May,2017, modified Annexure dt.14-06-2017.
24	CPAO/IT & Tech/Revision (7th CPC)/ 19.Vol-III/2016-17/61	07.07.2017	Implementation of 7th CPC Recommendation on Revision of pension of pre 01.01.2016 Pensioners/ Family Pensioners.
25	CPAO/IT &Tech /Pre-2006 (PSU)/8.Vol- Vol/2017-18/83	21.07.2017	Restoration of full pension of absorbee pensioners in view of the order dated 01.09.2006 of Hon'ble Supreme Court in Civil Appeal No. 6048/10 and Civil Appeal No. 6371/2010.
26	CPAO/IT &Tech/Clarification(DAs/DAOs) /13(Vol-VIII)/2017-18/94	14.08.2017	Transfer of pensionary liabilities of DAs/DAOs in Indian Audit and Accounts Department (IA&AD) from State to Centre.
27	CPAO/IT &Tech/Revision (7th CPC)/ 19.Vol-III (a)/2017-18/97	17.08.2017	7th CPC Pension Revision: regarding
28	CPAO/IT &Tech/Revision (7th CPC)/ 19.Vol-III (B)/2017-18/111	04.09.2017	Implementation of Revision of Pension of Pre 01.01.2016 Pensioners /Family Pensioners in pursuance to DP&PW OM 38/37/2016-P&PW (A) dated 12th May 2017 and Ministry of Finance (Deptt. Of Expenditure) OM No. 1(13).EV/2017 dated 23rd May, 2017.
29	CPAO/IT &Tech/Revision (7th CPC)/ 19.Vol-III (E)/2017-18/112	05.09.2017	Payment of Non-Practicing Allowance (NPA) to the Doctors at revised rates processing of payment of revised NPA - regarding.
30	CPAO/IT &Tech/Revision(7th CPC)/19.Vol- III(D)/2017-18/122	20.09.2017	Implementation of Government's decision on the recommendations of 7th Central Pay Commission - Revision of pension of pre-2016 Pensioners/ Family Pensioners, etc.-reg.
31	CPAO/IT &Tech/Shifting of payment channel/69/2017-18/125	22.09.2017	Shifting of payment channel of pension/ family pension from PAO counter/ Money Order to Authorised Banks through CPAO
32	CPAO/IT &Tech/Revision(7th CPC)/19.Vol- III(B)/(E)/2017-18/127	25.09.2017	Mandatory use of Digital Signature - Regarding.

33	CPAO/IT & Tech/Revision(7th CPC)/19.Vol-III(D)/2016-17/131	04.10.2017	Processing of pre-2016 pension cases of AIS Pensioners.
34	CPAO/IT & Tech/Revision/(7th CPC)/19.Vol-III(C)/2016-17/143	03.11.2017	Implementation of Government's decision on the recommendations of 7th Central Pay Commission - Revision of pension of pre-2016 Pensioners/ Family Pensioners, etc-reg.
35	CPAO/IT & Tech/Revision (7th CPC)/19.Vol-III (E)/2017-18/203	09.03.2018	Implementation of Government's decision on the recommendations of 7th CPC - Revision of pension of pre - 2016 Pensioners / Family Pensioners, etc.- reg.
36	CPAO/IT & Tech/Simplification/11.Vol-VI/2017-18/206	12.03.2018	Payment of arrears accruing in respect of deceased pensioners/family pensioners to the nominee/legal heir.
37	CPAO/IT & Tech/Clarification/13(Vol-VII)/2017-18/207	15.03.2018	Implementation of Government's decision on the recommendations of 7th CPC - Revision of pension of pre - 2016 retired medical officers.
38	CPAO/IT & Tech/UT Chandigarh/F.No.50/2018-19/09	17.04.2018	Grant of Additional pension to the old age pensioners of U.T. Chandigarh which is applicable to Punjab Government employees.
39	CPAO/IT & Tech/Revision (7th CPP)/19.Vol-III (D)/2017-18/12	19.04.2018	Common mistakes by PAOs in processing of Revision of Pension under 7th CPC
40	CPAO/IT & Tech/Bank Performance/37 (Vol-III)/2018-19/22	15.05.2018	Non-acceptance of Nomination Form for Life Time Arrear(LTA).
41	CPAO/IT & Tech/Revision(7th CPC)/19.Vol.III(E)/2018-19/49	18.06.2018	Acceptance of Digitally Signed Authorities.
42	CPAO/IT & Tech/Revision(7th CPC)/19.Vol.III(B)/2018-19/53	25.06.2018	E-scrolls to process the revision of pension cases.
43	CPAO/IT & Tech/Clarification/P&PW/13(Vol-III)/2018-19/68	13.07.2018	Procedure for extending the benefits of Old GPF/Pension Scheme to those casual workers covered under the Scheme of 1993 and regularized on or after 01.01.2004
44	CPAO/IT & Tech/Single Window Service/54/2018-19/71	26.07.2018	Facilities for Pensioners through 'Web Responsive Pensioners Service'(WRPS) of CPAO
45	CPAO/IT & Tech/Revision(7th CPC)/19.Vol-III (E)/2018-19/95	29.08.2018	Mandatory use of Digital Signature - regarding.
46	CPAO/IT & Tech/NPS Procedure/22(Vol-II)/2018-19/215	13.02.2019	Extension of provisions of OM No.38/41/06-PW&PW(A),dated-05.05.2009 for family pension to family to missing employees covered under NPS.
47	CPAO/IT & Tech/Website/16 (Vol-II A)/2018-19/234	22.03.2019	Regarding 12 digit PPO number search option on CPAO Website from Old PPO number.

48	CPAO/IT&Tech / 11(Vol-VI)/Simplification/2018-19/01	01.04.2019	Simplification of pension procedure-submission of undertaking by retiring Government servant along with pension & Handing over of PPO booklet to Pensioners by Head Office-reg.
49	CPAO/IT&Tech /Revision Pre-2006(Ref.)/8 (Vol-VIII)/2019-20/63	23.07.2019	Revision of pension w.e.f. 01.01.2006 of Pre-2006 pensioners who retired from 5th CPC scale of 6500-10500/- or equivalent pay scale in the earlier Pay Commission periods.
50	CPAO/IT&Tech /Revision(7th CPC)/19.Vol-III(E)/2019-20/66	05.08.2019	Clarification of Fixed Medical Allowance (FMA).
51	CPAO/IT&Tech /NPS Procedure/22.Vol-III/P.F./2019-20/85-92	04.09.2019	Accounting Procedure for crediting the amount withdrawn by the pensioner from PFRDA and interest thereon in to Government Account for availing benefit of Additional Relief on Death/ Disability of the Govt. Servant covered under NPS-reg.
52	CPAO/IT&Tech/e-Pension/2020-21/16	10.07.2020	Shifting from BSR Code to IFSC for identification of branch.
53	CPAO/IT&Tech/Pension Process/12 (Vol-VIII)/2020-21/27	07.08.2020	Timely processing of Pension cases by Pay and Accounts Officers of Ministries/ Departments.
54	CPAO/IT&Tech/Misc. Corres./Postal/35/2019-20/29	14.08.2020	Regarding speedy delivery of Pension Payment Orders (PPOs) to CPAO.
55	CPAO/IT&Tech/Master Data/14.Vol-III(A)/20120-21/38	21.09.2020	Development of electronic system for processing and authorizing the pension.
56	CPAO/IT&Tech/UT Chandigarh/F.No.50/2020-21/64	18.12.2020	Admissibility of LTC to the pensioner/ family pensioner of UT Administration, Chandigarh as applicable to the pensioners of Punjab Govt.
57	CPAO/IT&Tech/Clarification/Vol-IV (P.F.)(13)/21-22/25	17.06.2021	Clarification on Payment of Commuted Value of Pension
58	CPAO/IT&Tech/ePPO 6 Vol-II/2021-22/e6824/42	13.07.2021	Pension case processed in PFMS returned by CPAO due to mistakes made by PAO: Procedure to be followed while re-forwarding pension cases to CPAO after necessary correction.
59	CPAO/IT&Tech/PFMS/84(P.F.)/2021-22/85	06.09.2021	Regarding obtaining of PPO Number in respect of the pension cases no processed through Pension Module of PFMS.
60	CPAO/IT&Tech/PFMS/84(P.F)/2021-22/137	02.11.2021	Instructions to PAO for calling back request of PPO and its cancellation - Reg.
61	CPAO/IT&Tech/Bank Performance/ Commutation/90(P.F)/2021-22/146	18.11.2021	Processing of commutation of pension cases through e-Revision Utility - Reg.
62	CPAO IT&Tech/Clarification/ 13.Vol.IV / 8481/2021-22/153.	02.12.2021	Seeking pension related advice/ clarification from Central Pension

			Accounting Office-reg.
63	CPAO IT&Tech/NPS Procedure/ 22.Vol.IV/5690/2021-22/191.	14.02.2022	Correct entries in manual PPO Booklet to avoid duplicity in NPS cases - Reg.
64	CPAO/IT&Tech/Mis.Corres./35(Vol-II)/2020-21/206.	14.03.2022	Payment of Provisional Pension and Gratuity under Rule 62 of the Central Civil Services (Pension) Rules, 2021 in Case of delay in issue of PPO authorizing regular pension - reg
65	CPAO/IT&Tech/Bank Performance/ Kotak Mahindra Bank/37 Vol(B) /2021-22/6476/212	25.03.2022	Authorization of Kotak Mahindra Bank for disbursement of Pensions.
66	CPAO/IT&Tech/e-PPO/6-Vol X(A)/8060/2021-22/02	04.04.2022	Facility for Central Government Civil pensioners to store Electronic PPO in DigiLocker-reg..
67	CPAO/IT&Tech/7th CPC Revision/19 Vol. III E/8022/2021-22/12	08.04.2022	Procedure for implementation of change of option by a Pensioner/Family Pensioner from FMA to CGHS (OPD) facility and vice-versa-reg.
68	CPAO/IT&Tech/Gallantry Award/26/2022-23/90	03.06.2022	Streamlining of the procedure for payment of monetary allowance attached to gallantry award/Police Medal to the retired personnel of Central Armed Police Forces (CAPFs) and Gallantry Allowance attached with Asadharan Suraksha Seva Praman Patra (ASSPP) to the retired officers of Cabinet Secretariat.
69	CPAO/IT&Tech/Correspondence with PAOs /2022-23/8535/111	23.06.2022	Verification of fields in PPOs/e-PPOs with e-Scroll.
70	CPAO/IT&Tech/Gallantry Award/26/2022-23/125	19.07.2022	Payment of allowance attached to Gallantry Awards/Police Medals along-with pension - reg.
71	CPAO/IT&Tech/7th CPC Revision/19 Vol.III (E)/2022-23/128	02.08.2022	Procedure for implementation of change of option by a Pensioner/Family Pensioner from FMA to CGHS (OPD) facility and vice-versa - Reg.
72	CPAO/IT&Tech/Clarification(DAs/DAOs/13 (Vol-VIII)/2022-23/136	12.08.2022	Transfer of pensionary liabilities of DAs/DAOs in Indian Audit and Accounts Department (IA&AD) from State to Centre.
73	CPAO/IT & Tech/Misc. Corres. with PAO/35 Vol-II(P.F)/2022-23/6824/ 199	15.11.2022	Processing of Pension/Family Pension cases where arrears of pension are paid before the finalization of pension/family pension case - reg.
74	CPAO/IT & Tech/PFMS/84 (P.F)/ 2022-23/11144/202	18.11.2022	Implementation of Revised format of PPO Booklet (CAM-52)
75	CPAO/IT & Tech/Life Certificate/ 2. Vol. V/8533/2022/207	02.12.2022	Nation-wide Campaign for Submission of Digital Life Certificate - reg

76	CPAO/IT & Tech/Coress. with PAO/35 Vol-II/2022-23/6824/233	18.01.2023	Stoppage of use of abbreviations in the name of Pensioner/Family Pensioner in Fresh and Revision Special Seal Authorities and PPOs-reg.
77	CPAO/IT & Tech/Nomination Form/103/12839 / 2023-24 /13	20.04.2023	Nomination of Pensioners under the Payment of Arrears of Pension (Nomination) Rules, 1983 for payment of life-time arrears.
78	CPAO/IT & Tech/PNB/e-13182/CPPC/Vol-II/18(i)/2023-24/79	08.06.2023	Authorization of 9 Additional CPPCs of Punjab National Bank.
79	CPAO/IT & Tech/Corres. with PAO/ 35/ 2023-24/6435/107	17.08.2023	Important instructions with regard to new development in pension module for PAOs in PFMS portal.
80	CPAO/IT & TECH/e-PPO/6 Vol-X(A)/ 2023-24/129	20.10.2023	Online Return Process of pension cases from CPAO to Pay and Accounts Office.
81	CPAO/IT & TECH/NPS to OPS/22 Vol-V/2023-24/12612/147	28.11.2023	Payment of Pension Family Pension in respect of NPS subscribers as per Department of Pensions and Pensioner's welfare notification dated 30th March 2021 - reg.
82	CPAO/IT & TECH/Dev. of Dashboard/ 107/2023-24/13195/ 152	01.12.2023	Updation of User ID provided by the CPAO to all Ministries/Pay and Account offices and CPPCs.
83	CPAO/IT & TECH/Misc.Corr./35(Vol-III)(PF)/2022-23/176	01.01.2024	Clarification on the effect of pension cut on the amount of family pension, in case of death of retired government servants during the currency period - reg.
84	CPAO/IT&Tech/e-PPO/6 Vol-X(A)/e-7028/2024-25/23	13.05.2024	Standard Operating Procedure to be followed by PAOs for returning ePPO without having physical PPO booklets.
85	CPAO/IT & Tech/Bank Performance/ Bandhan Bank/37 Vol(B)/2024-25/11767/33	11.06.2024	Authorization of Bandhan Bank Ltd. for disbursement of Pensions -reg
86	CPAO/IT& Tech/e-PPO/6 Vol-X-C/3933/ 2024-25/38	19.06.2024	Roll out of the Functionality for digital processing of arrears of pension/ family pension and fixed medical allowance in Pension module of PFMS.
87	CPAO/IT & Tech/Cores. With Sections/ 95/2024-25/10370/42	12.07.2024	Settlement of pension dues where pensioner expires after retirement, but before getting pension.
88	CPAO/IT & Tech/CAM/15 Vol-III/ 2024-25/16977/93	28.11.2024	Implementation of Revised format of PPO Booklet in Bilingual (CAM-52)
89	CPAO/IT & Tech/NPS to OPS/22Vol-V/E-12612/2024-25/121	12.03.2025	Payment of Pension/Family Pension in respect of NPS subscribers as per Department of Pension & Pensioner's Welfare Notification dated 30th March, 2021 -reg.

90	CPAO/IT & Tech/Bank Performance/ IDFC FB /37 vol (B)/2024-25/13186/125	18.03.2025	Authorization of IDFC First Bank as an Authorized Bank towards disbursement of Pensions-reg.
91	CPAO/IT&Tech/Clarification/DP&PW/13 Vol-III/2024-25/16977/128	24.03.2025	Verification of qualifying service after 18 years service and 5 years before retirement
92	CPAO/1T & Tech/Bank Performance/ KVB/37 Vol (B)/2025-26/6476/03	07.04.2025	Authorization of Karur Vysya Bank Ltd. as an Authorized Bank towards disbursement of Pensions-reg.

भारत सरकार
वित्त मन्त्रालय, व्यय विभाग
केन्द्रीय पेंशन लेख कार्यालय
त्रिकूट-II भीकाजी कामा प्लेस
नई दिल्ली-110066

फोन : 26174596, 26174458, 26174438



GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
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CPAO/IT & Tech/FFR Pension/2015-16/ 1754

Dated: 08.02.2016

Office Memorandum

**Subject: - Dependent family pension under the Swatantrata Sainik Samman Scheme 1980-
review of policy.**

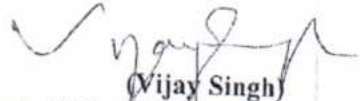
Attention is invited to Ministry of Home Affairs, FFR Division's OM No. F. No. 45/03/2014-FF(P) dated 30.12.2015 (copy enclosed) regarding Dependent family pension under the Swatantrata Sainik Samman Scheme 1980-review of policy. Accordingly, Para 6.1.2 of the revised policy guidelines now read as under:-

"The banks must ensure that a dependent pension is not sanctioned to a spouse or a daughter of a freedom fighter if:-

- (i) The spouse/daughter is already employed in a Central or a State Government, Central/ State PSU or local body and income from such job/activity exceeds Rs. 2,40,000/= per year or Rs. 20,000/= per month.
- (ii) In case the spouse/daughter is working in a private sector or having his/her own business/activity then income from such job/activity exceeds Rs. 2,40,000/= per year or Rs. 20,000/= per month.
- (iii) The spouse/daughter is receiving a pension/salary on account of his or her own job or by virtue of the previous employment of the deceased freedom fighter and income from such job/ activity exceeds Rs. 2,40,000/= per year or Rs. 20,000/= per month."

Therefore, Heads of CPPCs of all the authorised banks are requested to follow these instructions scrupulously and to take income certificate from the dependents of the freedom fighters annually and at time of transferring of pension payment from one bank to another and to review/ reconsider all those cases in which pension has been stopped on grounds of receipt of multiple pension by the dependent spouse/daughter after considering the income ceiling limit prescribed. If cases comes under the prescribed income ceiling limit then the pension may be released immediately, but if the cases are above the prescribed income ceiling limit then those cases may be reported to the Ministry of Home Affairs, Freedom Fighter Division under intimation to CPAO and the pensioner indicating the reason for the discontinuation of the pension i.e. due to exceeding the prescribed income limit.

Encl:-As above


(Vijay Singh)
Sr. Accounts Officer (IT & Tech)
Ph. No.011-26166758

To,

- 1) All the Heads of CPPCs of Authorized Banks, (As per List).
- 2) The Pr. Chief Controller of Accounts, Ministry of Home Affairs, R.No. 127-D, North Block, New Delhi - 110001.
- 3) The Chief General Manager, Reserve Bank of India, RBI Building, Opp. Mumbai Central, Byculla House, Mumbai - 400 008
- 4) The Dy. Secretary, M/o Home Affairs, Freedom Fighter Division, 2nd Floor, NDCC-II Building, Jai Singh Road, New Delhi

F.No.45/03/2014-FF (P)

Government of India/Bharat Sarkar

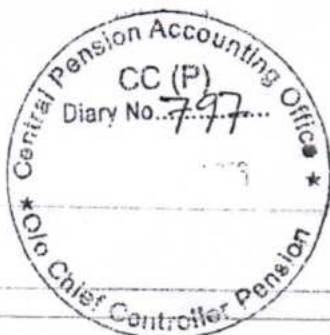
Ministry of Home Affairs/Grih Mantralaya

Freedom Fighter Division

2nd Floor, NDCC-II Building,

Jai Singh Road, New Delhi-110 001.

Dated: 30th December, 2015



OFFICE MEMORANDUM

Subject: Dependent family pension under the Swatantrata Sainik Samman Pension Scheme 1980- review of policy – reg.

The undersigned is directed to invite attention to this Ministry's letter no. 8/2/98-FF(P) dated 13.10.2000 addressed to all the disbursing authorities of Swatantrata Sainik Samman Pension vide which it was instructed that the claimant of family pension should fulfil the twin conditions of falling into the eligible category of relationship i.e. widow/widower/unmarried daughter/ mother or father and their dependence on the deceased freedom fighter. Further, it has to be certified that such a dependent does not have any independent means of livelihood. The said instructions have been reiterated vide para 6 of the policy guidelines for disbursement of Central Samman Pension to be followed by authorized Public Sector Banks circulated vide this Ministry's communication of even number dated 6.8.2014. According to sub-para 6.1.2 of the above-mentioned guidelines the banks must ensure that a dependent pension is not sanctioned to a spouse or a daughter of a freedom fighter if:-

- "(i) The spouse/daughter is already employed in a Central or a State Government, Central/State PSU or local body.
- (ii) In case the spouse/daughter is working in a private sector or having his/her own business/activity then income from such job/activity exceeds ₹ 20,000/- per month.
- (iii) The spouse/daughter should not be receiving a pension/salary on account of his or her own job or by virtue of the previous employment of the deceased freedom fighter.

Explanation – I:

As a thumb Rule, if a spouse/daughter is already receiving one salary/pension (excluding the State Freedom Fighters' pension), either due to his/her own job or deceased husband's/father's/mother's previous job, then such spouse/daughter should not be sanctioned Central Freedom Fighter Pension."

Please put
up for circulation
to Bank, IAS,
CPAO units etc. and
putting it on our
website

CA
GAD (IT & Tech)

30/12/15

2. Thus as per the para 6.1.2 of the revised policy guidelines, the upper ceiling of monthly income was not uniform for Govt. and private source of income. To remove the above anomaly, the matter has been considered in consultation with Department of Expenditure, Ministry of Finance, Government of India and it has now been decided to amend the said para 6.1.2 of the revised policy guidelines by introducing a uniform income limit of ₹ 20,000/- per month or ₹ 2,40,000/- per year irrespective of whether it is from Govt. or a private source. Accordingly, Para 6.1.2 of the revised policy guidelines will now be read as under:-

"6.1.2: The banks must ensure that a dependent pensions is not sanctioned to a spouse or a daughter of a freedom fighter if :-

- (i) The spouse/daughter is already employed in a Central or a State Government, Central/State PSU or local body and income from such job/activity exceeds ₹ 2,40,000/- per year or ₹ 20,000/- per month.
- (ii) In case the spouse/daughter is working in a private sector or having his/her own business/activity then income from such job/activity exceeds ₹ 2,40,000/- per year or ₹ 20,000/- per month.
- (iii) The spouse/daughter is receiving a pension/salary on account of his or her own job or by virtue of the previous employment of the deceased freedom fighter and income from such job/activity exceeds ₹ 2,40,000/- per year or ₹ 20,000/- per month".

4. It is, therefore, requested to issue instructions to all concerned to follow these instructions scrupulously and take certificate from the dependents of the freedom fighters about amount and his/her source of income at the time of transferring of pension and also at the time of taking life certificate annually. All the banks are directed to review/reconsider all those cases in which pension had been stopped on the grounds of multiple pensions received by the dependent spouse/daughter keeping in view the above income ceiling of ₹ 2,40,000 per year (or ₹ 20,000/- per month). If found eligible, the pension may be released with immediate effect.


30/12/15

5. The cases in which the monthly/annual income is above the upper ceiling prescribed above, may be reported to this Ministry along with a notice/intimation to the pensioner that (to be indicated in the notice) the pension may be discontinued in view of his/her other source of income exceeding the prescribed limit.

[Signature]
30/12/15

(Meenu Batra)

Deputy Secretary to the Government of India

Tel. No. 23438062

Email : meenu.batra66@nic.in

To

1. All the CPPCs of Public Sector Banks.
2. The Principal Chief Controller of Accounts (CCA), MHA, North Block, New Delhi.
3. The Chief Controller (Pensions), Central Pension Accounting Office (CPAO), Department of Expenditure, Ministry of Finance, Trikot-II, Bhikaji Cama Place, New Delhi.
4. Dy. Controller General of Accounts, O/o the Controller General of Accounts (CGA), Ministry of Finance, Department of Expenditure, 7th Floor Lok Nayak Bhawan, New Delhi.
5. The Director General (SMU), O/o Comptroller & Auditor General (C&AG) of India, Pocket-9, New Building, Deen Dayal Upadhyah Marg, New Delhi-110024.
6. The Chief Accountant, Reserve Bank of India (RBI), Central Office, Department of Accounts and Expenditure, Mumbai.
7. All Officers of Freedom Fighters' Division, MHA, New Delhi.
8. All processing Sections in Freedom Fighters' Division, MHA
9. The Pension Disbursement Monitoring Cell (PDMC), MHA, New Delhi.
10. All the Members of the Committee of Eminent Freedom Fighters.
11. The S.O. (IT), MHA, New Delhi for uploading it on the MHA website.

[Signature]
30/12/15

भारत सरकार
वित्त मन्त्रालय, वय विभाग
केन्द्रीय पेंशन लेख कार्यालय
त्रिकूट-II भीकाजी कामा प्लेस
नई दिल्ली-110066
फोन : 26174596, 26174456, 26174438



GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
CENTRAL PENSION ACCOUNTING OFFICE
TRIKOOT-II, BHIKAJI CAMA PLACE,
NEW DELHI-110066
PHONES : 26174596, 26174456, 26174438

CPAO/IT & Tech/Revision Pre-2006/2015-16/1769

03.03.2016

Office Memorandum

Subject:-Restoration of 1/3rd commuted portion of pension in respect of Government servants who had drawn lump sum payment on absorption in Central Public Sector Undertakings/ Central Autonomous Bodies-Stepping up of notional full pension w.e.f. 01.01.2006 for the purpose of Dearness Relief and additional pension for old pensioners.

Attention is invited to DP&PW OM No. 4/38/2008-P&PW (D) dated 17.02.2016 (copy enclosed) on the captioned subject.

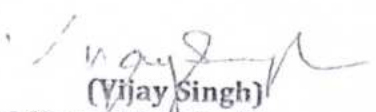
All Pr. CCAs/CCAs/CAs and Accountants General/ Administrators of UTs are requested to take up the revision of pensions of these pensioners on priority basis. A list containing Ministry/ PAO wise number of such cases is enclosed herewith. Further, the list of PPO numbers of such cases are already provided on CPAO's website www.cpaopnig.in for downloading by respective offices by using login and password provided by CPAO.

Apart from above cases, some more cases falling under above category may also come to the notice for revision of pension by Ministries/Depts. In this context, Pay & Accounts Offices may check their records for any such additional cases requiring revision.

All Pr. CCAs/CCAs/CAs/Administrators of UTs and Accountants General may issue necessary instructions to their PAOs dealing with revision of pensions to take necessary action for revision of such cases on priority basis.

This issues with the approval of Competent Authority.

Encl:- As above


(Vijay Singh)
Sr. Accounts Officer (IT & Tech)
Ph. No.011-26166758

To

- i) All Pr. CCA/CCA/CA/Accountant General/Administrators of UTs.

Copy for information to:-

- i) Sr. PPS to CGA, O/o CGA, 7th Floor, Lok Nayak Bhawan, Khan Market, New Delhi - 110 003
- ii) PPS to Addl. CGA (GPG) O/o CGA, 7th Floor, Lok Nayak Bhawan, Khan Market, New Delhi - 110 003
- iii) PS to the Jt. Secretary (Pensions), Deptt. of Pensions & Pensioners Welfare, 3rd Floor, Lok Nayak Bhawan, Khan Market, New Delhi - 110 003.
- iv) PS to Chief Controller (Pensions), CPAO, New Delhi
- v) PA to Controller of Accounts, CPAO, New Delhi
- vi) Sr.TD/TD, NIC, CPAO, New Delhi
- vii) PA to Dy. Controller of Accounts, CPAO, New Delhi
- viii) Sr. AO (Internal Audit Wing), CPAO, New Delhi
- ix) Sr. AO (Coord.), CPAO, New Delhi
- x) Sr. AO (Grievance Cell), CPAO, New Delhi.
- xi) All Authorisation Section of CPAO.


Sr. Accounts Officer (Tech)

No.4/38/2008-P&PW (D)
Government of India
Ministry of Personnel, Public Grievances & Pensions
(Department of Pension & Pensioners' Welfare)

3rd Floor, Lok Nayak Bhawan
New Delhi-110 003.
Dated the 17th February, 2016

OFFICE MEMORANDUM

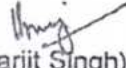
Subject:-Restoration of 1/3rd commuted portion of pension in respect of Government servants who had drawn lumpsum payment on absorption in Central Public Sector Undertakings/Central Autonomous Bodies --Stepping up of notional full pension w.e.f. 01.01.2006 for the purpose of Dearness relief and additional pension for old pensioners.

Orders for revision of 1/3rd restored pension of absorbees, who had drawn lumpsum payment on absorption, were issued vide this Department O.M. of even number dated 15.9.2008 as amended/ modified vide OM No. 4/30/2010-P&PW(D) dated 11.07.2013. As per these memorandums, the full pension of the absorbees was notionally revised w.e.f. 01.01.2006 in accordance with the instructions contained in this Department O.M. No.38/37/08-P&PW(A) dated 01.09.2008. The payment of DR and additional pension to old pensioners is regulated on the basis of the notional full pension.

2. Instructions were issued vide this Department's OM No.38/37/08-P&PW(A) dated 28.01.2013 for stepping up of the pension of pre-2006 pensioners w.e.f. 24.09.2012. Accordingly, the notional full pension of the absorbee pensioners was also stepped up w.e.f. 24.09.2012 in accordance with the instructions contained in the aforesaid OM dated 28.01.2013 vide this Department's OM of even number dated 03.04.2013.

3. Instructions have now been issued vide this Department's OM No 38/37/08-P&PW(A) dated 30.07.2015 for revision of pension/ family pension of all pre-2006 pensioners/ family pensioners in accordance with this Department's OM dated 28.01.2013 with effect from 01.01.2006 instead of 24.09.2012. Accordingly, the notional full pension of absorbee pensioners would also be revised in accordance with the instructions contained in aforesaid OM dated 30.07.2015 w.e.f. 01.01.2006 instead of 24.09.2012 and dearness relief and additional pension for old pensioners would be admissible on such revised notional full pension.

4. This issues with the concurrence of Ministry of Finance, Department of Expenditure vide their I.D. No. 1(5)/EV/2012 dated 18.01.2016.


(Harjit Singh)
Deputy Secretary to the Govt. of India
#24624752

To

All Ministries/Departments of the Government of India
(As per mailing list)

Ministry PAO wise 1/3rd Marked Cases Count for OM 30 July 2015

Dated:03/March/2016

Sno.	MINISTRY/DEPARTMENT	PAO CODE	PAO NAME	COUNT
1	ACCOUNTANT GENERAL(A&E)	61808	AG(A & E), Hyderabad	37
2	ACCOUNTANT GENERAL(A&E)	61964	AG(A&E)Shillong	1
3	ACCOUNTANT GENERAL(A&E)	62201	AG(A & E) I,Mumbai,Maharashtra	26
4	ACCOUNTANT GENERAL(A&E)	62376	AG(Audit), Delhi	15
5	ACCOUNTANT GENERAL(A&E)	62699	AG (A & E), Kerala, Trivandrum	1
6	ACCOUNTANT GENERAL(A&E)	62779	AG (A & E), Karnataka , Bangalore	17
7	ACCOUNTANT GENERAL(A&E)	62859	A.G A&E(MADHYA PRADESH),GWALIOR	1
8	ACCOUNTANT GENERAL(A&E)	63171	AG (A & E), Bhubaneswar, Orissa	11
9	ACCOUNTANT GENERAL(A&E)	63252	AG (A & E), Chandigarh	1
10	ACCOUNTANT GENERAL(A&E)	63335	AG (Rajasthan), Jaipur	8
11	ACCOUNTANT GENERAL(A&E)	63413	AG (A & E), Chennai, Tamil Nadu	1
12	ACCOUNTANT GENERAL(A&E)	63576	AG (A & E)-I,U.P.Alihabad	2
13	ACCOUNTANT GENERAL(A&E)	63735	AG (A & E), Ahmedabad	2
14	ACCOUNTANT GENERAL(A&E)	63811	Director of Audit, Defence Service, Delhi	2
	ACCOUNTANT GENERAL(A&E) Total			125
1	AGRICULTURE	00001	PAO(Sectt)-I, M/O Agriculture, New Delhi	1
2	AGRICULTURE	00743	PAO(Sectt)-II, M/O Agriculture, New Delhi	1
	AGRICULTURE Total			2
1	ANDAMAN & NICOBAR ISLAND ADMIN.	71383	PAO(Andaman & Nicobar Admn.) Port Blair	1
	ANDAMAN & NICOBAR ISLAND ADMIN. Total			1
1	ATOMIC ENERGY	45685	PAO(BARC), Mumbai	3
2	ATOMIC ENERGY	46228	PAO(Atomic Minerals), Hyderabad	2
3	ATOMIC ENERGY	46295	PAO(Deptt. of Atomic Energy), Mumbai	3
	ATOMIC ENERGY Total			8
1	CIVIL AVIATION	40866	PAO(Sectt.), Civil Aviation, New Delhi	1
2	CIVIL AVIATION	41056	PAO(DGCA & Safdarjung Airport), New Delhi	264
3	CIVIL AVIATION	41255	PAO(CAD), Mumbai	166
4	CIVIL AVIATION	41386	PAO(CAD), Chennai	192
5	CIVIL AVIATION	41490	PAO(CAD), Kolkata	19
	CIVIL AVIATION Total			642
1	COMMERCE & TEXTILES	06953	CPAO(Commerce), New Delhi	22

Ministry PAO wise 1/3rd Marked Cases Count for OM 30 July 2015

Sno.	MIISTRY/DEPARTMENT	PAO CODE	PAO NAME	Dated:03/March/2016	COUNT
2	COMMERCE & TEXTILES	07032	CPAO(DGFT), New Delhi		1
	COMMERCE & TEXTILES Total				
1	CONSUMER AFFAIR FOOD & PUB DST	03433	PAO(Public Distribution), New Delhi		23
	CONSUMER AFFAIR FOOD & PUB DST Total				1
1	CORPORATE AFFAIRS	26543	PAO(Corporate Affairs), Kolkata(26543)		1
	CORPORATE AFFAIRS Total				1
1	DELHI ADMINISTRATION	66831	PAO No. IX, Delhi Administration		1
	DELHI ADMINISTRATION Total				1
1	FINANCE	15954	PAO(Expenditure) New Delhi		1
	FINANCE Total				13
1	HOME AFFAIRS	23184	PAO(ITBP), New Delhi		13
2	HOME AFFAIRS	23498	PAO(Assam Rifles), Shillong		1
3	HOME AFFAIRS	23903	Dy. Director(A/Cs)CRPF, New Delhi		1
4	HOME AFFAIRS	24055	PAO CENTRAL (BSF), New Delhi		1
	HOME AFFAIRS Total				1
1	INDUSTRY	25426	PAO(IPP), New Delhi		4
2	INDUSTRY	26281	PAO(Heavy Industries), New Delhi		1
	INDUSTRY Total				1
1	INFORMATION AND TECHNOLOGY	33195	PAO, NIC, New Delhi-110003		2
	INFORMATION AND TECHNOLOGY Total				1
1	LABOUR	30263	PAO(DGFASLI), M/O Labour, Mumbai		1
	LABOUR Total				1
1	LAW, JUSTICE AND SCI	31626	PAO(Electoral Offices), New Delhi		1
	LAW, JUSTICE AND SCI Total				1
1	MINES	36699	PAO(GSI), Kolkata		1
2	MINES	36794	PAO(GSI) Central Region, Nagpur		1
3	MINES	36879	PAO(GSI) Western Region, Jaipur		1
4	MINES	36963	PAO(GSI) Northern Region, Lucknow		2
	MINES Total				1
1	NEW AND RENEWABLE ENERGY	72539	PrAO cum PAO(DNES), New Delhi		5
	NEW AND RENEWABLE ENERGY Total				2
					2

Ministry PAO wise 1/3rd Marked Cases Count for OIV 30 July 2015

Dated:03/March/2016

Sno.	MIISTRY/DEPARTMENT	PAO CODE	PAO NAME	COUNT
1	PERSONNEL,PUBLIC GRIEVANCES	49429	PAO(DP & AR), New Delhi	3
2	PERSONNEL,PUBLIC GRIEVANCES	49720	PAO(UPSC), New Delhi	1
	PERSONNEL,PUBLIC GRIEVANCES Total			4
1	PLANG,STATS & PROG. IMPLMNTN	32714	PAO(Planning Commission), New Delhi	6
	PLANG,STATS & PROG. IMPLMNTN Total			6
1	POWER	13533	PAO I(Central Elect. Authority),N.Delhi	4
	POWER Total			4
1	SCIENCE & TECHNOLOGY	58271	PrAO,New Delhi	1
2	SCIENCE & TECHNOLOGY	58374	CPAO(Survey of India), Dehradun	1
3	SCIENCE & TECHNOLOGY	59161	PAO(DSIR), New Delhi	1
	SCIENCE & TECHNOLOGY Total			3
1	SHIPPING,ROAD TRANSPRT&HIGHWAYS	34050	PAO(Sectt.), Surface Transport,New Delhi	2
2	SHIPPING,ROAD TRANSPRT&HIGHWAYS	34591	PAO(ALHW), New Delhi	1
	SHIPPING,ROAD TRANSPRT&HIGHWAYS Total			3
1	SPACE	60334	Head Accounts & IFA, SAC	1
	SPACE Total			1
1	SUPPLY	38363	PAO(Supply), New Delhi	1
2	SUPPLY	38447	PAO(Supply), kolkata	5
	SUPPLY Total			6
1	TELECOMMUNICATION	77101	Director (TAF),Deptt of Telcomm. N.Delhi	93
	TELECOMMUNICATION Total			93
1	URBAN DEVELOPMENT	43144	PAO(New Delhi Zone) CPWD, New Delhi	3
2	URBAN DEVELOPMENT	43460	PAO(East Zone) CPWD, Kolkata	5
3	URBAN DEVELOPMENT	43729	PAO(Food Zone) CPWD, New Delhi	2
	URBAN DEVELOPMENT Total			10
1	WATER RESOURCES	01872	PAO(CWC), New Delhi	2
	WATER RESOURCES Total			2
	Grand Total			965

भारत सरकार
वित्त मन्त्रालय, व्यय विभाग
केन्द्रीय पेंशन लेख कार्यालय
त्रिकूट-II भीकाजी कामा प्लेस
नई दिल्ली-110066
फोन : 26174596, 26174456, 26174438



GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
CENTRAL PENSION ACCOUNTING OFFICE
TRIKOOT-II, BHIKAJI CAMA PLACE,
NEW DELHI-110066
PHONES : 26174596, 26174456, 26174438

CPAO/Tech/Jeevan Pramaan/2015-16/1770

07.03.2016

Office Memorandum

Subject: - Preparation of list of Government servants due to retire along with their Aadhaar numbers and incorporation of Aadhaar number in PPO Booklet.

**Reference:- (i) OM No. CPAO/Tech/Jeevan Pramaan/2015-16/305 dated-02.06.2015.
(ii) OM No. CPAO/Tech/Jeevan Pramaan/2015-16/662 dated-10.07.2015.**

A reference is invited to earlier OMs issued on the captioned subject as mentioned above. Through these OMs, all Heads of Offices were requested to ensure that wherever available Aadhaar No. is provided to their Pay & Accounts Offices alongwith pension papers of the retiring government servants. In this regard, provisions have already been made in CAM-52 (PPO Booklet) by adding the following columns after existing column No.5.


6. Permanent Account Number for Income Tax (PAN)
7. Aadhaar No. (if Available)
8. Mobile No. (if Available)
9. E-Mail ID (if Available)

2. It is reiterated that to avoid any delay in finalizing the pension cases, all the Head of Offices should have first-hand information of the Aadhaar number while preparing the list of retiring government officials as per the provision of Rule 56 of CCS (Pension) Rules and should provide the same to the Accounts Officer concerned not later than 31st January, 30th April, 31st July or 31st October of that year.

3. Reports on the fresh PPOs received from the different PAOs reveal that the trend of incorporating Aadhaar numbers in fresh PPOs is not encouraging. Quarterly trends reveal that during July-September, 2015 only 8.55 percent fresh pension cases had Aadhaar numbers which only marginally increased to 9.70 percent in October-December, 2015 and drastically gone down to only 4.21 percent during January-February, 2016. This

underlines the need of close monitoring of mentioning of Aadhaar numbers in fresh PPOs.

4. In order to achieve the objective of seeding of Aadhaar number with maximum number of fresh PPOs, all Pr. CCAs/CCAs/CAs/AGs/Administrators of UTs are once again requested to ensure that all fresh PPOs are sent to CPAO with Aadhaar numbers wherever available and quarterly list of would be retirees as mentioned in para 2 above also mention Aadhaar numbers.



(Subhash Chandra)
Controller of Accounts
Ph.011-26174809

To,

1. Joint Secretary (Admn.) of all the Ministries/ Departments to ensure timely submission of the list of retiring government servants alongwith their Aadhaar numbers wherever available to Accounts Officer concerned and also to ensure that fresh PPOs mention Aadhaar number wherever available. Retiring officials may be encouraged to provide Aadhaar numbers to their Heads of office.
2. All Pr. CCAs/CCAs/CAs of all the Ministries/ Departments.
3. All AGs/Administrators of UTs.

Copy for information to:-

- 1) Sr. PPS to CGA, O/o CGA, 7th Floor, Lok Nayak Bhawan, Khan Market, New Delhi - 110 003
- 2) PPS to Addl. CGA (GPG) O/o CGA, 7th Floor, Lok Nayak Bhawan, Khan Market, New Delhi - 110 003
- 3) PS to Jt. Secretary (Pension), DoP&PW, New Delhi
- 4) PS to Chief Controller (Pensions), CPAO, New Delhi


Controller of Accounts



CPAO/IT&Tech/Revision (Pre-2006) /2016-17/11

12.04.2016

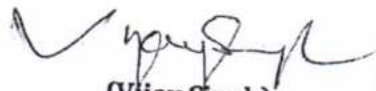
Office Memorandum

Subject:- Revision of pension of pre-2006 pensioners - delinking of revised pension from qualifying service of 33 years.

Attention is invited to DP&PW OM No. 38/37/08-P&PW (A) dated 06.04.2016 on the above mentioned subject (copy enclosed). Through this OM, DP&PW in consultation with Ministry of Finance (Department of Expenditure) has conveyed its decision to delink the revision of pension of pre-2006 pensioners from qualifying service of 33 years. Now, the revised consolidated pension of pre-2006 pensioners shall not be lower than 50% of the minimum of the pay in the Pay Band and the grade pay (wherever applicable) corresponding to the pre-revised pay scale as per fitment table without pro-rata reduction of pension even if they had qualifying service of less than 33 years at the time of retirement. Accordingly, concerned PAOs are required to revise the pensions of pre-2006 pensioners covered by this OM. The arrears of revised pension would be payable with effect from 1.1.2006.

2. To facilitate the PAOs to process these cases, a tentative list of such pensioners is being provided on CPAO's website i.e. www.cpaonnic.in in CCA's login and PAO login. All PAOs may download the same by using their login provided by CPAO. PAOs may check these cases from their records too and besides these cases, if additional cases come into notice which are covered by this OM, may also be processed by PAOs.
3. All Pr. CCAs/CCAs/CAs/Accountants General and Administrators of UTs are requested to direct their PAOs to urgently take necessary action and revise these cases by using e-Revision utility of NIC- CGA.

Encl:- As above


(Vijay Singh)
Sr. Accounts Officer (IT & Tech)

To

- i) All Pr. CCAs/CCAs/CAs (Ministries/Departments) /Administrator of UTs/AGs.

No. 38/37/08-P&PW (A)
Government of India
Ministry of Personnel, PG & Pensions
Department of Pension & Pensioners' Welfare

3rd Floor, Lok Nayak Bhawan
Khan Market, New Delhi-110 003.
Dated the 06th April, 2016

OFFICE MEMORANDUM

Sub:- Revision of pension of pre-2006 pensioners – delinking of revised pension from qualifying service of 33 years.

The undersigned is directed to say that as per Para 4.2 of this Department's OM of even number dated 1.9.2008 relating to revision of pension of pre-2006 pensioners w.e.f. 1.1.2006, the revised pension w.e.f. 1.1.2006, in no case, shall be lower than 50% of the sum of the minimum of pay in the pay band and the grade pay thereon corresponding to the pre-revised pay scale from which the pensioner had retired. A clarification was issued vide DoP&PW OM of even number dated 3.10.2008 that the pension calculated at 50% of the minimum of pay in the pay band plus grade pay would be calculated at the minimum of the pay in the pay band (irrespective of the pre-revised scale of pay) plus the grade pay corresponding to the pre-revised pay scale.

2. Several petitions were filed in the Central Administrative Tribunal, Principal Bench, New Delhi inter alia claiming that the revised pension of the pre-2006 pensioners should not be less than 50% of the minimum of the pay band + grade pay, corresponding to the pre-revised pay scale from which pensioner had retired, as arrived at with reference to the fitment tables annexed to Ministry of Finance, Department of Expenditure OM No. 1/1/2008-IC dated 30th August, 2008. Hon'ble CAT, Principal Bench, New Delhi vide its common order dated 1.11.2011 in OA No.655/2010 and three other connected OAs directed to re-fix the pension of all pre-2006 retirees w.e.f. 1.1.2006 based on the Resolution dated 29.8.2008 of the Department of Pension & Pensioners' Welfare and in the light of the observations of Hon'ble CAT in that order.

3. Orders were issued vide this Department's OM of even number dated 28.1.2013 for stepping up of pension of pre-2006 pensioners w.e.f. 24.9.2012 to 50% of the minimum of pay in the pay band and grade pay corresponding to pre-revised pay scale from which the pensioner retired. Para 5 of this OM provides that in case the consolidated pension/family pension calculated as per para 4.1 of O.M. No.38/37/08-P&PW (A) dated 1.9.2008 is higher than the pension/family pension calculated in the manner indicated in the O.M. dated 28.1.2013, the same (higher consolidated pension/family pension) will continue to be treated as basic pension/family pension.

4. Subsequently, in compliance of the order dated 1.11.2011 of the Hon'ble CAT, Principal Bench in OA No. 655/2010, order dated 29.4.2013 of Hon'ble High Court of Delhi in WP (C) No. 1535/2012 and order dated 17.3.2015 of Hon'ble Supreme Court in SLP (C) No. 36148/2013, order were issued vide this Department's OM of even number dated 30.7.2015 that the pension/family pension of all pre - 2006 pensioners/family pensioners may be revised in accordance with this Department's O.M. No.38/37/08-P&PW(A) dated 28.1.2013 with effect from 1.1.2006 instead of 24.9.2012.

5. In accordance with the order issued in implementation of the recommendation of the 6th CPC, the pension of Government servants retired/retiring on or after 1.1.2006 has been delinked from qualifying service of 33 years. In OA No. 715/2012 filed by Shri. M.O. Inasu, a pre-2006 pensioner, Hon'ble CAT, Ernakulam Bench, vide its order dated 16.8.2013 directed that the revised pension w.e.f. 1.1.2006 under para 4.2 of OM dated 1.9.2008 would not be reduced based on the qualifying service of less than 33 years. The appeals filed by Department of Revenue in the Hon'ble High Court of Kerala and in the Hon'ble Supreme Court have also been dismissed. Similar orders have been passed by Hon'ble CAT/High Court in several other cases also.


6. The matter has been examined in consultation with the Ministry of Finance (Department of Expenditure). It has now been decided that the revised consolidated pension of pre-2006 pensioners shall not be lower than 50% of the minimum of the pay in the Pay Band and the grade pay (wherever applicable) corresponding to the pre-revised pay scale as per fitment table without pro-rata reduction of pension even if they had qualifying service of less than 33 years at the time of retirement. Accordingly, Para 5 of this Department's OM of even number dated 28.1.2013 would stand deleted. The arrears of revised pension would be payable with effect from 1.1.2006.

7. Ministry of Agriculture, etc. are requested to bring the contents of these orders to the notice of Controller of Accounts/Pay and Accounts Officers and Attached and Subordinate Offices under them for revising the pension of all those pre - 2006 pensioners who had rendered less than 33 years of qualifying service at the time of retirement in the manner as indicated above on top priority. Revised Pension Payment Orders in all these cases may also be issued immediately.

8. All pension disbursing offices/banks are also advised to prominently display these orders on their notice boards for the benefit of pensioners.

9. This issues with the approval of Ministry of Finance, Deptt. of Expenditure vide ID Note No. 2(9)/EV/2015, dated 15.3.2016.

10. Hindi version will follow.


(Seema Gupta) 6/11/2016
Deputy Secretary to the Government of India

To

1. All Ministries/Departments of Government of India. (as per standard mailing list).
2. All SCOVA Members
3. All identified Pensioners Association

Copy to (i) NIC Cell for uploading on the website of the Department.
(ii) AD (OL), DoPPW for Hindi Version




CPAO/IT&Tech/Revision (Pre-2006) /2016-17/19

27th April, 2016

Office Memorandum

Subject:-Revision of pension of pre-2006 pensioners - delinking of revised pension from qualifying service of 33 years.

Attention is invited to OM No. CPAO/IT&Tech/Revision (Pre-2006) /2016-17/11 dated 12th April, 2016 on the captioned subject whereby all Pr. CCAs/CCAs/ CAs/ Accountants General and Administrators of UTs were requested to direct their PAOs to urgently take necessary action and revise such cases by using e-Revision utility of NIC- CGA.

2. To facilitate the PAOs to process these cases, a tentative list of such pensioners has been provided on CPAO's website i.e. www.cpaonnic.in in CCA's login and PAO's login. All PAOs may download the same by using their login provided by CPAO. PAOs may check these cases from their records too for their coverage under OM No. 38/37/08-P&PW (A) dated-6th April, 2016. Further, if additional cases come into notice which are covered by this OM, may also be processed by PAOs.
 3. A Ministry-wise list of total number of pensioners whose details have been provided in respective CCA's & PAO's login is also enclosed for Pr. CCAs/CCAs/ CAs/ Accountants General and Administrators of UTs to monitor the disposal of revision cases by their concerned PAOs. The pending few cases pertaining to OM No. 38/37/08-P&PW (A) dated-30th July, 2015 have been incorporated in this list as present e-revision utility of NIC-CGA takes in to account the effect of pending post-2006 revisions in respective cases, as applicable.
 4. All Pr. CCAs/CCAs/ CAs/ Accountants General and Administrators of UTs are requested to ensure that all pending revision cases are **processed and sent to CPAO latest by 31st May, 2016 positively.**
Encl : As above
- To
- 
(Subhash Chandra)
Controller of Accounts
Ph.011-26174809
- i) All Pr. CCAs/CCAs/CAs (Ministries/Departments) /Administrator of UTs/AGs.

Copy alongwith enclosures for information to:-

- i) PPS to CGA, O/o CGA, 7th Floor, Lok Nayak Bhawan, Khan Market, New Delhi - 110 003
- ii) PS to Addl. CGA (GPG) O/o CGA, 7th Floor, Lok Nayak Bhawan, Khan Market, New Delhi - 110 003



Controller of Accounts

**MINISTRY WISE NUMBER OF CASES TO BE REVISED UNDER OM 6 APRIL 2016
INCLUDING OM 30 JULY 2015 (PENDENCY as on 27/04/2016)**

S.NO.	MIN DEPT	TO BE REVISED
1	ACCOUNTANT GENERAL(A&E)	1514
2	ACCOUNTANT GENERAL(H C JUDGES)	28
3	ACCOUNTANT GENERAL(STATES)	48
4	AGRICULTURE	953
5	ANDAMAN & NICOBAR ISLAND ADMN.	212
6	ATOMIC ENERGY	7661
7	CHEMICAL & FERTILIZER	41
8	CIVIL AVIATION	546
9	COAL	419
10	COMMERCE & TEXTILES	827
11	CONSUMER AFFAIR FOOD & PUB DST	467
12	CORPORATE AFFAIRS	182
13	DADRA & NAGAR HAVELI	5
14	DEFENCE (CIVIL)	163
15	DELHI ADMINISTRATION	615
16	EARTH SCIENCES	340
17	ELECTION COMMISSION OF INDIA	19
18	ENVIRONMENT	1
19	ENVIRONMENT & FORESTS	229
20	EXTERNAL AFFAIRS	327
21	FINANCE	1558
22	FINANCE - C.B.E.C.	2354
23	FINANCE- C.B.D.T.	2027
24	FOOD PROCESSING INDUSTRIES	19
25	HEALTH & FAMILY WELFARE	1496
26	HOME AFFAIRS	58629
27	HUMAN RESOURCES DEVELOPMENT	372
28	INDUSTRY	664
29	INFORMATION AND BROADCASTING	1506
30	INFORMATION AND TECHNOLOGY	139
31	LABOUR	591
32	LAKSHADWEEP ADMN.	3
33	LAW, JUSTICE AND SCI	256
34	LOK SABHA SECRETARIAT	9
35	MINES	1040
36	NEW AND RENEWABLE ENERGY	22
37	PERSONNEL,PUBLIC GRIEVANCES	367
38	PETROLEUM AND NATURAL GAS	16
39	PLANG,STATS & PROG. IMPLMNTN	457
40	POWER	389
41	PRASAR BHARTI	883
42	PRESIDENT'S SECRETARIAT	19
43	RAJYA SABHA SECRETARIAT	20

44	RURAL DEVELOPMENT	32
45	SCIENCE & TECHNOLOGY	1333
46	SHIPPING,ROAD TRNSPRT&HIGHWAYS	424
47	SOCIAL JUSTICE AND EMPOWERMENT	37
48	SPACE	1169
49	STEEL	33
50	SUPPLY	431
51	TELECOMMUNICATION	13
52	URBAN DEVELOPMENT	1582
53	UT LAKSHADWEEP	1
54	WATER RESOURCES	839
TOTAL		93327



CPAO/IT&Tech/Single Window Service/2016-17/38


17th May, 2016

Office Memorandum

Subject:- Development of Single Window Service for Central Civil Pensioners.

CPAO is in final stage of developing a single window service for Central Civil Pensioners providing them access to pension process status and all the required information about their Pension & revision details, also providing for Grievance Registration facility and its status to pensioners. This service also intends to track each pension case from the initial stage of preparation of list of all government servants who are due to retire within next twelve to fifteen months on quarterly basis and its submission to concerned Pay & Accounts Officer to the stage of first credit of Pension by the bank.

2. In this context, Rule 56 of CCS (Pension) Rules, 1972 provides that:-
 - (i) Every Head of Department shall have a list prepared every three months, that is, on the 1st January, 1st April, 1st July, 1st October each year, of all Government servants who are due to retire within the next twelve to fifteen months of that date.
 - (ii) A copy of every such list shall be supplied to the Accounts Officer concerned not later than 31st January, 30th April, 31st July or 31st October, as the case may be, of that year.
3. Joint Secretary (Admn) of all the Ministries/Departments (copies endorsed to Pr. CCAs/ CCAs/CAs) have already been requested to provide the above lists to their concerned Accounts Officer vide CPAO's OM No. CPAO/Tech/Jeevan Pramaan/2015-16/515-662 dated 10.07.2015 followed by OM No. CPAO/Tech/Jeevan Pramaan/2015-16/1770 dated 07.03.2016.
4. All the PAOs must have these lists with them by now. Accordingly, all Pr. CCAs/CCAs/CAs/AGs/Administrators of UTs are requested to ensure that the lists of all such government servants as on 1st April, 2016 are provided to CPAO latest by 3rd June, 2016 positively through PAO login provided on the CPAO's website www.cpaonnic.in in the annexed format.
5. The facility of generating PPO Nos. through the list itself is also being developed by CPAO.



(Subhash Chandra)
Controller of Accounts

To,

(1) All Pr. CCAs/CCAs/CAs/AGs/Administrator of UTs

Copy to:-

- 1) PPS to CGA, O/o the CGA, 7th Floor, Lok Nayak Bhawan, Khan Market, New Delhi - 110 003.
- 2) PS to Addl. CGA (GPG), O/o the CGA, 7th Floor, Lok Nayak Bhawan, Khan Market, New Delhi - 110 003.
- 3) Joint Secretaries (Admn.) of all Ministries/Departments to ensure that the lists of retiring govt. servants are invariably prepared and sent to PAO concerned in accordance with Rule 56 of CCS (Pension) Rules.
- 4) PS to Chief Controller (Pensions), CPAO, New Delhi.


Controller of Accounts

Annexure

DDO wise list of officials due to retire within 12 to 15 months as on 01.04.2016.

Sl. No. (1)	Retiree Name (2)	Gender(M/F) (3)	Designation (4)	Date of Retirement (5)	PAN No. (6)	Aadhaar No. (7)	Mobile No. (8)	E-mail ID (9)





CPAO/IT&Tech/Single Window Service/2016-17/93

21st July, 2016

Office Memorandum

Subject: - Submission of quarterly list of Government Servants retiring within next 12 months.

Attention is invited to this office OM No. CPAO/IT & Tech/Single Window Service/ 2016-17/ 38 dated-17.05.2016 whereby all Pr. CCAs/CCAs/CAs/AGs and Administrators of UTs were requested to provide the list of government servants retiring within 12 months as on 01.04.2016 on CPAO website i.e. www.cpaon.nic.in by using PAO login provided by CPAO by 3rd June 2016 followed by OM No. CPAO/IT & Tech/Single Window Service/ 2016-17/54/62 dated-14.06.2016. The information has not so far been received from most of the ministries/departments. Further, in many cases, received so far, columns of PAN number and Aadhaar number are incomplete.

All Pr. CCAs/CCAs/ CAs(independent charge)/AGs and Administrators of UTs are requested to take up the matter with JS (Admn.)/Administrative Divisions of their respective Ministries/ Departments, wherever required and instruct their PAOs to submit the list of retiring government servants as per prescribed format through the new utility provided by CPAO on its website through PAOs login urgently.

This issues with the approval of competent authority.


(Vijay Singh)

Sr. Accounts Officer (IT & Tech)

To,

- 1) All Pr. CCAs/CCAs/CAs(independent charge)/AGs/Administrators of UTs.

Copy for information to:-

1. Sr.PPS to CGA, O/o the CGA, 7th Floor, Lok Nayak Bhawan, Khan Market, New Delhi – 110 003.
2. PPS to Addl. CGA (GPG), O/o the CGA, 7th Floor, Lok Nayak Bhawan, Khan Market, New Delhi – 110 003.


Sr. Accounts Officer (IT & Tech)



CPAO/IT&Tech/Revision (Pre-2006)/8 Vol-VI/2016-17/104

9th August, 2016

Office Memorandum

Subject:- Revision of pension of pre-2006 pensioners- delinking of revised pension from qualifying service of 33 years.

DP&PW has delinked the revision of pension cases from qualifying service of 33 years vide OM No. 38/37/08-P&PW (A) dated 06.04.2016. Para 5 of the OM stipulates that the revised consolidated pension of pre-2006 pensioners shall not be lower than 50% of the **minimum** of the pay in the Pay Band and the grade pay (wherever applicable) corresponding to the pre-revised pay scale as per fitment table without pro-rata reduction of pension even if they had qualifying service of less than 33 years at the time of retirement.

Further, it has also been clarified in para 3 of the OM dated 06.04.2016 that in case the consolidated pension/family pension calculated as per para 4.1 of OM No. 38/37/08-P&PW (A) dated 01.09.2008 is higher than the pension/family pension calculated in the manner indicated in the OM dated 28.01.2013, the same (higher consolidated pension/family pension) will continue to be treated as basic pension/family pension.

In view of the above it is clear enough that only those pension cases are to be revised in which pension calculated as per order dated 06.04.2016 works out to be more than that of para 4.1 of DP&PW OM dated 01.09.2008. However, it has been observed that SSAs for no monetary change are also received from different departments in CPAO. PAOs are not required to send 'no change' cases to CPAO as the same results into wastage of time, manpower and operational cost.

In view of above all Pr. CCAs/CCAs/CAs/AGs and Administrators of UTs are requested to instruct their PAOs for not sending the revised authority covered under OM dated 6th April, 2016 which do not involve any financial implications.

This issues with the approval of competent authority.

(Vijay Singh)

Sr. Accounts Officer (IT&Tech.)

To,

- (i) All Pr. CCAs/CCAs/CAs/AGs/Administrators of UTs



CPAO/IT&Tech/Pre-2006 (PSU)/8 (Vol-VI)/2016-17/1055

9th August, 2016

Office Memorandum

Subject:-Restoration of 1/3rd commuted portion of pension in respect of Government servants who had drawn lumpsum payment on absorption in Central Public Sector Undertakings/Central Autonomous Bodies-Stepping up of notional full pension w.e.f. 01.01.2006 for the purpose of Dearness Relief and additional pension for old pensioners.

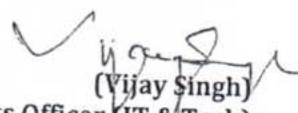
Taking into consideration DP&PW OM No. 38/37/08-P&PW (A) dated-06.04.2016, instructions were issued for processing of cases of pre-2006 pensioners by delinking of revised pension from qualifying service of 33 years vide this office OM No. CPAO/IT&Tech/ Revision (Pre-2006)/2016-17/11 dated-12th April, 2016 and subsequent OM No. CPAO/IT &Tech/ Revision (Pre-2006)/2016-17/19 dated-27th April, 2016 & OM No. CPAO/IT &Tech/ Revision (Pre-2006)/2016-17/8 Vol-VI/58 dated-13th June, 2016.

Now, DP&PW vide their OM No. 4/38/2008-P&PW (D) dated 04.08.2016 (copy attached) has clarified that the notional full pension of absorbee pensioners would also be revised in accordance with the instructions contained in aforesaid OM dated 06.04.2016 w.e.f. 01.01.2006 and dearness relief and additional pension for old pensioners would be admissible on such notional revised full pension. There will however be no change in the actual 1/3rd restored pension determined in accordance with the OM dated-15.09.2008 read with OM dated-11.07.2013.

All Pr. CCAs/CCAs/ CAs/AGs and Administrators of UTs are requested to instruct their PAOs for sending revisions for such cases as per above instructions. They are also advised to instruct their PAOs to verify the list of PPO numbers for revision provided by CPAO in PAOs login, from their records as to whether these PPO numbers are covered by DP&PW OM dated-06.04.2016. The other cases which are not available in the list provided by CPAO but covered under the OM dated-06.04.2016 are also to be revised.

This issues with the approval of competent authority.

Encl:-As above

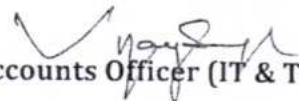

(Vijay Singh)
Sr. Accounts Officer (IT & Tech)

To,

- 1) All Pr. CCAs/CCAs/CAs/AGs/Administrators of UTs

Copy for information to:-

1. Sr.PPS to CGA, O/o the CGA, 7th Floor, Lok Nayak Bhawan, Khan Market, New Delhi - 110 003.
2. PPS to Addl. CGA (GPG), O/o the CGA, 7th Floor, Lok Nayak Bhawan, Khan Market, New Delhi - 110 003.
3. Sr. AOs of all Authorisation Section in CPAO
4. Sr. AO (Coordination), CPAO


Sr. Accounts Officer (IT & Tech)

No.4/38/2008-P&PW (D)
Government of India
Ministry of Personnel, Public Grievances & Pensions
(Department of Pension & Pensioners' Welfare)

3rd Floor, Lok Nayak Bhawan
New Delhi-110 003.
Dated the 4th August, 2016

OFFICE MEMORANDUM

Subject:-Restoration of 1/3rd commuted portion of pension in respect of Government servants who had drawn lumpsum payment on absorption in Central Public Sector Undertakings/Central Autonomous Bodies -Stepping up of notional full pension w.e.f. 1.01.2006 for the purpose of Dearness relief and additional pension for old pensioners.

Orders for revision of 1/3rd restored pension of absorbees, who had drawn lumpsum payment on absorption, were issued vide this Department O.M. of even number dated 15.9.2008 as amended/ modified vide OM No. 4/30/2010-P&PW(D) dated 11.07.2013. As per these memorandums, the full pension of the absorbees was notionally revised w.e.f. 1.1.2006 in accordance with the instructions contained in this Department O.M. No.38/37/08-P&PW(A) dated 1.9.2008. The payment of DR and additional pension to old pensioners is regulated on the basis of the notional full pension.

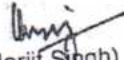
2. Instructions were issued vide this Department's OM No.38/37/08-P&PW(A) dated 28.1.2013 for stepping up of the pension of pre-2006 pensioners w.e.f. 24.9.2012. Accordingly, the notional full pension of the absorbee pensioners was also stepped up w.e.f. 24.09.2012 in accordance with the instructions contained in the aforesaid OM dated 28.1.2013 vide this Department's OM of even number dated 03.04.2013.

3. Instructions were issued vide this Department's OM No. 38/37/08-P&PW(A) dated 30.07.2015 for revision of pension/ family pension of all pre-2006 pensioners/ family pensioners in accordance with this Department's OM dated 28.01.2013 with effect from 1.01.2006 instead of 24.09.2012. Accordingly, the notional full pension of absorbee pensioners was also revised in accordance with the instructions contained in aforesaid OM dated 30.07.2015 w.e.f. 1.01.2006 instead of 24.09.2012 for purpose of payment of dearness relief and additional pension for old pensioners vide this Department's OM of even no. Dated 17.02.2016.

4. Instructions have now been issued vide this Department's OM No. 38/37/08 P&PW(A) dated 6.04.2016 that the revised consolidated pension of pre-2006 pensioners shall not be lower than 50% of the minimum of the pay in the Pay Band and the grade pay (wherever applicable) corresponding to the

pre-revised pay scale as per fitment table without pro-rata reduction of pension even if they had qualifying service of less than 33 years at the time of retirement. Accordingly, the notional full pension of absorbee pensioners would also be revised in accordance with the instructions contained in aforesaid OM dated 6.04.2016 w.e.f. 1.01.2006 and dearness relief and additional pension for old pensioners would be admissible on such notional revised full pension. There will, however, be no change in the actual 1/3rd restored pension determined in accordance with the OM dated 15.09.2008 read with OM dated 11.07.2013.

5. This issues with the concurrence of Ministry of Finance, Department of Expenditure vide their I.D. No. 1(5)/E.V/2012 dated 4.07.2016.


(Harjit Singh)
Director
#24624752

To
All Ministries/Departments of the Government of India
(As per mailing list)



CPAO/IT&Tech/Web Responsive/54/2016-17/120

29.08.2016

Office Memorandum

Subject: Monitoring/handling of Pensioners' Grievances & uploading of quarterly lists of retiring employees by Pr. CCAs/CCAs/CAs/ AGs/Administrators of UTs/Delhi Admin and respective PAOs through 'Web Responsive Pensioners Service' of CPAO

1. Quick & satisfactory disposal of pensioners' grievances has been on top priority of CPAO. For this purpose, a Grievance Cell is already functioning in CPAO and grievances received through different modes are settled by it. So far, grievances not pertaining to CPAO directly but involving other agencies for final disposal were being forwarded to the concerned agency i.e. Bank, PAO for necessary action through email/letter. However, no tracking/monitoring of disposal of such grievances was available either with the Ministries or with CPAO.
2. In order to fill this gap, CPAO has developed Grievance Redressal and Monitoring System in its website www.cpaonin.in under the '**Web Responsive Pensioners Service**'. Through this facility, pensioners' grievances can be transferred online on the login of the concerned PAO from the CPAO website for early disposal and update thereon for pensioner's information. For the grievances which need to be resolved by concerned HOO/DDO; PAO has been given facility to mark such grievances to the concerned DDOs for their response. Here, it may be noted that marking of grievances to the DDOs is only for reporting/tracking purpose. After marking the grievances through system, PAO will require to send the same to the concerned DDOs through available modes i.e. letters/emails as DDOs are not connected through this system. Similarly, response from the DDOs taken through same modes will be updated by PAOs in the system through their login IDs. For the time bound disposal of grievances (**within 30 days from the date of receipt at CPAO**), monitoring is required. Therefore, facility of monitoring of disposal of grievances marked to PAOs has been provided in the CPAO website under the existing CCAs logins along with Dashboards and meaningful MIS reports.
3. It is further pertinent to mention that large numbers of grievances pertain to delay in start of pension for which late submission of pension papers from HOO to PAO is mainly responsible. For monitoring the timely submission of pension papers, facility to upload quarterly lists of the employees retiring in next 12/15 months has been provided to PAO in CPAO website to facilitate the implementation of Rule 56 of CCS (Pension) Rules which provides "*that every Head of Department shall have a list prepared every three months each year, of all Government servant who are due to retire within the next twelve/ fifteen months and a copy of each such list shall be supplied to the Accounts Officer concerned*". Under this facility, Pay and Accounts Officers will upload such quarterly lists on CPAO website by using their existing logins after collecting the same from concerned HOOs/DDOs. Facility to monitor timely uploading of quarterly lists and submission of pension papers thereof by the HOOs/DDOs is also provided in the logins of CCA along with Dashboard and required MIS reports.

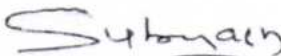
4. In view of above, all the Pr. CCAs/CCAs/CAs/ AGs/Administrators of UTs/Delhi Admin are requested to use this online monitoring facility on regular basis and keep track of the disposal of grievances to ensure that all grievances received from CPAO are settled on priority and maximum within 30 days and status is updated on CPAO website by their PAOs. The period wise pendency information is available on their dashboards. It is also requested to ensure timely uploading of lists of retiring employees and submission of pension papers arising out of such lists. You are also requested to instruct your PAOs to use these online CPAO facilities as they are the nodal points for CPAO in respect of disposal of grievances and uploading of quarterly lists.

5. For familiarization with this facility, step by step user guidance along with relevant screenshots (for CCAs and PAOs) is attached.

6. In case of any difficulty in using this facility, Sh. Davinder Kumar, Technical Director, NIC, CPAO may be contacted on 011-26715338/ email – kumar.davinder@nic.in

This issues with the approval of Competent Authority.

Encl: As above


(Subhash Chandra)
Controller of Accounts

To,


1. All Pr. CCAs/CCAs/CAs/AGs and Administrators of UTs/Delhi Admin with the request to also instruct their PAOs accordingly.

Copy for information to: -

- 1) Sr.PPS to CGA, O/o. the CGA, 7th Floor, Lok Nayak Bhawan, Khan Market, New Delhi – 110 003.
- 2) PPS to Addl. CGA (GPG), O/o. the CGA, 7th Floor, Lok Nayak Bhawan, Khan Market, New Delhi – 110 003.
- 3) PS to CC(P)
- 4) Sr.TD/TD, NIC, CPAO
- 5) PA to Dy. CA
- 6) Sr.AO (Coordination), CPAO

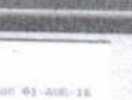
User guidance on monitoring of Pensioners Grievances and Uploading of Quarterly Lists of Retiring Employees through CPAO website

-



CPAO

Central Pension Accounting Office



WE CARE

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[Print](#)

[User Menu](#)
[Logout](#)

FINANCE

Data Last Updated 1:22 on 03-AUG-16

[CPAO Main Page](#)

Last Login 02-Aug-2016

Login Id is valid till 31-Dec-2023

Password is valid till 01/01/2020

RETIREE LINK UNLOCKED BY

CPAO

2.7% unlocked out of 20 Pkcs.

GRIEVANCE'S DISPENSABLE

2 for 2016

17% out of 25

REVENUE IN PG ACTED 2016

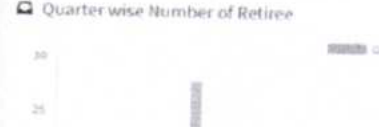
1440

14% Account out of 1000

Quarter wise Number of Retiree

Summary (PAO wise) Summary (DOO wise) Bar Chart

Q1 Q2 Q3 Q4



Grievances

Total Grievances 13

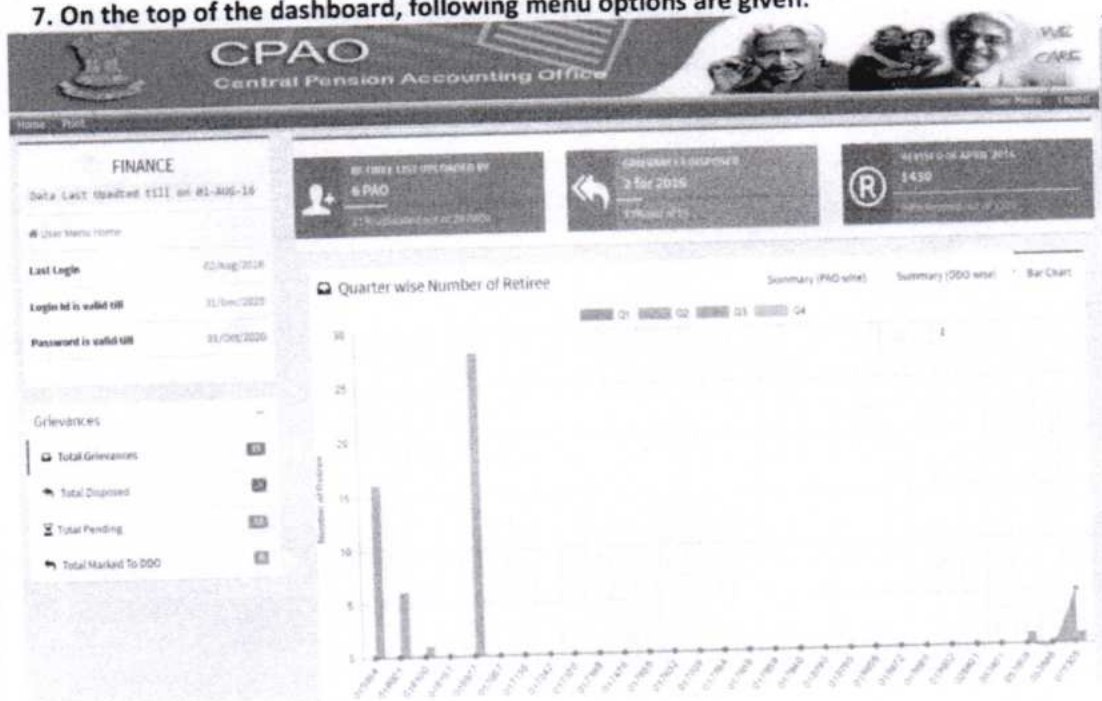
Total Disposed 5

Total Pending 8

Total Marked To DOO 0

5. On the left side of user menu, you will see **user name, last update, last login, login id & Password validity.**
6. **Grievances :-By clicking on this tab, following sub menu options will be available-**
 - a. **Total Grievances:** It shows total No. of Grievances marked to the PAOs by CPAO.
 - b. **Total Disposed:** It shows total No. of disposed of Grievances by CPAO. PAOs have only to report the action taken on the grievances either by the PAO itself or by the DDO. Final disposal of grievances would be done by the CPAO.
 - c. **Total Pending:** It shows total No. of Grievances pending with PAOs and DDOs.
 - d. **Total Marked to DDO:** In Most of the grievances, pertaining to a ministry/department, action lies with the HOO/DDO. PAOs are required to mark these grievances to the concerned DDO for necessary action through the system itself. This menu option shows the total No. of Grievances marked to the DDOs. As DDOs are not connected through this system, facility of marking the grievances to DDOs is for monitoring/reporting purposes. All grievances marked to DDOs are required to be forwarded to the concerned DDOs through letters/emails etc. by the PAOs. Similarly, PAOs have also to keep track of the forwarded grievances and after getting the action taken report from the DDOs, they have to update the status through this system under their logins.

7. On the top of the dashboard, following menu options are given:



- a. **Retiree list uploaded by PAOs:** It shows number of those PAOs who have uploaded the lists of retiring employees out of the total numbers of PAOs of the ministry. Through this report, CCA can monitor the progress of uploading of lists by PAOs.
- b. **Grievances Disposed:** Pensioners grievances, received in CPAO, pertaining to ministries/departments, are further forwarded online to the concerned PAOs for required action and reporting back the status of settlement to CPAO. This option shows the total number of disposed of grievances forwarded to PAOs.

8. Grievance Pending Report: By clicking on the menu "Total Grievances" given at left side panel, PAO-DDO wise list of all pending grievances with their periodicity may be seen.

Grievances Pending Report

Sr.no.	PAO Name	DDO Name	PENDING >= 0 AND <= 30 DAYS	PENDING >30 AND <= 60 DAYS	PENDING > 60 DAYS
1	017057-PAO(Banking), New Delhi	NA	0	1	0
	017057-TOTAL		0	1	0
2	017320-PAO(I.G. Mint),Hyderabad	NA	0	1	0
	017320-TOTAL		0	1	0
3	017940-PAO (India Govt Mint) Noida	NA	0	1	0
	017940-TOTAL		0	1	0
4	016977-PAO (Sectt.) Economic Affairs	NA	0	1	0
	016977-TOTAL		0	1	0
5	017136-PAO(NSO), Nagpur,Maharashtra	NA	0	2	0
	017136-TOTAL		0	2	0
6	019795-PAO(Sectt.)D o Revenue,M o Finance, ND	NA	2	1	0
	019795-TOTAL		2	1	0
	GRAND-TOTAL		2	2	0

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Summary (PAO wise)

Here PAO wise-quarter wise numbers of retiring employees may be seen.

Home > PPG
User Profile > Logout

FINANCE

Data Last Updated: 12:22 PM, 28-AUG-20

[View Finance Home](#)

Last Login: 11-Aug-2019

Login Id is valid till: 31-Aug-2020

Password is valid till: 31-Oct-2020

- Month Wise Retiree Count
- Delay Analysis (PPG Uploaded But not Received in CPAG)

[Summary \(PAQ wise\)](#)
[Summary \(DPO wise\)](#)
[Bar Chart](#)

Show: 10 entries

PAQ Name	Quarter-1	Quarter-2	Quarter-3	Quarter-4	Total
020354 - PAQ (Expenditure) New Delhi	0	0	20	0	20
020902 - PAQ (CAL) New Delhi	0	0	1	0	1
020340 - PAQ (INSTITUTE OF SCIENCE & TECHNOLOGY DELHI)	0	0	1	0	1
004110 - PAQ (Secret.), Economic Affairs, New Delhi	0	0	0	0	0
004911 - PAQ (Secret.) Economic Affairs	0	0	20	0	20
017007 - PAQ (Banking), New Delhi	0	0	0	0	0
017136 - PAQ (VCO, Sluggish/Malpractice)	0	0	0	0	0
027242 - PAQ (S.G. West, Kolkata)	0	0	0	0	0
027228 - PAQ (S.G. West/Hyderabad)	0	0	0	0	0
027296 - PAQ (S.G. West, Mumbai)	0	0	0	0	0

Showing 1 to 10 of 30 entries

Previous
 [1](#)
[2](#)
[3](#)
[Next](#)

Summary (DDO wise)

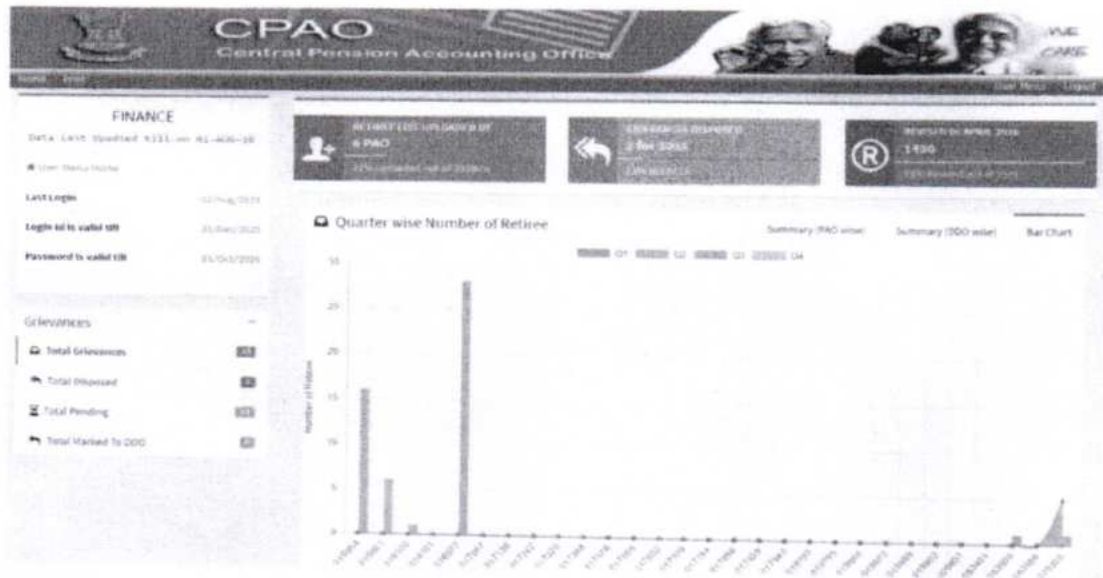
Here PAO- DDO wise numbers of retirees on the basis of quarterly lists of retiring employees uploaded by PAO may be seen.

[illegible]

BAR CHART

(Showing PAO wise quarterly numbers of retirees)

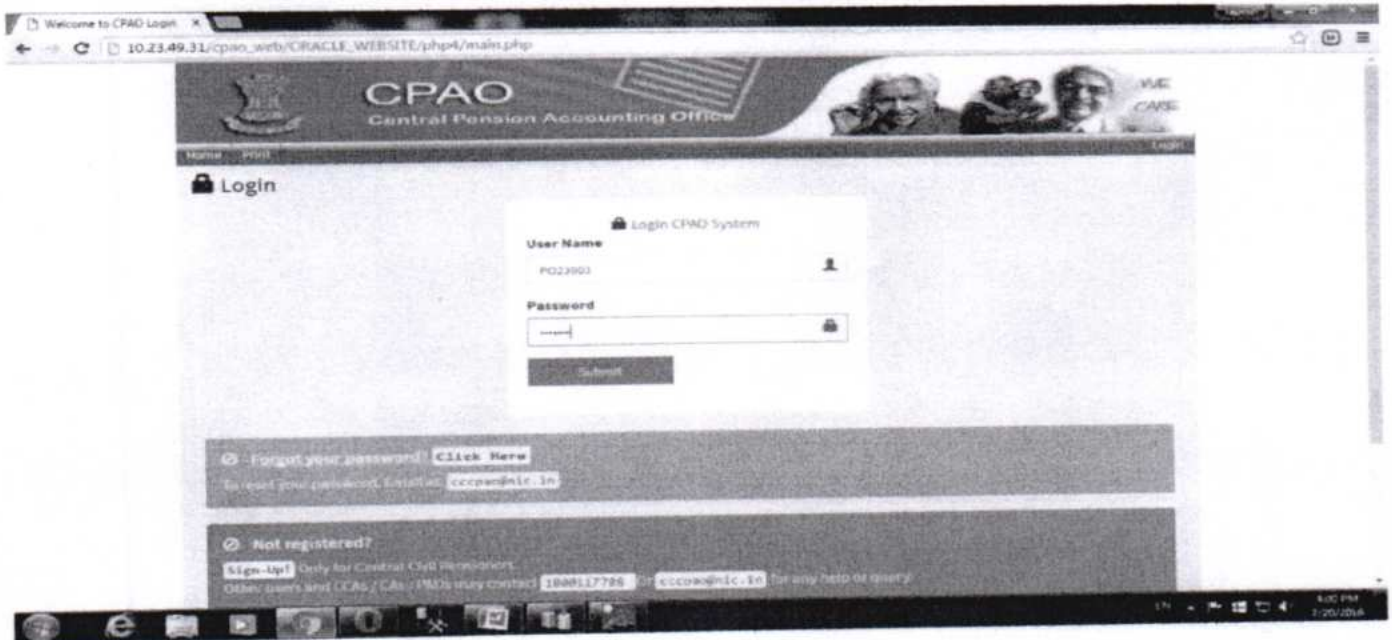
By clicking on Bar Chart option, quarter wise –PAO wise numbers of retiring employees can be seen through bar charts. Different colored bar charts are given for every quarter. On the X Axis of bar chart PAO code is given and on Y Axis numbers of retirees are shown.



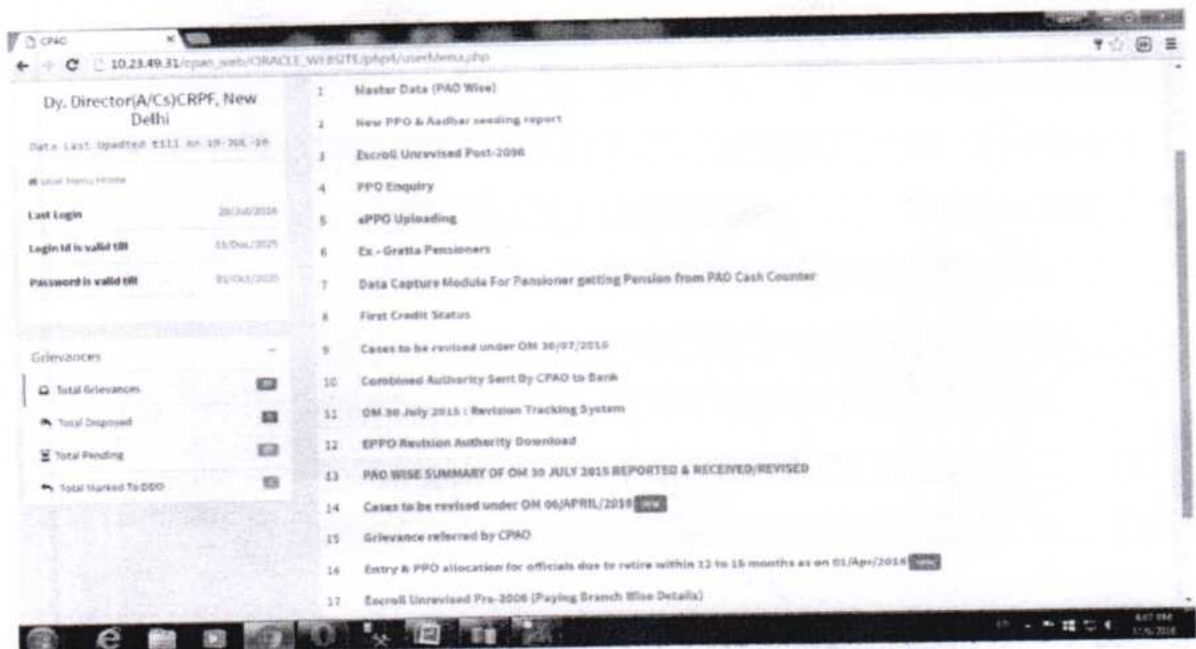
(For PAOs)

User Guidance on Dealing with Pensioners Grievances and entry & PPO allocation for retiring employees through CPAO website

1. Open CPAO web site <http://CPAO.nic.in>.
2. Click on login.
3. Enter your login Id and Password.



4. After login you will get following user menu.



5. On the left side of user menu, you will see user name, last update, last login, login id valid date, and password validity date.
6. On The Right side of user menu, you will see following reports :
7. **Grievances :-By clicking on this tab, following sub menu options will be available-**
 - a. **Total Grievances:** It shows total No. of Grievances marked to the PAOs by CPAO.
 - b. **Total Disposed:** It shows total No. of disposed of Grievances by CPAO. PAOs have only to report the action taken on the grievances either by the PAO itself or by the DDO. Final disposal of grievances would be done by the CPAO.
 - c. **Total Pending:** It shows total No. of Grievances pending with PAOs and DDOs.
 - d. **Total Marked to DDO:** In Most of the grievances, pertaining to a ministry/department, action lies with the HOO/DDO.PAOs are required to mark these grievances to the concerned DDO for necessary action through the system itself. This menu option shows the total No. of Grievances marked to the DDOs. As DDOs are not connected through this system, facility of marking the grievances to DDOs is for monitoring/reporting purposes. All grievances marked to DDOs are required to be forwarded to the concerned DDOs through letters/emails etc. by the PAOs. Similarly, PAOs have also to keep track of the forwarded grievances and after getting the action taken report from the DDOs, they have to update the status through this system under their logins

8. Details of Grievances Referred by CPAO to PAO and method of settling them

The screenshot shows the CPAO web application interface. On the left, there's a sidebar with 'Grievances' selected, showing sub-options: 'Total Grievances', 'Total Disposed', 'Total Pending', and 'Total Marked To DDO'. The main content area displays a table of pending cases. The table has columns: ACTION TO BE TAKEN (with a pencil icon), GRIEVANCE DESCRIPTION, COMPL- ID, STATUS DESC, PPO NUMBER, PENSIONER NAME, MIN-DEPT. RETD. FRM, SUBJECT, and CC. Three rows of data are shown, each with a pencil icon in the first column. The first row has a description starting with 'Date : 06/07/2016' and 'Description :'. The second row has a description starting with 'Date : 18/07/2016' and 'Description :'. The third row has a description starting with 'Date : 13/07/2016' and 'Description :'. The bottom of the screen shows a Windows taskbar with various application icons and the system clock.

- a. **Pending cases:** It shows all Pending grievances referred by CPAO to PAO. To settle these grievances, click on Pencil mark which will open an Action Form as shown below. Put your remarks pertaining to the grievance in the comments column. Click on the Radio Button "Disposal By PAO" if action is required on your part and submit it. If action on the grievance is required by the concerned DDO, click on Radio Button "Marked to DDO" and

submit the form. As DDOs are not connected through this system, facility of marking the grievances to DDOs is for monitoring/reporting purposes. All grievances marked to DDOs are required to be forwarded to the concerned DDOs through letters/emails etc. by the PAOs. Similarly, PAOs have also to keep track of the forwarded grievances and after getting the action taken report from the DDOs, they have to update the status through this system under their logins

CPAAO

10.23.49.31/cpao_web/ORAACLE_WEBSITE/php/grievance_referbycpao/grv_refer_cpao.php?popup_gri167010038

Total Marked To DDO

authority yet to received from PAO.

not paid

Complaint Details / Action Form

Grievance ID: 1192010038

PPO NUMBER: 239020304497

Pensioner Name: SHRI K R JHAWA

Mobile No: 9048964801

EMAIL:

Complaint Date: 19-JULY-2018

Complaint Subject: Revised pension/leave's not paid

Complaint Description: Date : 19/7/2018
Description : Revision authority yet to received from PAO

Action To Be Taken : * Disposal By PAO : Marked to DDO

Comment:

Submit Cancel

CPAAO

10.23.49.31/cpao_web/ORAACLE_WEBSITE/php/grievance_referbycpao/grv_refer_cpao.php?popup_gri167010038

EN 8:42 PM 11/07/2018

b. Disposed off / Replied back to CPAAO: It shows list of Grievances disposed off / Replied back to CPAAO.

CPAAO

10.23.49.31/cpao_web/ORAACLE_WEBSITE/php/grievance_referbycpao/grv_refer_cpao.php?popup_gri167010038

CPAAO
Central Pension Accounting Office

Dy. Director(A/Cs)CRPF, New Delhi

Data Last Modified on 19-07-18

User Name:

Last Login: 20/06/2018

Login Id is valid till: 11-06-2029

Password is valid till: 01/06/2020

Grievances

- Total Grievances
- Total Disposed
- Total Pending
- Total Marked To DDO

Grievances referred by CPAAO

Pending Cases Disposed Off/Replied back to CPAAO DDO Pending List

Disposed Off/Replied back to CPAAO

Show 10 entries

COMPL ID	PPO NUMBER	PENSIONER NAME	MIN-DEPT-RETD-FRM	SUBJECT	COMPL DATE	PAO Comment	Status
No data available in table							

Showing 0 to 0 of 0 entries

Previous Next

CPAAO

10.23.49.31/cpao_web/ORAACLE_WEBSITE/php/grievance_referbycpao/grv_refer_cpao.php?popup_gri167010038

EN 8:51 PM 11/07/2018

- c. **DDO Pending List:** It shows the Grievances marked to DDOs by PAO. In these grievances, PAO is required to obtain response from the concerned DDOs and update the status to CPAO by clicking on Pencil Button which will open the Action Form as mentioned above at 8(a).

DDO Pending List

ACTION TO BE TAKEN	GRIEVANCE DESCRIPTION	COMPL. ID	DDO CODE/NAME	PPO NUMBER	PENSIONER NAME	SUBJECT	COMPLAINT DATE
	<p>Date : 06/30/2016</p> <p>Description : INCORRECT REVISION OF PENSION.</p> <p>Date : 06/30/2016</p> <p>Description : THIS OFFICE ACTS ON THE ADVICE OF PAO AND HAS NO MANDATE TO SUO-MOTE REVERSE PENSION. HOWEVER YOUR COMPLAINT IS BEING MARKED TO YOUR PAO RE-EXAMINATION OF YOUR CASE.</p> <p>Date : 06/30/2016</p> <p>Description : testing by cpao-Marked DDO Name -(200351) - Dy. Inspector General of Police (HQs)</p>	W161780004	(200016) - Adol. DGP	239039102618	GOEL SHRI L C	Incorrect revision	26-JUNE-2016

Showing 1 to 1 of 1 entries

8. Entry & PPO allocation for retiring employees:

Click on the 16th menu option i.e. Entry & PPO allocation for officials due to retire within 12 to 15 months

Menu Options:

- Master Data (PAO Wise)
- New PPO & Aadhar seeding report
- Excess Unrevised Pps-2006
- PPO Enquiry
- ePPO Uploading
- Ex - Gratia Pensioners
- Data Capture Module For Pensioner getting Pension from PAO Cash Counter
- First Credit Status
- Cases to be revised under OM 30/07/2015
- Combined Authority Sent By CPAO to Bank
- OM 30-July 2015 - Revision Tracking System
- EPPD Revision Authority Download
- PAO WISE SUMMARY OF OM 30 JULY 2015 REPORTED & RECEIVED/REVISED
- Cases to be revised under OM 08/APRIL/2016
- Grievance referred by CPAO
- Entry & PPO allocation for officials due to retire within 12 to 15 months as on 01/Apr/2016
- Excess Unrevised Pps-2006 (Paying Branch Wise Details)

9. After clicking, following screen will open:

PAO(CPAO), Delhi
Data Last Updated till on 24-Aug-18

User Menu Home

Last Login: 26-Aug-2018
Login Id is valid till: 31-Dec-2025
Password is valid till: 31-Dec-2025

Grievances

- Total Grievances: 2
- Total Disposed: 1
- Total Pending: 1
- Total Marked To DDO: 0

PPo Number Allocation Utilities

✓ Already Allocated PPO Number List ? Un Allocated PPO Number Deleted PPO Number

✓ Already Allocated PPO Number List

Year Search: 2015 Search

Show 10 entries

Action	PPo Number	Retiree Name	Gender	Designation	Date of Ret/Death	Mobile Number	Pan No	Aadhaar Number	Email ID	Date Allotted
	TS3051600054	Mr. ASHOK KUMAR	MALE	SRAG	31/JUL/2016			932850418205		26-JUL-16
	TS3051600032	Mrs. HARINDER PAL KAUR	FEMALE	ADD	30/JUN/2018		ACHPL3962F			10-JUN-16
	TS3051600047	PAULUS LAKSH	MALE	ADD	30/JUN/2018		AKUPK3793K			10-JUN-16
	TS3051600025	Shri. Ravi KUMAR SHARMA	MALE		29-FEB-2016			420570612242		14-FEB-16
	TS3051600010	Shri. SURAT	MALE		31/JAN/2016					26-JAN-16

10. By clicking on menu "Already Allocated PPO Number List" you will find the list of retiring employees who have already been allotted with PPO numbers.

11. Clicking on menu "Un allocated PPO number" will open a new screen where details of retiring employees can be filled and PPO number allocated.

✓ Already Allocated PPO Number List ? Un Allocated PPO Number Deleted PPO Number

Superannuation Pension /FP/VRS * Superannuation Pension FP Pension VRS Pension

Date of Retirement * mm/dd/yyyy

Select DDO List * Please Select DDO

Retiree Name * Retired Name

Gender * Male Female

Designation * Enter Designation

Mobile Number Enter Mobile Number with out 0

Pan No * Enter Pan Number

Aadhaar Number Enter Aadhaar Number (AAR)

Email ID Enter Email ID

Enter Image * Enter Image Text 5x1x2F

Submit Cancel

12. After entering the details of retiring employee and generation of PPO number, if any mistake is identified, the allotted PPO number may be deleted. The list of deleted PPOs may be seen by clicking on menu "Deleted PPO Number" as shown below.

PAO(CPAO), Delhi
Data Last Updated till on 24-08-16

Unit: New Punit

Last Login: 28-Aug-2016
Login Id is valid till: 31-Dec-2016
Password is valid till: 31-Dec-2016

Grievances: -

- Total Grievances: 0
- Total Disposed: 0
- Total Pending: 0
- Total Marked To DO: 0

Collecting...

PPO Number Allocation Utilities

☒ Already Allocated PPO Number List
 ☐ Un-Allocated PPO Number
 ☒ Deleted PPO Number

Deleted PPO Number

Show: 10 entries

Search:

Name	PPO Number	Mobile Number	Email ID	Remark	Deleted On
HARINDER PAL KAUR	TS1051600047	9871506356		wrong entry date of retirement	21/JUN/2016
PAULUS LAKRA	TS1011600912	9986200190		wrong entry date of retirement	21/JUN/2016

Showing 1 to 2 of 2 entries

Previous **1** Next



CPAO/IT & Tech/Web Responsive/54/2016-17/123

29.08.2016

Office Memorandum

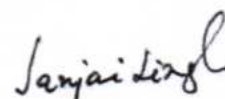
Subject: Monitoring of Pensioners' Grievances and uploading of quarterly lists of retiring employees by Ministries/ Departments through 'Web Responsive Pensioners Service' of CPAO.

1. Quick & satisfactory disposal of pensioners' grievances has been on top priority of CPAO. For this purpose, a Grievance Cell is already functioning in CPAO and grievances received through different modes are settled by it. So far, grievances not pertaining to CPAO directly but involving other agencies for final disposal were being forwarded to the concerned agency i.e. Banks & PAOs for necessary action through email/letter. However, no tracking/monitoring of disposal of such grievances was available either with the Ministries or with CPAO.
2. In order to fill this gap, CPAO has developed **Grievance Redressal and Monitoring System** in its website www.cpao.nic.in under the **Web Responsive Pensioners Service**. Through this facility, pensioners' grievances can be transferred online on the login of the concerned PAO from the CPAO website for early disposal and update thereon for pensioner's information. Here, it is not out of the context to mention that most of the pensioners' grievances arise out of the wrong fixation and late finalization of pension by HOO/DDO and delay in start of pension for which late submission of pension papers from HOO to PAO is mainly responsible. Such grievances need to be resolved by concerned HOO/DDO; therefore, PAO has been given facility to mark these grievances to the concerned DDOs for their response.
3. For the time bound disposal of grievances (**all grievances need to be disposed of within 30 days from the date of receipt in CPAO**), marked to DDOs and strengthen monitoring, login IDs & Passwords have been created for JS (Admin) in the CPAO website along with Dashboards and meaningful MIS reports. For monitoring the timely submission of pension papers, Rule 56 of CCS (Pension) Rules provides that **"every Head of Department shall have a list prepared every three months each year, of all Government servant who are due to retire within the next twelve/ fifteen months and a copy of every such list shall be supplied to the Accounts Officer concerned"**. In this regard, facility to upload quarterly lists of retiring employees has also been provided in CPAO website. Under this facility, HOOs/DDOs are required to prepare quarterly lists of retiring government employees and furnish the same to concerned Pay and Accounts Officers who in turn will upload it on CPAO website. Facility to monitor timely preparation/uploading of quarterly lists and

submission of pension papers thereof by the HOOs/DDOs is also provided in the logins of JS (Admin) along with required MIS reports.

4. In view of above, Joint Secretaries (Admin)/Admin in charge of respective ministries/departments are requested to use this online monitoring facility for timely disposal of pensioners' grievances and timely preparation/uploading of quarterly lists of retiring officials & submission of pension papers. For familiarization with this facility, step by step user guidance with relevant screenshots are attached along with login id & password.

5. In case of any difficulty in using this facility, Sh. Davinder Kumar, Technical Director, NIC, CPAO may be contacted on Telephone No. 011-26715338 or through email – kumar.davinder@nic.in.



Sanjai Singh
Chief Controller (Pension)

Encl: As above.

To

Joint Secretaries (Admin)/Admin in charge of Ministries/Departments

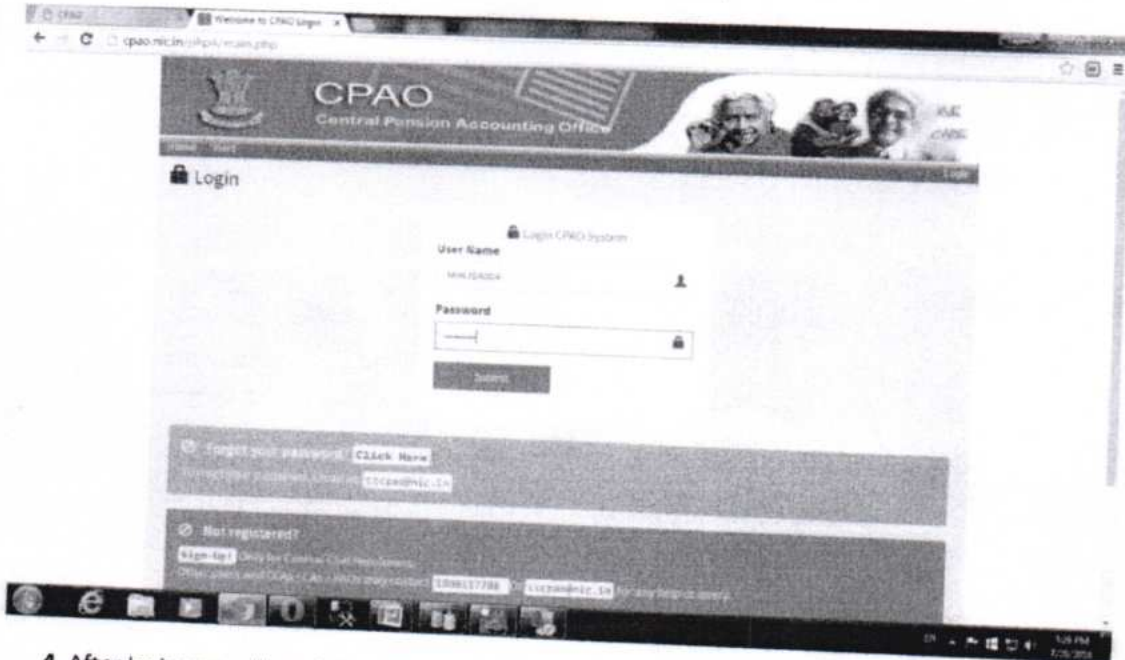
Copy to:

Pr.CCAs/CCAs/CAs/AGs/ Administrators of UTs/Delhi Admin in continuation to OM No. CPAO/IT&Tech/Web Responsive/54/2016-17/120 dated 29/8/2016 issued to them.

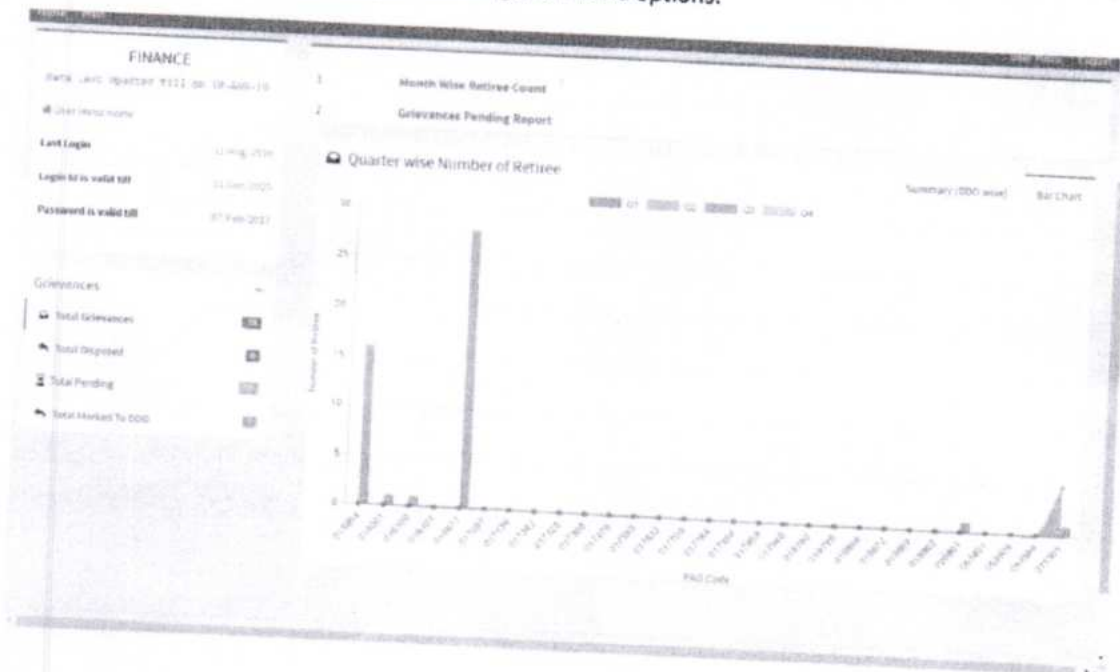
For JS (Admin)

User guidance on monitoring of Pensioners Grievances and Uploading of Quarterly Lists of Retiring Employees through CPAO website

1. Open CPAO web site <http://CPAO.nic.in>.
2. Click on login.
3. Enter your login Id and Password (attached with the letter).



4. After login you will get following user menu options.



5. On the left side of user menu, you will see user name, last update, last login, login id valid date, password valid date.

6. Grievances:-

- Total Grievances:** It shows total No. of Grievances marked to PAOs by CPAO.
- Total Disposed:** It shows total No. of Disposed of grievances where response from the concerned DDOs has been received.
- Total Pending:** It shows total No. of Grievances Pending with DDOs where response is awaited.
- Total Marked to DDO:** It shows total No. of Grievances marked to the DDOs by PAOs for response.

Note: Here it may be noted that DDOs are not online connected with PAOs through the system, therefore, marking of grievances to the DDOs by PAOs through this system is for keeping the record of forwarded grievances and enabling the management to monitor the delays in settling the grievances by DDOs. Grievances, where intervention of DDOs will be required, would be sent to concerned DDOs manually through letters/emails by the PAOs and in turn DDOs will also give their response through letters/emails to the PAOs for updating the status on this system and for further monitoring.

7. Grievances Pending Report

CPAO Central Pension Account					
FINANCE		Grievances Pending Report			
Data Last Updated: 11/11/2016 10:00:16					
Last Login: 11/11/2016					
Login id is valid till: 11/11/2016					
Password is valid till: 11/11/2016					
GRIEVANCES					
Total Grievances: 60					
Total Disposed: 2					
Total Pending: 58					
Total Marked To DDO: 58					
Sr	PRO Name	DDO Name	PENDING - 0 AND + 30 DAYS	PENDING - 30 AND + 60 DAYS	PENDING - 60 DAYS
1	01205-PAO/CPAO, Delhi	NA	0	0	0
2	01206-PAO/CPAO, Delhi	219,366-New Delhi	1	0	0
	01205-01206-TOTAL		1	0	0
3	01207-PAO/Banking, New Delhi	NA	0	1	2
	01207-TOTAL		0	1	2
4	01212-PAO/US, World/International	NA	0	1	0
	01212-TOTAL		0	1	0
5	01294-PAO (Senior Govt. Secret.)/Noida	NA	0	0	0
	01294-TOTAL		0	0	0
6	01487-PAO (Govt.) Economic Affairs	NA	0	1	0
	01487-TOTAL		0	1	0
7	01514-PAO/PRO, Haryana/Haryana/Chhara	NA	1	1	0
	01514-TOTAL		1	1	0
8	01515-PAO (Govt.) Revenue/Revenue, ND	NA	4	0	0

This report shows the period wise pendency of grievances. Through this report, grievances pending with DDOs may be monitored with the periodicity of pendency.

Here PAO- DDO wise number of retirees is provided on the basis of quarterly lists of retiring employees uploaded by PAO. Where 0(zero) information is provided, it may indicate either there are no retiring officials or DDO has not provided the list to PAO.

9. Month Wise Retiree Count

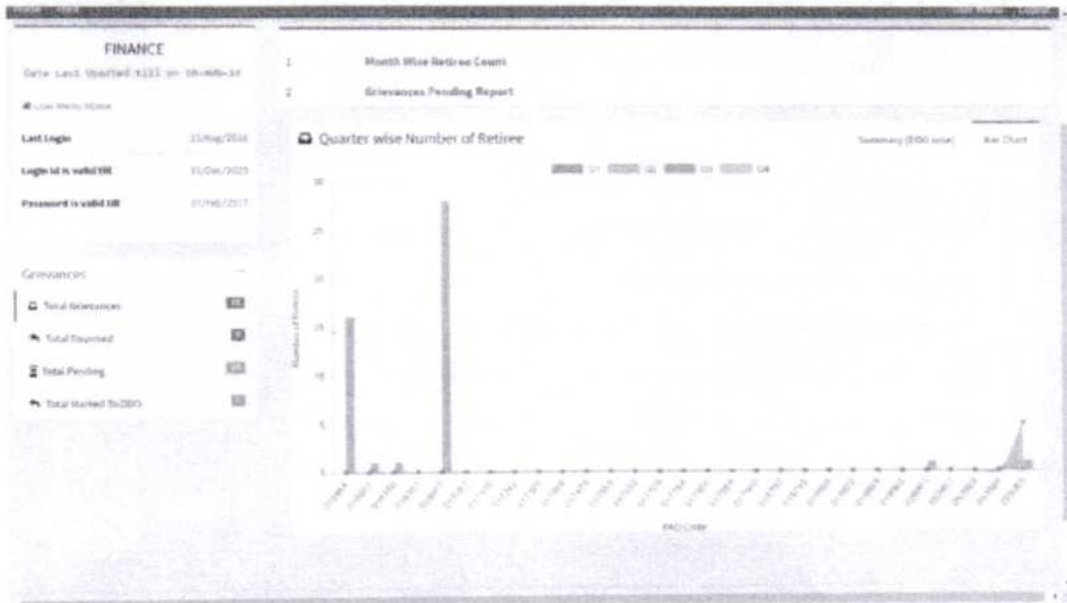
It shows DDO wise monthly numbers of retiring government employees and delay thereof regarding non submission of their PPOs to CPAO. This delay may be because of non submission of pension papers to the concerned PAOs by the DDOs.

 $\frac{3}{4}$

10. BAR CHART

(Showing PAO wise quarterly numbers of retirees)

By clicking on Bar Chart option, quarter wise –DDO wise (for a particular PAO) numbers of retiring employees can be seen through bar charts. Different colored bar charts are given for every quarter. On the X Axis of bar chart PAO code is given and on Y Axis numbers of retirees are shown.





CPAO/IT&Tech/Clarification (DAs/DAOs)/13 (VIII)/2016-17/ 129

07.09.2016

Office Memorandum

Subject:- Authorisation of pensionary benefits of Divisional Accountants/ Divisional Accountants Officers.

Attention is invited to Ministry of Finance, Department of Expenditure UO No. A-32022/6/85-EG dated-05.10.1992 (copy enclosed) circulated vide O/o the CAG of India letter No. 1993-NI/1-90(II) dated-12.11.1992 (copy enclosed) which is self explanatory. It was reiterated to all AGs vide O/o the CAG letter No. 968-AC/1/SP-I/133-94 dated-06.12.1994 (copy enclosed) that the procedure contained in the above circular may be followed strictly so as to avoid undue hardship to the retiring /retired Divisional Accountants / Divisional Accountants Officers.

Further, the attention is invited to para 3 of the letter dated-06.12.1994 of the CAG wherein it has also been clarified that the pensionary liabilities in respect of all Divisional Accountants whether paid by PAO (Audit) or otherwise will be paid by the State Government in the same manner as required at present provided that in such cases where the State Governments have taken over the work of authorisation of pension, the said authorisation for such employees who have not been confirmed as regular Divisional Accountants but confirmed in their respective employment under the State Government will continue to be covered by the State Government Rules.

In brief the pay scales of Divisional Accountants/Divisional Accountants Officers confirmed in their Cadres, follow the Central Government pattern and they are governed by FRs & SRs as well as by CCS (Pension) Rules, 1972. However, the incidence of their Pay & Allowances as well as pension is entirely borne by the respective State Governments and met out of their Consolidated Fund.

Instances have come to notice where, inspite of clear instructions issued by O/o the CAG, most of the AGs have not followed the prescribed procedure. Therefore, all Pr. CCAs/CCAs/CAs/AGs and Administrators of UTs are requested to instruct their PAOs to strictly follow the prescribed procedure to avoid undue hardship to the retiring/retired DAs/DAOs.

It is also requested to provide a list of such DAs/DAOs who have retired since January, 1990 to till date and whose pension cases have been routed through CPAO for arranging payment of their pensionary benefits and being debited to Pension Grant of Central Government managed by Central Pension Accounting Office so that necessary claims may be raised against them for reimbursement.

This issues with the approval of CC(P).

Encl:-As above

To,


(Vijay Singh)
Sr. Accounts Officer (IT & Tech)

- 1) All Pr. CCAs/CCAs/CAs/AGs/Administrators of UTs

BY SPEED POST



सचिवानाथ सार्वभौम

No. 968-AC.I/SP.I/133-94

भारत के नियंत्रक-महालेखापरीक्षक का कार्यालय

10, बहादुरशाह जफर मार्ग,

नई दिल्ली-110002

OFFICE OF THE

COMPTROLLER & AUDITOR GENERAL
OF INDIA

10, BAHADUR SHAH ZAFAR MARG

New Delhi-110002

दिनांक/DATE 6.12.94

Accountants General(A&E)
(as per list attached).

Subject: Authorisation of Pensionary benefits to Divisional
Accountants/Divisional Accounts Officer.

It has been brought to notice that in many offices pensionary benefits to Divisional Accountants/Divisional Accounts Officers are not being regulated in time as a result of certain doubts raised in respect of the procedure under which these authorisations are to be made. In this connection, attention is invited to Ministry of Finance(Expenditure) UO No.A-33022/6/85-EG dated 5.10.92 (copy circulated vide this office letter No.1993-NI/I-90(11) dated 12.11.92) which is self-explanatory.

2. The matter has been examined and it is reiterated that the procedure contained in the above circular may be followed strictly so as to avoid undue hardship to the retiring/retired DAs and DAOs.

3. It is, however, clarified that the pensionary liabilities in respect of the all Divisional Accountants whether paid by PAO(Audit) or otherwise will be paid by the State Government in the same manner as required at present provided that in such cases where the State Governments have taken over the work of authorisation of pension, the said authorisation for such employees who have not been confirmed as regular Divisional Accountants but confirmed in their respective employment under the State Government will continue to be covered by the State Government rules.

Yours faithfully,

(Samir Gupta)
Director General(NERC)

No. 969/AC.I/SP-I/133-94 .

Copy forwarded for information and necessary action to:-

- 1.A.C.(N)
- 2.G.E.II Section
- 3.AC.II Section.

दूरभाष/Phone : 3311440, 3311761

टेलीक्स/Telex : 031-65981, 031-65847

तार/Telegram : ARGEL NEW DELHI

फैक्स/FAX : 91-11-3315446

सचिवानाथ सार्वभौम
राजिवालय

OFFICE OF THE CONTROLLER AUDITOR GENERAL OF INDIA
NEW DELHI

CIRCULAR NO. NSE/49/92

No. 1993-NI/1-90 (11)

Dated: 12-11-92

To

Subject:- Regulation of pensionary benefits to officiating Divisional Accountants who retired on superannuation without getting confirmed for want of permanent posts.

Sir,

I am directed to enclosed a copy of the Govt. of India, Ministry of Finance (Department of Expenditure) New Delhi U.O. No. A 32022/3/85-26 dated 3.10.92 on the subject cited above, for information and necessary action.

Yours faithfully,

(G.CHITTARANJAN)
ADMINISTRATIVE OFFICER (N)

54/49(R)

Ministry of Finance
Department of Expenditure
EG. Branch

Subject: Regulation of pensionary benefits of officiating
Divisional Accountants on their superannuation.

Will the office of the C&AG kindly refer to the correspondence resting with their D.O. No. 1026-I/I-90 (II) dated 28.3-1992 on the above mentioned subject?

2. The matter was referred to Department of Pension & P.A. who have opined on the following points as under:

(a) These Divisional Accountants are associated by the respective Accountants General Offices, their pay scales follow the Central Govt. pattern of pay scales and they are governed by FRs and SRs as well as by the CCS (Pension) Rules, 1972. However, the incidence of their pay and allowances as well as pension is entirely borne by the respective State Governments and met out of the consolidated fund of the respective States Governments. //

(b) As far as persons confirmed in the grade of Divisional Accountants are concerned, their pension is being regulated under the CCS (Pension) Rules, 1972. It has been stated that in the cases of persons who have not been confirmed as Divisional Accountants the CCS (Pension) Rules, 1972, are not being applied in their cases and their pension is being regulated under the pension Rules of the respective State Governments. The proposal is that in the later cases also the pension should be regulated under the CCS (Pension) Rules, 1972.

3. Cases of employees who have been appointed as Divisional Accountant but not yet confirmed fall in four categories, namely:

- (a) Those directly recruited as Divisional Accountant from open market;
- (b) those who have served in a State Govt. in a temporary capacity and later appointed as regular Divisional Accountant;
- (c) those who had previously served in the State Govt. and held a permanent post before being appointed as Divisional Accountant;
- (d) those who served in a Central Govt. establishment in a temporary or permanent capacity before being appointed as Divisional Accountant.

4. It is not clear from the note of office of the CSAG whether in the category (a) also the pension is being settled under the rules of the respective State Governments, if the pension has not been confirmed as Divisional Accountant. Prima facie since as a condition of service Divisional Accountants are governed by Central pattern of pay scales and CCS (Pension) Rules, 1972, it will only be appropriate that they too are governed by the provisions of the CCS (Pension) Rules 1972, if they happen to retire on superannuation or on invalidment after putting in not less than 10 years of qualifying service. The incidence of their pension should, however, continue to be passed on to the respective State Government.

5. As far as category (b) is concerned, since they do not hold any lien as such in State Govt. service, these cases should be treated at par with those in category (c).

6. As far as category (c) cases are concerned, if a State Government employee is appointed as a Divisional Accountant technically he is treated as on deputation to the post of Divisional Accountant until he is confirmed in that post. Strictly speaking, therefore, he continues to be governed by the Pension Rules of the respective State Govt. under whom he holds a lien until he is confirmed as Divisional Accountant. The same position holds good in the case of other State Government employees coming on deputation to other Central Civil posts. Any departure made in the case of Divisional Accountants of this category will be fraught with serious repercussions in other cases.

7. As far as category (d) cases are concerned they will automatically be governed by CCS (Pension) Rules, 1972. Also, in the case of a person holding a permanent post under the Central Govt. and retiring as a temporary Divisional Accountant, the question of passing on the ~~incidence~~ incidence to the State Government should not arise because if such a person while still not being confirmed in the post of Divisional Accountant retires he would be treated as a retired Central Government employee as his lien would be held by the Central Government. Since the system of sharing pensionary incidence between Central Govt. and State Governments on service share basis has been dispensed with from 1.4.1987, it was proposed by this Department that the question of passing on any incidence on account of pension to the State Government in such a case would not arise.

8. With the introduction of simplified procedure for confirmation from 1.4.1988 delinking substantive appointments that availability of permanent posts, it is presumed that Divisional Accountants would be confirmed in time.

Since the possibility of persons retiring within the trial period of appointment as Divisional Accountants would be few the question posed is apparently reduced to one of academic interest only.

① S
(11) 50/11
11/10
J. Shrivastava 11/10/92
(P. K. Sharma)
Under Secretary
Tels: 3013, 59



Office of the CAG of India, New Delhi
Ministry of Finance (exp.) U.C. No. A-32022/6/85-EG
dated 5-10-1992.

4426-N2
74/10



CPAO/IT&Tech/Web Responsive/54/2016-17/135

09.09.2016

Office Memorandum

Subject: Monitoring of timely submission of pension papers to PAO/CPAO by the HOO/DDO through 'Web Responsive Pensioners' Service' of CPAO.

1. Kind attention of FAs is invited to minutes of FA's Conference held on 3rd June, 2016 under the chairmanship of Finance Secretary. In Para-5, it is minuted that ***"In this regard Finance Secretary mentioned about the delays in finalising pension matters and asked FAs to keep track of progress of cases of employees retiring within a year"***. Further, the action point at Para-12(i) reads as ***"A list of employees retiring within one year should be prepared by 15.06.2016 and their formalities should be completed so that complaints from pensioners are reduced to the minimum. Administration division of each Ministry/department should be sensitized in this regard"***.
2. The quick disposal of grievances of pensioners has been on top priority of CPAO. For this purpose, a Grievance Cell is functioning in CPAO and grievances received through different modes are settled by it. Subject wise categorization of grievances reveals that most of the grievances arise due to delay in start of pension in fresh pension cases. The reason for this delay is mainly because of late receipt of Pension Payment Orders (PPO) of the pensioners by CPAO. The PPO of a retiring government employee must be received in CPAO by the last day of the preceding month of retirement, however, as per report generated by CPAO, only 1.7 per cent PPOs had been received in time in CPAO during the financial year 2015-16. This is because of late submission of pension papers by the concerned HOOs/DDOs to their Pay and Accounts Officers (PAOs). Rule 56 of CCS(Pension) Rules provides that ***"every Head of Department shall have a list prepared every three months each year, of all Government servants who are due to retire within the next twelve/ fifteen months and a copy of each such list shall be supplied to the Accounts Officer concerned"***. The objective of preparation of this list is to monitor the timely submission of pension papers by the HOOs to PAOs. However, in majority of cases, provisions of Rule -56 have not been followed and in the manual system, monitoring of the timely preparation of such lists is difficult for the ministries/departments.
3. To fill this gap, facility to upload quarterly lists of retiring government servants and monitoring thereof by the higher authorities has been developed in the CPAO website www.cpaon.nic.in under the ***Web Responsive Pensioners' Service***. HOOs/DDOs are required to prepare quarterly lists of retiring government employees and furnish the same to concerned Pay and Accounts Officers who in turn will upload the list on CPAO website. For monitoring of this work, login IDs & Passwords have been created for CCAs, JS (Admin) and Financial Advisors in the CPAO website along with Dashboards and meaningful MIS reports through which timely preparation/uploading of quarterly lists and submission of pension papers thereof by the HOOs/DDOs can be monitored. This facility to FAs is provided to facilitate the decision taken in the FA's conference held on 3rd June, 2016 under the chairmanship of Finance Secretary to keep track of progress of cases of employees retiring within a year.

4. In view of above, FAs are requested to use this online monitoring facility on timely preparation/uploading of quarterly lists and submission of pension papers and kindly intervene in case of delays in this regard by DDOs/HODs by taking up matter with concerned HOD/JS (Admin) so that delay in finalization of pension cases and resultant pensioners' grievances may be avoided. The online monitoring facility is also provided to JS (Admin) of ministries/departments as well as to CCAs.

5. For familiarization with this facility, login id & password and step by step user guidance along with relevant screenshots are attached.

6. In case of any difficulty in using this facility, Sh. Davinder Kumar, Technical Director, NIC, CPAO may be contacted on Telephone No. 011-26715338 or through email – kumar.davinder@nic.in

This issues with the approval of Finance Secretary.

Sanjai Singh

Sanjai Singh
Chief Controller (Pension)

Encl: As above.

To
All FAs of Ministries/Departments

Copy to:
Pr.CCAs/CCAs/CAs/AGs/ Administrators of UTs/Delhi Admin in continuation to OM No. CPAO/IT&Tech/Web
Responsive/54/2016-17/120 dated 29/8/2016 issued to them.

(For FAs)

User guidance on monitoring of uploading of quarterly lists of retiring government employees and timely submission of pension papers through CPAO website

1. Open CPAO web site <http://CPAO.nic.in>.
2. Click on login.
3. Enter your login Id and Password (attached with the letter).

CPAO
Central Pension Accounting Office

Welcome to CPAO login

Login

User Name

Password

Submit

[Forgot your password?](#) [Click Here](#)

[Not registered?](#)

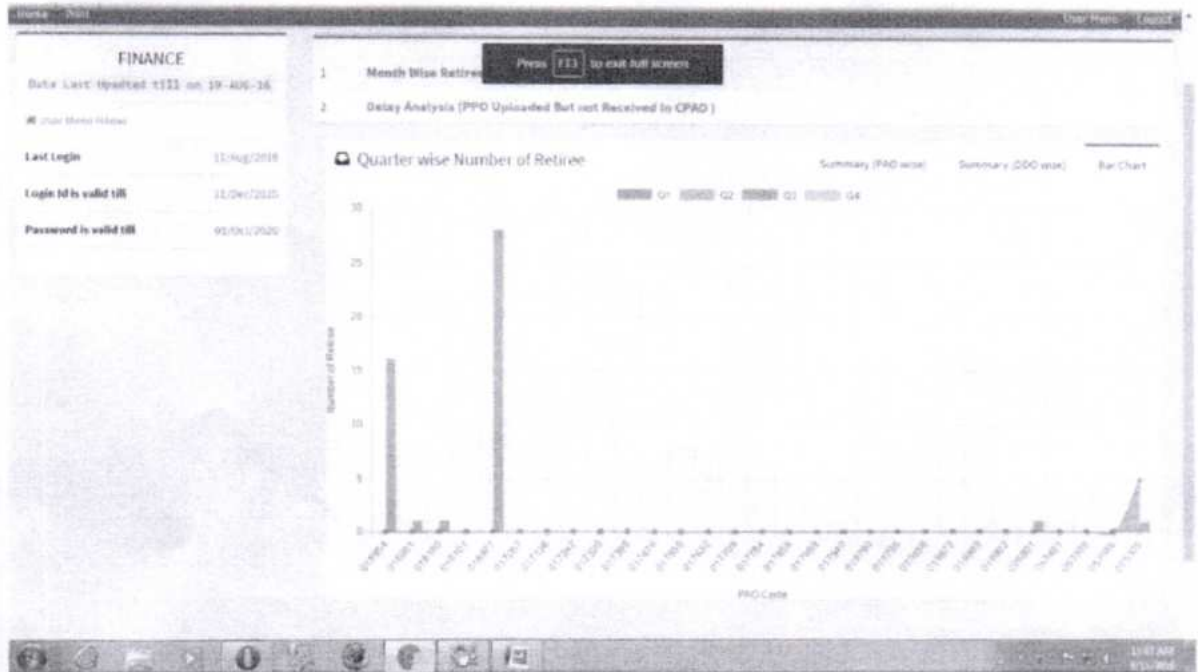
4. After login you will get following screen showing various user menu options:



5. BAR CHART

(Showing PAO wise quarterly numbers of retirees)

By clicking on Bar Chart option, quarter wise –PAO wise numbers of retiring employees uploaded can be seen through bar charts. Different colored bar charts are given for every quarter. On the X Axis of bar chart PAO code is given and on Y Axis numbers of retirees are shown.



6. Summary (PAO wise)

By clicking on this option, PAO wise quarterly numbers of retiring employees uploaded may be seen.

Home Print

FINANCE

Date Last Updated: 11/11/2023 at 18:36:14

User Menu Home

Last Login: 11-Aug-2023

Login Id is valid till: 11/06/2025

Password is valid till: 11/06/2025

1 Month Wise Retiree Count

2 Delay Analysis (PPO Uploaded But not Received in CPAO)

Quarter wise Number of Retiree

Summary (PAO wise) Summary (DDO wise) Bar Chart

Show 10 entries

Search:

PAO Name	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total
01954 - PPO/Expenditure/ New Delhi	0	0	16	0	16
01900 - PPO/CGA/ New Delhi	0	0	1	0	1
01438 - PPO/INSTITUTE OF GOVT. & FIN. DELHI	0	0	1	0	1
01423 - PPO/Secr., Economic Affairs, New Delhi	0	0	0	0	0
01877 - PPO/Secr., Economic Affairs	0	0	28	0	28
01797 - PPO/Banking, New Delhi	0	0	0	0	0
01736 - PPO/ISO, Nagpur/Maharashtra	0	0	0	0	0
01742 - PPO/G. Mand., Kolkata	0	0	0	0	0
01732 - PPO/G. Mand., Hyderabad	0	0	0	0	0
01736 - PPO/G. Mand., Mumbai	0	0	0	0	0

Showing 1 to 10 of 30 entries

Previous 1 2 3 Next

7. Summary (DDO wise)

By clicking on this option, PAO- DDO wise quarterly numbers of retirees uploaded may be seen. Where 0(zero) information is provided, it may indicate either there are no retiring officials or DDO has not provided the list to PAO.

Home Print

FINANCE

Date Last Updated: 11/11/2023 at 18:36:14

User Menu Home

Last Login: 11-Aug-2023

Login Id is valid till: 11/06/2025

Password is valid till: 11/06/2025

1 Month Wise Retiree Count

2 Delay Analysis (PPO Uploaded But not Received in CPAO)

Quarter wise Number of Retiree

Summary (PAO wise) Summary (DDO wise) Bar Chart

Print

Search:

PAO Name	DDO Name	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total
01954 - PPO/Expenditure/ New Delhi	NA	0	0	0	0	0
01954 - PPO/Expenditure/ New Delhi	208732 - New Delhi	0	0	1	0	1
01954 - PPO/Expenditure/ New Delhi	208737 - New Delhi	0	0	0	0	0
01954 - PPO/Expenditure/ New Delhi	215595 - New Delhi	0	0	16	0	16
01954 - PPO/Expenditure/ New Delhi	215910 - New Delhi	0	0	0	0	0
01954 - PPO/Expenditure/ New Delhi	215942 - New Delhi	0	0	0	0	0
01954 - PPO/Expenditure/ New Delhi	215945 - New Delhi	0	0	0	0	0
01954 - TOTAL		0	0	16	0	16
01900 - PPO/CGA/ New Delhi	NA	0	0	0	0	0
01900 - PPO/CGA/ New Delhi	119007 - Nagpur	0	0	0	0	0

Showing 1 to 10 of 116 entries

Previous 1 2 3 4 5 22 Next

8. Month Wise Retiree Count

By clicking on this menu option, list of PAO-DDO wise retiring employees will be opened. Through fourth column of this report (under the heading-NOT RECEIVED IN CPAO), delay in the cases which have become due but not received in CPAO may be monitored. For example, PPO of the government employee retiring in the month of August must reach in CPAO by 31st July.

Month Wise Retiree Count for (2016-2017)

PAO Name	DDO Name	RETIREMENT YEAR MONTH	TOTAL RETIREE	NOT RECEIVED IN CPAO
015954-PAO(Expenditure) New Delhi	200702-New Delhi	2016-JULY	1	0
015954-PAO(Expenditure) New Delhi	215955-New Delhi	2016-JULY	3	0
015954-PAO(Expenditure) New Delhi	215955-New Delhi	2016-AUGUST	2	2
015954-PAO(Expenditure) New Delhi	215955-New Delhi	2016-OCTOBER	1	1
015954-PAO(Expenditure) New Delhi	215955-New Delhi	2016-DECEMBER	2	2
015954-PAO(Expenditure) New Delhi	215955-New Delhi	2017-JANUARY	1	1
015954-PAO(Expenditure) New Delhi	215955-New Delhi	2017-FEBRUARY	1	1
015954-TOTAL			11	7
016001-BAO (CGA) New Delhi	216002-New Delhi	2016-AUGUST	1	1
016001-BAO (CGA) New Delhi	216002-New Delhi	2016-SEPTEMBER	2	2
016001-BAO (CGA) New Delhi	216002-New Delhi	2016-NOVEMBER	1	1
016001-BAO (CGA) New Delhi	216002-New Delhi	2016-DECEMBER	2	2
016001-TOTAL			6	6
016100-PAO(INSTITUTE OF GOVT.A.C & FDS) NEW DELHI	116101-KOLKATA	2016-DECEMBER	1	1
016100-TOTAL			1	1

9. Delay Analysis (PPO Uploaded But not Received inCPAO)

The Pension Payment Order of retiring employees should reach CPAO by the last day of the preceding month of the retirement. By clicking on this report, PAO-DDO wise status on the delay in receipt of PPO in CPAO from PAO can be seen with the periodicity of delay.

Delay Analysis (PPO Uploaded But not Received In CPAO)

PAO Name	DDO Name	TOTAL Cases	TOTAL Pending	Pending for -1 and -2 Month	Pending for -3 and -6 Month	Pending For More Than 6 month
075301-PAO(CPAO) Delhi	NA	6	0	0	0	0
075301- TOTAL		6	0	0	0	0
016001-PAO (CGA) New Delhi	216001-New Delhi	6	1	1	0	0
016001- TOTAL		6	1	1	0	0
015954-PAO(Expenditure) New Delhi	200701-New Delhi	1	0	0	0	0
015954-PAO(Expenditure) New Delhi	215951-New Delhi	17	2	2	0	0
015954- TOTAL		18	2	2	0	0
016977-PAO (Secy) Economic Affairs	216971-New Delhi	28	3	3	0	0
016977- TOTAL		28	3	3	0	0
026801-PAO (DISINVESTMENT) NEW DELHI	226801-NEW DELHI	1	0	0	0	0
026801- TOTAL		1	0	0	0	0
016100-PAO-INSTITUTE OF GOVT A C & FIN, NEW DELHI	116101-BOLKAZA	1	0	0	0	0
016100- TOTAL		1	0	0	0	0
055509-PAO(Govt Opium & Allied Goods Trading)	255510-Ghaziabad	20	1	1	0	0
055509- TOTAL		21	1	1	0	0



CPAO/IT&Tech/7th CPC/2016-17/145

04.10.2016

Office Memorandum

Subject: Revision of post-2016 pension cases - regarding.

After government decision on the implementation of 7th CPC recommendations vide DP&PW OM dated 04.08.2016, the pension cases of those government servants who retired/died after 01.01.2016 and whose pension was finalized under 6th CPC. These pension cases need to be revised under 7th CPC recommendations after doing the pay fixation under 7th CPC. Since initially these cases were processed using pension module of COMPACT, relevant data for revising the same under 7th CPC is available in COMPACT. Therefore, these cases may be processed in the COMPACT and do not require to be processed through e-Revision Utility. Necessary modifications have already been made in the COMPACT for revision of such cases under 7th CPC.

All the pension processing PAOs may be instructed to revise above mentioned pension cases of post-2016 retirees using COMPACT and take the printout of revised authorities and send to CPAO under their signatures and to calculate the differential amount of gratuity and commutation and convey the same to CPAO for payment by the Banks in the above mentioned revised authorities.

(Subhash Chandra)
Controller of Accounts

To,

1. All Pr. CCAs/CCAs/CAs (independent Charge)/AGs and Administrators of UTs.
2. All the pension processing PAOs (through Sl. No.1)



CPAO/IT&Tech/Revision /7th CPC/19.Vol-V/2015-16/149

10th October, 2016

Office Memorandum

Subject: Implementation of Government's decisions on the recommendations of the 7th Pay Commission-Revision of Pension of pre-2016 pensioners/family pensioners etc.

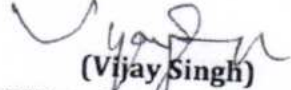
A reference is invited to para 2.1 of Deptt. of P&PW OM No. 38/37/2016-P&PW (A) (ii) dated 04.08.2016 wherein it has clearly been stated that "these orders shall apply to all pensioners/ family pensioners who were drawing pension/family pension before 1.1.2016 under the Central Civil Services (Pension) Rules, 1972, Central Civil Services (Extraordinary Pension) Rules and the corresponding rules applicable to Railway pensioners and pensioners of All India Services, including officers of the Indian Civil Service retired from service on or after 1.1.1973".

2. Further, para 9 of the aforesaid OM states that "All Pension Disbursing Authorities including Public Sector Banks handling disbursement of pension to the Central Government pensioners have been authorized to pay pension/family pension to existing pensioners/ family pensioners at the revised rates without any further authorization from the concerned Accounts Officers/Head of Office etc". CPAO has also clarified vide point No.9 of its clarification issued to the banks at Annexure-II of its communication number CPAO/IT&Tech/ Revision (7th CPC)/19 Vol-III/2016-17/124 dated-30.08.2016

3. However, complaints from All India Service Pensioners, who are drawing their pension through State Governments, are being received in CPAO that the banks have not revised their pensions for want of any instruction from respective AGs/Designated Authorities.

4. Keeping in view the grievances of AIS pensioners, banks are advised to comply with the instructions of para 9 of DP&PW OM dated-04.08.2016 and make payment to AIS pensioners immediately.

This issues with the approval of Chief Controller (Pensions).


(Vijay Singh)
Sr. Accounts Officer (IT & Tech)

To,

1. Heads of CPPCs of all Banks
2. Heads of Government Business Division of all Banks
3. All Accountants General/Designated Authorities of the States.

भारत सरकार
वित्त मन्त्रालय, व्यय विभाग
केन्द्रीय पेंशन लेख कार्यालय
ट्रिकूट-II भीकाजी कामा प्लेस
नई दिल्ली-110066

फोन : 26174596, 26174456, 26174438



GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
CENTRAL PENSION ACCOUNTING OFFICE
TRIKOOT-II, BHIKAJI CAMA PLACE,
NEW DELHI-110066
PHONES : 26174596, 26174456, 26174438

CPAO/Tech/Jeevan Pramaan/(3) Vol-II/2015-16/156

20.10.2016

Office Memorandum


Subject:- Indication of Aadhaar number in Pension papers of all employees-regarding.

Attention is invited to CPAO OM No. CPAO/Tech/Jeevan Pramaan/2015-16/1770 dated 07.03.2016 and D.O. letter dated 30.07.2015 from CGA to all Secretaries (Civil Ministries) followed by OM No. CPAO/Tech/Jeevan Pramaan/2016-17/07 dated-07.04.2016 regarding incorporation of Aadhaar number in the fresh PPOs.

2. In terms of Section 7 of the Aadhaar (Targeted Delivery of Financial and other Subsidies, Benefit and Services) Act, 2016 "The Central Government or, as the case may be, the State Government may, for the purpose of establishing identity of an individual as a condition for receipt of a subsidy, benefit or service for which the expenditure is incurred from, or the receipt therefrom forms part of, the Consolidated Fund of India, require that such individual undergo authentication, or furnish proof of possession of Aadhaar number or in the case of an individual to whom no Aadhaar number has been assigned, such individual makes an application for enrolment: Provided that if an Aadhaar number is not assigned to an individual, the individual shall be offered alternate and viable means of identification for delivery of the subsidy, benefit or service". Further, DP&PW has intimated vide OM No. 1/20/2016-P&PW (E) dated-08.08.2016 (copy enclosed) that it has issued a revised format for the application for pension by retiring employees (Form-5) in which Aadhaar number is to be indicated, if available. DP&PW has also requested Secretaries of the Ministries/ Departments to ensure that only the latest revised Form-5 & 7 complete in all respects including Aadhaar number, where available, are forwarded along with pension papers to the PAO.

3. In view of above, all Pr. CCAs/CCAs/CAs/AGs/ Administrators of UTs are again requested to issue instructions to PAOs to invariably watch the mention of Aadhaar Number in Pension paper received from Heads of Offices. Further it is also requested to take up the matter with JS (Admin) and Heads of Department/ Heads of Offices of respective Ministries/ Departments to ensure for providing Aadhaar number in pension papers in all cases being submitted to concerned PAOs to enable them to incorporate the same in PPO booklets.

Encl:-As above


(Subhash Chandra)
Controller of Accounts
Phone No. 26174809

To

All Pr. CCAs/CCAs/CAs (Ministries/Departments)/Administrator of UTs/AGs.



No.1/20/2016-P&PW(E)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Pension & Pensioners' Welfare

3rd Floor, Lok Nayak Bhavan,
Khan Market, New Delhi
Dated: 8th August, 2016

OFFICE MEMORANDUM

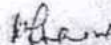
Subject : Indication of Aadhaar numbers in the pension papers of all retiring employees – reg.

The Department of Pension and Pensioners' Welfare has issued a revised format for the application for pension by retiring employees (Form 5) in which Aadhaar number is to be indicated, if available (Copy enclosed)..

2. From the weekly report submitted by CPAO, it is seen that only 37% PPOs carry Aadhaar number. The UIDAI reports almost 100% coverage for the 18+ age group, it is, therefore, unlikely that retiring employees do not have Aadhaar numbers.

3. It is requested that necessary instructions be issued to the Pay and Accounts Offices so that Aadhaar numbers are captured in the PPO, if available.

4. This issues with the approval of Secretary(Pension).


(Vandana Sharma)
Joint Secretary to the Government of India
24625540

Office of Controller General of Accounts, 7th Floor, Lok Nayak Bhavan, New Delhi.

Copy to : Secretaries of all Ministries/Departments. It may be ensured that only the latest revised Form 5 & 7, complete in all respects – including Aadhaar number where available, be forwarded along with pension papers to the PAO.

FORM 5

[See rules 59 (1) (c) & 61(1)]

[Also see rules 5 (2), 12, 13 (3), 14 (1) and 15 (3) of Central Civil Services (Commutation of Pension) Rules, 1981]

Particulars to be obtained by the Head of Office from the retiring Government servant six months before the date of his retirement

1. Name

2. (a) Permanent Account Number for Income Tax (PAN)

(b) Aadhaar No., if available

3. Specify a few marks of identification, not less than two, if possible

(i)

(ii)

4. Height

5. Address after retirement/permanent address for future correspondence:

6. Bank Account No. to which pension is to be credited:

(Joint account, either or survivor, with the spouse)

(In case the Head of Office is satisfied that it is not possible for the retiring Government servant to open a joint account for reasons beyond his/her control, this requirement may be relaxed).

7. Name of the Branch of Bank through which pension is to be drawn

(a) BSR code of the branch

(b) IFSC code of the branch

8. Indicate whether family pension is also admissible from any other source - Military or State Government and/or a Public Sector Undertaking/Autonomous body/Local Fund under the Central or a State Government -

9. I desire to commute % (up to 40%) of my superannuation pension in accordance with the provisions of the Central Civil Services (Commutation of Pension) Rules, 1981.

I am aware that future good conduct of the pensioner/family pensioner shall be an implied condition for every grant of pension/family pension and its continuance.

Enclosures as per check-list are enclosed.

Signature:

Place :

Designation:

Ministry/Department/Office:

Date :

Mobile No.:

Email ID:

Note 1: Commutation of pension is optional. Item 9 may be struck off if the retiring Government servant does not desire to commute a percentage of pension.

Note 2: A separate application for commutation of superannuation pension in Form 1-A of Central Civil Services (Commutation of Pension) Rules, 1981 is required to be submitted in case the retiring Government servant desires to apply for Commutation of Pension after submission of this form but three months before retirement.

Note 3: It is in the interest of the Government servant to provide E-mail ID and Mobile number, which facilitates future correspondence.

Check List of Documents to be submitted along with Form 5

S.No.	Description of documents to be enclosed	Whether enclosed
1. (a)	Two specimen signatures (to be furnished in a separate sheet)	
(b)	Additional information (Only in case of an illiterate or disabled Government servant):- Two slips each bearing the left hand thumb and finger impressions duly attested may be furnished by a person who is not literate and cannot sign his name. If such a Government servant on account of physical disability is unable to give left hand thumb and finger impressions he may give thumb and finger impressions of the right hand. Where a Government servant has lost both the hands, he may give his toe impressions. Impressions should be duly attested by a Gazetted Government servant.	
2.	Three copies of passport size joint photograph with wife or husband. Where it is not possible for a Government servant to submit a photograph with his wife or her husband, he or she may submit separate photographs. The photographs shall be attested by the Head of Office. Three copies of passport size photograph of disabled child/siblings/dependent parents, if applicable. (To be attested by the Head of Office)	
3.	Details of the family in Form 3.	
4.	Undertaking in Form 26, for those who served in Security-related or Intelligence Organisations referred to in rule 8 of the CCS (Pension) Rules, 1972	
5.	Written statement for counting of period of service under rule 59(1) (a), if any	
6.	Undertaking for refunding any excess payment made by the pension disbursing Bank	
7.	Nomination for gratuity, CGEGIS and GPF in Common Nomination Form	
8.	Nomination for arrears of pension and commuted value of pension (if applied for commutation of pension) in Common Nomination Form	
9.	Form for submitting details under Anubhav (optional)	



CPAO/IT&Tech/Clarification/Part-II/13(Vol-IV)/2016-17/157

21th October, 2016

Office Memorandum

Subject:- Payment of Commuted Value of Pension- issuance of separate Authority for Commuted Value of Pension (CVP) and revision of pension regarding.

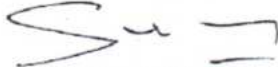
Attention is invited to para 7.8.2 of Civil Accounts Manual which provides that when "Government servants retiring on superannuation desires authorisation for payment of the commuted value of the pension at the time of the issue of the pension payment order. He will in such cases apply for commutation along with the pension papers at least three months before the date of retirement. The Accounts Officer in such cases will calculate and authorise the Head of the office to draw the amount of the commuted value of pension by submission of a bill to him. When the bill is received, the Accounts Officer will issue a cheque or draft superscribed "Not payable before the ----- (date)" or make *online RTGS payment*, indicating the date following the date of retirement of the pensioner. The Accounts Officer shall also indicate in the PPO that the commuted value of pension has been authorized separately for payment through the Drawing and Disbursing Officer and that the monthly pension has correspondingly been reduced from pension. However, the gross pension and the amount commuted shall also continue to be exhibited in the PPO".

Further para 7.8.3 provides that "Where the pensioner has been drawing pension through the Bank and has not been paid commuted value of the pension by the Head of the Office on the authorisation issued by the Accounts Officer, the payment in such case will be made by the bank. This will be done on receipt of authorization from the Pay and Accounts Officer of the Ministry/Department or the Accounts Officer of the Union Territory Government/ Administration, through a separate authority letter, as shown in Annexure 'I'. The payment Authority will be communicated to the concerned paying branch through Central Pension Accounting Office, in accordance with the procedure indicated in the Scheme for Payment of Pensions to Central Government Civil Pensioners by authorized Banks".

Accordingly, for processing the payment of revised pension and **first time** Commuted Value of Pension (CVP) separate facilities are made in the PARAS software of CPAO.

It has been observed that in many cases the above instructions of Civil Accounts Manual are not followed and PAOs are issuing a consolidated Special Seal Authority for payment of revised pension and **first time** CVP for arranging the payment through authorized bank. Consequently, CPAO has to return the SSA to concerned PAO for issuing separate authorities for revised pension and commuted value of pension and unnecessary delay's occur.

In view of above, all Pr. CCAs/CCAs/CAs/AGs/Administrators of UTs are requested to issue necessary instructions to their Pay & Accounts Officers to issue separate Special Seal Authorities for **first time** CVP and revision of pension respectively. However, where **first time** CVP payment has already been made to the pensioner, for differential amount of CVP and revision of pension, a single SSA may continue to be issued as hitherto.


(Subhash Chandra)
Controller of Accounts
Phone No.26174809

To,

All Pr. CCAs/CCAs/CAs/AGs/Administrators of UTs

ANNEXURE 'I'
(PARA 7.8.3)

Office of the Pay and Accounts Officer
Deptt./Ministry.

Regd. AD (if sent by post).

To

The Pay and Accounts Officer,
Central Pension Accounting Office
Govt. of India, Ministry of Finance
Trikot -II, Bhikaji Cama Place
R.K. Puram, New Delhi -110066.

(Authority for Commutation)

Subject: Commutation of pension of Shri/Smt./Kum.....
holder of PPO No.

Sir,

I request you to make arrangement for payment of commuted value of pension amounting to Rs..... (Rupees.....) in respect of PPO mentioned above by carrying out the modifications in both halves of PPOs as detailed below:-

1. (A) Basic Pensions Rs.....
(Rupees..... only)
- (B) Pension Commuted Rs.....
(Rupees.....only)

Reduced pension payable after
Commutation Rs.....
(Rupeesonly)

2. Details of Disbursing Bank:

- (i) Name of Bank.....
- (ii) Branch, location and Code No. (if known)
- (iii) Account No.
- (iv) Distt.....
- (v) State

3. * Already drawing pension from the Bank indicated at 2 above/pension being authorised simultaneously.

Note:

- I. Reduced monthly pension after commutation will take effect from the date commuted value is credited into the pensioner's Account by the Bank.
- II. Pension/provisional pension, if paid, may be adjusted suitably.
- III. Dearness Relief to be allowed as admissible from time to time.



CPAO/IT&Tech/Amend. Sch. Book/9.Vol-VII/2016-17/165

7th November, 2016

Office Memorandum

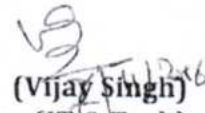
Subject:-Removal of state-wise jurisdiction of Banks for disbursement of Central Government (Civil) Pensioners: Clarification regarding.

In pursuance of Accounting and Operating Procedure for Central Pension Processing Centre of Authorised Banks for Pension Disbursement to Central Government (Civil) pensioners issued by CPAO vide F.No. CPAO/Tech/CPPC/Guidelines/2011-12/29 in February, 2012, all banks were allowed to establish a Central Pension Processing Centre (CPPC) for disbursement of Central Civil Pension through any of their CBS enabled branch.

2. As clarifications in this regard are still sought by banks etc, it is reiterated that any retiring employee/pensioner can open a Pension Account with any CBS enabled branch of any of the authorized banks without any state jurisdiction. A list of Authorised Banks is attached (**Annexure**).

This issues with the approval of O/o Controller General of Accounts.

Encl:-As above


(Vijay Singh)
Sr. Accounts Officer (IT & Tech)
Ph. No.011-26166758

To,

1. All Pr. CCAs/CCAs/CAs (Ministries/Departments)/Administrator of UTs/AGs.
2. Heads of CPPCs & Heads of Government Business Division of all Banks

Copy for information to:

1. Sr.PPS to CGA, O/o the CGA, Mahalekha Niyantarak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
2. PPS to Addl. CGA (GPG), Mahalekha Niyantarak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
3. PS to CC (P), CPAO, New Delhi
4. PA to CA, CPAO, New Delhi
5. PA to Dy. CA, CPAO, New Delhi
6. Sr. AO(Coordination), CPAO, New Delhi
7. Sr. AO(IAW), CPAO, New Delhi
8. Sr. AOs(Authorisation Sections), CPAO, New Delhi


Sr. Accounts Officer (IT & Tech)

Annexure

List of Authorised Bank

S.No	Name of Bank
1	Allahabad Bank
2	Andhra Bank
3	Axis Bank
4	Bank of Baroda
5	Bank of India
6	Bank of Maharashtra
7	Canara Bank
8	Central Bank of India
9	Corporation Bank
10	Dena Bank
11	HDFC Bank
12	ICICI Bank
13	IDBI Bank
14	Indian Bank
15	Indian Overseas Bank
16	Oriental Bank of Commerce
17	Punjab National Bank
18	Punjab & Sind Bank
19	State Bank of Bikaner & Jaipur
20	State Bank of Hyderabad
21	State Bank of India
22	State Bank of Mysore
23	State Bank of Patiala
24	State Bank of Travancore
25	Syndicate Bank
26	Union Bank of India
27	United Bank of India
28	United Commercial Bank
29	Vijaya Bank

भारत सरकार
वित्त मन्त्रालय, व्यय विभाग
केन्द्रीय पेंशन लेख कार्यालय
त्रिकूट-II भीकाजी कामा प्लेस
नई दिल्ली-110066
फोन : 26174596, 26174456, 26174438



GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
CENTRAL PENSION ACCOUNTING OFFICE
TRIKOOT-II, BHIKAJI CAMA PLACE,
NEW DELHI-110066
PHONES : 26174596, 26174456, 26174438

CPAO/IT& Tech/Revision/7th CPC /19/ 2016-17/ 176

Dated: 23.11.2016

To,

Sh. Ranjit Singh
Asstt. Comptroller & Auditor General (N)
O/o the Comptroller & Auditor General of India
9, Deen Dayal Upadhyay Marg
New Delhi-110124

Subject:- Authorisation of pensionary benefits to Divisional Accountants / Divisional Accounts Officers in Indian Audit & Accounts Department.

Sir,

I am to invite a reference to your office letter No. 109-Staff Entt.-II/38-2015 dated-26.10.2016 on the above mentioned subject and to state that CPAO OM dated 7th September, 2016 clearly mentions the Ministry of Finance, Department of Expenditure UO reference No. A-32022/6/85-EG dated-05.11.1992 under which the arrangements for payment of pension for Divisional Accountants / Divisional Accounts Officers are to be made.

2. Therefore, It is suggested to take up the matter with Ministry of Finance for the policy decision of shifting the liability from States to Centre in this case. In the meantime, it is requested to instruct to all your PPO issuing authorities to forward only those pension cases to CPAO where pension liabilities have to be borne by the central government. Further, all the AGs/Designated Authorities may be instructed to provide the details of

PPOs issued during the period from 01.01.1990 onwards to CPAO in the attached format so that reimbursement may be claimed from the respective state governments.

This issues with the approval of competent authority.



(Subhash Chandra)
Controller of Accounts
Ph No.011-26174809

o/c

Encl.: As above.

1.1990 onwards

[illegible]

भारत सरकार
वित्त मन्त्रालय, व्यय विभाग
केन्द्रीय पेंशन लेख कार्यालय
ट्रिकूट-II भीकाजी कामा प्लेस
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GOVERNMENT OF INDIA
MINISTRY OF FINANCE
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TRIKOOT-II, BHIKAJI CAMA PLACE,
NEW DELHI-110066
PHONES : 26174596, 26174456, 26174438

CPAO/IT & Tech/Revision Pre-2006/8 (Vol-IV)/2015 (Part file) / 191

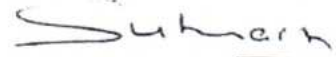
14.12.2016

Office Memorandum

Subject: - Disposal of pending pre-2006 pension revision cases.

In compliance of decision taken in the meeting held on 11th November under the Chairmanship of Controller General of Accounts, the revised list of Pre-2006 pending pension cases(including pre-90) has been prepared and provided under PAO's login on CPAO's website and the same can be downloaded for further processing.

All CCAs/CAs are requested to instruct their PAOs to review the pendency of Pre-2006 pension cases appearing in the revised list and check the availability of records and make all efforts to get the records. In case records are not available even after this exercise, PPO wise certificate of non-availability of records (duly approved by concerned CCA/CA) may be furnished to CPAO by 10th January, 2017 to enable it to take further necessary action. However, if any such pensioner represents for revision of his/her pension in future, the pension case will be processed by the concerned Ministry/Department on the basis of records provided by him/her subject to verification.


(Subhash Chandra)
Controller of Accounts
Phone No. 26174809

To

Pr. CCAs/CCAs/CAs (Independent Charge)

Copy for information to:-

1. Sr.PPS to CGA, O/o the CGA, Mahalekha Niyantarak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
2. PPS to Addl. CGA (GPG), O/o the CGA, Mahalekha Niyantarak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
3. PS to CC (P), CPAO, New Delhi



CPAO/IT&Tech/Revision (7th CPC)/19.Vol-III/2016-17/254

27.02. 2017

Office Memorandum

Subject: - Pilot run of e-Revision Utility of CPAO for 7th CPC Revision of Pension.

For the 7th CPC Pension Revisions, CPAO has developed on line – e-revision utility with the facility of sending digitally signed revision authority under the digital signatures of PAOs to CPAO. Pilot run of this utility was started in 11 PAOs of the six Ministries/Departments vide this office O.M. No. CPAO/IT&Tech/Revision/7th CPC/2016-17/Vol-III/207, dated 23-12-2016 (copy enclosed). Now it has been decided to extend this pilot run to 35 more PAOs mentioned in the attached list. These PAOs are first required to register their digital signatures in PFMS (if not already registered) in order to process and send the revised authority to CPAO. e- Revision utility may be accessed on CPAO'S website at <http://164.100.78.149/erevision>. Step by Step process flow for processing of revision cases in the new utility may be downloaded from CPAO website at <http://cpao.nic.in/pdf/Steps-e-revision-six-to-seven.pdf>.

In view of the above, all concerned Pr. CCAs/CCAs/CAs are requested to instruct their PAOs selected for pilot run to use new utility of CPAO for revision of Post-2016 pension cases immediately and extend full support to make the trial /pilot successful. In case of any difficulty in use of this utility Sh. Davinder Kumar, Technical Director, NIC, CPAO may be contacted on Telephone No.011-26715338 or through email- kumardavinder@nic.in.


(Subhash Chandra)

Controller of Accounts
Phone No. 26174809

Encl: 1.OM dated 23.12.2016
2. Step by Step User Guide

To

Concerned Pr. CCAs/CCAs/CAs of Ministries/Departments

Copy for information to:

1. Sr.PPS to CGA, O/o the CGA, Mahalekha Niyantarak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
2. PPS to Addl. CGA (AL), O/o the CGA, Mahalekha Niyantarak Bhawan, E-Block, General Pool Office (GPO) Complex, INA New Delhi.
3. PS to CC (P), CPAO, New Delhi
4. Jt. CGA(SD), PFMS, 4th Floor, Shivaji Stadium Annexe, C.P., Shaheed Bhagat Singh Marg, New Delhi
5. TD (NIC), CPAO, New Delhi

भारत सरकार
वित्त मन्त्रालय, व्यय विभाग
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ट्रिकूट-II भीकाजी कामा प्लेस
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GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
CENTRAL PENSION ACCOUNTING OFFICE
TRIKOOT-II, BHIKAJI CAMA PLACE,
NEW DELHI-110066
PHONES : 26174596, 26174456, 26174438

CPAO/IT & Tech/Revision/ 7th CPC/2016-17/P. vol-III/ 207

23.12.2016

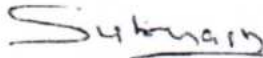
Office Memorandum

Subject: Pilot run of e-Revision Utility of CPAO for 7th Central Pay Commission Revision of Pension.

Revision of about 9.5 lakhs Pre-2016 pension cases & 16000 post-2016 cases have become due as per recommendations of 7th CPC. As per instructions of DP&PW dated 4/08/2016, pension cases of Pre-2016 pensioners have been revised by the banks by applying the multiplication factor of 2.57. However, pension of post-2016 pensioners needs to be revised by concerned PAOs. At present, these cases are being revised through COMPACT and physical authorities are sent to CPAO for authorization of pension. As COMPACT does not provide the facility of sending online Revision Authorities under the digital signatures of concerned PAOs to CPAO, CPAO has to wait for physical Revision Authorities for the validation of PAOs' signature and special seal. Due to this, the process of pension revision becomes time consuming which ultimately slows down the whole process of revision. To overcome this problem, CPAO has developed online e-revision utility to take care of 7th CPC Pension Revision with the facility of sending digitally signed Revision Authority under the digital signatures of PAOs to CPAO.

2. It has been decided to start the pilot run of new utility in 8 PAOs i.e. PAO, CRPF, New Delhi, PAO, CISF, New Delhi and PAO, BSF New Delhi of MHA; PAO, NDZ and PAO, Food Zone of UD; PAO, CWC in Water Recourses; Pr. AO/PAO, New Delhi in External Affairs and ZAO, CBDT New Delhi in CBDT. These PAOs are first required to register their digital signatures in PFMS (if not already registered) in order to process and send the revised authority to CPAO. e- Revision utility may be accessed on CPAO's website at <http://164.100.78.149/erevision>. Step by Step process flow for processing of revision cases in the new utility may be downloaded from CPAOs website at http://cpao.nic.in/pdf/Steps_e-revision_six_to_seven.pdf.

3. In view of the above, you are requested to instruct your PAOs selected for pilot run to use new utility of CPAO for revision of Post- 2016 pension cases w.e.f. 1st January, 2017 and extend full support to make the trial/pilot successful. In case of any difficulty in use of this utility Sh. Davinder Kumar, Technical Director, NIC, CPAO may be contacted on Telephone No. 011-26715338 or through email – kumar.davinder@nic.in.


Subhash Chandra
Controller of Accounts

Encl: Step by step process flow.

To

1. Pr. CCA, CBDT, 9th Floor, Lok Nayak Bhawan, Khan Market , New Delhi
2. Pr.CCA, MHA, North Block, New Delhi
3. Pr.CCA, External Affairs, Jawahar Bhawan, New Delhi
4. CCA, Urban Development, Nirman Bhawan, New Delhi
5. CA, Water Recourses, Shashtri Bhawan, New Delhi
6. Jt. CGA (SKM), PFMS, O/o the CGA, Mahalekha Niyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
7. Jt. CGA(SD), PFMS Project Cell, 4th Floor, Shivaji Annexe Building, Connaught Place, New Delhi with request to provide link between CPAO website and PFMS website to enable CPAO to validate digital signatures of pension processing PAOs.

Copy to:

2. Sr.PPS to CGA, O/o the CGA, Mahalekha Niyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
3. PPS to Addl. CGA (GPG), O/o the CGA, Mahalekha Niyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
4. PS to CC (P), CPAO, New Delhi

SYSTEM PRE-REQUISITES FOR e-Revision

1. Install and configure JAVA
2. Install DSC token driver
3. Add <http://164.100.78.149/erevision/> to trusted sites .

Internet Explorer → Tools → Internet Options → Security → Trusted Sites → Sites → Add url provided above → Close → Ok

Steps for e-Revision Six Pay Commission to Seven Pay Commission

Open internet explorer

Enter Address <http://164.100.78.149/erevision/>

Enter user id and password

Digital Signature Registration

Now click on DSC Registration and register your digital signature

E-Revision Steps

- Click on Post 1st Jan 2016 Revision tab
- Enter PPO No. and click on search button
- Now click on Seven CPC Revision a window will be opened 7 PC Revision
- Now in left side select Check box Pensioner or Family Pensioner
- Now select any one from
 - Commutation Paid By PAO or
 - Commutation Payable By Bank or
 - Not Applicable
- Now click on Calculate button then a message box will appeared Updated successfully then click on OK button.
- Now check in right side, seven CPC revised value will be filled and in bottom of same page click on Save button.
- After click on save button a message box will be appeared Record saved successfully and click on OK button.
- Now close 7 PC Revision window.

Steps for Sign PDF Revised case

Click on e-Sign Tab

Now plug in your digital key into computer/laptop in USB port.

There are three options View PDF, Digital-Sign and Delete

- View PDF - you can view e-Revision PDF which is revised
- Digital-Sign - Digital sign is for sign case
- Delete - if in any case has any issue than case can be deleted by click on delete button

Now select a case which has to be signed click on Digital-Sign

Now a window will be appeared and click on Sign button.

List of PAOs selected for extension of pilot run of new e-Revision utility for 7th CPC

Sl. No	Name of Ministry/Department	PAO Code	PAO Name
1	Water Resources	002450	PAO(CSMRS), New Delhi
		002338	PAO(CGWB), Faridabad
2	Rural Development	001710	PAO, Land Resources
		001711	PAO, Drinking Water Supply
		004710	Pr. AO cum PAO(Sectt.), New Delhi
3	Chemical & Fertilizers	005942	Pr. AO-(Fert-I), New Delhi
4	Power	013455	PAO(Sectt.), Ministry of Power, New Delhi
		013533	PAO (CEA), New Delhi
5	Expenditure	015954	PAO(DE), New Delhi
		016001	PAO, O/o CGA, M/o Finance, D/o Exp.
		016100	PAO, INGAF, New Delhi
6	Economic Affairs	016977	PAO(Sectt.), Ministry of Finance, New Delhi
7	Health and Family Welfare	020946	PAO(DGHS), New Delhi
		021029	PAO(CGHS), New Delhi
8	Information and Broadcasting	027667	PAO (Broadcasting), New delhi
		027973	PAO(DAVP), New Delhi
		028062	PAO(IRLA), New Delhi
9	Law & Justice	031438	PAO(Legal Affairs), New Delhi
		031545	PAO(Legislative Department), New Delhi
10	Planning Statistics and Program Implementation	032714	PAO(Planning), New Delhi
		032800	PAO(Statistics), New Delhi
11	Mines	036617	PAO(Mines), New Delhi
12	Supply	038363	PAO(Supply), New Delhi
13	Culture	011120	PAO(Culture), New Delhi

14	Civil Aviation & Tourism	040951	PAO(Tourism), New Delhi
		041056	PAO(DGCA & Safdarjung Airport), New Delhi
15	Urban Development and Urban Poverty Alleviation	042709	Pay and Accounts Office (PTG.)
		043884	PAO(Sectt.), Ministry of Urban Development, New Delhi
16	CBEC	051493	PAO(Collec. of Central Excise), New Delhi
		053161	PAO(Dirc. of Inspc. & Audit, C&CE), New Delhi
		053245	PAO(Dirc. of Stat. & Intl., C&CE), New Delhi
17	Earth Science	000110	PAO, IMD, M/o Earth Science, New Delhi
		075211	PAO(Ocean Development), New Delhi
18	Central Pension Accounting Office	075305	Sr. AO/ Pay & Accounts Officer, New Delhi
19	HRD (Higher Education)	011751	PAO (Secondary Education & Higher Education)



CPAO/IT&Tech/Revision (7th CPC)/19.Vol-III/2016-17/37

Dated: 25/05/2017

Office Memorandum

Implementation of Revision of Pension of Pre 1.1.2016 Pensioners/Family Pensioners in pursuance to DP&PW OM 38/37/2016-P&PW (A) dated 12th May 2017 and Ministry of Finance (Deptt. of Expenditure) OM No. 1(13)/EV/2017 dated 23rd May, 2017.

1. Reference is invited to DP&PW OM No.38/37/2016-P&PW(A) dated 12/05/2017 regarding revision of pension of Pre-2016 retirees under 7th CPC. As per Para 4 of this OM, it has been decided that the revised pension/ family pension w.e.f. 01.01.2016 in respect of all Central civil pensioners/ family pensioners, including CAPF's, who retired/died prior to 01.01.2016, may be revised by notionally fixing their pay in the pay matrix recommended by the 7th CPC in the level corresponding to the pay in the pay scale/pay band and grade pay at which they retired/died. This will be done by notional pay fixation under each intervening Pay Commission based on the Formula for revision of pay. While fixing pay on notional basis, the pay fixation formulae approved by the Government and other relevant instructions on the subject in force at the relevant time shall be strictly followed. 50% of the notional pay as on 01.01.2016 shall be the revised pension and 30% of this notional pay shall be the revised family pension w.e.f. 1.1.2016 as per the first Formulation. In the case of family pensioners who were entitled to family pension at enhanced rate, the revised family pension shall be 50% of the notional pay as on 01.01.2016 and shall be payable till the period up to which family pension at enhanced rate is admissible as per rules.
2. As per Para 18 of this OM, the Pension Sanctioning Authority would impress upon the concerned Head of Office (HOO) for fixation of pay on notional basis and issue revised authority at the earliest. The revised authority will be issued under the existing PPO number and would travel to the Pension Disbursing Authority through the same channel through which the original PPO had travelled.
3. Reference is also invited to Ministry of Finance (Deptt. of Expenditure) OM No. 1(13)/EV/2017 dated 23rd May, 2017 mentioning procedural points of action to be taken by concerned agencies including Pension Accounting Authorities & PAOs.
4. To facilitate early revision of pension and monitoring timely progress in this regard as required by aforesaid OM, course of actions are brought out below:
 - i. List of all the live cases available in CPAO along with details of last pay (wherever available) due for pension revision under 7th CPC will be provided to the Pay and

Account Officers (PAOs) in their logins under CPAO website www.cpaonline.gov.in by 31st May, 2017 to provide the details to concerned Head of Offices within 3 days and coordinate with them for getting the revised pension cases at the earliest. PAOs/HOOs may also check their records to verify actual number of cases.

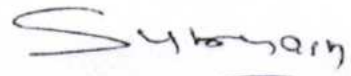
- ii. In the meanwhile, since all the service records/details of the pensioners are available with the respective HOOs from where they retired/died, HOOs are required to check their records and start revising the pension in terms of Para 4 of the aforementioned OM of the DP&PW forthwith. Pr. CCAs/CCAs/CAs/AGs/Administrators of UTs may monitor number of such cases received at PAOs and submit a report to CPAO by 31st May, 2017.
- iii. For the expeditious revisions of these pension cases, CPAO has developed an e-revision utility which has facility of sending online revision authorities from PAOs to CPAO under the digital signatures of PAOs. PAOs are required to revise pension cases through e-revision utility. Since under this utility, revision authorities would be sent under the digital signatures, pension processing PAOs are urgently required to arrange digital signatures and their registration on PFMS, if not done so far. In unavoidable circumstances to avoid delay, PAOs may process the pension cases manually as hitherto and send the paper based revision authorities to CPAO in the format given at **Annexure**.
- iv. The list as mentioned at (i) above will also be provided under the logins/dashboard of Chief Controller of Accounts and Joint Secretary (Admn)/Admn in charge of the Ministries/Departments on CPAO website. Joint Secretary (Admn)/Admn in charge may also distribute the list of pension cases to the HOOs falling under their administrative control and monitor the progress of pension revisions at HOOs level. Similarly, Pr. CCAs/CCAs/CAs/AGs/Administrators of UTs may keep a watch on the progress of the revision of cases received from HOOs to PAOs.
- v. To facilitate effective monitoring of progress of revision at each level i.e. CCA/JS(Admn)/PAO, relevant progress reports would be available on CPAO website under logins/dashboards of respective authorities. On the basis of these reports, periodical review meetings may be held at the Ministry/Deptt./Organization level.
- vi. In those cases, where 2.57 multiplication method of pension fixation is beneficial under DP&PW OM No. 38/37 /2016-P&PW (A) [ii] dated 4/08/2016, revised pension authority under 2.57 multiplication methods will also require to be issued by HOOs/PAOs for updation of records at CPAO & Banks as well as for information of pensioners by CPAO. However, HOOs/PAOs while revising the pension may prioritize the cases which are beneficial to the pensioners under pay fixation

method. To cover large number of cases, in less time, Pr. CCAs/ CCAs/CAs/ AGs/Administrators of UTs & JS(Admn) of Ministries/ Deptts./ Organizations may identify the cases where revisions may be effected easily without involving multiple steps e.g. revisions of pension of those pensioners who retired/died during the period from 1.1.2006 to 31.12.2015 and whose pension is already fixed under 6th CPC.

- vii. Pr. CCAs/CCAs/CAs/AGs/Administrators of UTs may nominate a Nodal Person/ Key Resource Person (KRP) to coordinate with CPAO regarding any issues related with pension revisions and use of e-Revision utility. In case of any difficulty in the use of e-Revision utility Sh. Davinder Kumar, Technical Director, NIC, CPAO may be contacted on **Telephone No.011-26715338** and **email-kumardavinder@nic.in**. If required, officials of Ministries/ Departments/ PAOs may also visit CPAO on every Wednesday to resolve their issues related with pension revisions.

In view of the above, Pr. CCAs/CCAs/CAs/AGs/Administrators of UTs are requested to follow the above guidelines and issue necessary instructions to their PAOs for early revision of Pre-2016 pension cases under 7th CPC. They are further requested to coordinate with their JS(Admn)/Admn in charge/HODs for timely submission of revised pension cases by the HOOs to PAOs and monitor the progress in this regard.

This issues with the approval of Controller General of Accounts.


(Subhash Chandra)
(Controller of Accounts)
Ph. No.011-26174809

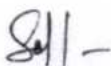
Encl- As above

To

1. Pr.CCAs/CCAs/CAs/AGs/Administrators of UTs
2. Joint Secretary (Admn)/Admn in charge of Ministries/Departments with request to instruct their Heads of Offices (HOOs) to start immediately sending the revised pension cases to the PAOs on the basis of records available with them and monitor the progress in this regard.
3. Pay and Accounts Officers through their Pr.CCAs/ CCAs/ CAs/ AGs/ Administrators of UTs

Copy for information to:

1. Sr. PPS to Finance Secretary, Ministry of Finance, North Block, New Delhi-110001.
2. Sr.PPS to CGA, O/o the CGA, Mahalekha Niyantarak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
3. PPS to Addl. Secretary (Expenditure), Ministry of Finance, North Block, New Delhi
4. Jt. CGA (SD), PFMS, 4th Floor, Shivaji Stadium Annexe, C.P., Shaheed Bhagat Singh Marg, New Delhi to resolve the issues if any, related with registration of digital signatures of PAOs on PFMS.
5. PS to Chief Controller(Pension),CPAO, New Delhi
6. TD (NIC), CPAO, New Delhi
7. ACA, CPAO, New Delhi
8. Sr.AO(CDN), CPAO, New Delhi
9. PAOs of all Authorization Sections, CPAO, New Delhi
10. AAO (IT&Tech), CPAO, New Delhi for uploading of this OM on CPAO website.


(Controller of Accounts)

**PAO-NAME
MINISTRY/DEPARTMENT**

ANNEXURE

No. : _____

Pre-2016 Revision

As Per 7th CPC(Pre 2016)

Date: _____

To,
The Pay & Account Officer
Central Pension Accounting Office,
Min. of Finance, Govt. of India,
Trikoort II Complex, Bhikaji Cama Place,
R.K. Puram, New Delhi - 110 066.

Subject: Revision of Pension of Pre-2016 pensioners/family pensioners

Sir/Madam,

I request you to make arrangement for carrying out the modifications in both the halves of the said PPO as detailed below consequent upon the government decision on recommendations of the 7th Pay Commission.

1. Pensioner

(a) PPO No.	:	(g) Class of Pension:	
(b) Name Of Pensioner	:		
(c) Date Of Birth	:	(h) Adhaar No.	:
(d) Name Of Family Pensioner(FP)	:		
(e) Date Of Birth Of FP	:	(i) PAN No.	:
(f) DDO Code	:	(j) Phone No.	:
		(k) Email Id	:

2. Pre-Revised Pension as on 01-01-2016

(a) Basic Pension	:		
(b) Commuted Pension	:		
(c) Reduced Pension(a-b)	:		
(d) Family Pension (Enhanced Rate):		From :	To :
(e) Family Pension (Normal Rate) :		From :	To :

3. Old Pay Details

(a) Date Of Retirement		(e) Pay/Notional Pay:	
(b) Date Of Death		(f) NPA	:
(c) Applicable Pay Commission		(g) Other Pay if any :	
(d) Pay Scale			

4. Pay fixed under 7CPC

(a) Pay Fixed : (Level: , Index:)

5. Revised Pension with effect from 01-01-2016 : Pay Fixation/2.57 factor (Whichever is beneficial)

(a) Basic Pension	:		
(b) Commuted Pension	:		
(c) Reduced Pension(a-b)	:		
(d) Family Pension(Enhanced Rate) :		From :	To :
(e) Family Pension(Normal Rate) :		From :	To :
(f) Additional Pension	:		

6. Disbursing Bank

(a) Name of Bank	:
(b) Paying Branch(BSR Code)	:
(c) Account No.	:
(d) Address	:

Pay & Account Officer

**Copy To:
Pensioner :**

DDO :

Disclaimer: Signatory must cross check the correctness of the authority before signing it.

No.38/37/2016-P&PW(A)
Ministry of Personnel, PG & Pensions
Department of Pension & Pensioners' Welfare

3rd Floor, Lok Nayak Bhawan
Khan Market, New Delhi
Dated, the 12th May, 2017

Office Memorandum

Sub:- Implementation of Government's decision on the recommendations of the Seventh Central Pay Commission – Revision of pension of pre-2016 pensioners/family pensioners, etc.

The undersigned is directed to say that the 7th Central Pay Commission (7th CPC), in its Report, recommended two formulations for revision of pension of pre-2016 pensioners. A Resolution No. 38/37/2016-P&PW (A) dated 04.08.2016 was issued by this Department indicating the decisions taken by the Government on the various recommendations of the 7th CPC on pensionary matters.

2. Based on the decisions taken by the Government on the recommendations of the 7th CPC, orders for revision of pension of pre-2016 pensioners/family pensioners in accordance with second Formulation were issued vide this Department's OM No. 38/37/2016-P&PW (A) (ii) dated 04.08.2016. It was provided in this O.M. that the revised pension/family pension w.e.f. 1.1.2016 of pre-2016 pensioners/family pensioners shall be determined by multiplying the pension/family pension as had been fixed at the time of implementation of the recommendations of the 6th CPC, by 2.57.

3. In accordance with the decision mentioned in this Department's Resolution No. 38/37/2016-P&PW (A) dated 04.08.2016 and OM No. 38/37/2016-P&PW(A) (ii) dated 04.08.2016, the feasibility of the first option recommended by 7th CPC has been examined by a Committee headed by Secretary, Department of Pension & Pensioners' Welfare.

4. The aforesaid Committee has submitted its Report and the recommendations made by the Committee have been considered by the Government. Accordingly, it has been decided that the revised pension/family pension w.e.f. 01.01.2016 in respect of all Central civil pensioners/family pensioners, including CAPF's, who retired/died prior to 01.01.2016, may be revised by notionally fixing their pay in the pay matrix recommended by the 7th CPC in the level corresponding to the pay in the pay scale/pay band and grade pay at which they retired/died. This will be done by notional pay fixation under each intervening Pay Commission based on the Formula for revision of pay. While fixing pay on notional basis, the pay fixation formulae approved by the Government and other relevant instructions on the subject in force at the relevant time shall be strictly followed. 50% of the notional pay as on 01.01.2016 shall be the revised pension and 30% of this notional pay shall be the revised family pension w.e.f. 1.1.2016 as per the first Formulation. In the case of family pensioners who were entitled to family pension at enhanced rate, the revised family pension shall be 50% of the notional pay as on 01.01.2016 and shall be

payable till the period up to which family pension at enhanced rate is admissible as per rules. The amount of revised pension/family pension so arrived at shall be rounded off to next higher rupee.

5. It has also been decided that higher of the two Formulations i.e. the pension/family pension already revised in accordance with this Department's OM No. 38/37/2016-P&PW(A) (ii) dated 04.08.2016 or the revised pension/family pension as worked out in accordance with para 4 above, shall be granted to pre-2016 central civil pensioners as revised pension/family pension w.e.f. 01.01.2016. In cases where pension/family pension being paid w.e.f. 1.1.2016 in accordance with this Department's OM No. 38/37/2016-P&PW(A) (ii) dated 04.08.2016 happens to be more than pension/family pension as worked out in accordance with para 4 above, the pension/family pension already being paid shall be treated as revised pension/family pension w.e.f. 1.1.2016.

6. Instructions were issued vide this Department's OM No. 45/86/97-P&PW(A) (iii) dated 10.02.1998 for revision of pension/ family pension in respect of Government servants who retired or died before 01.01.1986, by notional fixation of their pay in the scale of pay introduced with effect from 01.01.1986. The notional pay so worked out as on 01.01.1986 was treated as average emoluments/last pay for the purpose of calculation of notional pension/family pension as on 01.01.1986. The notional pension/family pension so arrived at was further revised with effect from 01.01.1996 and was paid in accordance with the instructions issued for revision of pension/family pension of pre-1996 pensioners/family pensioners in implementation of the recommendations of the 5th Central Pay Commission.

7. Accordingly, for the purpose of calculation of notional pay w.e.f. 1.1.2016 of those Government servants who retired or died before 01.01.1986, the pay scale and the notional pay as on 1.1.1986, as arrived at in terms of the instructions issued vide this Department's OM 45/86/97-P&PW(A) dated 10.02.1998, will be treated as the pay scale and the pay of the concerned Government servant as on 1.1.1986. In the case of those Government servants who retired or died on or after 01.01.1986 but before 1.1.2016, the actual pay and the pay scale from which they retired or died would be taken into consideration for the purpose of calculation of the notional pay as on 1.1.2016 in accordance with para 4 above.

8. The minimum pension with effect from 01.01.2016 will be Rs. 9000/- per month (excluding the element of additional pension to old pensioners). The upper ceiling on pension/family pension will be 50% and 30% respectively of the highest pay in the Government (The highest pay in the Government is Rs. 2,50,000 with effect from 01.01.2016).

9. The pension/family pension as worked out in accordance with provisions of Para 4 and 5 above shall be treated as 'Basic Pension' with effect from 01.01.2016. The revised pension/family pension includes dearness relief sanctioned from 1.1.2016 and shall qualify for grant of Dearness Relief sanctioned thereafter.

10. The existing instructions regarding regulation of dearness relief to employed/re-employed pensioners/family pensioners, as contained in Department of Pension & Pensioners Welfare O.M. No. 45/73/97-P&PW(G) dated 02.07.1999, as amended from time to time, shall continue to apply.

11. These orders would not be applicable for the purpose of revision of pension of those pensioners who were drawing compulsory retirement pension under Rule 40 of the CCS (Pension) Rules or compassionate allowance under Rule 41 of the CCS (Pension) Rules. The pensioners in these categories would continue to be entitled to revised pension in accordance with the instructions contained in this Department's O.M. No. 38/37/2016-P&PW(A)(ii) dated 4.8.2016.

12. The pension of the pensioners who are drawing monthly pension from the Government on permanent absorption in public sector undertakings/autonomous bodies will also be revised in accordance with these orders. However, separate orders will be issued for revision of pension of those pensioners who had earlier drawn one time lump sum terminal benefits on absorption in public sector undertakings, etc. and are drawing one-third restored pension as per the instructions issued by this Department from time to time.

13. In cases where, on permanent absorption in public sector undertakings/autonomous bodies, the terms of absorption and/or the rules permit grant of family pension under the CCS (Pension) Rules, 1972 or the corresponding rules applicable to Railway employees/members of All India Services, the family pension being drawn by family pensioners will be updated in accordance with these orders.

14. Since the consolidated pension will be inclusive of commuted portion of pension, if any, the commuted portion will be deducted from the said amount while making monthly disbursements.

15. The quantum of age-related pension/family pension available to the old pensioners/ family pensioners shall continue to be as follows:-

<u>Age of pensioner/family pensioner</u>	<u>Additional quantum of pension</u>
From 80 years to less than 85 years	20% of revised basic pension/ family pension
From 85 years to less than 90 years	30% of revised basic pension / family pension
From 90 years to less than 95 years	40% of revised basic pension / family pension
From 95 years to less than 100 years	50% of revised basic pension / family pension
100 years or more	100% of revised basic pension / family pension

The amount of additional pension will be shown distinctly in the pension payment order. For example, in case where a pensioner is more than 80 years of age and

his/her revised pension is Rs.10,000 pm, the pension will be shown as (i).Basic pension=Rs.10,000 and (ii) Additional pension = Rs.2,000 pm. The pension on his/her attaining the age of 85 years will be shown as (i).Basic Pension = Rs.10,000 and (ii) additional pension = Rs.3,000 pm. Dearness relief will be admissible on the additional pension available to the old pensioners also.

16. A few examples of calculation of pension/family pension in the manner prescribed above are given in Annexure-I to this O.M.

17. No arrears on account of revision of Pension/Family pension on notional fixation of pay will be admissible for the period prior to 1.1.2016. The arrears on account of revision of pension/family pension in terms of these orders would be admissible with effect from 01.01.2016. For calculation of arrears becoming due on the revision of pension/ family pension on the basis of this O.M., the arrears of pension and the revised pension/family pension already paid on revision of pension/family pension in accordance with the instructions contained in this Department's OM No. 38/37/2016-P&PW(A) (ii) dated 04.08.2016 shall be adjusted.

18. It shall be the responsibility of the Head of Department and Pay and Accounts Office attached to that office from which the Government servant had retired or was working last before his death to revise the pension/ family pension of pre – 2016 pensioners/ family pensioners with effect from 01.01.2016 in accordance with these orders and to issue a revised pension payment authority. The Pension Sanctioning Authority would impress upon the concerned Head of Office for fixation of pay on notional basis at the earliest and issue revised authority at the earliest. The revised authority will be issued under the existing PPO number and would travel to the Pension Disbursing Authority through the same channel through which the original PPO had travelled.

19. These orders shall apply to all pensioners/family pensioners who were drawing pension/family pension before 1.1.2016 under the Central Civil Services (Pension) Rules, 1972, and the corresponding rules applicable to Railway pensioners and pensioners of All India Services, including officers of the Indian Civil Service retired from service on or after 1.1.1973. A pensioner/family pensioner who became entitled to pension/family pension with effect from 01.01.2016 consequent on retirement/death of Government servant on 31.12.2015, would also be covered by these orders. Separate orders will be issued by the Ministry of Defence in regard to Armed Forces pensioners/family pensioners.

20. These orders do not apply to retired High Court and Supreme Court Judges and other Constitutional/Statutory Authorities whose pension etc. is governed by separate rules/orders.

21. These orders issue with the concurrence of Ministry of Finance (Department of Expenditure) vide their I.D. No. 30-1/33(c)/2016-IC dated 11.05.2017 and I.D. No. 30-1/33(c)/2016-IC dated 12.05.2017.

22. In their application to the persons belonging to the Indian Audit and Accounts Department, these orders issue in consultation with the Comptroller and Auditor General of India.

23. Ministry of Agriculture etc. are requested to bring the contents of these orders to the notice of Heads of Department/Controller of Accounts, Pay and Accounts Officers, and Attached and Subordinate Offices under them on top priority basis. All Ministries/Departments are requested to accord top priority to the work of revision of pension of pre-2016 pensioners/family pensioners and issue the revised Pension Payment Authority in respect of all pre-2016 pensioners.

24. Hindi version will follow.


(Harjit Singh)
Director

To

1. All Ministries/Departments of Government of India (as per standard mailing list)
2. Central Pension Accounting Office, New Delhi
3. Comptroller & Auditor General of India, New Delhi

ANNEXURE I

EXAMPLES

(Reference Para 16 of OM No.38/37/2016-P&PW(A) dated 12th May, 2017.)

S.No	Description	1 st case	2 nd Case	3 rd Case	4 th Case
1.	Date of Retirement	31.12.1984	31.01.1989	30.06.1999	31.05.2015
2.	Scale of Pay (or Pay Band & G.P.) at the time of retirement OR Notional pay scale as on 1.1.1986 for those retired before 1.1.1986	975-1660 (4 th CPC Scale)	3000-4500 (4 th CPC Scale)	4000-6000 (5 th CPC Scale)	67000-79000 (6 th CPC Scale)
3.	Pay on retirement OR Notional pay as on 1.1.1986 for those retired before 1.1.1986	1210	4000	4800	79000
4.	Pension as on 01.01.2016 before revision	4191	12600	5424	39500
5.	Family pension as on 01.01.2016 before revision	3500	7560	3500	23700
6.	Family pension at enhanced rate as on 01.01.2016 before revision (if applicable)	NA	N.A.	NA	39500
7.	Revised pension by multiplying pre-revised pension by 2.57	10771	32382	13940	101515
8.	Revised family pension by multiplying pre-revised family pension by 2.57	9000	19430	9000	60909
9.	Revised family pension at enhanced rate by multiplying pre-revised enhanced family pension by 2.57	NA	NA	N.A.	101515
10.	Pay fixed on notional basis on 1.1.1996	3710 (3200-4900)	11300 (10000-15200)	N.A.	NA
11.	Pay fixed on notional basis on 1.1.2006	8910 (PB-I, GP 2000)	27620 (PB-3, GP 6600)	11330 (PB-I, GP-2400)	NA
12.	Pay fixed on notional basis on 1.1.2016	23100 (Level -3)	71800 (Level-11)	29600 (Level-4)	205100 (Level-15)
13.	Revised pension w.e.f. 1.1.2016 as per first formulation.	11550	35900	14800	102550
14.	Revised family pension w.e.f. 1.1.2016 as per first formulation.	9000	21540	9000	61530
15.	Revised family pension at enhanced rate w.e.f. 1.1.2016 as per first formulation.	NA	N.A.	N.A.	102550
16.	Revised pension payable (Higher of S.No. 7 and 13)	11550	35900	14800	102550
17.	Revised family pension payable (Higher of S.No. 8 and 14)	9000	21540	9000	61530
18.	Revised family pension at enhanced rate payable (Higher of S.No. 9 and 15)	NA	N.A.	N.A.	102550

No.1(13)/EV/2017
Government of India
Ministry of Finance
Department of Expenditure

New Delhi, the 23rd May, 2017

Office Memorandum

Subject: Procedural actions for revision of pension of pre-1.1.2016 retirees of Central Government in pursuance of the OM of Department of Pension and Pensioners' Welfare dated 12.5.2017 - Regarding.

The Ministries/Departments of the Central Government are aware of the orders issued by Department of Pension and Pensioners' Welfare (DoP&PW) contained in their OM No. 38/37/2016-P&PW(A) dated 12.5.2017 regarding revision of pension of pre-1.1.2016 retirees. In terms of para 4 thereof, the revised pension/family pension w.e.f. 1.1.2016 in respect of all Central civil pensioners/family pensioners, including CAPF's who retired/died prior to 1.1.2016 may be revised by notionally fixing their pay in the pay matrix recommended by the 7th Central Pay Commission in the level corresponding to the pay in the pay scale/pay band and grade pay at which they retired/died. The said OM further provides that this will be done by notional pay fixation under each intervening Pay Commission based on the formula for revision of pay. 50% of the notional pay as on 1.1.2016 shall be the revised pension and 30% of this notional pay shall be the revised family pension w.e.f. 1.1.2016.

2. The Ministries/Departments are aware that actual implementation of the aforesaid order contained in the OM dated 12.5.2017 of the Department of Pension and Pensioners' Welfare involves a procedure for revision of pension of such pensioners, which covers a number of agencies like the Heads of Departments/Heads of Offices, under whose administrative control a particular pensioner had worked before retirement/death, the concerned PAOs, pension accounting organizations like CPAO in case of civil pensioners and similar pension accounting organizations pertaining to pensioners in Ministries of Railways, Defence and Department of Posts, etc. Therefore, a coordinated action amongst these agencies is required to ensure that revision of pension in such cases is processed expeditiously.

3. Accordingly, while the substantive matter pertaining to revision of pension of pre-1.1.2016 Central Government retirees concerns Department of Pension and Pensioners' Welfare as already provided in their aforesaid OM dated 12.5.2017 and any further substantive order thereon issued by them, there are certain procedural actions which need to be taken by the concerned administrative agencies in each Ministry/Department as well as the pension accounting organisations like the Central Pension Accounting Office under the Ministry of Finance, Department of Expenditure; Controller General of Defence Accounts under the Ministry of Defence and similar pension accounting organisations under the Ministry of Railways and Department of



Posts etc so that appropriate implementation of the orders of Department of Pension and Pensioners' Welfare as per their OM dated 12.5.2017 is carried out expeditiously.

4. In order, therefore, to put the procedural issues in this regard in perspective and to provide for coordinated action amongst the concerned agencies, the following procedural points of action are to be taken by the concerned agencies as brought out below:-

(A) Department of Expenditure, Ministry of Finance

- (i) The fitment tables for fixation of notional pay will be worked out by the Department of Expenditure and provided to Department of Pension and Pensioners' Welfare for appropriate guidelines for the purpose of issue of any further substantive order in the matter.

(B) Department of Pension & Pensioners' Welfare

- (i) The appropriate guidelines/ instructions for revision of pension based on fitment tables for notional pay will be issued for use by the pension revising administrative authorities, PAOs and pension accounting organisations in the Central Government.

(C) Pension Accounting Authorities


- (i) The Central Pension Accounting Office in case of civil pensioners and similar pension accounting offices in the Ministry of Defence, Ministry of Railways, Department of Posts etc., shall pass on the available and relevant data of live pensioners to the concerned PAOs by 31.05.2017, if such data is already available with them. This action will be completed within two weeks. In cases where the data is not available, the same will be obtained by the pension accounting offices from the disbursing banks and shall be passed on to the concerned PAOs. This action will be taken up simultaneously and completed within four weeks.
- (ii) The pension accounting offices, while passing on the data to the concerned PAOs, may also devise a suitable mechanism for electronic revision, as far as possible, to enable PAOs to process the cases of pension revision expeditiously.
- (iii) The central pension accounting offices like the CPAO, at the time of passing on the data to the concerned PAOs, shall send a few illustrative examples on pension revision in such cases to the pension disbursing Banks to enable them to consider suitable changes in the software, if necessary, for the purpose.

(D) Pay & Account Office (PAO)/Head of the Department.

- (i) The concerned PAOs, on receiving data from the pension accounting organizations, shall immediately, and not later than 3 days from the receipt of data, pass on the data to the concerned administration/establishment Branches/Heads of the Office (HOO)s under various Heads of Department (HODs) of the Ministries/Departments. The HOOs will also check their records to ascertain the actual numbers of retirees.
- (ii) The concerned administration/establishment branches/Heads of Offices (HOO) under various Heads of Departments (HODs) of the Ministries/Departments shall take action to revise the pension in case of retirees who had worked under their administrative control, based on the orders issued by the Department of Pension and Pensioners' Welfare dated 12.5.2017 and any further order containing the fitment table providing for notional pay, after due verification of the relevant records.
- (iii) In cases where records are readily available with the HoD/DDO, the action to process revision of pension shall be initiated forthwith and not later than 30 days from the date of receipt of the list of pensioners by the PAOs from the CPAO. In such cases, revised pension cases will be sent to the PAOs for further necessary action by the concerned administrative Branches/HOOs, which normally process the pension cases in case of employees under their administrative domain on their retirement/death.
- (iv) In cases where records are not readily available, the concerned HOOs/HODs will ensure appropriate action for verification of such cases and ensure expeditious revision of pension as per the prescribed procedure and passing on the same to PAOs for further necessary action.
- (v) On receipt of revised pension cases from the administrative/establishment branches, the PAOs shall take further appropriate action expeditiously and pass on the duly verified pension revision authorities to the pension accounting offices like the CPAO, which will in turn take further action to issue necessary instructions/authority to the disbursing Banks without delay.
- (vi) Once the revised pension authority is received by the Banks, they will ensure timely payment of revised pension and arrears, if any, to the accounts of pensioners.

5. In order to ensure effective monitoring of the progress of pension revision based on the procedure outlined above, a monitoring mechanism will also be followed as brought out below:-

- (i) DOP&PW will periodically monitor the Ministry-wise progress of pension revision. For this purpose, Ministry-wise details would be made available by the respective pension accounting organisations, viz, CPAO, CGDA, etc, to the Department of P&PW.
- (ii) The progress of pension revision at the HOD/HOO level will be monitored by the concerned JS(Admn) of the Ministry/Department on a weekly basis. This will be included as one agenda in the Senior Officers Meetings (SOM) in each Ministry/Department.
- (iii) CPAO and similar pension accounting organisations shall place online a dashboard of the progress of revision of pension cases with PAOs, CCAs, nodal authorities of Ministries/Departments and Department of Pension and Pensioners' Welfare.
- (iv) In order to ensure timely action on the part of Chief Controller of Accounts/Controller of Accounts/PAOs and Pension Accounting Organisations, a weekly progress meeting shall be held at the level of Chief Controller of Pension and this shall be monitored on monthly basis by Controller General of Accounts, CGDA and similar levels in the Ministry of Railways, Department of Posts, etc.


(Amar Nath Singh)
Director

To

1. All Secretaries to the Government of India.
2. Financial Commissioner (Railway), Railway Board, Ministry of Railways
3. Member (Finance), Department of Posts
4. Member (Finance), Department of Telecom
5. All Financial Advisors
6. Controller General of Defence Accounts
7. Controller General of Accounts
8. Chief Controller (Pension), Central Pension Accounting Organization



CPAO/IT&Tech/Revision (7th CPC)/19.Vol-III/2016-17/50

14.06.2017

Office Memorandum

Subject:- Implementation of Revision of Pension of Pre 1.1.2016 Pensioners/Family Pensioners in pursuance to DP&PW OM 38/37/2016-P&PW (A) dated 12th May 2017 and Ministry of Finance (Deptt. of Expenditure) OM No. 1(13)/EV/2017 dated 23rd May, 2017.

The format of revision of pension as mentioned under Para 4 (iii) of OM No. CPAO/IT&Tech/Revision (7th CPC)/19 (Vol-III)/2016-17/37 dated-25.05.2017 on the subject cited above and annexed thereto for revision of pension under 7th CPC pre-2016 cases has been slightly modified as per **annexure**.

The enclosed format shall be used both for the electronic revision of pension through e-revision utility of CPAO and in case of manual revision for sending the paper based revision authorities by PAOs to CPAO.

This issues with the approval of the competent authority.

Encl- As above

Krishna Sharma

(Krishna Sharma)
Sr. Accounts Officer (IT & Tech)
Ph.No.011-26166758

To

1. Pr.CCAs/CCAs/CAs/AGs/Administrators of UTs
2. Joint Secretary (Admn)/Admn in charge of Ministries/Departments with request to instruct their Heads of Offices (HOOs) for sending the revised pension cases to the PAOs on the basis of records available with them and monitor the progress in this regard.
3. Pay and Accounts Officers through their Pr.CCAs/ CCAs/ CAs/ AGs/ Administrators of UTs

PAO-NAME
MINISTRY/DEPARTMENT

No. : _____

Pre-2016 Revision

As Per 7th CPC(Pre 2016)
Date: _____

To,
The Pay & Account Officer,
Central Pension Accounting Office,
Min. of Finance, Govt. of India,
Trikoot II Complex, Bhikaji Cama Place,
R.K. Puram, New Delhi - 110 066.

Subject: Revision of Pension of Pre-2016 pensioners/family pensioners.

Sir/Madam,

I request you to make arrangement for carrying out the modifications in both the halves of the said PPO as detailed below consequent upon the government decision on recommendations of the 7th Pay Commission.

1. Pensioner

(a) PPO No. :	(g) Class of Pension :
(b) Name of Pensioner :	
(c) Date of Birth :	(h) Adhaar No. :
(d) Name of Family Pensioner(FP) :	
(e) Date of Birth of FP :	(i) PAN No. :
(f) DDO Code :	(j) Phone No. :
	(k) Email Id :

2. Pre-Revised Pension as on 01-01-2016

(a) Basic Pension :	
(b) Commuted Pension :	
(c) Reduced Pension(a-b) :	
(d) Family Pension (Enhanced Rate) :	
(e) Family Pension (Normal Rate) :	
	From : To :
	From : To :

3. Old Pay Details

(a) Date of Retirement :	(e) Pay/Notional Pay :
(b) Date of Death :	(f) NPA :
(c) Applicable Pay Commission :	(g) Other Pay if any :
(d) Pay Scale :	

4. Pay fixed under 7CPC

(a) Pay Fixed : (Level: Index:)

5. Revised Pension with effect from 01-01-2016 : Pay Fixation/2.57 factor (Whichever is beneficial)

(a) Basic Pension :	
(b) Commuted Pension :	
(c) Reduced Pension(a-b) :	
(d) Family Pension(Enhanced Rate) :	
(e) Family Pension(Normal Rate) :	
(f) Additional Pension :	
	From : To :
	From : To :

6. Disbursing Bank

(a) Name of Bank :	
(b) Paying Branch(BSR Code) :	
(c) Account No. :	
(d) Address :	

Pay & Account Officer

Copy To :
Pensioner :

DDO :

Disclaimer: Signatory must cross check the correctness of the authority before signing it.



CPAO/IT&Tech/Revision (7th CPC)/19.Vol-III/2016-17/6 I

07.07.2017

Office Memorandum

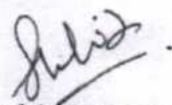
Subject: Implementation of 7th CPC Recommendation on Revision of Pension of Pre 01.01.2016 Pensioners/Family Pensioners

Attention is invited to this office OM No. CPAO/ IT&Tech/Revision (7th CPC)/19 (Vol-III)/ 2016-17/ 37 dated 25th May, 2017 on the subject mentioned above and DP&PW OM 38/37/2016-P&PW (A) dated 12th May, 2017 and Department of Expenditure OM No. 1(13)/EV/2017 dated 23rd May, 2017.

2. As per para 18 of the DP&PW OM dated 12th May, 2017, pensions under 7th CPC are to be revised after fixing the notional pay of the pensioners under 7th CPC pay matrix. The Head of Office (HOO) is responsible for the notional pay fixation and issue revised authority. The revised authority will be issued under the existing PPO number and would travel to the Pension Disbursing Authority through the same channel through which the original PPO travelled.
3. As mandated under Department of Expenditure OM dated 23rd May, 2017, CPAO has provided the list/data of all the live pension cases available in CPAO alongwith details of last pay (wherever available) which are due for pension revision under 7th CPC to the Pay and Accounts Officers (PAOs) in their logins on 31.05.2017 under CPAO website www.cpaonline.in for onward distribution to HOOs/DDOs within 3 days. It is observed that the list has still not been made available by some of the PAOs to the concerned HOOs/DDOs within 3 days as required and reiterated in the CPAO OM dated 25th May, 2017. This issue was also an agenda item in the meeting held under the chairmanship of Controller General of Accounts on 28th June, 2017 to review the progress of revision of pension under the 7th CPC. **The slow progress in the revision of pension and non-adherence to timelines may lead to unnecessary delay and it is requested that the exercise of sharing the list with HOOs, wherever not done, may be completed immediately.**
4. This list has also been provided under dashboards of respective Joint Secretaries (Admin.)/ Admin incharge of the Ministries/ Departments on CPAO website who may also distribute the list of pension cases to the HOOs falling in their administrative control. JS (Admin.)/ Admin incharge of the Ministries/ Departments may monitor the progress of pension revision at HOOs level. Similarly Pr. CCAs/CCAs/CAs/Administrators of UTs may also keep a watch on the progress of the revision of cases received from HOOs to PAOs.
5. To facilitate effective monitoring of progress of revision at each level i.e. JS (Admin.)/Pr. CCAs/CCAs/CAs etc., relevant progress reports have been made available on CPAO website under dashboards of respective authorities. On the basis of these reports, periodical review meetings may be held at the Ministry/Deptt./Organization level.

6. In view of the above Pr. CCAs/CCAs/CAs/AGs/JS (Administration)/Admin incharge of the Ministries/ Departments/ Administrators of UTs are once again requested to take up the work of notional pay fixation followed by revision of pension cases on top priority and issue necessary instructions to the PAOs/HOOs/DDOs for timely submission/processing of revised pension cases and monitor the progress in this regard.

This issues with the approval of the competent authority.

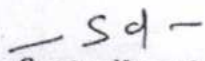

(Md. Shahid Kamal Ansari)
(Asstt. Controller of Accounts)
Ph No.011-26103074

To

1. Pr.CCAs/CCAs/CAs/AGs/Administrators of UTs
2. Joint Secretary (Admin)/Admin in charge of Ministries/Departments
3. Pay and Accounts Officers through their Pr.CCAs/ CCAs/ CAs/ AGs/ Administrators of UTs

Copy for information to:

1. Sr.PS to CGA, O/o the CGA, Mahalekha Niyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
2. PSO to Addl. Secretary (Expenditure), Ministry of Finance, North Block, New Delhi
3. PS to Chief Controller(Pension),CPAO, New Delhi
4. PA to CA, CPAO, New Delhi
5. TD (NIC), CPAO, New Delhi
6. ACA, CPAO, New Delhi
7. Sr.AO(CDN), CPAO, New Delhi
8. PAOs of all Authorization Sections, CPAO, New Delhi
9. AAO (IT&Tech), CPAO, New Delhi for uploading of this OM on CPAO website.


(Asstt. Controller of Accounts)



CPAO/IT&Tech/Pre-2006 (PSU)/8.Vol-VI/2017-18/ 83

Dated: 21.07.2017

Office Memorandum

Subject: Restoration of full pension of absorbee pensioners in view of the order dated 01.09.2016 of Hon'ble Supreme Court in Civil Appeal No. 6048/10 and Civil Appeal No. 6371/2010.

Reference is invited to DP&PW OM F.No.4/34/2002-P&PW(D)/Vol-II dated 23rd June, 2017(copy enclosed) regarding restoration of full pension of absorbee pensioners. Earlier the basic pension of abosorbees were to be fixed notionally for the purpose of grant of Dearness Relief. Now all such absorbee pensioners who had taken 100% lump-sum amount in lieu of pension on absorption in PSUs/Autonomous Bodies in accordance with the then existing Rule 37-A and in whose case 1/3 pension had been restored after 15 years, may be allowed restoration of full pension after expiry of commutation period of 15 years from the date of payment of 100% lump-sum amount.

Further, as per Para 9 of the said OM the absorbee pensioners whose full pension is restored in terms of the above instructions would also be entitled to revision of their pension in accordance with the instructions issued from time to time in implementation of the recommendations of the Pay Commissions, including the 7th Central Pay Commission.

To facilitate the PAOs, a list of pensioners whose pensions are to be revised under 7th CPC has been provided in the login/Dash Board of CCAs/JS (Admn)/PAOs. The absorbee pensioners have been flagged in the list. Such cases may be taken up for revision as instructed by DP&PW vide OM dated 23.06.2017. The list is only to facilitate the work of Ministries/Departments which may invariably check/verify their records w.r.t. applicability etc. while processing individual cases.

All Heads of Offices and PAOs may be advised to revise the pension as per DP&PW OM No. F.No.4/34/2002-P&PW(D)/Vol-II dated 23rd June, 2017 as mentioned above.

(Subhash Chandra)
Controller of Accounts

To,

- (i) All Pr. CCAs/CCAs/CAs/Administrators of UTs.
- (ii) JS (Admn)/Admn in charge of Ministry/Departments.
- (iii) Pay & Accounts Officers through through their Pr.CCAs/CCAs/CAs/AGs/Administrators of UTs.

F.No. 4/34/2002-P&PW(D).Vol.II
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Pension & Pensioners Welfare
3rd Floor, Lok Nayak Bhavan,
Khan Market, New Delhi
Dated the 23rd June, 2017

OFFICE MEMORANDUM

Subject: Restoration of full pension of absorbee pensioners in view of the order dated 01.09.2016 of Hon'ble Supreme Court in Civil Appeal No. 6048/2010 and Civil Appeal No. 6371/2010.

The undersigned is directed to say that in accordance with the instructions which existed before 31.03.1995, a Government servant, on absorption in a Public Sector Undertaking or an Autonomous Body, had the option to draw pro-rata gratuity and a lump sum amount in lieu of pension. The option regarding payment of lump sum amount in lieu of monthly pension on absorption in a PSU or autonomous body was available in terms of the instructions issued vide Department of Expenditure's O.M. No. 26(18)-E.V(B)/75 dated 08.04.1976, Department of Personnel & Training's O.M. No. 28016/5/85-Estt.(C) dated 31.01.1986 and Department of Pension & Pensioners' Welfare' O.M. No. 4(12)/85-P&PW dated 31.03.1987. This option was also available to Government employees on absorption in PSUs/autonomous bodies of the State Governments and Joint Sector undertakings in terms of this Department's O.M. No. 4/43/88-P&PW(D) dated 16.10.1989. The terms and conditions for absorption of Government employees consequent on conversion of a Government Department into a PSU or autonomous body issued vide this Department's O.M. No. 4/18/87-P&PW(D) dated 5.7.1989 also provided for a similar option of lump sum payment in lieu of monthly pension.

2. In accordance with Rule 37-A of the Central Civil Services (Pension) Rules, 1972, incorporated vide Department of Expenditure's Notification No. 44(1)-E.V./71 dated 09.04.1973, on exercise of the above option, an employee was entitled to a lump sum amount not exceeding the commuted value of one-third of the pension and terminal benefit equal to twice the aforesaid lump-sum amount, subject to the condition that the Government servant surrendered his right of drawing two-thirds of his pension.

3. The option to draw a lump sum amount in lieu of pension was withdrawn vide this Department's O.M. No. 4/42/91-P&PW(D) dated 31st March, 1995. Accordingly, the erstwhile Rule 37-A was omitted from the CCS(Pension) Rules, 1972 vide Notification No. 4/42/91-P&PW(D) dated 25.06.1997.

4. In implementation of the Order dated 15.12.1995 of Hon'ble Supreme Court in WP(C) No. 11855/85, instructions were issued vide this Department's O.M. No. 4/3/86-P&PW(D) dated 30.09.1996 for restoration of one-third commuted portion of pension of Government servants who had drawn lump sum payment on absorption in

a PSU/autonomous body. Further instructions were issued, from time to time, for computation and revision of the one-third restored pension of such absorbee pensioners and for payment of the attendant benefits like dearness relief, etc. to such absorbee pensioners. Orders for revision of the one-third restored pension w.e.f. 01.01.2006 of such absorbee pensioners were issued vide this Department's O.M. No. 4/38/2008- P&PW(D) dated 15/09/2008, O.M. No. 4/30/2010-P&PW(D) dated 11/07/2013 and O.M. No. 4/38/2008-P&PW(D) dated 04/08/2016. These absorbee pensioners were, however, entitled to dearness relief and age-related additional pension based on the notional full pension.

5. Hon'ble High Court of Judicature of Madras, in its judgement dated 02-08-2007 in Writ Petition no. 22207/2002 filed by one Sh. K. Ganesan, an officer in the office of Controller General of Accounts, held that surrendering of the right for drawal of 2/3rd of Pension after its commutation, as provided under Rule 37-A (b), was repugnant to Section 12 of the Pensions Act, 1871 and that the petitioner was lawfully entitled for the restoration of his pension after the expiry of the period of commutation of 2/3rd pension. Hon'ble High Court, accordingly, directed restoration of 2/3rd pension and payment of arrears accordingly.

6. An SLP(Civil) No. 4054/2008 (converted into Civil Appeal No. 6048/2010) was filed by the Union of India challenging the aforesaid order dated 02-08-2007 of Hon'ble High Court of Judicature of Madras. In its order dated 1.9.2016, Hon'ble Supreme Court found no justification to interfere with the order dated 02.08.2007 of Hon'ble High Court directing restoration of 2/3rd pension in respect of the respondent (Shri K. Ganesan), after the expiry of the requisite period of commutation. The Civil Appeal No. 6048/2010 was accordingly dismissed by Hon'ble Supreme Court. In the said judgement dated 1.9.2016, similar direction was passed by Hon'ble Supreme Court in the Civil Appeal No. 6371/2010 for restoration of 2/3rd pension in respect of the petitioners, Shri K.L. Dhall, an absorbed employee of Ministry of Civil Aviation and member pensioners of Welfare Association of Central Government Officers, CAD Absorbed in PSU.

7. Review Petitions No. 465/2017 and No. 472/2017 were filed by Union of India in the Supreme Court against the aforesaid order dated 1.9.2016. Instructions were separately issued to the office of Controller General of Accounts and the Ministry of Civil Aviation vide OM No.4/34/2002-P&PW(D).Vol.II dated 21-12-2016 and OM No. 4/34/2002-P&PW(D).Vol.II dated 21-12-2016 respectively, for implementation of the orders of Hon'ble Supreme Court in respect of the petitioner/respondent pensioners in the aforesaid Civil Appeals, subject to the final outcome of the Review Petitions. The aforesaid Review Petitions No. 465/2017 and No. 472/2017 have been dismissed by Hon'ble Supreme Court on 22.03.2017.

8. The matter has been examined in consultation with the Department of Legal Affairs and the Ministry of Finance (Department of Expenditure). It has been decided to extend the benefit of order dated 02-08-2007 of the Hon'ble Madras High Court and the Order dated 01-09-2016 of the Hon'ble Supreme Court to all similarly placed absorbee pensioners. Accordingly, all such absorbee petitioners who had taken 100%

lump-sum amount in lieu of pension on absorption in PSUs/Autonomous Bodies in accordance with the then existing Rule 37-A and in whose case 1/3 pension had been restored after 15 years, may be allowed restoration of full pension after expiry of commutation period of 15 years from the date of payment of 100% lump-sum amount.

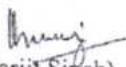
9. The absorbee pensioners whose full pension is restored in terms of the above instructions would also be entitled to revision of their pension in accordance with the instructions issued from time to time in implementation of the recommendations of the Pay Commissions, including the 7th Central Pay Commission.

10. In their application to the persons belonging to the Indian Audit and Accounts Department, these orders issue in consultation with the Comptroller and Auditor General of India.

11. Ministry of Agriculture etc. are requested to bring the contents of these Orders to the notice of Controller of Accounts/Pay & Accounts Officers and Attached & subordinate Offices under them on a top priority basis and for taking necessary action for implementation of the above instructions. All pension disbursing offices are also advised to prominently display these orders on their notice boards for the benefit of pensioners.

12. This issues with the approval of Ministry of Finance (Department of Expenditure) vide their ID Note No.1(11)/EV/2017 dated 26-05-2017 and dated 13-6-2017.

13. Hindi version will follow.


(Harjit Singh)
Director
Tel. No. 24624752

To
All Ministries/ Departments of Government of India (As per standard mailing list)

Copy to :

- (1) Comptroller and Auditor General of India, Pocket-9, Deen Dayal Upadhyaya Marg, New Delhi-110 124.
- (2) Controller General of Accounts, Mahalekha Niyantrak Bhawan, GPO Complex, Block E, Aviation Colony, INA Colony, New Delhi-110003.
- (3) Chief Controller (Pension), Central Pension Accounting Office, Trikoot-II, Bhikaji Cama Place, New Delhi - 110 066.
- (4) CMDs of All Pension Disbursing Banks.
- (5) NIC, DoP&PW for uploading on the Website.



CPAO/IT& Tech/Clarification(DAs/DAOs) /13(Vol-VIII)/ 2017-18/१५

14.08.2017

Office Memorandum

Subject:- Transfer of pensionary liabilities of DAs/DAOs in Indian Audit and Accounts Department (IA&AD) from State to Centre.

As per Ministry of Finance, Department of Expenditure, EG Branch UO No. A-32022/6/85-EG dated-05.10.1992 Divisional Accountants/ Divisional Accounts Officers (DAs/DAOs) are Central Government employees and covered under FR & SR as well the CCS (Pension) Rules, 1972. However, incidences of their Pay & Allowances as well as pension were entirely borne by the respective State Governments. In the absence of any clear instruction on processing the pension cases of DAs/DAOs there has been confusion on the channel through which pension case should be routed, resulting in mis-classification of booking of expenditure.

In view of the above, to streamline the process of pension payment and its proper accounting, Ministry of Finance, Department of Expenditure vide its UO No. ID No.G-19020/1/2017-EG dated-28.07.2017 (copy enclosed) has decided to transfer the liabilities of DAs/DAOs in the Indian Audit & Accounts Department from the State Government to the Central Government. The DAs/DAOs will be entitled to all pensionary benefits like other Central Government (Civil) pensioners. As a result of this decision henceforth all PPOs concerning the retired DAs/DAOs will route through CPAO only.

All AGs are advised to instruct their Administrative Authorities and PAOs to process the pension case of DAs/DAOs and route the PPOs through CPAO to bring uniformity in pension processing.

This issues with the approval of Competent Authority.

Encl:- As above

(Md. Shahid Kamal Ansari)
(Asstt. Controller of Accounts)

To,

- i) Sh. V. S. Venkatanathan, Asstt. Comptroller & Auditor General (N), O/o the Comptroller & Auditor General of India, 9, Deen Dayal Upadhyay Marg, New Delhi-110124.
- ii) All Accountants General/Administrators of UTs
- iii) Smt. Nirmala Dev, Dy. Secretary (EG), Ministry of Finance, Department of Expenditure, Room No 264-C, North Block, New Delhi -110001.
- iv) Heads of CPPCs of Banks/Heads of Government Business Divisions of all the Banks to make payment of pension to DAs/DAOs on the authority issued by CPAO and send such payment scrolls to CPAO for booking in Central Civil pension grant.

Government of India
Ministry of Finance
Department of Expenditure
(EG Branch)

Subject: - Non-authorization of pensionary benefits to Divisional Accounts/Divisional Accounts Officer (DAs/DAOs) in Indian Audit & Accounts Department by Central Pension Accounting Office (CPAO) - Shifting of liabilities of pensionary benefits from States to the Centre-regarding.

Reference is invited to O/o the C&AG of India's D.O. letter No. 127-Staff Entt.II/38-2015 dated 23.12.2016, U.O. No.121-Staff Entt.II/38-2015 dated 30.05.2017 and U.O. No.137-Staff Entt.II/38-2015 dated 29.06.2017 on the subject cited above. The proposal for shifting of liabilities of pensionary benefits from States to Centre in respect of Divisional Accountants/Divisional Accounts Officers (DAs/DAOs) in Indian Audit and Accounts Department (IA&AD) has been examined in consultation with O/o the Controller General of Accounts, and Department of Pension & Pensioners' Welfare.

2. With the approval of the Competent Authority, it is agreed to transfer the liabilities of payment of pensionary benefits in respect of Divisional Accountants/Divisional Accounts Officers (DAs/DAOs) from the State Governments to the Central Government. DAs/DAOs will be entitled to all pensionary benefits like other Central Government (Civil) pensioners.

3. This issues with the approval of Hon'ble Finance Minister.

e/c



28/07/2017
(Nirmala Dev)

Deputy Secretary (EG)
Tele: 23093276

O/o C&AG of India [Shri Khalid Bin Jamal, PD(Staff)], 9 DDU Marg, New Delhi
M/o Finance, D/o Expenditure's I.D. No.G-19020/1/2017-EG dated 28.07.2017

28/07/2017
28/7



CPAO/IT&Tech/Revision (7th CPC)/19.Vol-III (a)/2017-18/७७

16.08.2017
17

Office Memorandum

Subject: 7th CPC pension Revision: regarding

A reference is invited to CPAO OM No. CPAO/IT & Tech./Revision (7th CPC)/19.Vol-III/2016-17/37 dt. 25/05/2017 regarding revision of pension under 7th CPC forwarding the prescribed format of SSA for pre-2016 cases to be issued by PAOs.

As per format various financial & non-financial details of the pensioners were required to be provided by the PAOs while revising the pension under 7th CPC such as basic pension, revised pension, last pay drawn, PAN No., Aadhaar No. etc. After issue of this OM various offices raised some doubts regarding essentiality of providing Aadhaar number and PAN number.

In view of the doubts raised, it is clarified that no field in the format is mandatory except those which are required to process the pension case.

Therefore, while it is advisable to provide Aadhaar number and PAN number of the Pensioners wherever available for better quality of database, no case for 7th CPC pension revisions should be delayed for the want of Aadhaar number and PAN number of the pensioners.

This issues with the approval of the competent authority.

(Md. Shahid Kamal Ansari)
(Asstt. Controller of Accounts)

To

Pr.CCAs/CCAs/CAs/AGs/Administrators of UTs

Copy to:

1. Sr.PS to CGA, Mahalekha Niyantarak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi -110023.
2. PPS to Addl. Secretary (Expenditure), Ministry of Finance, North Block, New Delhi-110001.
3. PS to CC(P), CPAO, New Delhi.
4. PA to CA, CPAO, New Delhi.
5. TD (NIC), CPAO, New Delhi.
6. Sr. AO(Coordination), CPAO, New Delhi.

(Assistant Controller of Accounts)

भारत सरकार
वित्त मन्त्रालय, व्यय विभाग
केन्द्रीय पेंशन लेख कार्यालय
त्रिकूट-II भीकाजी कामा प्लेस
नई दिल्ली-110066

फोन : 26174596, 26174456, 26174438



GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
CENTRAL PENSION ACCOUNTING OFFICE
TRIKOOT-II, BHIKAJI CAMA PLACE,
NEW DELHI-110066
PHONES : 26174596, 26174456, 26174438

CPAO/IT&Tech/Revision (7th CPC)/19.Vol-III (B)/2017-18/111

Dated: 04.09.2017

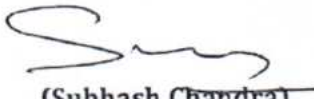
Office Memorandum

Subject: Implementation of Revision of Pension of Pre 01.01.2016 Pensioners/Family Pensioners in pursuance to DP&PW OM 38/37/2016-P&PW (A) dated 12th May 2017 and Ministry of Finance (Deptt. Of Expenditure) OM No. 1(13).EV/2017 dated 23rd May, 2017.

Attention is invited to this office OM No. CPAO/IT&Tech/Revision (7th CPC)/19.Vol-III/2016-17/37 dated 25.05.2017 whereby a Performa of digitally signed e-Revision Authority to be used by PAOs was also attached. At Column No.3 (C) of the format last pay drawn at the time of retirement, is to be indicated. But it has come to the notice that most of the PAOs are indicating the last Pay-drawn as per 6th CPC only.

In view of the above all Pr.CCAs/CCAs/CAs/AGs and Administrators of UTs are requested to instruct their PAOs dealing with the pension cases to indicate the last pay drawn at the time of retirement only to make the accurate calculation.

This issues with the approval of Competent Authority.



(Subhash Chandra)
Controller of Accounts

To,

All Pr. CCAs/CCAs/CAs/AGs and Administrators of UTs (As per list)

Copy for information to:

1. Sr.PPS to CGA, O/o the CGA, Mahalekha Niyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, New Delhi.
2. PS to Chief Controller (Pension), CPAO, New Delhi.
3. PA to CA, CPAO, New Delhi.
4. TD (NIC), CPAO, New Delhi.
5. Sr.AO (CDN), New Delhi
6. PAOs of all Authorisation Sections, CPAO, New Delhi
7. AAO (IT&Tech), CPAO, New Delhi for uploading of this OM on CPAO website.


Controller of Accounts



CPAO/IT&Tech/Revision (7th CPC)/19.Vol-III (E)/2017-18/112


05.09.2017

Office Memorandum

Subject:- Payment of Non-Practicing Allowance (NPA) to the Doctors at revised rates processing of payment of revised NPA- regarding.

Attention is invited to OM No. 12-2/2016-EIII.A dated-7th July, 2017 issued by Ministry of Finance, Deptt. of Expenditure read with Department of Pensions & Pensioners Welfare OM No. 38/31/11-P&PW (A) (Vol-IV) dated-18.02.2015 on the above subject whereby it has been decided to pay the Non- Practicing Allowance (NPA) to Doctors at the rate of 20% of basic pay in the revised pay structure in vogue based on the recommendations of 7th Central Pay Commission. As it bears the effect on pension payments, Heads of Offices of Ministry of Health, Para Military Forces and Delhi Administration are advised to process the revised calculation of pension after taking into consideration the revised rate of NPA to retired Doctors and send the cases to CPAO through their respective PAOs

This issues with the approval of the competent authority.


(Subhash Chandra)
(Controller of Accounts)

To,

- i) JS (Admin) of Ministry of Health & Family Welfare.
- ii) JS (Admin), Ministry of Home Affairs (Para Military Forces), Police Division-2
- iii) JS (Admin), Administrators of GNCT Delhi.



CPAO/IT&Tech/Revision (7th CPC)/19.Vol-III (D)/2017-18/122

20.09.2017

Office Memorandum

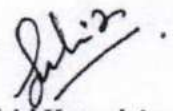
Subject: Implementation of Government's decision on the recommendations of 7th Central Pay Commission - Revision of pension of pre-2016 Pensioners/ Family Pensioners, etc. - reg.

In view of the DP&PW OM dated 12th May, 2017, the 7th CPC Pension Revision cases are to be settled in a time bound manner. This office is receiving more than 3000 cases on daily basis. However, it has been observed that per day 10 to 15 percent cases are returned by this office to PAOs due to various discrepancies. The reasons to return are indicated by this office in each case.

To facilitate the PAOs a check list has been prepared and enclosed herewith. Before affixing the digital signature on the e-Revision Authority PAOs should consult the check to make it having zero defect.

In view of above all the Pr.CCAs/CCAs/CAs/AGs/Administrators of UTs are requested to look into this and ensure that 7th CPC revision cases are sent correctly to CPAO to speed up the processing of the same in a time bound manner.

Encl: As above


(Md. Shahid Kamal Ansari)
(Asstt. Controller of Accounts)
Ph. No. 011-26103074

To,
All Pr. CCAs/CCAs/CAs/AGs and Administrators of UTs (As per list)

Copy for information to:

1. Sr.PPS to CGA, O/o the CGA, Mahalekha Niyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, New Delhi.
2. PS to Chief Controller (Pension), CPAO, New Delhi.
3. PA to CA, CPAO, New Delhi.
4. TD (NIC), CPAO, New Delhi.
5. Sr.AO (CDN), New Delhi
6. PAOs of all Authorisation Sections, CPAO, New Delhi
7. AAO (IT&Tech), CPAO, New Delhi for uploading of this OM on CPAO website.


(Asstt. Controller of Accounts)

Checklist for PAOs for processing of Revision Pension Authorities (7th CPC) before affixing Digital Signatures

- 1) Class of the pensioner may be checked.
- 2) In Serial No. 3 of the Revision Format Old Pay details may please be checked. In some cases Pensioner retired in 3rd, 4th or 5th CPC whereas details are shown of 6th CPC.
- 3) In some revision cases it has been observed that commuted portion of pension is shown even after completion of 15 years.
- 4) "FROM DATE" of Family Pension (Enhanced Rate) at Serial No. 5 (d) should be left blank in cases where pensioner is alive and drawing the pension.
- 5) "FROM DATE" of Family Pension (Normal Rate) at Serial No. 5 (e) should be left blank in cases where pensioner is alive and drawing the pension.
- 6) In case Family Pension (Enhanced Rate) applicable, From Date at Serial No. 5 (d) should be shown w.e.f. 01.01.2016.
- 7) "FROM DATE" of Family Pension (Normal Date) at Serial No. 5 (e) should be mentioned as 01.01.2016 in cases of Family Pensioner is drawing the pension.

भारत सरकार
वित्त मन्त्रालय, व्यय विभाग
केन्द्रीय पेंशन लेख कार्यालय
त्रिकूट-II, भीकाजी कामा प्लेस
नई दिल्ली-110066

फोन : 26174596, 26174456, 26174438



GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
CENTRAL PENSION ACCOUNTING OFFICE
TRIKOOT-II, BHIKAJI CAMA PLACE,
NEW DELHI-110066
PHONES : 26174596, 26174456, 26174438

CPAO/IT&Tech/Shifting of payment channel/69/2017-18/125

Dated: 22.09.2017

Office Memorandum

**Subject: Shifting of payment channel of pension/ family pension from PAO counter/
Money Order to Authorised Banks through CPAO.**

Attention is drawn to our office OM No. CPAO/IT&Tech/Shifting of Payment Channel/2017-18/96 dated 14th August, 2017 (copy enclosed) on the subject cited above. Taking into consideration the availability of banking facilities in the remote areas it is felt necessary to shift the pension payment through CPAO by Authorised Banks directly into pensioners account. Before taking any final decision in this regard, all the Pr.CCAs/CCAs/CAs/AGs/Administrators of UTs were requested to provide data of pension payment being made by their PAOs in the prescribed proforma latest by 24.08.2017 excluding the provisional pension payments by the PAOs in the disciplinary cases. But several Departments/ PAOs have not provided the data of pension payment in the prescribed proforma.

In view of above all the Pr.CCAs/CCAs/CAs/AGs/Administrators of UTs are once again requested to provide the data of pension payment in the enclosed proforma latest by 23rd October, 2014, Positively, if not provided to CPAO already. In case, if there is no pensioner who is getting his/her pension from PAO counter a 'NIL' report may be furnished.

This issues with the approval of the competent authority.

Encl: As above

(Md. Shahid Kamal Ansari)
Asstt. Controller of Accounts
Ph. No. 011-26103074

To,

All Pr. CCAs/CCAs/CAs/AGs and Administrators of UTs (As per list)

भारत सरकार
वित्त मन्त्रालय, व्यय विभाग
केन्द्रीय पेंशन लेख कार्यालय
ट्रिकूट-II, भीकाजी कामा प्लेस
नई दिल्ली-110066
फोन : 26174596, 26174456, 26174438



GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
CENTRAL PENSION ACCOUNTING OFFICE
TRIKOOT-II, BHIKAJI CAMA PLACE,
NEW DELHI-110066
PHONES : 26174596, 26174456, 26174438

CPAO/IT&Tech/Shifting of Payment channel/2017-18/96

14th August, 2017

Office Memorandum

Subject:- Shifting of payment channel of pension /family pension from PAO Counter / Money order to Authorised Banks through CPAO.

Attention is drawn to Para 7.5 of Civil Accounts Manual whereby it has been provided that pension is to be disbursed through following channels:-

- i. Authorised Banks (Public Sector Banks and Other Nominated Banks- Private Sector Banks);
- ii. Pay and Accounts Offices;
- iii. Money Orders; and
- iv. Treasuries (For High Court Judges and AIS pensioners)

With the spread of bank branches in the remote areas of the country and with significant progress under Digital India, it is appropriate time to shift the pension payment only through Authorized Banks directly into pensioners account.

CPAO requires the data of pensioners who are getting their pension from PAO counters and through Money orders before taking decision in this regard. If the pension payment is shifted to authorized banks through CPAO there will be no requirement of pre-receipted bill to be submitted by pensioner/family pensioner and their pensions will be credited directly in to their pension account by the CPPC of the Bank.

In view of the above all Pr.CCAs/CCAs/CAs/AGs/Administrators of UTs are requested to provide data of pension payment in the enclosed proforma latest by 24.08.2017. This data has to exclude the provisional pension payments by PAOs in disciplinary cases.

This issues with the approval of Competent Authority.

Encl:- As above

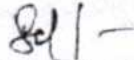
(Md. Shahid Kamal Ansari)
(Asstt. Controller of Accounts)

To

1. Pr.CCAs/CCAs/CAs/AGs/Administrators of UTs

Copy for information to:

1. Sr.PPS to CGA, O/o the CGA, Mahalekha Niyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
2. PS to Chief Controller(Pension),CPAO, New Delhi
3. PA to CA, CPAO, New Delhi
4. TD (NIC), CPAO, New Delhi
5. Sr.AO(CDN), CPAO, New Delhi
6. PAOs of all Authorization Sections, CPAO, New Delhi
7. AAO (IT&Tech), CPAO, New Delhi for uploading of this OM on CPAO website.


(Asstt. Controller of Accounts)

PAO wise details of pensioners getting pension/family pension from PAO counter

Sl. No.	Name of PAO with station	PAO Code	Name of Pensioner/ Family Pensioner	Whether Pensioner or Family Pensioner	12 digit PPO number	Mode of payment by cash/ cheque /online payment in the Pensioner account or by Money Order

Total No. of Pensioners

Total No. of Family Pensioners



CPAO/IT&Tech/Revision (7th CPC)/19.Vol-III (B)/2017-18/127

25.09.2017

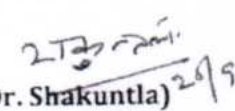
Office Memorandum

Subject: Mandatory use of Digital Signature - Regarding.

Reference is invited to this office OM No. CPAO/IT&Tech/Revision (7th CPC)/19.Vol-III/2016-17/37 dated 25.05.2017 regarding revision of pension of Pre-2016 pensioners under 7th CPC. As per Para 4 (iii) of the above OM of CPAO, revision authorities from PAOs to CPAO were to be sent under the digital signatures of PAOs through the e-revision utility. In unavoidable circumstances only, PAOs were allowed to process the pension cases manually to avoid delay.

Now, it has been decided to discontinue the processing of the pension of 7th CPC revision cases manually by PAOs except in exceptional circumstances when it is not possible to process the pension revision electronically through e-revision utility.

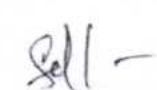
Only those cases where the Pension Revision cannot be processed electronically should be processed manually and forwarded to CPAO with counter signature of CCAs/CAs with valid reasons.


(Dr. Shakuntla)
Chief Controller (Pension)

To,
All Pr. CCAs/CCAs/CAs (As per list)

Copy for information to:

1. Sr.PPS to CGA, O/o the CGA, Mahalekha Niyantarak Bhawan, E-Block, General Pool Office (GPO) Complex, New Delhi.
2. PS to Chief Controller (Pension), CPAO, New Delhi.
3. PA to CA, CPAO, New Delhi.
4. TD (NIC), CPAO, New Delhi.
5. Sr.AO (CDN), New Delhi
6. PAOs of all Authorisation Sections, CPAO, New Delhi
7. AAO (IT&Tech), CPAO, New Delhi for uploading of this OM on CPAO website.


Chief Controller (Pension)



CPAO/IT&Tech/Revision (7th CPC)/19.Vol-III(D)/2016-17/131

04.10.2017


Office Memorandum

DP&PW vide its OM No. 38/37/2016-P&PW (A) dated-12.05.2017 has issued detailed instructions for revision of pre-2016 pensioners. DOPT vide its letter to the Chief Secretaries of all States/UTs has conveyed the decision of vide letter No. 14021/4/2016-AIS (II) dated-19.05.2017 of its applicability Mutatis- Mutandis to member of All India Service governed by All Service (Death-cum-Retirement Benefits) Rules, 1958.

In pursuance of DP&PW dated-12.05.2017 CPAO has issued instructions to all concerned to process pre-2016 revision of pension cases in time bound manner vide OM No. CPAO/IT&Tech/Revision (7th CPC)/19 (Vol-III)/2016-17/37 dated-25.05.2017 followed by OM NO. CPAO/IT &Tech/Revision (7th CPC)/19 (Vol-III)/2016-17/61 dated-07.07.2017.

In pursuance of DOPTs letter dated 19.05.2017 all JS (Admin)/ AGs/Administrators of UTs are requested to instruct their Head of Offices to process the revision of pre-2016 AIS Pensioners and send to concerned PAOs for authorizing the revised pensions and send them to CPAO in the time bound manner for arranging payment of arrears through authorized banks.

This issues with the approval of the competent authority.

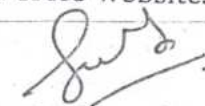

(Md. Shahid Kamal Ansari)
(Asstt. Controller of Accounts)
Ph No.011-26103074

To

1. Joint Secretary (Admn)/Admn in charge of Ministries/Departments
2. Pr.CCAs/CCAs/CAs/AGs/Administrators of UTs

Copy for information to:

1. Sr.PPS to CGA, O/o the CGA, Mahalekha Niyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
2. PS to Chief Controller(Pension),CPAO, New Delhi
3. PA to CA, CPAO, New Delhi
4. TD (NIC), CPAO, New Delhi
5. Sr.AO(CDN), CPAO, New Delhi
6. PAOs of all Authorization Sections, CPAO, New Delhi
7. AAO (IT&Tech), CPAO, New Delhi for uploading of this OM on CPAO website.


(Asstt. Controller of Accounts)



CPAO/IT&Tech/Revision(7thCPC)/19.Vol-III(C)/2016-17/ 143

03.11.2017

Office Memorandum


**Subject: - Implementation of Government's decision on the recommendations of 7th
Central Pay Commission - Revision of pension of pre- 2016 Pensioners
/Family Pensioners, etc.-reg.**

DP&PW vide OM No. 38/37/2016-P&PW (A) dated-12.05.2017 on the above subject had issued detailed instructions to all concerned to revise the pensions of pre-2016 pensioners/ family pensioners. But while issuing instructions to PAOs vide CPAOs OM No. CPAO /IT& Tech/ Revision (7th CPC)/19 Vol-III/2016-17/37 dated-25.05.2017 inadvertently an important point "that these orders would not be applicable for the purpose of revision of pension of those pensioners who were drawing compulsory retirement pension under Rule 40 of the CCS (Pension) Rules or compassionate allowance under Rule 41 of the CCS (Pension) Rules. The pensioners in these categories would continue to be entitled to get revised pension in accordance with the instructions contained in DP&PW O.M. No. 38/37/2016-P&PW (A)(ii) dated 04.08.2016" was missed.

Consequently, it has been noticed that some Ministries/Departments have revised the pensions of pensioners who were drawing compulsory retirement pension under Rule 40 of CCS (Pension) Rules, 1972 or Compassionate allowance under 41 of the CCS (Pension) Rules also and sent to CPAO. These cases are to be returned to the concerned PAOs by CPAO.

In view of the above, to avoid any further problems arising out of it, all Pr. CCAs/CCAs/ CAs/ AGs/ Administrators of UTs are requested to instruct their PAOs not to revise such cases.

This issues with the approval of the competent authority.

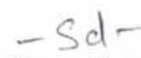

(Md. Shahid Kamal Ansari)
(Asstt. Controller of Accounts)
Ph No.011-26103074

To

1. Pr. CCAs/CCAs/CAs/AGs/Administrators of UTs

Copy for information to:

1. Sr.PPS to CGA, O/o the CGA, Mahalekha Niyantak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
2. PS to Chief Controller(Pension),CPAO, New Delhi
3. PA to CA, CPAO, New Delhi
4. TD (NIC), CPAO, New Delhi
5. Sr.AO(CDN), CPAO, New Delhi
6. PAOs of all Authorization Sections, CPAO, New Delhi
7. AAO (IT&Tech), CPAO, New Delhi for uploading of this OM on CPAO website.


(Asstt. Controller of Accounts)



CPAO/IT&Tech/Revision (7th CPC)/19.Vol-III (E)/2017-18/203


Dated: 09.03.2018

Office Memorandum

**Subject: - Implementation of Government's decision on the recommendations of
7th Central Pay Commission - Revision of pension of pre- 2016
Pensioners / Family Pensioners, etc.-reg.**

Kind reference is invited to OM No. CPAO/IT&Tech/Revision (7th CPC)/19.Vol-III (E)/2017-18/195 dated-09.02.2018 (copy attached) on the above subject vide which revised format of 7th CPC revision SSA was notified, stands withdrawn with immediate effect.

This issues with the approval of the Chief Controller (Pension).


(Md. Shahid Kamal Ansari)
(Asstt. Controller of Accounts)
Ph No.011-26103074

To

- 1 Pr.CCAs/CCAs/CAs/AGs/Administrators of UTs

Copy for information and necessary action to:

1. PPS to CGA, O/o the CGA, Mahalekha Niyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
2. PS to Addl. CGA (VP), Mahalekha Niyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
3. PS to Chief Controller(Pension),CPAO, New Delhi
4. PA to CA, CPAO, New Delhi
5. Sr. TD (NIC), CPAO, New Delhi
6. Sr.AO(CDN), CPAO, New Delhi
7. PAOs of all Authorization Sections, CPAO, New Delhi
8. Sr. AO(IAW), CPAO, New Delhi

-sd-
(Asstt. Controller of Accounts)

भारत सरकार
वित्त मन्त्रालय, व्यय विभाग
केन्द्रीय पेंशन लेख कार्यालय
ट्रिकूट-II, भीकाजी कामा प्लेस
नई दिल्ली-110066
फोन : 26174596, 26174456, 26174438



GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
CENTRAL PENSION ACCOUNTING OFFICE
TRIKOOT-II, BHICAJI CAMA PLACE,
NEW DELHI-110066
PHONES : 26174596, 26174456, 26174438

CPAO/IT&Tech/Revision (7th CPC)/19.Vol-III (E)/2017-18/195

Dated: 09.02.2018

Office Memorandum

**Subject: - Implementation of Government's decision on the recommendations of
7th Central Pay Commission - Revision of pension of pre- 2016
Pensioners /Family Pensioners, etc.-reg.**

In supersession of all earlier orders it has been decided to revise financial values only in respect of pensions/family pensions of all concerned. Other values i.e. dates at Sl. No. 2 (d) & (e) and Sl. No.5 (d) & (e) will not be indicated. Revised Format of SSA is enclosed for information and necessary action.

This issues with the approval of the Chief Controller (Pension).

Encl:- Revised Format

(Md. Shahid Kamal Ansari)
(Asstt. Controller of Accounts)
Ph No.011-26103074

To

1. Pr.CCAs/CCAs/CAs/AGs/Administrators of UTs

Copy for information and necessary action to:

1. PPS to CGA, O/o the CGA, Mahalekha Niyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
2. PS to Addl. CGA (VP), Mahalekha Niyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
3. PS to Chief Controller(Pension),CPAO, New Delhi
4. PA to CA, CPAO, New Delhi
5. Sr. TD (NIC), CPAO, New Delhi
6. Sr.AO(CDN), CPAO, New Delhi
7. PAOs of all Authorization Sections, CPAO, New Delhi
8. Sr. AO(IAW), CPAO, New Delhi

(Asstt. Controller of Accounts)

PAO-NAME
MINISTRY/DEPARTMENT
Pre-2016 Revision

No. : _____

To,
The Pay & Account Officer,
Central Pension Accounting Office,
Min. of Finance, Govt. of India,
Trikoot II Complex, Bhikaji Cama Place,
R.K. Puram, New Delhi - 110 066.

As Per 7th CPC(Pre 2016)
Date: _____

Subject: Revision of Pension of Pre-2016 pensioners/family pensioners.

Sir/Madam,

I request you to make arrangement for carrying out the modifications in both the halves of the said PPO as detailed below consequent upon the government decision on recommendations of the 7th Pay Commission.

1. Pensioner

(a) PPO No.	:	(g) Class of Pension	:
(b) Name of Pensioner	:	(h) Adhaar No.	:
(c) Date of Birth	:	(i) PAN No.	:
(d) Name of Family Pensioner(FP)	:	(j) Phone No.	:
(e) Date of Birth of FP	:	(k) Email Id	:
(f) DDO Code	:		

2. Pre-Revised Pension as on 31-12-2015

(a) Basic Pension :
(b) Commuted Pension :
(c) Reduced Pension(a-b) :
(d) Family Pension (Enhanced Rate):
(e) Family Pension (Normal Rate) :

3. Old Pay Details (As On Retirement)

(a) Date of Retirement	:	(e) Pay/Notional Pay	:
(b) Date of Death	:	(f) NPA	:
(c) Applicable Pay Commission	:	(g) Other Pay, if any	:
(d) Pay Scale	:		

4. Pay fixed under 7CPC

(a) Pay Fixed : (Level: Index:)

5. Revised Pension with effect from 01-01-2016 : Pay Fixation/2.57 factor (Whichever is beneficial)

(a) Basic Pension :
(b) Commuted Pension :
(c) Reduced Pension(a-b) :
(d) Family Pension(Enhanced Rate) :
(e) Family Pension(Normal Rate) :
(f) Additional Pension :

6. Disbursing Bank

(a) Name of Bank :
(b) Paying Branch(BSR Code) :
(c) Account No. :
(d) Address :

Pay & Accounts Officer

Copy To :
Pensioner :

DDO :

Disclaimer: Signatory must cross check the correctness of the authority before signing it.



CPAO/IT&Tech/Simplification/11.Vol-VI/2017-18/206

Dated: 12.03.2018

Office Memorandum

Subject:- Payment of arrears accruing in respect of deceased pensioners/family pensioners to the nominee/legal heir.

On death of the pensioners/family pensioners, the pension account is closed by the bank and the balance amount in the account of pensioners/ family pensioners is paid to the nominees/legal heirs. However, it is observed that the life time arrears arising subsequently on account of Pay Commission etc. are not paid to the nominees/legal heirs of the deceased pensioners/family pensioners either on account of fact that the pension/ family pension is not revised by the concerned Pension Sanctioning Authority (PSA) or the amount of arrears of revised pension/family pension is not paid due to closure of the bank account. In such cases action is to be taken by the concerned Pay & Accounts Officer as per provision of para 7.5.6 of the Civil Accounts Manual (copy attached).

DP&PW vide its OM No. 1/22/2012-P&PW (E) dated-10th July, 2013 (copy enclosed) has clearly defined the procedure so that nominees/legal heirs of pensioners/family pensioners are not subjected to harassment in claiming the payment of arrears of pension.

In view of the above, all the Head of Offices/PAOs/CPPCs of banks are requested to comply with the procedure as mentioned in the above OM of DP&PW for speedy settlement of claims of pension arrears.

Encl:- As above

(Md. Shahid Kamal Ansari)
(Asstt. Controller of Accounts)
Ph No.011-26103074

To

1. Pr. CCAs/CCAs/CAs/AGs/Administrators of UTs
2. Heads of CPPCs of all Banks
3. Heads of Government Business Divisions of all Banks (As per list)

Copy to:-

- i) Sr.PPS to CGA, O/o the CGA, Mahalekha Niyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
- ii) PS to Addl. CGA (VP), Mahalekha Niyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
- iii) PS to CC (P), CPAO, New Delhi
- iv) PA to CA, CPAO, New Delhi
- v) Sr.TD(NIC), CPAO, New Delhi
- vi) Sr. AOs of all the Sections, CPAO, New Delhi.

7.5.1 Payment of Pension through Public Sector Banks and Other Nominated Banks (Private Sector Banks)

Pensioners are given option for getting their pension credited to their saving or current bank accounts (either single account in their names or joint account with their spouses operated either by 'Former or Survivor' or 'Either or Survivor' basis). All Pr. Chief Controller of Accounts/Chief Controller/Controller of Accounts in charge of the Accounting Organisation, Accountants General and Director of Accounts, as the case may be, will forward the 'Facsimile of Special Seal' and specimen signatures of the Accounts Officer entrusted with the issuing of PPOs to the Central Pension Accounting Office. In case of a change in the incumbency of the nominated Accounts Officer, the specimen signature of the new officer will be sent to the Central Pension Accounting Office duly attested by the relieved officer.

7.5.2 All PPOs and subsequent amendments to PPOs issued by PPO issuing authorities will be sent to the Central Pension Accounting Office under Special Seal Authority for arranging payment through authorized Banks irrespective of whether the payment is to be made at the same station or another station. PPOs will be sent to Central Pension Accounting Office under the forwarding letter in Annexure H & H-1 to this Chapter.

7.5.3 The Central Pension Accounting Office will enter the following particulars in the Central Data Bank.

- (i) PPO number and date
- (ii) Class of pension
- (iii) Name of pensioner
- (iv) Department/Ministry in which the pensioner was last serving
- (v) Accounts Officer issuing the PPO with Code Number
- (vi) Date of retirement of pensioner
- (vii) Date of commencement of pension
- (viii) Gross amount of monthly pension
- (ix) Commutation of pension
- (x) Reduced amount of monthly pension on account of commutation
- (xi) Family pension etc.

After verifying the signature of the Pay & Accounts Officer who has issued the PPO and the Special Seal of his office the authorised officers in CPAO will transmit the PPO to the link Branch of the Bank for arranging payment through the paying Branch desired by the pensioner.

7.5.4 The detailed instructions to be followed by the authorised Banks in crediting pension into the pensioner's account have been incorporated in the book, titled 'Scheme for Payment of Pensions to Central Govt. Civil Pensioners by Authorized Banks'. It includes instructions on keeping record of PPOs received, keeping the pensioners informed of the movement of pension documents, duties and functions of Paying Branch before starting payment, functions of Link Branch for obtaining reimbursement of payment made, procedure for reimbursement to Banks, certificates to be furnished by the pensioners, procedure for transfer of pension payments from one branch / Bank to another, and payment of relief and family pension, etc.

7.5.5 It must be ensured that arrears of pension due to the pensioners on account of delayed finalization or for any other reason have been correctly worked out. They must be paid to the pensioners in accordance with the provisions of various rules and orders applicable, by the Pay and Accounts Offices as indicated in Annexure D. Only the future monthly pensions payable will be authorized to the Banks by transmitting the PPOs to Central Pension Accounting Office, in accordance with the procedure outlined in para 7.5.2.

7.5.6 There may be an occasion when the pensioner opting to draw pension through a bank dies before the PPO is sent to Central Pension Accounting Office. In such cases Pay and Accounts Office will make the payment of arrears of pension to the heirs of deceased pensioner, and PPO will be sent to CPAO for authorizing family pension only.

No. 1/22/2012-P&PW (E)
Government of India
Ministry of Personnel, P.G. & Pensions
Department of Pension & Pensioners' Welfare

3rd Floor, Lok Nayak Bhavan,
Khan Market, New Delhi
Dated: 10th July, 2013

Office Memorandum

- Sub: (i) Payment of arrears of pension in cases where valid nomination has not been made under the Payment of Arrears of Pension (Nomination) Rules, 1983;
(ii) payment of arrears of family pension - reg.

Attention is invited to the Payment of Arrears of Pension (Nomination) Rules, 1983 which provide that after the death of the pensioner, all moneys payable to the pensioner on account of pension will be paid to the nominee of the deceased pensioner. In the absence of any nomination made by the pensioner, the arrears of his/her pension are paid to the legal heir as per the procedure indicated in para 4 of part A of annexure to Ministry of Finance OM No. 1(3)-E.V/83, dated 11.10.1983. However, dependants of some pensioners expressed difficulties in obtaining the legal heir-ship certificates and represented that the necessity of production of legal heir-ship certificates may be waived where the amount of arrears payable is small.

2. The matter had been examined in Ministry of Finance, D/o Expenditure vide OM dated 04/06/1985 and it was decided that in case where a valid nomination does not exist under the Payment of Arrears of Pension (Nomination) Rules, 1983 and the dependent of pensioner is unable to produce the legal heir-ship certificate, the Payment of Lifetime Arrears of Pension accruing to the deceased pensioner may be authorized on the basis of any documentary proof regarding the relationship and heir-ship of the claimant if the gross amount of arrear does not exceed Rupees 25,000. In such cases, if the gross amount did not exceed Rupees 5,000 and case represented no peculiar features, the accounts officer was authorised to make the payment on his own authority.

3. The Government has further looked into the matter and decided to increase the limits of Rupees 5000 and 25000 as indicated in Department of Expenditure OM, dated 4.6.85 to Rupees 50,000 and 2,50,000 respectively. The conditions and the procedure of payment as indicated in Department of Expenditure OM, dated 22.10.1983 and 04.06.1985 will remain the same, which are reiterated hereunder.

4. The Pension Disbursing Authority (PDA) may receive application along with any documentary proof regarding the relationship and heir-ship of the claimant. In case the claimant is the recipient of family pension, the disbursing Officer will verify the identity of the claimant with reference to the disburser's half as well as pensioner's half of the PPO and give a certificate of having done so. PDA will duly attest the documents received from the applicant and forward these along with the application to the Accounts Officer. The Accounts Officer, on receipt of application along with a copy of PPO of the pensioner and other documents from the PDA, will calculate the amount of arrears and issue necessary authority for payment of life-time arrears to the disbursing authority if the case does not present any peculiar features and the amount does not exceed Rs.50,000. In case the amount exceeds Rupees 50,000 but does not exceed Rupees 2,50,000, the Accounts Officer will obtain the

orders of the Head of Department or Administrator or the CAG in the case of pensioners from Indian Audit & Accounts Department or any Officer of that Department declared as an HOD. Payment will be made on execution of a duly stamped indemnity bond in Form T.R. 14/G.A.R. 26, with such sureties as necessary in terms of para 7 below. In case of any doubt and also in cases where the amount of arrears exceeds Rupees 2,50,000, payments shall be authorized to be made only to the persons producing the legal authority.

5. This department's OM No. 43/4/95-P&PW(G), dated 30.10.1995 stipulates that in the event of death of a family pensioner, the right to receive any arrears of family pension would automatically pass on to the eligible member of the family next in line. The requirement of succession certificate for payment of any arrears occurs only where there is no member in the family who is eligible to receive family pension after the death of the family pensioner. Therefore, it has been decided that the provisions of this office memorandum will also apply to the payment of arrears of family pension where no member of family is eligible to receive family pension.

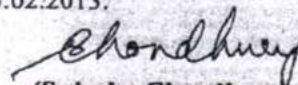
6. The Head of Department here means the Head of Department as defined in rule 2 (xvi) of the General Financial Rules, 2005. However, in order to ensure that the citizens do not have to face unnecessary hardships, it has been decided that in the case of field establishments, the Administrative Ministries/Departments may delegate the power of Head of Department to the Head of Office in the rank of Deputy Secretary/Director, if felt necessary by them. It is also clarified that this OM will cover all such past cases.

7. Normally, there should be two sureties, both of known financial stability. However, in case the amount of claim is less than Rs.75,000/-, the authority accepting the indemnity bond for and on behalf the President of India should decide on the merits of each case whether to accept only one surety instead of two. The obligor as well as the sureties executing the indemnity bond should have attained majority so that the bond has legal effect or force. The bond is required to be accepted on behalf of the President by an officer duly authorised under Article 299 (1) of the Constitution.

8. These orders will not be applicable in cases where a valid nomination exists under the Payment of Arrears of Pension (Nomination) Rules, 1983. In such cases, the payment of arrears will be authorised to be made to the nominee (s).

9. As regards pensioners/family pensioners belonging to the Indian Audit and Accounts Departments, these Orders issue after consultation with the Comptroller and Auditor General of India.

10. This issues with the concurrence of Ministry of Finance, Department of Expenditure, vide their ID Note No.568/E.V/2013, dated 28th June, 2013 and O/o Controller General of Accounts vide their ID No. 1(7)/TA-III/2011-12/Misc/116, dated 13.02.2013.


(Sujasha Choudhury)

Deputy Secretary to the Govt. of India

1. All Ministries/Departments of the Government of India
2. O/o The Comptroller & Auditor General of India
3. O/o The Controller General of Accounts, Lok Nayak Bhavan, New Delhi.
4. Pensioners' Associations as per mailing list maintained in this department.



CPAO/IT&Tech/Clarification/13(Vol-VII)/2017-18/207

15.03.2018

Office Memorandum

Subject:- Implementation of Government's decision on the recommendations of the Seventh Central Pay Commission - Revision of pension of pre- 2016 retired medical officers.

It has been observed that authorities processing the revision of pension cases (7th CPC) involving Non- Practicing Allowance to doctors are not sending the revision authorities as per the Governments decision on pre-2016 pension revision. As per the Govt. decision as per DP&PW OM No. 38/37/16-P&PW (A)(iv) dated-08.11.2017 two different rates of NPA will be applicable from 01.01.2016 to 30.06.2017 and from 01.07.2017 onwards.

In view of the above, it has been decided that all cases pertaining upto 30.06.2017 are to be processed through e-revision utility of CPAO and with effect from 01.07.2017 all cases are to be processed manually; meaning by that two different/separate authorities need to be issued in such cases.

All Pr.CCAs/CCAs/CAs/Administrators of UTs/AGs are requested to direct their Pay & Accounts Officers to issue two separate authorities i.e. through e-revision utility for the period upto 30.06.2017 and manual authority for the period from 01.07.2017 onward.

(Md. Shahid Kamal Ansari)
(Asstt. Controller of Accounts)
Ph No.011-26103074

To

- 1) Pr.CCAs/CCAs/CAs/AGs/Administrators of UTs

Copy for information and necessary action to:

1. PPS to CGA, O/o the CGA, Mahalekha Nyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
2. PS to Addl. CGA (VP), Mahalekha Nyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
3. PS to Chief Controller(Pension),CPAO, New Delhi
4. PA to CA, CPAO, New Delhi
5. Sr. TD (NIC), CPAO, New Delhi
6. Sr.AO(CDN), CPAO, New Delhi
7. PAOs of all Authorization Sections, CPAO, New Delhi
8. Sr. AO(IAW), CPAO, New Delhi



CPAO/IT & Tech/UT Chandigarh/F.No.50/2018-19/09

10.04.2018

17

Office Memorandum

Subject:- Grant of Additional pension to the old age pensioners of U.T. Chandigarh which is applicable to Punjab Government employees.

As per GID (1) below rule 2 of CCS (Pension) Rules, 1972 the employees of the Delhi Administration as well as other Union Territories are governed by Central Civil Service (Pension) Rules, 1972 except those of Chandigarh Administration in the matter of pensionary benefits. Conditions of Service of Union Territory of Chandigarh Employees Rules, 1992 empowers the Administrator of the UT Chandigarh to revise the pay scales of the employees of the UT Chandigarh and to bring them at par with the scales of pay sanctioned by the Government of Punjab from time to time. The Punjab Government has decided to grant additional pensions to their old pensioners vide letter No. 3/ 23/09-3FPPc/1402 dated-22.12.2011 w.e.f, 01.12.2011 at the following rates:-

Age of Pensioner/Family Pensioner	Additional quantum of pension/family pension
From 65 years to less than 70 years	5 percent of revised basic pension/family pension
From 70 years to less than 75 years	10 percent of revised basic pension/family pension
From 75 years to less than 80 years	15 percent of revised basic pension/family pension
From 80 years to less than 85 years	25 percent of revised basic pension/family pension
From 85 years to less than 90 years	35 percent of revised basic pension/family pension
From 90 years to less than 95 years	45 percent of revised basic pension/family pension
From 95 years to less than 100 years	55 percent of revised basic pension/family pension
100 years or more	100 percent of revised basic pension/family pension

Administrator of UT Chandigarh has also adopted the above decision and conveyed it to all Administrative Secretaries/ Heads of Departments/Offices of Chandigarh Administration vide its Finance Department letter No. 65/1/ 34-UTFII (12)-2012/ 664 dated-18.01.2012 (copy enclosed).

DP&PW has also confirmed the same vide their OM No.38/6/18- P&PW (A) dated-18.01.2018 (copy enclosed).

All Heads of CPPCs are advised to ensure payment of additional pensions to the old pensioners of UT, Chandigarh are being made as per slabs indicated at pre-page.

This issues with the approval of Chief Controller (Pensions).

Encl: As above



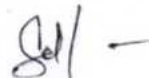
(Md. Shahid Kamal Ansari)
(Asstt. Controller of Accounts)
Ph No.011-26103074

To

1. Heads of CPPCs/ Government Business Departments of all Banks.
2. The Accountant General, O/o the Accountant General (A&E), Chandigarh Administration, Punjab (U.T.), Sub Office Chandigarh, Sector -17, Plot No. 20, Chandigarh - 160017

Copy to:-

- i) Sr.PS to CGA, O/o the CGA, Mahalekha Niyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
- ii) PS to Addl. CGA (VP), Mahalekha Niyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
- iii) PS to CC (P), CPAO, New Delhi
- iv) PA to CA, CPAO, New Delhi
- v) Sr.TD(NIC), CPAO, New Delhi
- vi) Sr. AO, Coord. Section, CPAO, New Delhi.
- vii) Sr. AO (A-II) Section, CPAO, New Delhi.



(Asstt. Controller of Accounts)



No. 38/6/18 - P&PW (A)
Government of India
Ministry of Personnel, PG & Pensions
Department of Pension & Pensioners' Welfare

3rd Floor, Lok Nayak Bhawan
Khan Market, New Delhi
Dated the 18th January, 2018

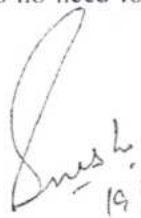
19th

Office Memorandum

Sub:- Grant of additional pension to the pensioners of U.T. Chandigarh – reg.

I am directed to refer to your UO No.CPAO/IT&Tech/U.T. Chandigarh/50/2016-17/167 dated 14th December 2017 on the above subject and to say that In accordance with Rule-2 of CCS (Pension) Rules, these rules are applicable to Government servants appointed substantively to civil services and posts in connection with the affairs of the Union. As mentioned in your note dated 24.4.2017, the employees and pensioners of U.T. Chandigarh are governed by the rules and orders as applicable to the employees of Punjab Civil Services. However, the employees of other U.T. Administrations are governed by the rules regulating the service conditions of Central Government employees. //

2. MHA, in their OM dated 24.3.1984 has also clarified that the employees of Union Territory Administration other than Chandigarh are governed by CCS (Pension) Rules, 1972 and that the pay scales and conditions of service of employees of Chandigarh Administration are not covered by the rules governing Central Government employees. Thus, there is no inconsistency in the note dated 24th March, 1984 of MHA. Therefore, there is no need for any amendment to the note of MHA.


19/1/18
(S.K. Makkar)

Under Secretary to the Government of India

✓
Ministry of Finance
Department of Expenditure
Central Pension Accounting Office
[Shri Subhash Chandra, Controller of Accounts]
Trikoot-II, Bhikaji Cama Place
New Delhi 110 066.

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ACF / SPO (Gen), SPO (A-1)
PA to Kept copy

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No. 65/1/34-UTFII(12)-2012/
CHANDIGARH ADMINISTRATION
FINANCE DEPARTMENT

To

Chandigarh, dated the 18.1.12

All Administrative Secretaries/
Heads of Departments/Offices
In Chandigarh Administration

Subject: Grant of Old Age Allowance to the Pensioners/Family Pensioners.

Sir/Madam,

In continuation of this Administration's letter No. 65/1/34-UTFII(12)/2009/5819 dated 28.08.2009, I am directed to enclose herewith a copy of Govt. of Punjab, Department of Finance (Finance Pension Policy & Coordination Branch), Chandigarh's letter No. 3/23/09-3FPPC/1402 dated 22.12.2011 on the subject cited above and to say that the Administrator, Union Territory, Chandigarh is pleased to adopt the said letter in favour of U.T. pensioners/family pensioners for information and necessary action.

Yours faithfully,

Shashik
18.1.12

Superintendent Finance-II,
For Finance Secretary,
Chandigarh Administration

Endst. No. 65/1/34-UTFII(12)-2012/ 665 Dated 18.1.12

- A copy, along with a copy of its enclosures, is forwarded to the:-
1. Accountant General (A&E), U.T., Chandigarh.
 2. Accountant General (A&E), Punjab, Chandigarh.
 3. Accountant General (Audit) Haryana, Chandigarh
 4. Treasury Officer, Central Treasury, U.T. Chandigarh.
- for information and necessary action.

Shashik
18.1.12

Superintendent Finance-II,
For Finance Secretary,
Chandigarh Administration

Endst. No. 65/1/34-UTFII(12)-2012/ 666 Dated: 18.1.12

- A copy is forwarded to the:-
- i) Manager, State Bank of India, Local Head Office, Sector 17, Chandigarh.
 - ii) Manager, State Bank of Patiala, Sector 22, Chandigarh
 - iii) Manager, Punjab National Bank, Sector 17, Chandigarh.
 - iv) Dy. General Manager, Punjab National Bank, Circle Office, Sector - 17 B, Chandigarh.

- 58 16 24
- v) Manager, Central Bank of India, Sector 17, Chandigarh.
 - vi) Manager, Bank of India, Sector 17, Chandigarh.
 - vii) Manager, United commercial Bank, Sector 17, Chandigarh.
 - viii) Assistant General Manager, State Bank of India, Centralised Pension Processing Cell, Sector 5, Panchkula
 - ix) Manager, Oriental Bank of Commerce, Gurdaspur Road, Batala.
 - x) Manager, State Bank of Patiala (CPPC Branch) Urban Estate Phase-II S.C.O. 114-115, Patiala.
- for information and necessary action.

Shashika
18.1.12

Superintendent Finance-II,
for Finance Secretary,
Chandigarh Administration.

No. 65/1/34-UTFII(12)-2012/ 667 Dated 18.1.12

A copy, along with a copy of its enclosure, is forwarded to the:-

- i) State Informatics Officer, National Informatics Centre U.T. Secretariat Chandigarh;
 - ii) Director Public Relations, U.T., Chandigarh.
- for information and necessary action.

Shashika
18.1.12

Superintendent Finance-II,
for Finance Secretary,
Chandigarh Administration

No. 65/1/34-UTFII(12)-2012/ 668 Dated 18.1.12

A copy, along with a copy of its enclosures, is forwarded to the General Secretary, U.T. Pensioners Welfare Association, H.No.2940, Sector 37-C, Chandigarh, for information.

24.1.12

Shashika
18.1.12

Superintendent Finance-II,
for Finance Secretary,
Chandigarh Administration

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CPAO/IT&Tech/Revision (7th CPC)/19.Vol-III (D)/2017-18/12

19.04.2018

Office Memorandum

Subject: Common mistakes by PAOs in processing of Revision of Pension under 7th CPC

7th CPC Pension Revision cases are to be settled in a time bound manner. This office is receiving more than 3000 pension revision cases on daily basis. However, it has been observed that about 5 to 10 percent cases are returned by this office to PAOs due to various discrepancies. The reasons to return are indicated by this office in each case. To facilitate the PAOs, a list of common mistakes made by PAOs has been prepared and enclosed herewith at **Annexure-A**.

In view of above all the PAOs are requested to ensure that 7th CPC revision cases are sent correctly to CPAO to speed up the processing of the same in a time bound manner.

Encl: As above

(Md. Shahid Kamal Ansari)
(Asstt. Controller of Accounts)
Ph. No. 011-26103074

To
All Pay & Accounts Offices (As per list)

Copy for information to:

1. Sr.PPS to CGA, O/o the CGA, Mahalekha Niyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, New Delhi.
2. PS to Chief Controller (Pension), CPAO, New Delhi.
3. Sr. TD (NIC), CPAO, New Delhi.
4. Sr.AO (CDN), New Delhi
5. PAOs of all Authorisation Sections, CPAO, New Delhi
6. AAO (IT&Tech), CPAO, New Delhi for uploading of this OM on CPAO website.

**Common mistakes by PAOs in processing of Revision
of Pension under (7th CPC)**

- 1) DATE OF DEATH OF PENSIONER NOT MENTIONED IN COLUMN 3 (b).
(FAMILY PENSION CASE)
- 2) APPLICABILITY OF COMMUTED PENSION MAY BE CHECKED WHETHER IT IS
APPLICABLE OR NOT.
- 3) CLASS/CATEGORY OF PENSION UNDER COLUMN 1 (g) MAY BE CHECKED.
- 4) NOTIONAL PAY SHOWN UNDER COLUMN 3 (e) MAY BE CHECKED.
- 5) PAY/NOTIONAL PAY SHOWN IN COLUMN 3 (e), DOES NOT MATCH WITH
PAY FIXED UNDER 7TH CPC AS SHOWN IN COLUMN 4 (a).
- 6) LEVEL AND INDEX UNDER COLUMN 4 (a) MAY BE CHECKED.
- 7) BASIC PENSION IS NOT MATCHING WITH THE LAST PAY DRAWN AS PER 7TH
CPC.
- 8) PAY MATRIX FOR LEVEL-13 MAY BE CHECKED WITH REFERENCE TO
REVISED PAY MATRIX IN TERMS OF MINISTRY OF FINANCE (DEPTT. OF
EXPENDITURE) RESOLUTION DATED-16.05.2017.
- 9) PAY MATRIX FOR LEVEL-14 MAY BE CHECKED WITH REFERENCE TO
REVISED PAY MATRIX IN TERMS OF DEPTT. OF PENSION & PENSIONERS
WELFARE OM DATED-13.09.2017.



CPAO/IT & Tech/Bank Performance/37 (Vol-III)/2018-19/22

15.05.2018

Office Memorandum


Subject:- Non- acceptance of Nomination Form for Life Time Arrear (LTA).

It has been observed that Pension Payee Scheduled Bank branches are not accepting Nomination Form for "Life Time Arrear" on the pretext that their branch has not received any instructions from their head office.

As per para 23 of the Scheme Booklet on acceptance of Nomination Form for Life Time Arrears provides that where the Nomination for the payment of arrears does not exist then the Authorized Bank will seek instructions of the CPAO, who will in turn, refer the matter to AG/CCA/CA/Dy.CA for obtaining the requisite sanction of Head of the Office. As such, the claimant can also approach the Head of Office where the pensioner served before his/her retirement/ death.

Moreover para 4.5.7 of the Scheme Booklet clearly states that "CPPCs may ensure that the responsibilities assigned to Home Branches are enforced so that the pensioners are not redirected to CPPC for redressal of grievances and information needs. Necessary performance measures and monitoring mechanisms, in co-ordination with the respective administrative structures to achieve the desired level of service delivery in Home Branches as well as CPPCs may be instituted by the Bank."

This issues with the approval of Chief Controller (Pensions).


(Praful Dabral)
Sr. Accounts Officer (IT & Tech)
Ph No.011-26166758

To

1. Pr. CCAs/CCAs/CAs/AGs/Administrators of UTs
2. Heads of CPPCs of all Banks
3. Heads of Government Business Divisions of all Banks (As per list)

Copy to:-

- i) Sr.PS to CGA, O/o the CGA, Mahalekha Niyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
- ii) The General Manager, Reserve Bank of India, Deptt. of Govt. and Bank Accounts, Central Office, Opp. Central Rly. Station, Byculia, Mumbai - 400008.
- iii) The Under Secretary, Ministry of Finance, Deptt. of Financial Services, Jeevan Deep Building, Sansad Marg, New Delhi-110001.
- iv) The Director (Pension), Deptt. of P&PW, Lok Nayak Bhawan, Khan Market, New Delhi-110003.
- v) PS to CC (P), CPAO, New Delhi
- vi) Sr.TD(NIC), CPAO, New Delhi
- vii) Sr. AOs of all Authorisation Sections, CPAO, New Delhi.
- viii) Sr. AO (IAW), CPAO, New Delhi.



CPAO/IT & Tech/ Revision (7thCPC)/19.Vol.III(E) /2018-19/49

18.06.2018

Office Memorandum

Subject:- Acceptance of Digitally Signed Authorities

Central Pension Accounting Office (CPAO) is issuing **Special Seal Authority (SSA)** to the Banks/CPPCs electronically through SFTP (Secure File Transfer Protocol) as per the objective of implementation of paperless movement of documents under Digital India.

A printed copy of the digitally signed document is being sent to the pensioners and respective Pay and Accounts Offices (PAOs) of different Ministries/Departments for their information.

Many references have been received in this office as to whether there is a need of a physically signed copy (ink signed) of SSA for processing of the cases or any other related matters. In this context, it is clarified that these digitally signed copies of SSA are sufficient and there is no need for insisting on a physically signed copy by any of the stakeholders.

Pensioners can also download the copy of the Special Seal Authority (SSA) by registering on the Pensioners Service of CPAO through our website www.cpaonnic.in. (Brochure of Web Responsive Pensioners Service is attached for ready reference)

This issues with the approval of Chief Controller (Pensions).

Encl:- As above

(Md. Shahid Kamal Ansari)
(Asstt. Controller of Accounts)

To

1. Pr. CCAs/CCAs/CAs/AGs/Administrators of UTs
2. Heads of CPPCs of all Banks
3. Heads of Government Business Divisions of all Banks (As per list)

Copy for information to:-

- i) Sr.PS to CGA, O/o the CGA, Mahalekha Niyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
- ii) PS to Addl. CGA (VP), Mahalekha Niyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
- iii) The Director (Pension), Deptt. of P&PW, Lok Nayak Bhawan, Khan Market, New Delhi-110003.
- iv) PS to CC (P), CPAO, New Delhi
- v) Sr.TD(NIC), CPAO, New Delhi
- vi) Sr. AOs of all Authorisation Sections, CPAO, New Delhi.
- vii) Sr. AO (IAW), CPAO, New Delhi.
- viii) Sr. AO. Grievance Cell, CPAO
- ix) Sr.AO (Coordination), CPAO

Dashboards

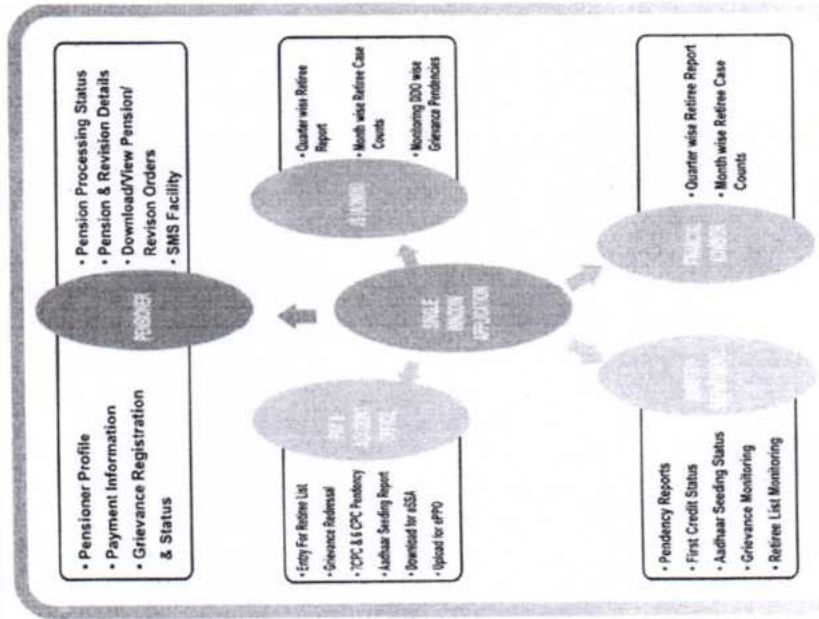
For monitoring purposes, a dashboard facility containing MIS reports has been provided for:

Pensioners: In the pensioners' dashboard, facilities to view personal and pension information, last six payments transactions, view and download Special Seal Authority (SSA), registration and tracking of grievances have been provided.

Banks: In the banks dashboard detailed information of the grievances of pensioners as forwarded to the concerned bank and status of their settlement has been provided to the Heads of Central Pension Processing Centers (CPPCs) and Heads of Government Accounting Divisions/ Government Business Units of the banks.

Ministries/Departments: A Dashboard has been provided for Chief Controller of Accounts, Joint Secretaries (Admin) and PAOs to track the status of Pensioners' Grievances pertaining to their Ministry/Department and action taken on their disposal. Dashboards are also provided on details of pending status of uploading of retiring government employees list so that they may keep track of progress of their pension cases and its pendency. The status of list of retiring employees is also provided on the dashboard for FAs of Ministries. List of 52,858 retiring employees has been uploaded on WRPS since its inception. 1,518 grievances with Ministries/Departments and 4,819 grievances with Banks have also been uploaded through WRPS.

Services at a Glance



December, 2017 Central Pension Accounting Office

Trikoot-II, Bhikaji Cama Place
New Delhi – 110 066
Tollfree: 1800 11 77 88
E-mail: cpao@nic.in
Website: www.cpao.nic.in

Central Pension Accounting Office (CPAO)

We Care

Web Responsive Pensioners' Service

- A step towards empowerment of pensioners
- To meet Digital India Goals
- To improve Transparency, Responsiveness & Accountability



Central Pension Accounting Office
Controller General of Accounts
Department of Expenditure
Ministry of Finance
Government of India

What is Web Responsive Pensioners' Service?

In its constant endeavour to provide better and prompt services to pensioners, Central Pension Accounting Office (CPAO) is providing various services to stake holders viz. Ministries, PAOs, Banks and Pensioners through its Website www.cpao.nic.in. CPAO has developed a mobile responsive facility for use of pensioners for availing of various services. Pensioners/Family Pensioners can register on the CPAO website by providing PPO number and Date of Birth & Date of Retirement/Date of Death. Pensioners can also lodge their grievances online and track status through this portal.

Features of this service are as follows:

- ❖ Facility of Login using any mobile device
- ❖ Facility to view the Complete Pensioner Profile
- ❖ Digital Record of Pension & Revision Orders
- ❖ Download Facility of Pension/Revision Orders Sent To Banks
- ❖ Tracking status of Pension Processing
- ❖ Grievance Redressal and its status
- ❖ SMS Facility of status of pension processing at CPAO and of grievance registration and disposal
- ❖ Link to Jeevan Pramaan, Bhavishya and CPENGRAMS Portals
- ❖ Dashboards for banks, PAOs, Ministries/Departments
- ❖ Facility for obtaining feedback of pensioners

Pensioners' Information Service

The Web Responsive Pensioners' service has been developed to provide single point web solution for pensioners to obtain comprehensive information relating to status of the pensions and pension payments.

Pensioners can avail the following services after registration on CPAO website:

Pensioner Profile: Pensioners can view their profile and also of the bank and PAO concerned.

Digital Record of Pension & Revision Orders: View list of all Pension Payments & Revision Orders sent to banks from CPAO.

Download Facility of Pension/Revision Orders Sent To Banks: Pensioners can download Pension/Revision Orders sent to Banks from CPAO website.

Monthly Details of Pension Payments: Pensioners can view details of monthly payments of pension that are credited to their bank accounts, i.e. their basic pension, dearness relief, medical allowance, arrear payments, etc. This information is being made available from the monthly scrolls received from the banks. Payment details of the last six transactions are shown.

SMS Facility: Pensioners are now provided with an SMS facility for tracking status of pension process at CPAO, and at the stage of grievance registration & disposal.

Central Pension Accounting Office (CPAO)

Pension Processing Status Tracking: Retired and retiring pensioners can track status of their pension cases of both new as well as revision like date of receipt of their cases in CPAO and date sent from CPAO to the Bank. To track the pension status, in respect of retired government employees, PPO numbers, date of birth and date of retirement/date of death are required. For retiring employees, PAN number and date of retirement is required.

Grievance Redressal: Pensioners can lodge their grievances and view/track status of their grievances through this service. In addition, lodging of grievances online on CPAO website, facility to lodge grievance by letter, fax, email, Toll free Number and personal visits and track its status is provided. After receiving a grievance from pensioner, CPAO forwards the same online to the concerned banks and field offices for redressal. Its status is updated on the website for the information of pensioners.

Link to Jeevan Pramaan, Bhavishya and CPENGRAM Portals: Link to Jeevan Pramaan Portal has been provided on CPAO website. For retiring employees, a link has been established with Bhavishya Portal of DP&PW to enable them to track status of their pension cases even before the case reaches CPAO. A link to CPENGRAMS (Centralized Pension Grievance Redress and Monitoring System) has also been provided so as to enable pensioners to lodge and track their grievances on CPENGRAMS.



CPAO/IT & Tech/Revision (7th CPC)/19. Vol-III (B)/2018-19/ 53

25.06.2018

Office Memorandum

Subject: E-scroll to process the revision of pension cases.

Attention is invited to this office OM No. CPAO/IT & Tech/Revision (7th CPC)/19. Vol-III (B)/2017-18/133 dated-11.10.2017 wherein it was intimated that the payment details based on e-scrolls received from banks w.r.t. the pensioners/family pensioners viz Bank Name, Accounts No. and BSR Code is provided in PAOs login on the portal epso.nic.in. Step by step procedure was also attached therewith to facilitate the PAOs to view the payment details of the pensioners/family pensioners.


But, it has been observed that Pay and Accounts Offices are not using the facility of e-scroll available with them while processing the revision of pension cases. As a result large number of discrepancies/errors are being found in the e-revision cases received in CPAO and are being returned to the concerned Pay and Accounts Offices resulting in unnecessary delay in processing of pension cases. Facility of e-scroll assists in correctness of Account Number, BSR Codes, Status of credit of pension and date of credit of pension, etc. (Step by step procedure to view the payment details is attached herewith for ready reference).

In view of the above, all the Pr. CCAs/CCAs/CAs/AGs/Administrators of UTs are requested again to instruct their Pay and Accounts Offices under their jurisdiction to use the facility of e-scroll before processing the cases of e-revision for correctness in order to avoid return of e-revision cases.

This issues with the approval of Chief Controller (Pensions).

Encl: As above

To


(Praful Dabral)
Sr. Accounts Officer (IT & Tech)

1. Pr. CCAs/CCAs/CAs/AGs/Administrators of UTs

Copy for information to:-

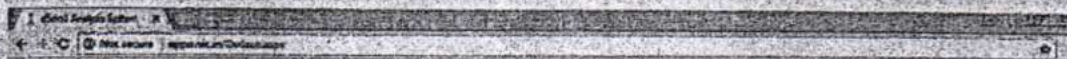
- i) Sr.PS to CGA, O/o the CGA, Mahalekha Niyantarak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
- ii) PS to Addl. CGA (VP), Mahalekha Niyantarak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
- iii) PS to CC (P), CPAO, New Delhi
- iv) Sr.TD(NIC), CPAO, New Delhi
- v) Sr. AO (IAW), CPAO, New Delhi.
- vi) Sr. AO. (RBD), CPAO
- vii) Sr.AO (Coordination), CPAO

(136)

STEPS TO VIEW PENSIONER'S DETAIL PPO WISE

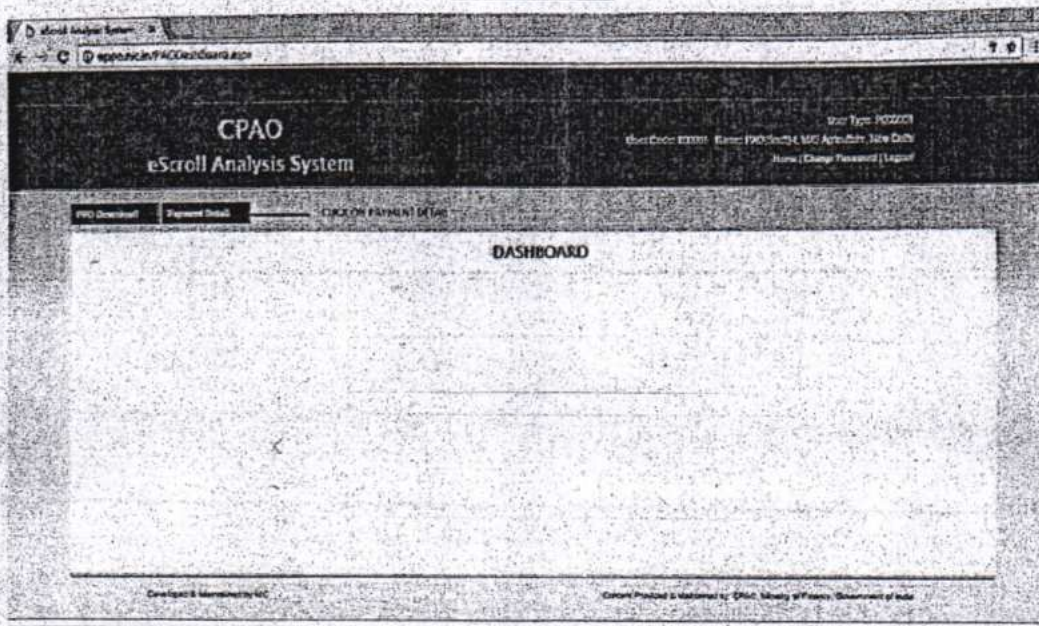
STEP—1

Open website eppo.nic.in and login with your PAO userid and Password

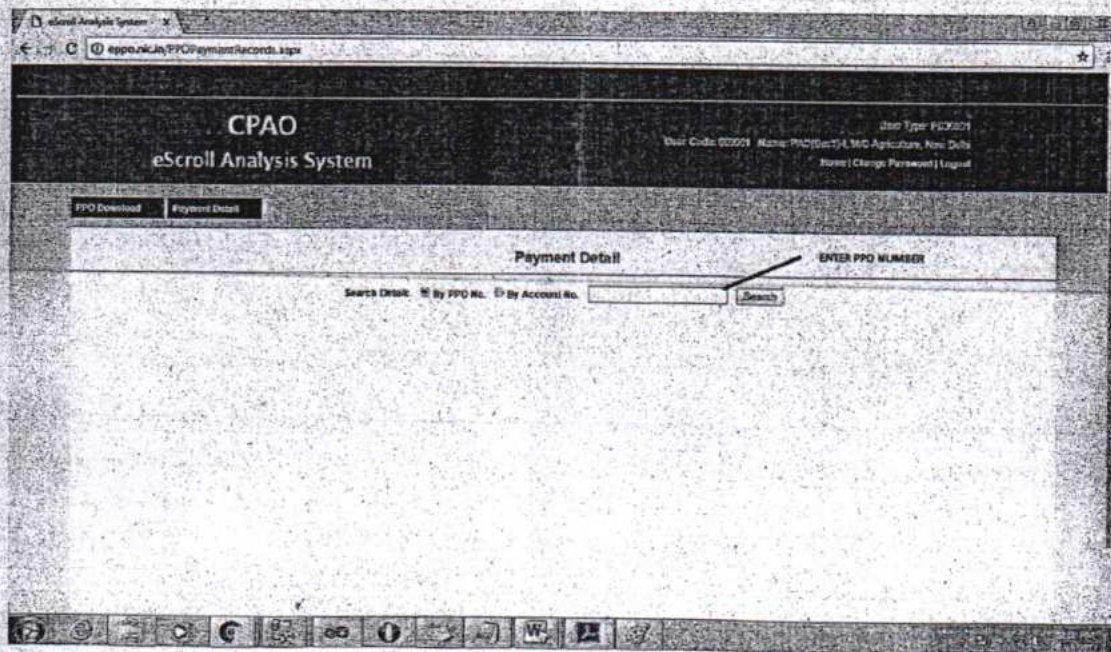
A screenshot of the login page for the eScroll Central Pension Accounting Office. The page has a dark background with white text. At the top, it says "eScroll" and "Central Pension Accounting Office". Below this, there are two input fields: "User ID" and "Password". To the right of the "Password" field, there is a label "ENTER PASSWORD". Below the input fields, there is a "Login" button. At the bottom of the page, there is a small line of text: "Designed by CSC, Control by CHS, Ministry of Finance, Government of India" and "Serial No. 1145/2018-2019".

Designed by CSC, Control by CHS, Ministry of Finance, Government of India
Serial No. 1145/2018-2019

STEP--2



STEP--3



134

STEP--4

CPAO
eScroll Analysis System

Chief Type: #000001
Print Ctrl: 000001 | Master: PPO Payments, MTD Agreements, Note Details
Home | Change Password | Logout

PPO Details | **Payment Detail**

CLICK ON VIEW ICON

Search By: ☐ By PPO No. ☒ By Amount No. 000001000007

View	PPO NUMBER	OLD PPO NUMBER	PENSIONER NAME	SCHOOL DATE	SCHOOL NO.	OPPC CODE	NET PAID AMOUNT	ACCOUNT NUMBER	Transaction ID
	000001000007		MRS. KHANNA DEVI	2017001	10	000475	120.15	000001000007	
	000001000007		MRS. KHANNA DEVI	2017002	12	000475	120.15	000001000007	
	000001000007		MRS. KHANNA DEVI	2017003	10	000475	120.15	000001000007	
	000001000007		MRS. KHANNA DEVI	2017004	10	000475	120.15	000001000007	
	000001000007		MRS. KHANNA DEVI	2017005	10	000475	120.15	000001000007	
	000001000007		MRS. KHANNA DEVI	2017006	10	000475	120.15	000001000007	
	000001000007		MRS. KHANNA DEVI	2017007	10	000475	120.15	000001000007	
	000001000007		MRS. KHANNA DEVI	2017008	10	000475	120.15	000001000007	
	000001000007		MRS. KHANNA DEVI	2017009	10	000475	120.15	000001000007	
	000001000007		MRS. KHANNA DEVI	2017010	10	000475	120.15	000001000007	
	000001000007		MRS. KHANNA DEVI	2017011	10	000475	120.15	000001000007	
	000001000007		MRS. KHANNA DEVI	2017012	10	000475	120.15	000001000007	

STEP--5

eScroll Analysis System

**CPAO
eScroll Analysis System**

Paid Name	ACCOUNTANT GENERAL
Bank Name	STATE BANK OF INDIA
CPSU Code	0064473
Joint Category	I
Joint No.	47
Joint Date	20170331
Transaction ID	XXXXXXXXXXXXXXXXXXXXXXX
RIP Code	000755
Pensioner Name	SRI KHAMANE DEVI
PPO Number	0069933407
Old PPO Number	
Account No.	00000000000000000000
Pension Class	0
Basic Pension Applicable	0
Pension Commenced	0
Additional Pension	0
Deduction Exempt	0
Pension Paid	0
Personal Pension	0
Deduction Pension	0
Medical Allowance	0
Interest Relief	0



CPAO/IT & Tech/Clarification/P&PW/13(Vol-III)/2018-19/68

13.07.2018

Office Memorandum

Subject:- Procedure for extending the benefits of Old GPF/ Pension Scheme to those casual workers covered under the Scheme of 1993 and regularized on or after 01.01.2004.

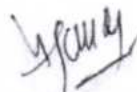
It has been observed that the pension cases of casual labour who were regularized on or after 01.01.2004 and eligible for old GPF/Pension Scheme vide DOPT OM No.49014/ 2/2014-Estt(C) dated 28.07.2016 have not been processed by the concerned Ministries/Departments. In order to avoid the hardship to the pensioners all the Ministries/Departments/PAOs have been requested to finalise the pension cases of the pensioners after following the procedure below:-

- 1) Deptt. may issue the order that the old GPF Scheme/ Pension Scheme is applicable to the concerned official.
- 2) CPAO may be requested through concerned Pay & Accounts Office to stop Provisional Pension after cancellation of PPO, if issued.
- 3) NSDL may be requested by the concerned PAO to deposit the NPS subscription, Govt. Contribution plus interest thereon into the Govt. Account through ERM of NSDL.
- 4) On receipt of the amount it may be classified by the concerned PAO as below:-

Sl. No.	Component	Head of Account
i)	Adjustment of employee's contribution in Accounts	Amount may be credited to the individual's GPF Account and the account may be recast permitting upto- date interest as applicable from time to time. (FR-16 & Rule 11 of GPF Rule)
ii)	Adjustment of Government contribution under NPS in Accounts	To be accounted for as (-) Dr. to object Head "70 Deduct Recoveries under major Head 2071- Pension and Other Retirement Benefits" and Minor Head "911- Deduct Recoveries of Overpayment" (Para 3.10 of List of Major Minor Heads)
iii)	Adjustment of increased value of subscription account of appreciation of investment	May be accounted for by crediting the amount to Govt. Account under Major Head "0071- Contribution and Recoveries towards Pension and Other Retirement Benefits" and Minor Head "800-Other Receipts". (Note under the above Major Head in List of Major Minor Heads)

- 5) GPF and Pension case of the concerned official may be processed as per the GPF Rules and CCS (Pension) Rules, 1972 after adjusting the Provisional Pension paid to the pensioner, if paid.

This issues with the approval of the Chief Controller (Pensions).



(Praful Dabral)
Sr. Accounts Officer (IT & Tech)
Ph No.011-26166758

To

1. Joint Secretary (Admn)/Admn in charge of Ministries/Departments
2. Pr.CCAs/CCAs/CAs/AGs/Administrators of UTs

Copy for information to:

1. Sr.PPS to CGA, O/o the CGA, Mahalekha Niyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
2. PS to Chief Controller(Pension),CPAO, New Delhi
3. Sr. TD (NIC), CPAO, New Delhi
4. Sr.AO(CDN), CPAO, New Delhi
5. PAOs of all Authorization Sections, CPAO, New Delhi
6. AAO (IT&Tech), CPAO, New Delhi for uploading of this OM on CPAO website.

Sr. Accounts Officer (IT & Tech)



CPAO/IT&Tech/Single Window Service/54/2018-19/71

26.07.2018

Office Memorandum

Subject: Facilities for Pensioners through 'Web Responsive Pensioners Service' (WRPS) of CPAO.

Quick disposal of grievances of pensioners has been a top priority of CPAO. For this purpose, a Grievance Cell is already functioning in CPAO and grievances received through different modes are settled by it. So far, grievances not pertaining to CPAO directly but involving other agencies are being forwarded for final disposal to the concerned agencies i.e. Bank and PAO for necessary action.

In order to provide better services CPAO developed Grievance Redressal and Monitoring System i.e. 'Web Responsive Pensioners Service' (WRPS): a facility of online transfer of grievances lodged by Pensioners on the CPAO website for early disposal and update thereon. Pensioners have the following facilities through WRPS on CPAO's website:-

1. View and Download the Special Seal Authorities issued by CPAO in both fresh as well as revision pension cases.
2. Check the pension processing status
3. Check last 12 months pension payment information
4. Register their grievances and check the status etc.

To facilitate pensioners, a step-by-step user guide along with relevant screenshots is attached for ready reference.

The same may be given wide publicity for the benefit of the existing pensioners as well as future retirees.

In case of any technical difficulty in using this facility NIC Cell may be contacted at e-mail ID it.support@gov.in and for any other query related to pension, Grievance Cell may be contacted on Phone No. 011-26715110 and at e-mail ID cccpcapao@nic.in.

This issues with the approval of Chief Controller (Pensions).

Encl: As above

(Praful Dabral)

Sr. Accounts Officer (IT & Tech)

Ph No.011-26166758

To

1. Pr. CCAs/CCAs/CAs/AGs/Administrators of UTs
2. Heads of CPPCs of all Banks
3. Heads of Government Business Divisions of all Banks (As per list)
4. To All the Pensioners Associations (As per list)

To access Web Responsive Pensioners' Service (WRPS), Registration is required so that Unique ID and Password can be generated.

New Registration may be done either by PPO Number or by Bank Account Number.

For New Registration-

- When you have PPO Number- Click [here](#)
- When you have Bank Account Number- Click [here](#)

For already Registered Users- Click [here](#)

1. Click Sign Up

Welcome to CPAO Login

Secure | <https://ccpa0.nic.in/npa/manager>

Toll Free Number: 1800-11-7708

CENTRAL PENSION ACCOUNTING OFFICE
Ministry of Finance, Government of India

HOME ABOUT US WHO'S WHO PUBLICATIONS CONTACT US LOGIN

Login

Enter your User Name

Password

LOGIN FORGOT PASSWORD SIGN UP

- Employees who are yet to get PPO Number click here! for Status from Bhavishya
- In case of difficulty in resetting your password Email at: ccpao[at]nic[dot]in
- Other users and CCAs / CAs / PACs may contact 011-26715336 Or ccpao[at]gov[dot]in for any help or query

- Home
- Act/Rules/Manuals
- Government Orders
- RTI
- Grievances
- Budget
- Accounts
- FAQ
- Photo Gallery
- User Guidance
- Brochure
- Media

NIC NATIONAL INFORMATICS CENTRE

Site Designed & Hosted by: NIC
Content provided and maintained by: Central Pension Accounting Office

24/11/2018 7:02 PM

2. Enter 12 digit PPO No.

Pensioner Registration

Secure | <https://ccpa0.nic.in/npa/registration/npa01/new.asp>

Toll Free Number: 1800-11-7708

CENTRAL PENSION ACCOUNTING OFFICE
Ministry of Finance, Government of India

HOME ABOUT US WHO'S WHO PUBLICATIONS CONTACT US LOGIN

PENSIONER REGISTRATION FORM FOR CENTRAL CIVIL PENSIONERS

PRE-1990 PENSIONER AND DO NOT HAVE 12 DIGIT NEW PPO NUMBER?
[Click here!](#)

DON'T KNOW THE PPO NO? BUT KNOW THE BANK ACCOUNT NUMBER.
[Click here!](#)

PPO NO (12 digit number)

SUBMIT

EMPLOYEES WHO ARE YET TO GET PPO NUMBER. [CLICK HERE!](#) FOR STATUS FROM BHAVISHYA

- Home
- Act/Rules/Manuals
- Grievances
- Budget
- Photo Gallery
- User Guidance

NIC NATIONAL INFORMATICS CENTRE

Site Designed & Hosted by: NIC

22/11/2018 7:05 PM

3. After entering your PPO Number, Enter Date of Birth and Date of Retirement/Death

The screenshot shows a web browser window with the URL <https://cpao.nic.in/cpaon-secure/trackid.html>. The page header includes the Central Pension Accounting Office logo and the text "Ministry of Finance, Government of India". The main heading is "PENSIONER REGISTRATION FORM FOR CENTRAL CIVIL PENSIONERS". Below this, there are two buttons: "PRE-1998 PENSIONER AND DO NOT HAVE 12 DIGIT NEW PPO NUMBER ?" and "DON'T KNOW THE PPO NO? BUT KNOW THE BANK ACCOUNT NUMBER.", both with "click here" links. The form fields are: "PPO NO (12 digit number)" with the value "20090100015", "Date of Birth" with a calendar icon, and "Date of Retirement/Death" with a calendar icon. A "Submit" button is at the bottom. The Windows taskbar at the bottom shows the time as 3:02 PM on 4/26/2018.

Pensioner Registration Form

Secure: <https://cpao.nic.in/cpaon-secure/trackid.html>

Toll Free Number: 1800 11 77 00

CENTRAL PENSION ACCOUNTING OFFICE
Ministry of Finance, Government of India

HOME ABOUT US WHO'S WHO PUBLICATIONS CONTACT US LOGIN

PENSIONER REGISTRATION FORM FOR CENTRAL CIVIL PENSIONERS

PRE-1998 PENSIONER AND DO NOT HAVE 12 DIGIT NEW PPO NUMBER ?
[click here](#)

DON'T KNOW THE PPO NO? BUT KNOW THE BANK ACCOUNT NUMBER.
[click here](#)

PPO NO (12 digit number)
20090100015

Date of Birth

Date of Retirement/Death

4. After **SUBMIT**, the below screen will appear

CENTRAL PENSION ACCOUNTING OFFICE
Ministry of Finance, Government of India

Toll Free Number: 1800 11 27 02

[HOME](#) | [USER MENU](#) | [LOG OUT](#)

PENSIONER REGISTRATION FORM FOR CENTRAL CIVIL PENSIONERS

UP User Registration Form

User ID * ((Length 5-30 (chars)))

Password *

Confirm Password *

PPO NO

Date of Birth

Date of Retirement/Death

Security Question *

Answer *

Mobile Number *

Email-ID

GUIDELINES FOR CHANGING PASSWORD:

1. Please set your password between 8 to 15 characters.
2. The password should be Alpha-Numeric, Minimum, i.e. a mix of alphabets, numbers and special characters.
3. Please do not set a password that can easily be compromised (i.e. do not put your name, family name, date of Birth etc.)
4. Your password is case sensitive, please ensure to remember the manner in which you set the password.
5. Please change your password periodically.

Please make unique USER ID and Password and fill other details given.

Click on **Create Account**. Kindly remember your Username and Password.

For New Registration - when you do not have PPO Number and have Bank Account Number

1. Click **Sign Up**

Welcome to CPAO Login

Secure: https://cpao.nic.in/otp4-new.php

Toll Free Number: 1800-11-1788

CENTRAL PENSION ACCOUNTING OFFICE
Ministry of Finance, Government of India

HOME ABOUT US WHO'S WHO PUBLICATIONS CONTACT US LOGIN

Login

Enter your User Name

Password

LOGIN **FORGOT PASSWORD** **SIGN UP**

- Employees who are yet to get PPO Number click here for Status from Bhavishya
- Other users and CCAs / CAs / PAOs may contact 011-26715338 Or [support-cpaon\[at\]gov\[dot\]in](mailto:support-cpaon[at]gov[dot]in) for any help or query.
- In case of difficulty in resetting your password Email at: [cccpao\[at\]nic\[dot\]in](mailto:cccpao[at]nic[dot]in)

Home Grievances Photo Gallery
Act/Rules/Manuals Budget User Guidance
Government Orders Accounts Brochure
RTI FAQ Media

NIC NATIONAL INFORMATICS CENTRE
Site Designed & Hosted by NIC
Content provided and maintained by:
Central Pension Accounting Office

2:17 PM 7/20/2016

2. Click on "Don't know the PPO Number? but know the Bank Account Number"

Pensioner Registration Form for Central Civil Pensioners

PRE-1990 PENSIONER AND DO NOT HAVE 12 DIGIT NEW PPO NUMBER? [click here!](#)

DON'T KNOW THE PPO NO? BUT KNOW THE BANK ACCOUNT NUMBER. [click here!](#)

PPO NO (12 digit number)
250801200015

Date of Birth
[]

Date of Retirement/Death
[]

[SUBMIT](#)

3. Enter Bank Account Number and Click on SUBMIT

Pensioner Registration Form for Central Civil Pensioners


PRE-1990 PENSIONER AND DO NOT HAVE 12 DIGIT NEW PPO NUMBER? [click here!](#)

DON'T KNOW THE PPO NO? BUT KNOW THE BANK ACCOUNT NUMBER. [click here!](#)

Enter Bank Account Number

[SUBMIT](#)

4. Below page will appear. Enter Unique ID and password and fill all the details. Please note your PPO Number also.


CENTRAL PENSION ACCOUNTING OFFICE
 Ministry of Finance, Government of India

Toll Free Number: 1800 13 27 38
[HOME](#) [USER MENU](#) [LOG OUT](#)

PENSIONER REGISTRATION FORM FOR CENTRAL CIVIL PENSIONERS

Uf User Registration Form

User ID * (length 5-36 chars)

Confirm Password *

Confirm Password *

PPO NO

010601568518

Date of Birth

04/06/1965

Date of Retirement/Death

30/04/2015

Security Question *

Select Question

Answer *

Mobile Number *

Email-ID

☐ I agree to the Terms & Conditions
 ☐ I agree to the Privacy Policy

CREATE MY ACCOUNT

GUIDELINES FOR CHANGING PASSWORD:

1. Please set your password between 8 to 15 characters.
2. The password should be Alpha Numeric in nature, i.e. a mix of alpha, numeric, numbers and special characters.
3. Please do not set a password that can easily be compromised (e.g., do not put your name, family name, date of birth etc.)
4. Your password is case sensitive, please ensure to remember the manner in which you set the password.
5. Please change your password periodically.

[Skip to Top](#) [Terms of Use](#) [Contact Us](#)

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Click on **Create Account**. Kindly remember your Username and Password.

To access WRPS after registration

1. Enter User Name and Password after clicking Login

It: Welcome to CPAO Login

Secure: https://cpao.nic.in/

Toll Free Number: 1900-11-77-55

CENTRAL PENSION ACCOUNTING OFFICE
Ministry of Finance, Government of India

HOME ABOUT US WHO'S WHO PUBLICATIONS CONTACT US LOGIN

Login

Enter your User Name

Password

LOGIN **FORGOT PASSWORD** **SIGN UP**

- Employees who are yet to get PPO Number, click here for Status from Bhavishya
- Other users and CCAs / CAs / PAOs may contact 011-26715338 Or: cpao[at]gov[dot]in for any help or query
- In case of difficulty in resetting your password, Email at: ccspao[at]nic[dot]in

• Home
• Act/Rules/Manuals
• Government Orders
• RTI
• Grievances
• Budget
• Accounts
• FAQ
• Photo Gallery
• User Guidance
• Brochure
• Media

NIC NATIONAL INFORMATICS CENTRE
Site Designed & Hosted by: NIC
Content provided and maintained by: Central Pension Accounting Office

2:54 PM 10/09/2016

2. After Login , the below screen will appear

CPAOPensioner

Home

My Profile

My Data in CPMS

PPD Status

Register Grievance

Logout

Home

My Profile

My Data in CPMS

PPD Status

Register Grievance

Logout

35900

Basic Pension

6

Age of Pensioner

Register

Grievance

35474

Last Paid Amount

Jeevan Pramaan

CPENGRAMS

Pension Calculators

Pre-2006 Pensioners

Post-2006 Pensioners

Dearness Relief

1

MR ASIT RANJAN PAL

10566xx4321

₹3474

29/11/17

More info

2

MR ASIT RANJAN PAL

10566xx4321

₹35474

29/11/20

More info

3

MR ASIT RANJAN PAL

10566xx4321

₹75058

29/11/20

More info

4

MR ASIT RANJAN PAL

10566xx4321

₹359

29/11/20

More info

5

MR ASIT RANJAN PAL

10566xx4321

₹359

29/11/20

More info

Showing 1 to 5 of 24 entries

Previous

1

2

3

4

5

Next

SSA No.

Date of Dispatch

Regd. No.

Paying Branch

4538307

08/11/2017

STATE BANK OF INDIA

4538307

08/11/2017

STATE BANK OF INDIA

4538307

24/09/2015

STATE BANK OF INDIA

4538307

08/12/2014

STATE BANK OF INDIA

1451248

18/12/2013

STATE BANK OF INDIA

993153

28/02/2013

STATE BANK OF INDIA

971124

19/02/2003

STATE BANK OF INDIA

Grievance ID

Grievance Date

Subject

Status

Remarks

Feedback

L13090035

15 APRIL 2013

Revised pension/Arrears not paid

UNRESOLVED

Date : 15/04/2013

Description :

Date : 15/04/2013

Description : SSA sent by email

Leave Feedback

L173250167

21 NOVEMBER 2017

Want a copy of SSA

UNRESOLVED

Date : 21/NOV/2017

Description : COPY SENT AT PENSIONERS EMAIL ADDRESS

Leave Feedback

W173130220

09 NOVEMBER 2017

Mistake in name, address, date of birth etc

UNRESOLVED

Date : 09/NOV/2017

Description : Copy of SSA dated 8-9-17 sent to print.

Leave Feedback

W162743009

30 SEPTEMBER 2016

DR arrear payment delayed

UNRESOLVED

Date : 30/09/2016

Description : In this regard please contact your bank for payment.

Leave Feedback

L160550104

09 OCTOBER 2016

DR arrear payment delayed

UNRESOLVED

Date : 09/10/2016

Description : DA paid in the month of 4, 5, 6.

Leave Feedback

W173220062

16 NOVEMBER 2017

Mistake in name, address, date of birth etc

UNRESOLVED

Date : 16/NOV/2017

Description : Contact your PAO for issue of correction.

Leave Feedback

L162300048

09 SEPTEMBER 2016

Others (specify reasons eg case not received from PAO, Mistakes by postal dept)

UNRESOLVED

Date : 09/SEP/2016

Description : Address and contact no. of the pensioner found out from the branch and informed the officers.

Leave Feedback

W162170022

04 AUGUST 2016

DR arrear payment delayed

UNRESOLVED

Date : 04/AUG/2016

Description : Arrear of DR PAYABLE FROM JANU 16, has already been paid in April 2016. kindly get your Passbook updated.

Leave Feedback

W162170021

04 AUGUST 2016

DR arrear payment delayed

UNRESOLVED

Date : 04/AUG/2016

Description : PENSIONER/FAMILY PENSIONER - AS PER E-SCROLL UNITS ALREADY BEING PAID IN 4/24

Leave Feedback

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Site Designed & Hosted by: MTC

Pensioners can avail these following services:

1. View and Download the Special Seal Authorities issued by CPAO in both fresh as well as revision pension cases.
2. Check the pension processing status
3. Check last 12 months pension payment information
4. Register their grievances and check the status etc.

Thank You!



CPAO/IT&Tech/Revision (7th CPC)/19.Vol-III (E)/2018-19/95

29.08.2018

Office Memorandum

Subject: Mandatory use of Digital Signature - Regarding.

Reference is invited to this office OM No. CPAO/IT&Tech/Revision (7th CPC)/19.Vol-III/ 2016-17/37 dated 25.05.2017 followed by OM No. CPAO/IT&Tech/Revision (7thCPC)/19.Vol-III(B/E)/2016-17/127 dated-25.09.2017 and OM No. CPAO/IT&Tech/ Revision (7thCPC)/19.Vol-III(E)/2016-17/147 dated 14.11.2017 on the above subject thereby in unavoidable circumstances only, PAOs were allowed to process the pension cases manually and forward to CPAO with the counter signature Pr. CCAs/CCAs/ CAs/AGs/Administrators of UTs with valid reasons.

Further, it has been observed that the PAOs are sending revision of pension authorities to the CPAO in a format other than the format prescribed by CPAO while processing the revision of pension cases manually under the 7th Central Pay Commission and without the counter signature by concerned Pr. CCAs/CCAs/ CAs/AGs/ Administrators of UTs with valid reasons.

In view of the above all Pr. CCAs/CCAs/CAs/AGs/Administrators of UTs are once again requested to instruct the PAOs under their jurisdiction to process the revision of pension cases in the prescribed format manually only in exceptional circumstances when it is not possible to process the pension case through the e-Revision utility of CPAO and forward to this office only after counter signature by the concerned Pr. CCAs/CCAs/CAs/AGs/Administrators of UTs with valid reasons.

This issues with the approval of Chief Controller (Pensions).

(Md. Shahid Kamal Ansari)
(Asstt. Controller of Accounts)
Ph No.011-26103074

To

All Pr. CCAs/CCAs/CAs/AGs/Administrators of UTs

Copy for information to:

1. Sr.PS to CGA, O/o the CGA, Mahalekha Niyantarak Bhawan, E-Block, General Pool Office (GPO) Complex, New Delhi.
2. PS to Chief Controller (Pension), CPAO, New Delhi.
3. Sr. TD (NIC), CPAO, New Delhi.
4. Sr.AO (CDN), New Delhi
5. PAOs of all Authorisation Sections, CPAO, New Delhi

भारत सरकार
वित्त मन्त्रालय, व्यय विभाग
केन्द्रीय पेंशन लेख कार्यालय
त्रिकूट-II भीकाजी कामा प्लेस
नई दिल्ली-110066
फोन : 26174596, 26174456, 26174438



GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
CENTRAL PENSION ACCOUNTING OFFICE
TRIKOOT-II, BHIKAJI CAMA PLACE,
NEW DELHI-110066
PHONES : 26174596, 26174456, 26174438

CPAO/IT & Tech/NPS Procedure/22(Vol-II)/2018-19/255

13.02.2019

Office Memorandum

Sub:- Extension of provisions of OM No.38/41/06-P&PW (A), dated-05.05.2009 for family pension to family to missing employees covered under NPS.

Attention is invited to Deptt. of Pensions & Pensioners Welfare OM No.1/24/2018-P&PW (E) dated 01.01.2019 (copy enclosed) wherein it is mentioned that the department is in the process of framing separate service rules for regulating the pensionary benefits. The question of extension of pensionary benefits to the families of missing NPS employees will be considered based on the NPS rules being finalized by DP&PW. This is for your kind information.

Encl:-As above

(Md. Shahid Kamal Ansari)
(Asstt. Controller of Accounts)

To,

1. Pr. CCAs/CCAs/CAs/AGs/Administrators of UTs.

Copy to:-

- i) Sr.PS to CGA, O/o the CGA, Mahalekha Niyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
- ii) PS to Addl. CGA, Mahalekha Niyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
- iii) PS to CC (P), CPAO, New Delhi
- iv) The Director, DP&PW, Lok Nayak Bhawan, Khan Market, New Delhi - 110003.
- v) The Dy. CGA(TA), Mahalekha Niyantrak Bhawan, E-Block, GPO Complex, INA, New Delhi-110023
- vi) Sr. TD(NIC), CPAO, New Delhi
- vii) Sr. AOs (CDN, NPS & IAW)

No. 1/24/2018-P&PW(E)
Government of India
Ministry of Personnel, P.G. & Pensions
Department of Pension & Pensioners' Welfare

3rd Floor, Lok Nayak Bhawan,
Khan Market, New Delhi,
Dated 01.01.2019

OFFICE MEMORANDUM

Sub: Extension of provisions of OM No. 38/41/06-P&PW(A), dated 5.5.2009 for family pension to family to missing employees covered under NPS - reg.

The undersigned is directed to refer to the following communications seeking clarification regarding applicability of the instructions regarding grant of family pension and other benefits to the employees who go missing during service:

1. Ministry of Railways OM No. D-43/4/2018-F(E)III, dated 3.8.2018 and 8.10.2018
 2. CPAO ID Note No. CPAO/NPS/2018-19/245, dated 10.5.2018
 3. ITBP letter No. I-31016/109/Pension/49 Bn/2015, dated 30.7.2018 and 16.10.2018
2. This department is in the process of framing separate service rules for regulating the pensionary benefits to the NPS employees. The question of extension of pensionary benefits to the families of missing NPS employees will be considered based on the NPS rules being finalized.

9/2

Sanjoy Shankar
(Sanjoy Shankar)
Under Secretary to the Govt. of India

- (1) CPAO (Shri P.K. Sapra, Sr. AO), Trikoot-II, Bhikaji Kama Place, New Delhi.
- (2) Ministry of Railways [Ms. G. Priya Sudarsani, JD, Finance (Estt.)], Railway Board, Rail Bhawan, New Delhi.
- (3) ITBP (Shri S.P. Dubey, CAO, CRO), Block - 9 East, R.K. Puram, New Delhi

P.B No- 5.2/2014
02/01/2019

RECEIVED Ministry of Personnel, P.G. & Pensions Department of Pension & Pensioners' Welfare Receipt & Issued Section 02 JAN 2019
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CPAO/IT&Tech/Website/16 (Vol-II A)/2018-19/234

22.03.2019

OFFICE MEMORANDUM

Subject: - Regarding 12 digit PPO number search option on CPAO Website from Old PPO Number.

Central Pension Accounting Office (CPAO) is providing various services to the pensioners/family pensioners. Information Technology plays a vital role to make the system and service delivery process more efficient.

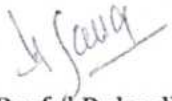
We are receiving many requests from the pensioners for providing the facility to check the 12 digit PPO number from old PPO number. The facility is available on CPAO website.

Pensioners can check/view the 12 digit PPO Number from old PPO number by following the steps mentioned below:-

1) Checking 12 digit PPO number from old PPO number

www.cpao.nic.in → Pensioners → PPO Status for Non 12 digit PPO Number → Select PAO Name → Enter PPO No.

This issues with the approval of Chief Controller (Pension).


(Praful Dabral)

Sr. Accounts Officer (IT & Tech)

To,

- 1) All Pr. CCAs/CCAs/CAs/AGs (with independent charge).
- 2) Heads of CPPCs of all authorized Banks

Copy to:-

- i) PS to CC (P), CPAO, New Delhi
- ii) The Director (Pension), DP&PW, Lok Nayak Bhawan, Khan Market, New Delhi - 110003.
- iii) Sr. TD (NIC), CPAO, New Delhi
- iv) PA to ACA, CPAO



CPAO/IT&Tech/11(Vol-VI)/Simplification/2018-19/01

01.04.2019

OFFICE MEMORANDUM

Subject: Simplification of pension procedure-submission of undertaking by retiring Government servant along with pension papers & Handing over of PPO booklet to Pensioners by Head of Office -reg.

The Scheme for Payment of pensions to Central Government Civil Pensioners through Authorized Banks', issued by the Central Pension Accounting Office provides for an undertaking to be submitted by the retiring Government servant/pensioner to the pension disbursing bank before commencement of pension. The pensioner undertakes to refund or make good any amount to which he is not entitled.

2. In view of the above Department of Pension & Pensioners' Welfare issued instructions vide its O.M. No. 1/27/2011-P&PW(E) dated 07.05.2014 which were also communicated through this office O.M. No. CPAO/Tech/Simplification/2014-15/53 dated 28.05.2014. These provisions are reiterated below:

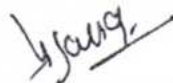
- (a) It has been established that the first payment of pension after retirement gets delayed mainly due to two reasons. One, the delay in receipt of intimation by the pensioner that pension papers have reached the bank and two, delay on part of the pensioner in approaching the bank for submission of the undertaking.
- (b) The required undertaking may be obtained by the Head of Office from the retiring Government servant along with Form 5 and other documents before his retirement. This undertaking shall be forwarded to the pension disbursing bank along with the Pension Payment Order by the Accounts Officer/CPAO following the usual procedure.
- (c) The pensioner would no longer be required to visit the bank to activate the first payment of pension. Therefore, after ascertaining that the Bank's copy has been dispatched by the Central Pension Accounting Office, the pensioner's copy of the Pension Payment Order (PPO) may be handed over to him at the time of retirement along with other retirement dues. This should be feasible in all cases where the Government servant had submitted pension papers within the time-limits prescribed in the Central Civil Services (Pension) Rules, 1972.
- (d) However, if any employee posted at a location away from the office of the Head of Office or who for any other reasons feels that it would be more convenient to him to

obtain his copy of PPO from the bank, may inform the Head of Office of his option in writing while submitting his pension papers.

3. Pay & Account Office/Head of Office should not wait for the copy of PPO (SSA) for confirmation of the dispatch of the same by CPAO to bank for handing over of the pensioner's copy to the retiring government servant along with other retirement dues. PAO/HoO may confirm the dispatch of Banks Copy of PPO by visiting CPAO's website i.e www.cpaon.nic.in → See your PPO Status.
4. It has been observed that pensioner's portion of the PPO is not being handed over to the pensioner, but being sent to the bank through CPAO. It seems that the timeline for submission of finalizing the pension cases as mentioned in the CCS (Pension) Rules, 1972 are not being adhered to by HoO/PAO.
5. All Pr. CCAs/CCA/CAs/AGs (with independent charge)/JS(Admin) are requested to issue instructions to all Pay and Accounts Offices/ Head of Offices under their jurisdiction to ensure timely submission of pension papers so that the correct procedure is followed strictly. Timeline for finalization of pension cases as prescribed in CCS (Pension) Rules, 1972 is annexed herewith.

This issues with the approval of Chief Controller (Pension).

Encl.: Annexure


(Praful Dabral)
Sr. A.O. (IT & Technical)

To,

- 1) All Pr.CCAs/CCAs/CAs/AGs (with independent charge)/JS(Admin.)
- 2) All General Managers to all authorized CPPC Banks

Copy to:-

- 1) Sr.PS to CGA, O/o the CGA, Mahalekha Niyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
- 2) PS to Addl. CGA (JPSC), Mahalekha Niyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
- 3) PS to CC (P), CPAO, New Delhi
- 4) The Director, DP&PW, Lok Nayak Bhawan, Khan Market, New Delhi - 110003.
- 5) Sr. TD(NIC), CPAO, New Delhi
- 6) PA to ACA, CPAO

Timeline of finalizing the pension cases

1.	Rule-58 of CCS (Pension) Rules, 1972	Undertake the work of preparation of pension paper by the HOO.	One year before the date of retirement on superannuation or on the date on which he proceeds on leave preparatory to retirement.
2.	Rule-59 of CCS Pension Rules, 1972	Timelines for completion of two stages of preparation of paper.	Not later than eight months prior to the date of retirement
3	Rule-59 of CCS (Pension) Rules, 1972	Forwarding Form-5 to retiring govt. servant of superannuation advising him to submit the form duly completed in all respect.	Not later than six months prior to the date of his retirement
4	Rule-59 (A) of CCS (Pension) Rules, 1972	Forwarding Form-5 to the retiring govt. servant other than superannuation	Should be forwarded before retirement but after the approval of such retirement by the competent authority or the retirement has become effective.
5	Rule-60 of CCS (Pension) Rules, 1972	Completion of pension papers by HOO. i) Superannuation: Completion of Part-I of Form-7 by HOO. ii) other than superannuation	Not later than four months before the retirement Within 3 months after submission of Form-5 by the Govt. servant.
6	Rule-61 of CCS (Pension) Rules, 1972	Forwarding of pension papers to Accounts Officer by HOO. i) Superannuation ii) other than superannuation	Not later than four months Not later than three months after the date of submission of Form-5
7	Rule-65 of CCS (Pension) Rules, 1972	Authorisation of pension and gratuity by the Accounts Officer of PAO.	One month in advance of the date of retirement of the Govt. servant.



CPAO/IT&Tech/Revision Pre-2006(Ref.)/8 (Vol-VIII)/2019-20/63

23.07.2019

OFFICE MEMORANDUM

Subject: - Revision of pension w.e.f. 01.01.2006 of Pre-2006 pensioners who retired from 5th CPC scale of 6500-10500/- or equivalent pay scale in the earlier Pay Commission periods.

It has been decided vide OM No. 38/33/12-P&PW(A) dated 04.01.2019 (copy attached) of DP&PW that the Grade pay of Rs. 4600/- may be considered as the corresponding grade pay in the case of pre-2006 pensioners who retired /died in the 5th CPC scale of Rs. 6500-10500 or equivalent pay scale in the earlier Pay Commission period w.e.f. 01.01.2006.

2. Revised concordance tables (No.24 & 25) for revision of pension of such pensioners w.e.f. 01.01.2016 has been provided by DP&PW vide its OM No. 38/33/12-P&PW (A) dated 09.07.2019 (copy attached).

3. Therefore, it is requested to revise the pension of the affected pre-2006 pensioners in accordance with the instruction contained in the OM No. 38/33/12-P&PW(A) dated 04.01.2019 and OM No. 38/33/12-P&PW(A) dated 09.07.2019 w.e.f.01.01.2006 and 01.01.2016 respectively.

This issues with the approval of Chief Controller (Pensions).

Encl:- As above

(Md. Shahid Kamal Ansari)
(Dy. Controller of Accounts)

To,

1. Pr. CCAs/CCAs/CAs/AGs/Administrators of UTs with the request to instruct their PAOs accordingly.
2. Heads of CPPCs of all Banks
3. Heads of Government Business Divisions of all Banks (As per list)

Copy for information to:-

- i) Sr.PS to CGA, O/o the CGA, Mahalekha Niyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
- ii) PS to Addl. CGA, Mahalekha Niyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
- iii) Chief General Manager, Reserve Bank of India, Department of Govt. and Bank Accounts, Central Office, Opp. Central Rly. Station, 4th Floor, Byculla, Mumbai - 400008
- iv) PS to CC (P), CPAO, New Delhi
- v) Dy. Secretary, DP&PW, 3rd Floor, Lok Nayak Bhawan, Khan Market, New Delhi - 110003 w.r.t. OM No. 38/33/12-P&PW(A) dated 09.07.2019.
- vi) Sr. TD(NIC), CPAO, New Delhi
- vii) Sr. AOs (CDN, A-I, A-II, A-III & IAW)

4. This issues with the approval of Ministry of Finance (Department of Expenditure) vide their OM No. 30-1/33(c)/2016-LC/E.III.A dated 28.6.2019

5. Hindi version will follow.

Encl: a/c.


(Ruchir Mittal)
Deputy Secretary

To

1. All Ministries/Departments of Government of India
(as per standard mailing list)
2. Controller General of Accounts, New Delhi.
3. Comptroller & Auditor General of India, New Delhi.
4. Central Pension Accounting Office, New Delhi.

Table No. 24 (Revised)

Schedule of Pay Rates, Pay Bands & Grade Pay at the time of retirement

From 01.01.1986 to
31.12.1995
From 01.01.1996 to
31.12.2005
From 01.01.2006 to
31.12.2015
Corresponding level
w.e.f. 01.01.2016

2000 60 2300 75 3700

6500 700 10500

9300 34800 GP 4600

Levels 7, 14, 20, 25, 30, 35

Basic Pay From 01.01.1986 to 31.12.1995	Basic Pay From 01.01.1996 to 31.12.2005	Basic Pay From 01.01.2006 to 31.12.2015	Pay range for		National Pay as on 01.01.2016	Revised Pension / Annance d Family pension if applicable w.e.f. 01.01.2016	Revised Family pension w.e.f. 01.01.2016
			Minimum	Maximum			
2000	6500	16650		17470	44900	22450	13470
2060	6500	16690		17470	44900	22450	13470
2120	6500	16690		17470	44900	22450	13470
2180	6700	17070		17470	44900	22450	13470
2240	6900	17440		17470	44900	22450	13470
2300	7100	17810	17480	17970	46700	23100	13860
2375	7300	18180	17980	18570	47600	23800	14280
2450	7500	18550	18530	19060	49000	24500	14700
2525	7700	18930	18930	19660	50000	24500	14700
2600	7900	19300	19070	19540	50500	25250	15150
2675	8100	19670	19650	20230	52000	26000	15600
2750	8300	20040	19650	20730	52000	26000	15600
	8500	20410	20240	20830	53600	26800	16080
2825	8700	20780	20740	20850	53600	26800	16080
2900	8900	21160	20860	21170	55200	27600	16560
2975	9100	21530	21480	22140	56900	28450	17070
3050	9300	21900	21480	22140	56900	28450	17070
3125	9500	22270	22150	22800	58600	29300	17580
3200	9700	22650	22150	22800	58600	29300	17580
3275	9900	23020	22910	23000	60400	30200	18120
3350	10100	23390	22910	23500	60400	30200	18120
	10300	23760	23510	24200	62200	31100	18660
3425	10500	24130	23510	24200	62200	31100	18660
	10700	24510	24710	24940	64100	32050	19230
	10900	24880	24710	24940	64100	32050	19230
	11100	25250	24950	25680	66000	33000	19800
			25690	26430	68000	34000	20400
			26460	27230	70000	35000	21000
			27240	28050	72100	36000	21630
			28060	28910	74300	37150	22290
			28920	29760	76500	38330	22950
			29770	30660	78800	39400	23640
			30670	31590	81200	40600	24360
			31500	32520	83600	41800	25080
			32530	33500	86100	43050	25830
			33510	34510	88700	44350	26610
			34570	35560	91400	45700	27420
			35570	36610	94100	47050	28230
			36670	37700	96900	48450	29070
			37710	38830	99800	49900	29940
			38840	40000	102800	51400	30840
			40010	41200	105900	52950	31770
			41210	42430	109100	54550	32730
			42460	43730	112400	56200	33720
			43740	45090	115800	57900	34740
			45060	46470	119300	59650	35790
			46430	47870	122800	61450	36870
			47830	49280	126400	63300	37980
			49270	50710	130000	65200	39120
			50740	52250	133700	67150	40290
			52260	53810	137500	69150	41490
			53810	55400	141400	71200	42720

No. 38/33/12-P&PW (A)
Government of India
Ministry of Personnel, PG & Pensions
Department of Pension & Pensioners' Welfare

3rd Floor, Lok Nayak Bhawan
Khan Market, New Delhi-110 003
Dated the 4th January, 2019

OFFICE MEMORANDUM

Sub :- Revision of pension w.e.f. 1.1.2006 of Pre-2006 pensioners who retired from the 5th CPC scale of Rs. 6500-10500/-.

The undersigned is directed to say that as per Para 4.2 of this Department's OM of even number dated 01.09.2008 relating to revision of pension of pre-2006 pensioners w.e.f. 1.1.2006, the revised pension w.e.f. 1.1.2006, in no case, shall be lower than 50% of the sum of the minimum of pay in the pay band and the grade pay thereon corresponding to the pre-revised pay scale from which the pensioner had retired.

2. Instructions were issued vide this Department's OM of even number dated 28.1.2013 for stepping up of pension of pre-2006 pensioners w.e.f. 24.9.2012 to 50% of the sum of the minimum of pay in the pay band and the grade pay thereon corresponding to the pre-revised pay scale from which the pensioner had retired, as arrived at with reference to the fitment tables annexed to Ministry of Finance, Department of Expenditure's OM No. 1/1/2008-IC dated 30th August, 2008. A concordance table indicating the revised pension/family pension of pre-2006 pensioners in terms of instructions contained in para 4.2 of OM dated 1.9.2008 read with the OM dated 28.1.2013 was also annexed to the OM dated 28.1.2013. Subsequently, orders were issued vide this Department's OM of even number dated 30.7.2015 that the pension/family pension of all pre-2006 pensioners/family pensioners may be revised in accordance with this Department's OM No. 38/37/08-P&PW(A) dated 28.1.2013 with effect from 1.1.2006 instead of 24.9.2012.

3. In the aforesaid OM dated 28.1.2013 of Department of Pension & Pensioners' Welfare, the grade pay corresponding to the pre-revised pay scale of Rs. 6500-10500 was shown as Rs. 4200/- and the minimum pension in terms of para 4.2 of the OM dated 1.9.2008 was shown as Rs. 8145/- (50% of minimum pay of Rs. 16,290/- as per fitment table for the pre-revised scale of pay of Rs. 6500-10500, annexed to Ministry of Finance, Department of Expenditure's OM No. 1/1/2008-IC dated 30th August, 2008).

4. Order were issued vide Ministry of Finance, Department of Expenditure's OM No. 1.1.2008-IC dated 13.11.2009 that the posts which were in the pre-revised scale of Rs. 6500-10500 as on 1.1.2006 and which were granted the normal replacement pay structure of grade pay of Rs. 4200/- in the pay band PB-2, will be granted grade pay of Rs. 4600/- in the pay band PB-2 corresponding to the pre-revised scale of Rs. 7450-11,500 w.e.f. 1.1.2006.

...2/-

5. Representations have been received in this Department for extending the benefit of grade pay of Rs. 4600/- for revision of pension/family pension, w.e.f. 1.1.2006, in respect of Pre-2006 pensioners who retired/died in the 5th CPC scale of Rs. 6500-10500/- or equivalent pay scale in the earlier Pay Commission periods. The matter regarding the amount of minimum pension/family pension in terms of para 4.2 of the O.M. dated 1.9.2008 in their case has been re-examined in the light of the orders issued by Ministry of Finance (Department of Expenditure) vide their OM No. 1/1/08-IC dated 13.11.2009 and decisions of courts in certain cases. It has been observed that pay of all serving employees in the pre-revised pay scale of Rs. 6500-10500/- has been fixed w.e.f. 1.1.2006 in the grade pay of Rs. 4600/-. Therefore, the grade pay of Rs. 4600/- can be considered as the grade pay corresponding to the pre-revised pay scale of Rs. 6500-10500/-.
6. Accordingly, it has been decided that, for the purpose of revision of pension/family pension w.e.f. 1.1.2006 under para 4.2 of the O.M. dated 1.9.2008, the Grade Pay of Rs. 4600/- may be considered as the corresponding Grade pay in the case of pre-2006 pensioners who retired/died in the 5th CPC scale of Rs. 6500-10500/- or equivalent pay scale in the earlier Pay Commission periods.
7. In accordance with the provisions of Rule 7 of the CCS (Revised Pay) Rules, 2008, the pay corresponding to the pay of Rs. 6500/- in the pre-revised pay scale of Rs. 6500-10500/- would be Rs. 12090/- in the PB-2. After adding the grade pay of Rs. 4600/-, the pay in the Pay Band + Grade Pay corresponding to the pay of Rs. 6500/- in the pre-revised pay scale of Rs. 6500-10500 would be Rs. 16690/- (12090+4600). Accordingly, the revised pension w.e.f. 1.1.2006 in terms of para 4.2 of OM dated 1.9.2008, for the pre-2006 pensioners who retired from the pay scale of Rs. 6500-10500/- in the 5th CPC or equivalent pay scales in the earlier Pay Commissions would be Rs. 8345/-. Accordingly the entries at serial number 13 in the annexure of this Department's OM No. 38/37/08-P&PW(A) dated 28.1.2013 may be substituted by the entries shown in the statement annexed to this O.M.
8. As provided in this Department's OM dated 28.1.2013, in case the consolidated pension/family pension calculated as per para 4.1 of this Department's OM No. 38/37/08-P&PW(A) dated 1.9.2008 is higher than the pension/family pension calculated in the manner indicated above, the same (higher consolidated pension/family pension) will continue to be treated as basic pension/family pension.
9. In their application to the persons belonging to the India Audit and Accounts Department, these orders are issued in consultation with the comptroller and Auditor General of India.
10. All the Ministries/Departments are requested to bring the contents of these orders to the notice of Controller of Accounts/Pay and Accounts Officers and Attached and subordinate Offices under them. They are also requested to revise the pension of the affected pre-2006 pensioners in accordance with the instructions contained in this O.M. on a top priority basis.
11. Hindi version will follow.

To


(Harjit Singh)
Director

All Ministries/Departments of Government of India as per mailing list.

DEPARTMENT OF PENSION & PENSIONERS' WELFARE

Revised Pension/Family Pension w.e.f. 1.1.2006 in terms of Para 4.2 of OM No. 38/37/08-P&PW(A) dated 1.9.2008 read with OM dated 28.1.2013 in the case of Pre-2006 pensioners who retired/died in the 5th CPC Pay Scale of Rs 6500-10500/- or equivalent pay scales in the earlier Pay Commissions

S.No.	Pay Scale w.e.f. 1.1.1986	Post/Grade and Pay scale w.e.f. 1.1.1996	Name of Pay Band/Scales	Corresponding 6 th CPC Pay Bands/Scales	Corresponding Grade Pay	Sum of minimum pay in the pay band and grade pay/ minimum pay in the pay scale as per fitment table	Sum of minimum pay in the pay band and grade pay/ minimum pay in the pay scale as per fitment table	Sum of minimum pay in the pay band and grade pay/ minimum pay in the pay scale as per fitment table
		Grade Scale						
1	2	3	4	5	6	7	8	9
13	2000-60-2300-75-3200	S-12	6500-200-10500	PB-2	9300-34800	4600	16690	8345
	2000-60-2300-75-3200-3500							



CPAO/IT&Tech/Revision (7th CPC)/19.Vol-III(E)/2019-20/66

05.08.2019

Office Memorandum

Subject:- Clarification of Fixed Medical Allowance (FMA).

Attention is invited to DP&PW OM No. 4/02/2019-P&PW (D)/42694 dated-1st July, 2019 wherein it is mentioned that the pensioners may be allowed FMA w.e.f. the date of application for FMA, if FMA otherwise admissible to them.

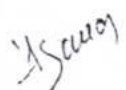
Instructions issued by the OM ibid is reproduced as under:-

Sl. No.	Issue	Comments of DoPPW
1.	Whether the effective date of payment of FMA in respect of the pensioners who retired before 01.12.1997 is the date of retirement or the date of submission of application.	<p>The order were issued vide this Department's OM No. 45/57/97-P&PW (C) dated-19.12.1997 wherein FMA was granted. The existing pensioners had to opt for medical allowance and an undertaking was required to be submitted by the claimant. Hence, the orders are being implemented from 01.12.1997. If a person has retired earlier and has opted for the FMA and given undertaking at the time of issue of OM, then the FMA should be paid from 01.12.1997.</p> <p>After 19.12.1997, several further orders/ clarifications were issued regarding Fixed Medical Allowance (FMA). Therefore, it is difficult to accept that the pensioner was not aware of the admissibility of the FMA w.e.f.01.12.1997. In view of this, those pensioners who retired before 01.12.1997 and did not exercised the option for FMA immediately after the issue of OM dated-19.12.1997 would not be entitled to FMA w.e.f. 01.12.1997. However, they may be allowed FMA w.e.f. the date of application for FMA, if FMA otherwise admissible to them.</p>
2.	Whether the effective date of payment of FMA in respect of the pensioners who retired after 01.12.1997 is 01.12.1997 i.e. date of implementation of order or the date of submission of the application by the pensioner.	<p>In the OM dated-19.12.1997, it has been mentioned that in case of future retirees, the option shall be obtained by the Head of Office alongwith the pension papers and in case the retiree opts for medical allowance, the FMA is payable from the following month after the date of superannuation. If the retiree opts later on or gives his option later, then the FMA is to be given from the date of application.</p> <p>After 19.12.1997, several further orders/clarifications were issued regarding Fixed Medical Allowance (FMA). Therefore, it is difficult to accept that the retiree/pensioner was not aware of the admissibility of the FMA. In case of retirees/pensioners who retired after</p>

	01.12.1997 did not exercise the option for FMA immediately on retirement, the FMA would not be admissible to them from the date of the month following the month of retirement. However, they may be allowed FMA w.e.f. the date of application for FMA, if FMA otherwise admissible to them.
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All Pr. CCAs/CCAs/CAs/AGs/Administrators of UTs and Heads of CPPCs of the authorized banks are requested to intimate the concerned to abide by the instructions issued by DP&PW.

This issues with the approval of Chief Controller (Pension).


 (Praful Dabral)
 Sr. Accounts Officer (IT & Tech)

To,

1. Pr. CCAs/CCAs/CAs/AGs/Administrators of UTs with the request to instruct their PAOs accordingly.
2. Heads of CPPCs of all Banks
3. Heads of Government Business Divisions of all Banks (As per list)

Copy to:-

- i) Sr.PS to CGA, O/o the CGA, Mahalekha Niyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
- ii) PS to Addl. CGA, Mahalekha Niyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
- iii) PS to CC (P), CPAO, New Delhi
- iv) The Director, DP&PW, Lok Nayak Bhawan, Khan Market, New Delhi - 110003.
- v) Sr. TD(NIC), CPAO, New Delhi
- vi) Sr. AOs (CDN, A-I, A-II, A-III & IAW)



CPAO/IT&Tech/NPS Procedure/22 Vol-III/P.F./2019-20/85-92

04.09.2019

Office Memorandum

Subject: Accounting Procedure for crediting the amount withdrawn by the pensioner from PFRDA and interest thereon in to Government Account for availing benefit of Additional Relief on Death/Disability of the Govt. Servant covered under NPS-reg.

Attention is invited to DP&PW OM. No. 38/41/06/P&PW(A) dated 05.05.2009 to be read with OM No. 28/03/2018-P&PW(B) dated 02.04.2018 wherein it is stated the "The Exit and Withdrawals under NPS regulations 2015 provides in para 6(e) that if the subscriber or the family members of the deceased subscriber, upon his death, avails the option of additional relief on death or disability provided by the Government, the Government shall have right to adjust or seek transfer of the entire accumulated pension wealth of the subscriber to itself. The subscriber or family members of the subscriber availing such benefit shall specifically and unconditionally agree and undertake to transfer the entire accumulated pension wealth to the Government, In lieu of enjoying or obtaining such additional reliefs like family pension or disability pension or any other pensionary benefits from such Government authority." It is also stated in the OM dated 02.04.2018 that "the family of the deceased Govt. servant is entitled to family pension under old pension scheme, if they want to avail the benefits under old pension scheme. In this case the entire accumulated funds under NPS may be recovered from the family with interest. However, the possibility to adjust the recovery of accumulated wealth from arrears of family pension may also be explored."

2. References have been received from the Pay & Account Offices for accounting procedure for NPS corpus deposited by the pensioner/family pensioner or received from PFRDA.
3. O/o the CGA vide its UO no. 1(7)(2)/2010/Cla/TA/205 dated 05.08.2019 has suggested the accounting procedure for the amount of NPS corpus received from pensioner/family pensioner/PFRDA as under:
 - i) The amount received may be deposited into the existing government account of the PAO concerned.
 - ii) The receipt may be accounted for by crediting MH 0071-Contributions and Recoveries towards Pension and other retirement benefits, 01- Civil, Minor Head 101-Subscriptions and Contributions. A new sub-head 'Accumulated Pension Wealth in respect of NPS subscribers' may be got opened under the above head for the purpose, if already not opened.
4. All the Pr. CCAs/CCAs/CAs/AGs/Administrators of UTs are requested to instruct concerned PAOs to follow the accounting procedure mentioned above.

(Md. Shahid Kamal Ansari)
(Dy. Controller of Accounts)

To

1. Pr. CCAs/CCAs/CAs/AGs/Administrators of UTs

भारत सरकार
वित्त मन्त्रालय, व्यय विभाग
केन्द्रीय पेंशन लेख कार्यालय
त्रिकूट-II भीकाजी कामा प्लेस
नई दिल्ली-110066
फोन : 26174596, 26174456, 26174438



GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
CENTRAL PENSION ACCOUNTING OFFICE
TRIKOOT-II, BHIKAJI CAMA PLACE,
NEW DELHI-110066
PHONES : 26174596, 26174456, 26174438

CPAO/IT & Tech/e-Pension/2020-21/16

dated 10.07.2020

OFFICE MEMORANDUM

Subject: Shifting from BSR Code to IFSC for identification of branch.

The BSR code is being used by CPAO to identify and map the home bank branch of the pensioners while processing the pension case with the PPO number issued by CPAO. BSR Code is not readily available to the pensioner as it is neither printed on the passbook nor available on the websites of the concerned Banks. This leads to delay in finalization of the pension cases of the pensioners.

2. The Central Pension Accounting Office approached the Reserve Bank of India for obtaining their views on shifting of BSR code to IFSC for identifying the branch of the bank of the pensioner. The Reserve Bank of India has concurred to the proposal of CPAO for shifting from BSR Code to IFSC for identifying the branch of the pensioner vide their letter No.DGBA.GBD.829/45.01.001/2019-20dated 14.10.2019.

3. Department of Pensions & Pensioners Welfare vide their OM No 12/12/2020-P&PW (C)-6526 dated 25.06.2020 (copy enclosed) dispensed with the requirements of BSR code for processing all type of pension claim with immediate effect. Only Bank Account detail along with IFSC will be taken from the pensioner for processing the pension case.

4. It has been decided to shift from BSR code to IFSC for identification of bank branch for processing of all types of pension cases. It is hereby conveyed that henceforth, the requirement of BSR code is dispensed with for submission of all relevant pension forms and related documents.

5. All the Pr.CCAs/CCAs/CAs/AGs/Administrator of UTs are requested to bring these instructions to the notice of all concerned for compliance.

This issues with the approval of the Chief Controller (Pensions).

Encl:-As above

(Md. Shahid Kamal Ansari)
(Dy. Controller of Accounts)

To,

1) All the Pr.CCAs/CCAs/CAs/ AGs/Administrator of UTs

Copy for information to:-

1. PS to Addl. CGA, Mahalekha Niyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
2. PS to Sh. Sanjeev Shrivastava, Jt. CGA (ARPR), Mahalekha Niyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
3. Jt. CGA (GBA), Mahalekha Niyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
4. The Chief General Manager, Reserve Bank of India, Opp. Mumbai Central Railway Station, 4th floor, Byculla, Mumbai- 400 008
5. PS to CC(P), CPAO, New Delhi
6. Sh. Rajesh Kumar, Under Secretary, DP&PW, 8th Floor, Janpath Bhawan, New Delhi

— sd —

(Dy. Controller of Accounts)

No.12/12/2020-P&PW(C)-6526
Government of India
Ministry of Personnel, Public Grievances & Pension
Department of Pension & Pensioners' Welfare

8th Floor, Janpath Bhavan,
Janpath, New Delhi,
Dated: 25th June, 2020

OFFICE MEMORANDUM

Subject: - Amendment in the ancillary forms and guidelines due to shifting from BSR code to IFSC for identification of Branch-reg.

While submitting pension claim form, a retiree or family member has to provide the detail of their bank account, IFSC code and BSR code of concerned bank branch. This Department has received many representations from the retirees to dispensed with the requirement of BSR codes from pension claim form as it is neither written in the passbook nor available on the website of concerned bank. In order to get information of the BSR code, sometimes a retiree has to make several visits to the concerned bank branch.

2. In order to avoid hardship of retiree and family members, it has been decided to dispensed with the requirement of BSR code for processing all type pension claim with immediate effect. A retiree or family pensioner while submitting form 5 or form 14, will not be asked to provide detail of BSR code. Only bank account detail along with IFSC code, which is printed in the passbook will be taken for processing the pension claim. In view of the above, it is hereby conveyed that henceforth the requirement of BSR code has been dispensed with for submission of all the relevant pension forms and related documents.

3. The Administrative Divisions of all Ministries/Department and attached/subordinate offices are requested to bring these instructions to the notice of all concerned for compliance.

This issues with the approval of the competent authority.

Rajesh Kumar

(Rajesh Kumar)
Under Secretary to the Government of India
Tel No. 23310108

1. All the Ministries/ Department, Government of India
2. NIC, DoPPW: for posting on website of this Department.

Copy to:- Controller General of Accounts, Mahalekha Niyantrak Bhawan, Ministry of Finance, GPO Complex, Block E, INA Colony, New Delhi.- **With reference to their U.O.No 13013(12)/2020-IT Technical/cs-1435/248 dated 18.06.2020.**



CPAO/IT&Tech/Pension Process/12 (Vol-VII)/2020-21 / 27

07.08.2020

OFFICE MEMORANDUM

Subject:- Timely processing of Pension cases by Pay and Accounts Offices of Ministries/ Departments.

Attention is drawn to the timeline mentioned in Rule 61 and Rule 65 (1) (a) of CCS (Pension) Rules read with OM No.1 (17)/2015/TA-III/331 dated-15.07.2020 issued by the Office of the CGA to ensure timely payment of pension to the retirees.

2. It is clearly mentioned in Rule 61 (4) of CCS (Pension) Rule 1972 that the pension papers shall be forwarded by the Head of Office to the Accounts Officer not later than 4 months before the date of superannuation of the govt. servants and as per Rule 65 (1) (a) the Accounts Officer shall issue a Pension Payment Order not later than one month in advance of the date of retirement of the govt. servant on attaining the age of superannuation.

3. The timelines laid down in CCS (Pension) Rules 1972 are not being adhered to by the Pay & Accounts Offices of Ministries/Departments and pension cases are received in the CPAO after a huge delay and sometimes even after the retirement of the Government servant. This causes undue delay in finalization of the pension cases and pension disbursement by the Pension Disbursing Banks. While the delay may also be due to the late submission of the pension papers by the Heads of Offices, since CPAO authorizes the pension to the pension disbursing Banks, many pensioners' grievances are received by CPAO. The disruption in postal service due to the Covid pandemic has also aggravated the situation leading to further delay in finalization of pension payments.

4. Therefore, all Pr. CCAs/CCAs/ CAs/AGs and Administrators of UTs are requested to issue necessary instructions to all the Pay & Accounts Offices/Fields Offices under their jurisdiction to ensure that the timelines laid down in CCS (Pension) Rules for processing the pension cases are adhered to, to ensure timely pension disbursement. All the PAOs/Field Offices may also be directed to pursue this matter with all the Head of Offices through JS (Admin) of the Ministry/Department wherever the delay is on the part of Heads of Offices.

(Rokhum Lalremruata)
Chief Controller (Pensions)

To

1. Pr. CCAs/CCAs/CAs/AGs/Administrators of UTs

Copy for information to:

1. Sr.PPS to CGA, O/o the CGA, Mahalekha Niyantarak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
2. Sr.PS to Addl. CGA, Mahalekha Niyantarak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
3. PS to Jt. CGA (TA) , Mahalekha Niyantarak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.



CPAO/IT&Tech/Master Data/14.Vol-III (A)/2020-21/38

Dated 21.09.2020

CIRCULAR

Subject: Development of electronic system for processing and authorizing the pension

In the Central Civil Ministries two systems namely Bhavishya system developed by Department of Pension and Pensioners' Welfare (DP&PW) and Public Financial Management System (PFMS) developed by O/o the Controller General of Accounts are being used for Sanction of pension cases by the Heads of offices (HoOs) and Authorization of pension cases by the Pay and Accounts Offices (PAOs) respectively towards reaching the end goal of end to end digitization of pension.

2. The pension forms are filled by the pensioners electronically under Bhavishya System and are sent by the HoOs to the respective PAOs electronically. The PAOs of respective Ministries/Departments/Offices send the e-PPO (electronic pension payment order) to CPAO which in turn issues e-SSA (electronic special seal authority) and sends it to Pension Disbursing Banks for making the pension payments electronically.

3. A brief description of both the systems is as under:-

a) Bhavishya: This system provides online tracking of pension sanction and payment process by the individual as well as the administrative authorities. The system captures the pensioners personal and service particulars. The forms for processing of pension can be submitted online. It keeps retiring employees informed of the progress of pension sanction process through SMS/E-mail. The system obviates delays in payment of pension by ensuring complete transparency.

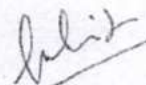
b) PFMS: Bhavishya is integrated with the Pension module of PFMS and all the data forward through Bhavishya appear in the Pension module of PFMS. After verifying all the details by the concerned PAO and the e-ppo is prepared and this e-ppo is transmitted to the CPAO electronically after digitally signing it.

4. As you are aware that the postal services in the country are not working at their full strength due to the COVID-19 pandemic which is delaying in finalization of pension cases. It is also mentioned that during this pandemic, the movement of physical papers may be avoided to contain the spread of the disease.

5. Keeping in view of the facts mentioned above, it is suggested that your department may also initiate the process for electronic submission of pension documents for sanction and authorization of pension as being done in the Central Civil Ministries for the pensioners covered under CCS (Pension) Rules. This will make the life of the pensioners very easy, reduce unnecessary use of paper and data entry at various levels and ensure speedy processing and payment of pension. This will be a big reform under the aegis of Digital India mission as envisaged by Hon'ble Prime Minister of India.

6. The system can be developed by your departments as per the applicable pension rules or the existing systems of Bhavishya and PFMS may be customized as per the needs of your Department/Office for sanctioning and authorizing the pension cases and its onward transmission to CPAO electronically. If required, the technical teams of DP&PW and CGA will provide all necessary technical support.

This issues with the approval of the Chief Controller of Pensions.



(Md. Shahid Kamal Ansari)
(Dy. Controller of Accounts)

To,

1. The JS (FFR), Ministry of Home Affairs (Freedom Fighter Division), 2nd Floor, NDCC-II Building, Jai Singh Road, New Delhi-110001.
2. The Chief Controller of Accounts, Ministry of Home Affairs, Room No. 1, Heritage Building 1st Floor, Major Dhyan Chand National Stadium, India Gate, New Delhi-110002.
3. The Deputy Secretary, PAO-Lok Sabha, Room No. 302, Parliament House Annexe, New Delhi - 110 001.
4. The Pay & Accounts Officer, PAO- Rajya Sabha, Room No. 212 A Parliament House Annexe, Rajya Sabha Secretariat, New Delhi - 110 001.
5. All Accountants General/Administrators of UTs

Copy for information to:

1. Sr.PPS to CGA, O/o the CGA, Mahalekha Niyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
2. Sr.PS to Addl. CGA, Mahalekha Niyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
3. PS to JS (Pension), DP&PW, Lok Nayak Bhawan, Khan Market, New Delhi - 110003.
4. PS to Jt. CGA (GIFMIS), O/o the CGA, Mahalekha Niyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
5. PS to CC (P), CPAO, New Delhi



CPAO/IT&Tech/Misc. Corres./Postal/35/2019-20/ 29

Dated 14.08.2020

Office Memorandum

Subject:-Regarding speedy delivery of Pension Payment Orders (PPOs) to CPAO.

Pension Payment Orders (PPOs) processed/ authorized by the PAOs situated outside Delhi are being received in the CPAO after a considerable delay as the postal services at the local levels in the country are still not working at their full strength due to the COVID-19 pandemic. This has lead to delay in finalization of pension cases and timely start of payment of pension to the retirees.

2. In view of the above, the matter was taken up with Secretary, Department of Posts (DoP) by Controller General of Accounts. The Department of Posts has confirmed that they are issuing instructions to field units of Department of Posts to expedite the delivery of articles superscribed with - "**TOP PRIORITY- Pension Papers/Pension Payment Orders**"

3. To ensure speedy delivery of the Pension Papers/Pension Payment Orders from PAOs to CPAO, all the Pr. CCAs/CCAs/CAs/AGs/Administrators of UTs are requested to issue instructions to all the Pay & Accounts Offices/Field Offices under their jurisdiction to ensure that the envelopes containing PPOs may be superscribed with - "**TOP PRIORITY- Pension Papers/Pension Payment Orders**" and to ensure the booking of articles through speed post only.

This may be treated as most urgent.

(ROKHUM LALREMRUATA)
CHIEF CONTROLLER (PENSIONS)

To:

1. Pr. CCAs/CCAs/CAs/AGs/Administrators of UTs

Copy for information to:

1. Senior PS to Ms. Soma Roy Burman (CGA), O/o the CGA, New Delhi.
2. PS to Sh. Sridharan Meenakshisundaram (Addl. CGA), O/o the CGA, New Delhi



CPAO/IT & Tech/UT Chandigarh/F.No.50/2020-21/ 64

18.12.2020

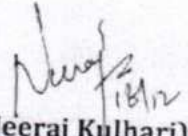
Office Memorandum

Subject: Admissibility of LTC to the pensioner/family pensioner of UT Administration, Chandigarh as applicable to the pensioners of Punjab Govt.

As per GID (1) below rule 2 of CCS (Pension) Rules, 1972 the employees of the Delhi Administration as well as other Union Territories are governed by Central Civil Service (Pension) Rules, 1972 except those of Chandigarh Administration in the matter of pensionary benefits.

2. The service conditions of employees of UT Administration Chandigarh are governed by Rules applicable to the employees of the Govt. of Punjab as per Gazette Notification No. 14012/2/88-CHD dated-13.01.1992 issued by the Govt. of India, Ministry of Home Affairs using the power conferred in Article 309 of the constitution. All the benefits granted by the Punjab Govt. to its pensioners vide letter No. 1/15/89-IFP III /8078 dated-31.08.1989 has been adopted by UT Administration Chandigarh. Thereafter, the LTC facility was extended by the Punjab Govt. to the family pensioners vide their letter No. 1/4/2000-3FPPC/1219 dated-19.10.2011(copy enclosed) which was also adopted by UT Administration Chandigarh, Finance Deptt. vide their letter No.65/1/46-UTFII(12)-2012/669 dated-18.01.2012 (copy enclosed).
3. All the Heads of CPPCs of Authorised Banks are advised to ensure payment of LTC to the pensioner of UT, Chandigarh Administration as applicable to the Punjab Govt. Service Pensioners as per the instructions contained in above mentioned orders.

This issues with the approval of the Chief Controller (Pensions).


(Neeraj Kulhari)

Dy. Controller of Accounts

To,

- 1) Heads of CPPCs of All Authorized Banks (as per list)
- 2) Heads of Government Business Divisions of All Authorized Banks (as per list)
- 3) The Joint Secretary (UT), M/o Home Affairs, R.No.172, North Block, N. Delhi
- 4) The Accountant General, O/o the Accountant General (A&E), Chandigarh Administration, Punjab (U.T.), Sub Office Chandigarh, Sector -17, Plot No. 20, Chandigarh - 160017

Copy for information to:

1. Sr.PPS to CGA, O/o the CGA, Mahalekha Niyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
2. Sr.PS to Addl. CGA, Mahalekha Niyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
3. PS to JS (Pension), DP&PW, Lok Nayak Bhawan, Khan Market, New Delhi - 110003.
4. PS to CC (P), CPAO, New Delhi

No. 65/1/46-UTFII(12)-2012/
CHANDIGARH ADMINISTRATION
FINANCE DEPARTMENT

Chandigarh, dated the 18.1.12

To

All Administrative Secretaries/
Heads of Departments/Offices
In Chandigarh Administration

Subject: Grant of benefit of Travel Concession to the family pensioners of Punjab Government.

Sir/Madam,

In continuation of this Administration's letter No. FII(7)-92/9776 dated 27.08.1992, I am directed to enclose herewith a copy of Govt of Punjab, Department of Finance (Finance Pension Policy & Coordination Branch), Chandigarh's letter No. 1/4/2000-3FPPC/1219 dated 19.10.2011 on the subject cited above and to say that the Administrator, Union Territory, Chandigarh is pleased to adopt the said letter in favour of U.T pensioners/family pensioners for information and necessary action.

TREASURY	
CHANDIGARH	
8	
1	
2	
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4	
ATO	TO

Yours faithfully,

Shashika
18.1.12

Superintendent Finance-II,
For Finance Secretary,
Chandigarh Administration

Endst. No.65/1/46-UTFII(12)-2012/ 670 Dated 18.1.12

- A copy, along with a copy of its enclosures, is forwarded to the:-
1. Accountant General (A&E), U.T., Chandigarh.
 2. Accountant General (A&E), Punjab, Chandigarh.
 3. Accountant General (Audit) Haryana, Chandigarh.
 4. Treasury Officer, Central Treasury, U.T. Chandigarh.
- for information and necessary action.

Shashika
18.1.12

11:39 am

57%

← PUN_TC0001.pdf

No. 1/4/2000-3FPPC/1219
GOVERNMENT OF PUNJAB
DEPARTMENT OF FINANCE
(FINANCE PENSION POLICY & COORDINATION BRANCH)

To

Dated Chandigarh, the 19-10-2011

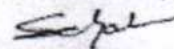
All Heads of Departments,
All Commissioners of Divisions,
Registrar, Punjab and Haryana High Court,
All District and Session Judges and
All Deputy Commissioners in the State.

Subject: Grant of benefit of Travel Concession to the family pensioners of Punjab Government.
Sir/Madam,

I am directed to invite a reference to the instructions contained in para 9 of the Government letter No. 1/15/89-1FPII/8078, dated the 31st August, 1989, as amended from time to time, on the subject cited above and to say that the Governor of Punjab is pleased to decide that the benefit of Travel Concession admissible to the Punjab Government pensioners shall be admissible to the family pensioners also subject to the following conditions:-

- (a) The amount of Travel Concession payable under these orders shall be equal to one month's basic family pension.
- (b) In the case of those family pensioners, who were in receipt of family pension on or before the 1st January, 2010, the block of two years shall commence from the 1st January, 2010 and the first payment of Travel Concession will be payable to them in January, 2012. Thereafter also, the Travel Concession will be payable to them in the month of January after the completion of every block of two years.
- (c) In the case of those family pensioners who start receiving family pension after the 1st January, 2010, the block of two years shall continue to be determined in the same manner as was determined in the case of the deceased pensioner.
2. The other conditions already notified for grant of Travel Concession to pensioners shall remain the same and shall apply mutatis mutandis in the case of family pensioners also.
3. The orders shall come into force with immediate effect.
4. Necessary amendment(s) in the rules will be made in due course.
5. Punjabi version of this letter will follow in due course.

Yours faithfully,



(Usha Sehgal)

Joint Secretary Finance

A copy is forwarded to the:-

1. Chief Secretary to the Government, Punjab;
2. All the Financial Commissioners and Principal Secretaries and Administrative Secretaries to the Government of Punjab;



CPAO/IT & Tech/Clarification/Vol-IV (P.F)(13)/21-22 /25

17.06.2021

Subject- Clarification on Payment of Commuted Value of Pension

Office Memorandum

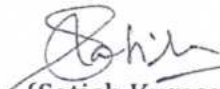
It has been observed that the procedure for the payment of commuted value of pension is not being strictly adhered to by the Pay and Accounts Offices and the Paying Branches of the Authorised Banks for payment of pensions. All the CPPCs of the Authorised Banks and Pay & Accounts Offices are directed to sacrosanctly follow the procedure for the payment of commuted value of pension mentioned in the "Scheme for payment of pensions to Central Government Civil Pensioners through Authorised Bank", Civil Accounts Manual, and CCS Pension Rules. The procedure for payment of commuted value of pension is reiterated as under-

1. The case in which Government servants retiring on superannuation may desire authorisation for payment of the commuted value of the pension at the time of the issue of the PPO-
 - a. The Accounts Officer after necessary verification shall authorise the Head of Office to draw the amount of commuted value of pension on submission of a bill to him and hand over the cheque/draft superscribed 'Not payable before the.....' (date following the date of retirement) to the pensioner.
 - b. The Account Officer shall indicate in both the halves of the PPO- gross pension, amount of pension commuted and the fact that the commuted value of pension has been authorised separately through DDO.
 - c. The Account Officer shall make a note of payment of the commuted value of pension having been made to the retiring Government servant in his Service Book.
- (Para 7.8.2 of Civil Accounts Manual read with
Appendix 1 of CCS Pensions Rules)
2. The case in which the pensioner who has been drawing pension through the bank and has not been paid commuted value of the pension by the Head of the Office on the authorisation issued by the Accounts Officer-
 - a. The payment in such case will be made by the bank.

- b. This will be done on the receipt of authorisation from PAO of the Ministry/Department or the Accounts Officer of the UT Government/Administration through a separate authority letter as shown in Annexure I (enclosed) of the CAM.
- c. The payment authority will be communicated to the concerned paying branch through CPAO in accordance with the procedure indicated in the Scheme of Payment of Pensions to the Central Government Civil Pensioners by authorised banks.
- d. As per Para 20 of the Scheme Booklet, the paying branch on the receipt of the paying authority will arrange immediate payment of the amount payable by crediting the same to the account opened by the pensioner for payment of pension under intimation to the pensioner.

(Para 7.8.3 of Civil Accounts Manual read with
Appendix 1 of CCS Pensions Rules)

This issues with the approval of the Chief Controller of Pensions.


(Satish Kumar Garg)

(Sr. Accounts Officer (IT & Tech))

To

1. All the Pr. CCAs/CCAs/CAs of all the Ministries and AGs/Administrators of UTs with the request to direct the Pay and Accounts Offices to adhere to the procedure
2. Heads of CPFCs of the authorised banks with a request to direct the paying branches to adhere to the procedure

Copy for information

1. Sr. PS to CGA, O/o the CGA, Mahalekha Nyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi
2. PS to Jt. CGA (GBA), O/o the CGA, Mahalekha Nyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi
3. PS to CC(P), CPAO

ANNEXURE 'I'
(PARA 7.8.3)

Office of the Pay and Accounts Officer
Deptt./Ministry.

Regd. AD (if sent by post).

To

The Pay and Accounts Officer,
Central Pension Accounting Office
Govt. of India, Ministry of Finance
Trikoot-II, Bhikaji Cama Place
R.K. Puram, New Delhi-110066.

(Authority for Commutation)

Subject: Commutation of pension of Shri/Smt./Kum.....
holder of PPO No.

Sir,

I request you to make arrangement for payment of commuted value of pension amounting to Rs..... (Rupees.....) in respect of PPO mentioned above by carrying out the modifications in both halves of PPOs as detailed below:-

1. (A) Basic Pensions Rs.....
(Rupees..... only)
- (B) Pension Commuted Rs.....
(Rupees.....only)

Reduced pension payable after
Commutation Rs.....
(Rupeesonly)

2. Details of Disbursing Bank:

- (i) Name of Bank.....
- (ii) Branch, location and Code No. (if known)
- (iii) Account No.
- (iv) Distt.....
- (v) State

3. * Already drawing pension from the Bank indicated at 2 above/pension being authorised simultaneously.

Note:

- I. Reduced monthly pension after commutation will take effect from the date commuted value is credited into the pensioner's Account by the Bank.
- II. Pension/provisional pension, if paid, may be adjusted suitably.
- III. Dearness Relief to be allowed as admissible from time to time.

* Strike out whichever is not applicable.

Yours faithfully,

Pay and Accounts Officer
(Signature with Special Seal Authority).



CPAO/IT&Tech/ePPO 6 Vol-II/2021-22/e06824/५२

13.07.2021

Office Memorandum

Subject: Pension case processed in PFMS returned by CPAO due to mistakes made by PAO: Procedure to be followed while re-forwarding pension cases to CPAO after necessary corrections-reg.

Pension cases processed in PFMS pension module received in Central Pension Accounting Office are returned in the following scenarios:

(A) Mistake found in e-PPO but not in physical PPO booklet

In such cases, the physical PPO booklet is returned to the concerned PAO with suitable remarks. Simultaneously, the e-PPO is deleted from the CPAO database. The PAO then requests PFMS to revert the Digital Signature Certificate so that necessary modification could be made in the e-PPO. After corrections have been made, the e-PPO along with the physical PPO booklet is forwarded to CPAO. After verifying the details, the PPO booklet along with e-PPO is then sent by CPAO to the Central Pension Processing Centre of concerned authorised bank for making payment of pension.

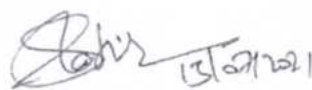
(B) Mistake found in Physical PPO booklet but not in e-PPO

In such cases, the physical PPO booklet is returned to concerned PAO with suitable remarks. Similarly, the e-PPO is deleted from the CPAO database. However, it has been observed that in such cases the concerned PAO makes necessary correction only in the physical PPO booklet and forwards it to the CPAO without re-uploading the e-PPO.

2. As per the records available in CPAO's database, there are 2197 cases of scenario (B) till date.
3. As the e-PPOs are deleted by CPAO from its database in both scenarios, PAOs in consultation with ITD section, O/o CGA are required to re-upload the e-PPO for scenario (B) also, while forwarding the case to CPAO after making necessary correction. Cases mentioned in scenario (B) cannot be processed if e-PPO is not received in the Central Pension Accounting Office.

4. All the Pr. CCAs/CCAs/CAs/AGs/Administrators of UTs are requested to instruct concerned PAOs to strictly adhere to the procedure mentioned above.

This issues with the approval of Chief Controller (Pensions)


(Satish Kumar Garg)
(Sr. Accounts Officer)

To-

1. Pr. CCAs/CCAs/CAs/AGs/Administrators of UTs

Copy for information-

1. The ACGA (ITD), O/o the Controller General of Accounts, Mahalekha Niyantrak Bhawan, E-Block, General Pool Office Complex, INA New Delhi-110023.



CPAO/IT&Tech/PFMS/84(P.F.)/2020-21/ 85

06.09.2021

OFFICE MEMORANDUM

Subject: Regarding obtaining of PPO Number in respect of the pension cases not processed through Pension Module of PFMS.

Central Pension Accounting Office vide circular dated 07.02.2020 had stopped the allotment of PPO numbers through its website to PAOs where Pension Module of PFMS had been activated. Such PAOs are required to submit the pension cases through PFMS only (with some exceptions).

With regard to PAOs where Pension Module of PFMS are not activated, the PPO Number is allotted manually by CPAO in the following category of cases:

- i. Disability/Family Pension under EOP Rules.
- ii. Family Pension to more than one person like twins, more than one widow (Rule 57).
- iii. Issue of alternate PPO- Capturing of information regarding cancellation of PPO and issue of new PPO to another family member (In case the old PPO is required to be cancelled in CPAO database the certificate regarding receipt of both halves of PPO in PAO custody and cancelled should be recorded).
- iv. Provision to handle the cases where pensioner expired immediately after retirement and before filing Pension Papers.
- v. Pension case pertaining to those employees who are getting provisional pension and gets regular pension on a later date.
- vi. Pension cases of those employees which are being handled after completion of more than one year and Provision for payment of arrear of pension.
- vii. Dual Family pension case.
- viii. Allotment of PPO No. for NPS-AR pensioners (Details such as NPS case & PRAN No. must be recorded on the proforma).

While receiving the PPO No. allotment requests from PAOs in respect of the above mentioned cases, it is noticed that various important mandatory details are not being provided by the PAOs resulting in delay in allotment of PPO Number.

In view of the above, the Pr. CCAs/CCAs/CAs (with independent charge) of all the Ministries are requested to direct the PAOs to verify the following while sending the PPO allotment requests to CPAO:

- i. The old PPO No. should be cancelled before sending the new PPO No. allotment request.
- ii. All the details mentioned in the proforma should be provided (Revised allotment proforma is attached).
- iii. The Proforma should be duly signed and stamped by the competent authority.
- iv. There should be no error in the name of the pensioner against whom the number is to be issued.
- v. The scanned PAN card copy should be clear and legible.
- vi. PAOs should use only the official gov/nic e-mail id.

This issues with the approval of the Chief Controller (Pensions).

Sr. Accounts Officer (IT & Tech)

To,

1. All Pr. CCAs/CCAs/CAs/AGs(as per list) with the request to issue direction to their PAOs accordingly

Copy to:-

1. PS to CC (P), CPAO, New Delhi
2. Sr.TD(NIC), CPAO, New Delhi
3. PA to ACA, CPAO, New Delhi

PROFORMA FOR ALLOTMENT OF PPO NUMBER FROM THE OFFICE OF CPAO

Beneficiary Name -

Status of Beneficiary: Govt. Servant / Family

1. PAO Code-
2. Type of Pension-
3. Reasons for obtaining the PPO number from CPAO-
4. DDO Code-

5.	Details of Govt Servant
a.	Name
b.	Gender
c.	Designation
d.	Date of Retirement
e.	Date of death (if applicable)
f.	File No.
g.	Mobile No.
h.	PAN
i.	PRAN (in case of NPS)
j.	PPO number(if allotted)
k.	Email Id

6.	Family Pensioner's Details (In whose favour PPO number is to be allotted)
a.	Name
b.	Gender
c.	Relation with govt. servant
d.	File No.
e.	Mobile No.
f.	PAN
g.	Email Id

7. Details of Old PPO No. allotted to pensioner or some other family member and their current Status:

a) PPO No.	
b) Status (Active/Cancelled)	
c) Reason for cancellation	

NOTE:-

- a. This information may be sent to ppoallotment@gmail.com.
- b. A self attested scanned copy of PAN is also to be sent along with the above mentioned information.
- c. Please mention the correct name that is to be on PPO Booklet.
- d. Also enclose a copy of cancellation of old PPO No., if any

(Pay & Accounts Officer)
 (Signature with official stamp)
 Ph. No.-.....



CPAO/IT&Tech/PFMS/84(P.F.)/2021-22/ 137

02.11.2021


OFFICE MEMORANDUM

Subject: Instructions to PAO for calling back request of PPO and its cancellation-Reg.

It is observed that in cases where both the Pension Payment Order (PPOs) has to be called back and PPO Number needs to be cancelled, the Pay & Accounts officers are sending separate requests. This results in avoidable delay in processing of pension cases.

2. All Pr. CCAs/CCAs/CAs (with independent charge) are requested to direct the PAOs to send a single request for calling back the PPOs and for cancellation of the PPO Number. This will help in faster processing and finalization of pension cases.

This issues with the approval of the Chief Controller (Pensions).


(Satish Kumar Garg)
(Sr. AO-IT & Technical)

To

1. All Pr. CCAs/CCAs/CAs/AGs (as per list) with request to issue direction to their PAOs accordingly.

Copy to

1. PS to CC(P)
2. Sr. TD (NIC), CPAO
3. PA to ACA

भारत सरकार
वित्त मन्त्रालय, व्यय विभाग
केन्द्रीय पेंशन लेख कार्यालय
ट्रिकूट-II भीकाजी कामा प्लेस
नई दिल्ली-110066
फोन : 26174596, 26174456, 26174438



GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
CENTRAL PENSION ACCOUNTING OFFICE
TRIKOOT-II, BHIKAJI CAMA PLACE,
NEW DELHI-110066
PHONES : 26174596, 26174456, 26174438

CPAO/IT&Tech/Bank Performance/Commutation/90/20-21/146

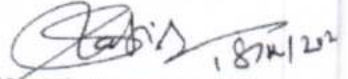
18.11.2021

OFFICE MEMORANDUM

Sub: Processing of commutation of pension cases through e-Revision Utility- Reg.

The undersigned is directed to say that in line with the Government of India's Digital India Initiative to stop the movement of paper, CPAO has developed a utility to process cases of commutation through e-Revision Utility. Pay & Accounts Officers (PAOs) can now digitally sign the commutation authority and transfer the same to CPAO through e-mode (procedure at Annexure - I).

2. In view of the above, all Pr. CCAs / CCAs / CAs / AGs / Administrators of UTs without legislature are requested to issue necessary directions to the concerned Pay & Accounts Offices to use the utility developed by CPAO for processing commutation of pension cases.


(Satish Kumar Garg)
(Sr. Accounts Officer)

To:

1. Pr. CCAs/CCAs/CAs/AGs/Administrators of UTs without legislation

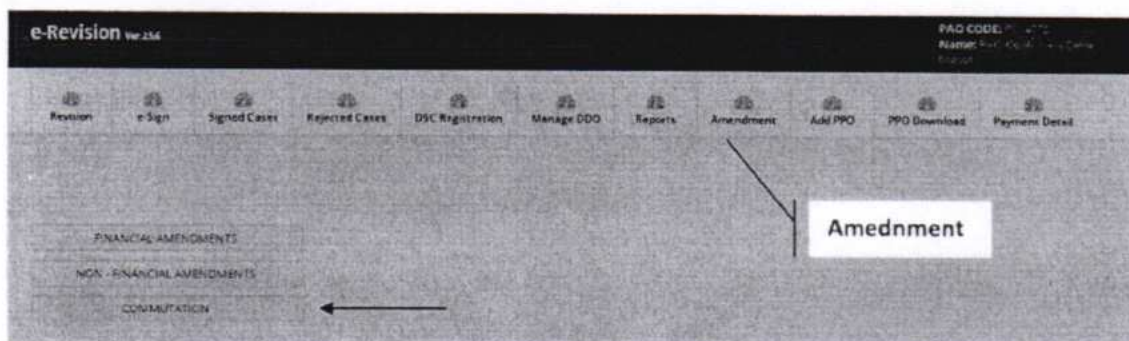
Copy to:

1. Sr. PPS to CGA, O/o the CGA, Mahalekha Niyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
2. PS to Smt. T.C.A.Kalyani, Addl. CGA, Mahalekha Niyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
3. PS to CC (P), CPAO, New Delhi
4. Sr.TD(NIC), CPAO, New Delhi

Commutation Entry Steps

Logon to <https://epo.nic.in>

1. After login successful, Select **Amendment** menu, Then Click on **Commutation** Button.



2. Now enter PPO No in text area and click on Search Button, then all values will be shown in form along with pensioner details as below.
3. Now input (b) Reduced Pension, and (d) Total Commutation Payable in text area.

COMMUTATION CALCULATION			
ENTER PPO NO. 707031000082		<input type="button" value="Search"/>	
Pensioner Details			
PPO No.	707031000082	Date Of Retirement	28 Feb 2010
Name Of Pensioner	Mr. THANESWAR DUTTA	Class	A - Superannuation Pension
Date Of Birth	01 Mar 1950	Date Of Death	
Commutation			
(a) BASIC PENSION			15740
(b) REDUCED PENSION			
(c) PENSION COMMUTED			
(d) TOTAL COMMUTATION PAYBLE			

After input all above details, click on **Save** button.

IFSC Code	SBIN0003030
Name Of Bank	STATE BANK OF INDIA
Paying Branch	DISPUR GUWAHATI.
City	DISPUR (GUWAHATI)
District	KAMRUP METROPOLITAN
State	ASSAM
Pin Code	781006
Account No.	10821660131

Pensioner Contact Details	
Address 1	KAILASH NAGAR BYE LANE 2 BELTOLA
Address 2	GUWAHATI
State	
Pin Code	781028

Cancel	Save
--------	------

After clicking on **Save** button, user has to Sign the PDF as doing in other seven CPC authorities.



CPAO/IT & Tech/Clarification/13 Vol-IV/8481/2021-22 / 153

02.12.2021

OFFICE MEMORANDUM

Subject: Seeking pension related advice/clarification from Central Pension Accounting Office-reg.

1. It has been observed that many PAOs under different Ministries/Departments are seeking advice/clarification on issues related to pension from Central Pension Accounting Office (CPAO) and not from the concerned nodal authorities responsible for formulation of rules/policies relating to pensioners i.e. DP&PW, M/o of Law and Justice, Freedom Fighter Division of MHA, etc. This is leading to unnecessary delays in obtaining advice/clarification and is ultimately causing hardship to the pensioners.
2. It is intimated that CPAO is not the authority to interpret the Policies/Rules formulated by various nodal departments relating to pension and other retirement benefits.
3. In view of the above, all Pr. CCAs/CCAs/CAs (with independent charge) of Ministries are requested to direct all Pay & Account Offices (PAOs) under their control to seek advice/clarification on pension related matters from the concerned nodal authority.
4. This issues with the approval of Chief Controller (Pensions)

Anang Rawat

(Anang Rawat)
(Assistant Controller of Accounts)

To:

1. All Pr. CCAs/CCAs/CAs of Ministries

Copy to:

1. PS to CC (P), CPAO, New Delhi
2. PS to CA, CPAO, New Delhi
3. Sr.TD(NIC), CPAO, New Delhi
4. PA to ACA

Government of India
Ministry of Finance
Department of Expenditure
O/o Controller General of Accounts
Central Pension Accounting Office
Trikoote-II, Bhikaji Cama Place
New Delhi - 110066

No. CPAO/IT & Tech/NPS Procedure/22 Vol. IV/ 5690/2021-22/191


Date: 14.02.2022

OFFICE MEMORANDUM

Subject: Correct entries in manual PPO Booklet to avoid duplicity in NPS cases - Reg.

It has been reported that in cases where multiple Pay and Accounts Officers (PAOs) are working in pension module to process pension cases, same Provisional Pension Payment Order (PPPO) number is sometimes being allotted to more than one NPS pensioner. Such cases only come to notice during processing of the case in Central Pension Accounting Office (CPAO).

2. The matter has been examined and it is observed that the error arises when PAOs are inadvertently entering different Permanent Retirement Account Number (PRAN) and PPPO number in the manual PPPO Booklet from the details submitted in PFMS while generating the PPPO number for the individual. As e-PPOs are not generated for NPS cases the error is not caught and the details in the CPAO database are updated as per the physical booklet submitted by the PAOs.
3. The error comes to light when the NPS case of another pensioner whose details have been inadvertently mentioned in the earlier physical booklet submitted by the PAO and captured in the CPAO database is received in CPAO.
4. Therefore, in order to avoid difficulties being faced by pensioners due to the late processing of pension cases, all the Pr. CCAs/CCAs/CAs (with independent charge) are hereby requested to direct their respective PAOs to diligently enter the data such as PRAN and PPPO number in both manual booklet and PFMS.
5. This issues with the approval of the Chief Controller (Pensions).


(N. Shravan Kumar)
Controller of Accounts

To

1. All Pr. CCAs/CCAs/CAs (with independent charge) for direction to their respective PAOs.

Copy for information-

1. PS to CC(P)
2. PA to Dy. CA
3. NIC (CPAO)



CPAO/IT&Tech/Misc.Corres./35(Vol-II)/2020-21/206

14.03.2022

OFFICE MEMORANDUM

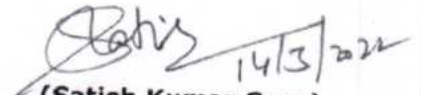
Subject: Payment of Provisional Pension and Gratuity under Rule 62 of the Central Civil Services (Pension) Rules, 2021 in case of delay in issue of PPO authorizing regular pension - reg.

Attention is invited to the OM issued vide F. No. 12(9)/2020-P&PW(C) -6450 dated 23/02/2022 (Copy enclosed) by the Department of Pension and Pensioners Welfare on the subject cited above.

All the Pr. CCAs/CCAs/CAs (with independent charge)/AGs/Administrators of UTs are requested to bring the instructions mentioned in above OM to the notice of their Pay & Accounts Offices for strict compliance.

This issues with the approval of the Chief Controller (Pensions).

Encl:- As above


(Satish Kumar Garg)
Sr. Accounts Officer (IT & Tech)

To :

1. Pr. CCAs/CCAs/CAs/AGs/Administrators of UTs

Copy for information to:

1. Sr.PPS to CGA, O/o the CGA, Mahalekha Niyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
2. PS to Addl. CGA, Mahalekha Niyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
3. PS to Jt. CGA, Mahalekha Niyantrak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
4. PS to CC (P), CPAO, New Delhi
5. Sr.TD(NIC), CPAO, New Delhi
6. PS to Sh. Ashok Kumar Singh (Under Secretary), Department of Pension and Pensioners Welfare
7. PA to Dy. CA, CPAO, New Delhi

फा.सं/ 12(9)/2020-P&PW(C)-6450

भारत सरकार
कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय
पेंशन और पेंशनभोगी कल्याण विभाग
(Desk-H)

8th Floor, Janpath Bhawan,
Janpath, New Delhi,
Dated the 23rd February, 2022

OFFICE MEMORANDUM

Sub: Payment of Provisional Pension and gratuity under Rule 62 of the Central Civil Services (Pension) Rules, 2021 in case of delay in issue of PPO authorizing regular pension – reg

The undersigned is directed to say that in accordance with Rule 62 of the Central Civil Services (Pension) Rules, 2021 (Rule 64 of the erstwhile Central Civil Services (Pension) Rules, 1972), the Head of Office is required to sanction a provisional pension/gratuity, in cases where a delay is anticipated in issuing a PPO authorizing regular pension. Rule 65 of the CCS (Pension) Rules, 2021 further provides that in all cases where pension/ family pension/gratuity (including provisional pension/ family pension/gratuity) has not been sanctioned or is delayed, and it is clearly established that the delay in payment was attributable to administrative reasons or lapses, interest shall be paid on arrears of pension/family pension/gratuity at the rate and in the manner as applicable to General Provident Fund amount. Every case of delayed payment of pension/family pension/gratuity in respect of employees of a Ministry or Department and the employees of its attached and subordinate offices shall be considered by the Secretary of that Ministry or Department or any other officer authorized by him, and where it is found that the delay in the payment of pension/family pension/ gratuity was caused on account of administrative reasons or lapse, interest shall be required to be paid to the affected pensioner/family pensioner. In such cases, responsibility shall be fixed and disciplinary action shall be taken against the Government servant or servants who are found responsible for the delay on account of administrative lapses.


2. Although as per Rule 62 of CCS(Pension) Rules, 2021, payment of provisional pension shall not continue beyond the period of six months from the date of retirement of the Government servant, the Rule further provides that the Accounts Officer shall treat the provisional pension as final and issue pension payment order immediately on the expiry of the period of six months, if the final amount of pension and gratuity have not been determined by the Head of Office in consultation with the Accounts Officer within the aforesaid period of six months.

Cont. 2



3. In view of the provisions of Rule 62 of CCS (Pension) Rules, 2021 (earlier Rule 64 of CCS (Pension) Rules, 1972), the Accounts Officer has to treat the provisional pension as final and issue pension payment order immediately on the expiry of the period of six months provided in the Rule, if the final amount of pension and gratuity have not been determined by the Head of Office in consultation with the Accounts Officer within the said period. Therefore, there should not be a situation where regular pension is not authorized by the Accounts Officer to a retired Government servant on expiry of the period of six months.

4. All Ministries/Departments and their Account Officers are advised to strictly comply with the provisions of Rule 62 of the CCS (Pension) Rules, 2021. It is further emphasized that pension should not be discontinued under any circumstances, if, for any reason, PPO for regular pension could not be issued by the Accounts Officer till the expiry of the aforesaid period of six months.


(Ashok Kumar Singh)
Under Secretary to the Govt. of India
Ph: 23310108

To

1. All the Ministries/ Departments, Government of India.
2. All Officers/Desks of the Department.
3. NIC, DoPPW: for uploading on website of this Department.

Copy to:

Controller General of Accounts, Mahalekha Niyantrak Bhawan, Ministry of Finance, New Delhi.

MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
O/O CONTROLLER GENERAL OF ACCOUNTS
CENTRAL PENSION ACCOUNTING OFFICE
TRIKOOT – II, BHIKAJI CAMA PLACE
NEW DELHI - 110066

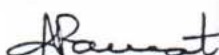
No. CPAO/IT & Tech/Bank Performance/Kotak Mahindra Bank/37 Vol (B)2021-22/6476/2/2 25.03.2022

Office Memorandum

Subject: Authorisation of Kotak Mahindra Bank for disbursement of Pensions

It is informed that the Central Pension Accounting Office (CPAO) vide its letter dated 23.02.2022 has conveyed its approval to Kotak Mahindra Bank to start its functions for disbursement of pensions as per the guidelines mentioned in the Scheme Booklet.

2. The approval has been issued based on the approval granted to Kotak Mahindra Bank to function as an Authorized Bank for payment of pensions. The bank has also received the necessary privileges from the Reserve Bank of India to start the reporting of transactions made by its Central Pension Processing Centre (CPPC) for daily settlement of pension cases.
3. All Ministries are requested to provide necessary publicity so that retiring employees may, if they so desire, make use of the facilities of Kotak Mahindra Bank for opening their pension accounts.
4. This issues with the approval of the Chief Controller (Pensions).


(Anang Rawat)
(Dy. Controller of Accounts)

Copy to

1. All Pr. CCAs/CCAs/CAs (with independent charge)
2. Department of Pension & Pensioners' Welfare
3. TA-III Section, O/o the CGA
4. All PAOs/AGs (through website of CPAO)
5. Ministry of Electronics & Information Technology (MeitY)
6. All Authorised Banks (as per list)

भारत सरकार
वित्त मन्त्रालय, व्यय विभाग
केन्द्रीय पेंशन लेख कार्यालय
ट्रिकूट-II, भीकाजी कामा प्लेस
नई दिल्ली-110066
फोन : 26174596, 26174456, 26174438



GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
CENTRAL PENSION ACCOUNTING OFFICE
TRIKOOT-II, BHIKAJI CAMA PLACE,
NEW DELHI-110066
PHONES : 26174596, 26174456, 26174438

CPAO/IT&Tech/e-PPO/6-Vol X (A)/8060/2021-22 / 02

04.04.2022


Office Memorandum

Subject: Facility for Central Government Civil pensioners to store Electronic PPO in Digi Locker-reg.

The Department of Pension and Pensioners' Welfare vide its OM dated 26.08.2020 (copy enclosed) has informed that Central Government Civil Pensioners can now store their electronic PPO in Digi Locker.

2. All the pensioners may, therefore, use the facility provided by the Department of Pensions and Pensioners' Welfare and store their electronic PPO in Digi Locker.
3. This issues with the approval of the competent authority.

Encl:-As above


(Satish Kumar Garg)
Sr. Accounts Officer (IT& Tech)

File No. 55/11/2017-P&PW (C)/E-4513
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Pensions & Pensioners' Welfare

3rd Floor, Lok Nayak Bhavan
Khan Market, New Delhi-11003
Dated: 26.08.2020

Office Memorandum

Subject: Facility for Central Government Civil pensioners to store Electronic PPO in Digi Locker-regd.

1. It has come to the notice of this Department, that several Pensioners, over a period of time, misplace the original copies of their Pension Payment Order (PPO) which, needless to say, is a very important original document. In the absence of their PPO, these pensioners have to face innumerable hardship at various stages of their retired life. For newly retiring officials, in view of the widespread Covid-19 pandemic, it is a dilemma to physically receive hard copies of the PPO.
2. Accordingly, the Department of Pension & Pensioners' Welfare (DoPPW) has decided to integrate the electronic Pension Payment Order (e-PPO) generated through Public Financial Management System (PFMS) application of CGA(Controllor General of Accounts) with Digi Locker, in order to enhance Ease of Living of Central Government Civil Pensioners. This system will enable any Pensioner to obtain an instant copy/print-out of the latest copy of his PPO from his Digi Locker account. This initiative will create a permanent record of his PPO in his Digi Locker and at the same time eliminate delays in reaching the PPO to new pensioners, as well as the necessity of handing over a physical copy.
3. This facility has been created within 'Bhavishya' software, which is a single window platform for Pensioners, right from the start of their Pension processing, till the end of the process. "Bhavishya" shall now provide an option to the retiring employees, to link their Digi-locker account with their "Bhavishya" account and obtain their e-PPO in a seamless manner.
4. The following steps are required to store e-PPO in Digi Locker:
 - Bhavishya" provides option to retiring employees for linking their Digi-locker account with "Bhavishya" to get e-PPO.
 - Above option is available to the retiree at the time of filling of retirement forms, as well as after submission of the forms

- Retiree will sign into their Digi-locker account from *Bhavishya* and authorize *Bhavishya* to **PUSH** the e-PPO to Digi Locker.
 - As soon as e-PPO is issued, it is automatically **PUSHED** into corresponding Digi locker account and the retiree is informed about the same through SMS and Email by *Bhavishya*.
 - To view/download the e-PPO, retiree has to log into the Digi Locker account and simply click on the link.
5. The Administrative Divisions of all Ministries/Department and attached/subordinate offices are requested to bring these instructions to the notice of all concerned for compliance.
6. This issues with the approval of the Secretary (Pension & Pensioners' Welfare).


26.8.2020
(Manoj Kumar)

Under Secretary to the Government of India

To

1. All the Ministries/ Department, Government of India
2. NIC, DoPPW: for posting on website of this Department.

Copy to: -

PPS to Secretary (Pension) – for kind information of Secretary (Pension).

PPS to JS (Pension) – for kind information of JS(P).

भारत सरकार
वित्त मन्त्रालय, व्यय विभाग
केन्द्रीय पेंशन लेख कार्यालय
त्रिकूट-II भीकाजी कामा प्लेस
नई दिल्ली-110066
फोन : 26174596, 26174456, 26174438



GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
CENTRAL PENSION ACCOUNTING OFFICE
TRIKOOT-II, BHIKAJI CAMA PLACE,
NEW DELHI-110066
PHONES : 26174596, 26174456, 26174438

CPAO/IT&Tech/7th CPC Revision/19 Vol. III E/ 8022/2021-22/12

08.04.2022

Office Memorandum

Subject: Procedure for implementation of change of option by a Pensioner/Family Pensioner from FMA to CGHS (OPD) facility and vice-versa-reg

The undersigned is directed to forward O.M. No. 4/05/2019-P&PW (D) dated 23rd March, 2022 issued by the Department of Pension and Pensioners' Welfare, on the subject cited above for information and strict compliance.

(Anang Rawat)
(Dy. Controller of Accounts)

To

1. All Pr. CCAs/CCAs/CAs/AGs (as per list) with request to issue direction to their PAOs accordingly.
2. All Authorised Banks for payment of pension

No. 4/05/2019-P&PW(D)

भारत सरकार

कार्मिक, लोक शिकायत एवं पेंशन मंत्रालय
पेंशन एवं पेंशनभोगी कल्याण विभाग

तृतीय तल, लोक नायक भवन

खान मार्केट, नई दिल्ली-110003

दिनांक: 23 मार्च, 2022

OFFICE MEMORANDUM

Sub: Procedure for implementation of change of option by a Pensioner/Family Pensioner from FMA to CGHS (OPD) facility and vice-versa-reg

The undersigned is directed to say that the Central Government Civil Pensioners/Family Pensioners residing in areas not covered under Central Government Health Scheme administered by the Ministry of Health & Family Welfare and corresponding health schemes administered by other Ministries/Departments for their retired employees for meeting expenditure on their day-to-day medical expenses that do not require hospitalization, are entitled to receive a monthly Fixed Medical Allowance (FMA). The amount of FMA was revised from time to time and was last revised to Rs. 1000/- p.m. w.e.f. 01.07.2017 vide this Department's OM No. 4/34/2017-P&PW(D) dated 19.07.2017.

2. Only those Pensioners/Family Pensioners who are residing in an area not covered by CGHS, and specifically opt for not availing of OPD facilities in the nearest CGHS dispensary, are entitled medical allowance. An option is required to be exercised by a retiree at the time of retirement for availing OPD medical facility or FMA. Only one change in option in the life-time of a Pensioner/Family Pensioner is allowed.

3. The Department-related Parliamentary Standing Committee on Personnel, Public Grievances, Law and Justice, in its 110th report on "Pensioner's Grievances-Impact of Pension Adalats and Centralized Pensioners Grievance Redress and Monitoring System (CPENGRAMS)" has made following recommendation :

(3.22) The Committee takes note of the difficulties faced by pensioners in surrendering their Fixed Medical Allowance (FMA) and getting FMA Surrender Certificate to avail CGHS indoor & outdoor (OPD) facilities, and, accordingly, recommends DoPPW and CGA that the procedural loopholes coming in this way should be plugged and ensure that all such pensioners should get FMA Surrender Certificates in a hassle free manner through online mode under intimation to the bank concerned and a timeline should be fixed in this regard.

Contd/...

4. If a Pensioner/Family Pensioner who is residing in a non-CGHS areas and is in receipt of FMA, intends to avail the OPD facility under CGHS, etc, he has to forego FMA to become eligible for OPD facility under CGHS. However, in the absence of any guidelines for discontinuance of FMA by the Bank and issue of CGHS card for OPD facility, Pensioners/Family Pensioners are often facing difficulty in exercising revised option in this regard. The matter has been examined in consultation with Ministry of Health and Family Welfare and Central Pension Accounting Office and the following procedure is laid down in this regard:-

(i) If a Pensioner/Family Pensioner residing in non-CGHS area shifts his/her residence to a CGHS covered area, he/she no longer remains eligible for FMA irrespective whether he/she avails the CGHS facility or not. It will, therefore, be the responsibility of the Pensioner/Family Pensioner that on shifting from a non-CGHS area to a CGHS covered area and while requesting for change of address from a non-CGHS area to a CGHS covered area, he/she will apply to the Bank in **Form 2** for discontinuation of his/her FMA. The pension disbursing banks will also make a provision in their system so that whenever a Pensioner/Family Pensioner gives an intimation regarding change of residence from a non-CGHS area to a CGHS covered area, the FMA being paid to the Pensioner/Family Pensioner would automatically be stopped, irrespective whether or not the Pensioner/Family Pensioner has requested in Form-2 for stoppage of his/her FMA.

On receipt of an application in Form-2 from the Pensioner/Family Pensioner, who has shifted from a non-CGHS area to a CGHS covered area, the Bank will issue a certificate in **Form-3** regarding discontinuation of FMA to the Pensioner/Family Pensioner **within three working days** from the date of receipt of the application for the said certificate. Thereafter, it will be open to the Pensioner/Family Pensioner to apply to the CGHS authorities for issue of a CGHS card for both OPD and IPD facility, by payment of requisite CGHS contributions.

In case the Pensioner/Family Pensioner applies for issue of a CGHS card, the same will be issued to him/her by the CGHS authorities as per their laid down procedure, if the Pensioner/Family Pensioner otherwise fulfils the eligibility conditions for issue of CGHS Card. The CGHS authorities will, however, issue a provisional CGHS card to the Pensioner/Family Pensioner **within four working days** from the date of completion of all formalities and deposit of contributions by the Pensioner/Family Pensioner and such provisional Card will remain valid till issue of a final CGHS Card.

(ii) If a Pensioner/Family Pensioner, residing in a non-CGHS area and availing FMA in lieu of OPD facility, intends to avail CGHS facility for both OPD and IPD, he/she may apply to the concerned branch of the pension disbursing bank in Form-2 for discontinuation of FMA, to enable him/her to apply to the CGHS authorities for the CGHS facility. The Pensioner/Family Pensioner will also give an undertaking in Form-2 to the Bank that the option being exercised by him/her to avail medical facility under CGHS or other similar Health Scheme of their respective Ministry/Department, is a one-time option and that he/she has not availed the facility of change of option from CGHS to FMA in the past. The pension disbursing bank shall, thereafter, stop the payment of FMA

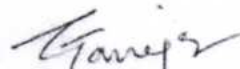
in respect of such Pensioner/Family Pensioner and issue a certificate in Form-3 to him/her regarding discontinuance of FMA, **within three working days** from the date of receipt of application.

Thereafter, the Pensioner/Family Pensioner may apply to the concerned CGHS authorities for issue of CGHS card for both OPD as well as IPD facility after paying requisite CGHS contribution, if not already paid. The CGHS authorities will, issue the CGHS Card (including OPD facility) to him/her as per their procedure, if the Pensioner/Family Pensioner otherwise fulfils the eligibility conditions for issue of CGHS Card. The CGHS authorities will, however, issue a provisional CGHS card to the Pensioner/Family Pensioner **within four working days** from the date of completion of all formalities and deposit of contributions by the Pensioner/Family Pensioner and such provisional Card will remain valid till issue of a final CGHS Card.

(iii) After discontinuing the FMA, the bank will make necessary changes in both halves of PPO in regard to discontinuance of FMA. The CPPC of the concerned bank, shall send an intimation to the Central Pension Accounting Office (CPAO) in the proforma at **Form-4** for updating the record. CPAO will thereafter forward the intimation to the concerned Pay & Account Office (PAO) after updating the data in the PARAS (i.e. CPAO's database). On receipt of intimation from CPAO, PAO will inform the change in status to the concerned Head of Office for record.

5. If a Pensioner/Family Pensioner, who is availing CGHS/medical facility for both IPD and OPD, intends to avail FMA while residing in a non-CGHS area or on shifting of residence from a CGHS area to a non-CGHS area, he/she may apply to the CGHS authorities for surrender of OPD facility under CGHS. On receipt of an application to this effect, the CGHS authorities will make necessary endorsement on the CGHS card and issue a certificate **within four working days** from the date of receipt of application, that the Pensioner/Family Pensioner is not availing OPD facility and is availing only IPD facility under CGHS. Thereafter, the Pensioner/Family Pensioner will submit an application to the Head of Office along with copy of the surrender certificate for issue of a revised pension payment authority for payment of FMA. The case for issue of the revised pension payment authority will then be processed in the usual manner through PAO and CPAO and sent to the Pension Disbursing Bank for payment of FMA along with monthly pension. The revised Pension Payment Authority will be issued **within two months** from the date of submission of application by the Pensioner/Family pensioner in this regard. The payment of FMA in such cases will, however, be made **from the date of issue of the surrender certificate by the CGHS authorities.**

Encl: FMA Forms


(Charanjit Taneja)

Under Secretary to the Government of India

1. All Ministries/Departments of the Government of India (as per standard distribution list)
2. CMDs/CPPCs of all Pension Disbursing Banks
3. Comptroller & Auditor General of India
4. Controller General of Account

FMA Form 2

To

The Manager,

.....Bank

Sub: Application for discontinuation of Fixed Medical Allowance

Sir/Madam,

I am presently drawing pension/family pension, with FMA, from your Bank and my particulars are as given below:

- | | |
|----------------------------------|----------|
| 1. Name | :-..... |
| 2. Pension Sanctioning Authority | :- |
| 3. PPO Number | :-..... |
| 4. Bank Account Number | :-..... |
| 5. Contact Number | :-..... |
| 6. Present Address | :-..... |

2. I hereby request you to discontinue my FMA due to the following reason::

- (a) I have changed residence from a Non-CGHS area to a CGHS covered area
(b) I am residing in a non-CGHS area but intend to avail CGHS facility for both IPD and OPD

* (strike out which is not applicable)

3. It is also requested that a certificate regarding discontinuation of FMA may be issued to me for taking further action in the matter.

(UNDERTAKING)

I hereby declare that the option being exercised by me to avail medical facility under CGHS or other similar Health Scheme of their respective Ministry/Department, is a one-time change in option and that I have not availed the facility of change of option from FMA to CGHS in the past.

Date:

(Signature of the Pensioner/Family Pensioner)
Name of the Pensioner/Family Pensioner

ACKNOWLEDGEMENT

Received request from Shri/Ms..... a Pensioner/Family Pensioner (PPO No.) for discontinuation of Fixed Medical Allowance as part of his/her pension.

Date:

Seal of the Bank

Name, Designation & Signature of the representative of the Bank

FMA Form 3

Certificate from Bank regarding Stoppage of Fixed Medical Allowance of Pensioner/Family Pensioner

This is to certify that on receipt of request from the following Pensioner/ Family Pensioner, payment of Fixed Medical Allowance (FMA) as part of his/her pension/family pension has been discontinued by the bank:

Details of Pensioner/ Family Pensioner

1. Name :- _____
2. Pension Sanctioning Authority :- _____
3. PPO Number :- _____
4. Bank Account Number :- _____
5. Contact Number :- _____
6. Present Address :- _____
7. Date from which FMA has been discontinued :- _____
8. Reason given by Pensioner/Family Pensioner for discontinuation of FMA:

(a) Change of residence from a non-CGHS area to a CGHS covered area

(b) Residing in Non CGHS area but intends to avail OPD facility under CGHS

*(strike out which is not applicable)

The Pensioner/Family Pensioner has given an undertaking to the Bank that the option being exercised by him/her to avail medical facility under CGHS or other similar Health Scheme of their respective Ministry/Department, is a one-time option and that he has not availed the facility of change of option from CGHS to FMA in the past.

Encl: Copy of application and undertaking from Pensioner/ Family Pensioner.

(FMA Form-4)

[Intimation to be given by CPPC of the concerned bank to the Central Pension Accounting Office regarding stoppage of Fixed Medical Allowance (FMA)]

To

Central Pension Accounting Office
Bhikaji Cama Place, Trikot-II
New Delhi-110066

Sir/Madam,

It is intimated that on receipt of a request in this respect, Fixed Medical Allowance to the Pensioner/Family Pensioner, whose details are given below, has been discontinued:

Name of the Pensioner/Family Pensioner	
PPO Number	
Date of Retirement	
Pay and Accounts Office	
Date of discontinuation of FMA	

Encl: Copy of application received from Pensioner/Family Pensioner regarding stoppage of FMA

Signature of Officer issuing Certificate along with stamp of bank

Name of Officer issuing the certificate....

Name and address of Bank.



CPAO/IT&Tech/Gallantry Award/26/2022-23/ 90

03.06.2022

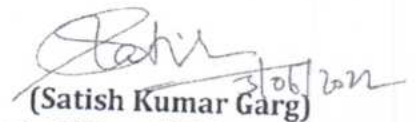
Office Memorandum

Subject:- Streamlining of the procedure for payment of monetary allowance attached to gallantry award/Police Medal to the retired personnel of Central Armed Police Forces (CAPFs) and Gallantry Allowance attached with Asadharan Suraksha Seva Praman Patra (ASSPP) to the retired officers of Cabinet Secretariat.

Gallantry Awards are conferred by the government of India to the officers and personnels of the Police forces/Central Armed Police Forces (CAPFs) as per the GOI notification No. 3-Pers and 4-Pers dated 01.03.1951 (as amended from time to time). The awards carry a monetary allowance at specified rates.

2. At present, the monetary allowance to pensioners/family pensioners is being paid by the respective Pay & Accounts Officer through a bill duly supported by a pre-receipt received from the awardees. As a result of the current system, Gallantry award winners are facing many practical difficulties in claiming their due amount.
3. Accordingly, the issue of improving the procedure for payment of Monetary Allowances, linked these awards, to pensioners was pending since long, now, consequent upon approval by the Finance Secretary & Secretary (Expenditure) for making payment of Monetary Allowances attached to Gallantry awards/Police Medals to retired personnel from the Pension grant these payments have now become a part of pension and shall be made along with Pension through the Central Pension Accounting Office (CPAO).
4. To process the payment of the Monetary Allowances attached with the Gallantry Awards, technical up gradation is required to be carried out by the Bhavishya, PFMS and NIC (CPAO) teams. Post the upgradation of these modules, the standard operating procedure for processing of fresh and revision pension cases will be shared by CPAO with all accounting unit and the CPAO will start receiving cases w.e.f. 20th July, 2022.

This issues with the approval of Chief Controller (Pensions).


(Satish Kumar Garg)

Sr. Accounts Officer (IT & Tech)

To

1. All Pr. CCAs/CCAs/CAs/AGs (as per list) with request to issue direction to their PAOs accordingly.

Copy to

1. Sr.PPS to CGA, O/o the CGA, MahalekhaNiyantarak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
2. PS to Addl. CGA (A&FR), MahalekhaNiyantarak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
3. PS to CC(P)
4. PA to CA
5. PA to DCA

भारत सरकार
वित्त मन्त्रालय, व्यय विभाग
केन्द्रीय पेंशन लेख कार्यालय
त्रिकूट-II भीकाजी कामा प्लेस
नई दिल्ली-110066
फोन : 26174596, 26174456, 26174438



GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
CENTRAL PENSION ACCOUNTING OFFICE
TRIKOOT-II, BHIKAJI CAMA PLACE,
NEW DELHI-110066
PHONES : 26174596, 26174456, 26174438

CPAO/IT & Tech/Correspondence with PAOs/2022-23/8535/111

23.06.2022

OFFICE MEMORANDUM

Subject: Verification of fields in PPOs/e-PPOs with e-scroll

It has come to the notice of this office that Pay and Account Offices (PAOs) are not verifying the fields mentioned in Pension Revision Authority with the e-scrolls in the pension revision cases.

2. As per extant procedure, the pensioner/family pensioner has the option to change his pension disbursing bank. The PAO generally is not aware of the switchover in the bank of the pensioner. In many such cases, when PAO revises the pension case, he sends the revision case to the Central Pension Accounting Office (CPAO) with the information of the old bank of the pensioner/family pensioner. As a result of which, the revision authority is forwarded to the old bank by CPAO.

3. Further, on the demise of a pensioner, the Central Pension Processing Centre (CPPC) of the concerned Bank starts capturing the information of the family pensioner and the same starts getting reflected in the e-scrolls. However, no formal communication is sent to the PAO informing about the change of category of pension.

4. The errors on account of the above scenarios can be easily solved if the PAO verifies the fields in the Revision Authority with the e-scroll before forwarding the same to CPAO.

5. All the Pr. CCAs/CCAs/CAs are, therefore, requested to direct all the PAOs under their jurisdiction to verify the fields of Revision authorities with e-scrolls diligently, with emphasis on the following fields-

- Category of Pension
- Name of the Bank
- Bank Account Number
- Paying Branch

This issues with the approval of the Chief Controller (Pensions).


(Satish Kumar Garg)
Sr. Accounts Officer (IT & Tech)

To,

1. All Pr. CCAs/CCAs/CAs/AGs (as per list) with request to issue direction to their PAOs accordingly.

Copy to:

1. All Sr. AOs of A-I, A-II, A-III & AIS Section

भारत सरकार
वित्त मन्त्रालय, व्यय विभाग
केन्द्रीय पेंशन लेख कार्यालय
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नई दिल्ली-110066
फोन : 26174596, 26174456, 26174438



GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
CENTRAL PENSION ACCOUNTING OFFICE
TRIKOOT-II, BHIKAJI CAMA PLACE,
NEW DELHI-110066
PHONES : 26174596, 26174456, 26174438

CPAO/IT&Tech/Gallantry Award/26/2022-23/ 125

19.07.2022

OFFICE MEMORANDUM

Sub:- Payment of allowances attached to Gallantry Awards/Police Medals along-with pension - reg.

Attention is invited to this office OM No. CPAO/IT & Tech/Gallantry Award/26/2022-23/90 dated 03.06.2022 vide which all the Pr. CCAs/CCAs/CAs/AGs were informed regarding approval of Finance Secretary & Secretary (Expenditure) for making payment of Monetary Allowances attached to Gallantry Awards/Police Medals to retired personnel from the pension grant. It was also intimated that the standard operating procedure for processing of fresh and revision pension cases will be shared by CPAO.

CPAO has amended the Special Seal Authority (SSA) format for processing fresh and revision pension cases pertaining to monetary allowances attached to Gallantry Awards and Police medals and now stands ready to process these cases. A unique format has also been designed for migration of legacy Gallantry Awardee pensioners to be submitted by the PAOs to CPAO for issuing necessary Pension Authority (copy enclosed).

In view of the above, all the Pr. CCAs/CCAs/CAs/AGs are requested to direct their respective PAOs to send the desired information in enclosed format duly signed and affixing the special seal for issuing necessary revision authority to CPPC for making payment of allowances attached to Gallantry Award/Police Medals along with Pension.

This issues with the approval of the Chief Controller (Pensions).

Encl: As above.

(Anang Rawat)
Dy. Controller of Accounts

TO,

1. All Pr. CCAs/CCAs/CAs/AGs (as per list)
2. Under Secretary, Department of Pension and Pensioners Welfare, 3rd Floor, Lok Nayak Bhavan, Khan Market, New Delhi- 110003.
3. **Heads of CPPCs of All Authorized Banks (as per list)**- CPAO has modified e-scroll Format 'A' for reporting of expenditure incurred on account of Gallantry Award and already circulated vide this office OM No. CPAO/IT&Tech/Gallantry Award/26/2022-23/118 dated 06.07.2022. It is further requested to kindly upgrade your system for making payment of Monetary Allowance attached to Gallantry Award/Police Medals as per the revision authority issued by CPAO.

Copy to:

1. Sr. PPS to CGA O/o CGA, Mahalekha Niyantrak Bhawan E-Block, GPO Complex, INA, New Delhi- 110023
2. Ps to Addl. CGA (A&FR), Mahalekha Niyantrak Bhawan E-Block, GPO Complex, INA, New Delhi- 110023
3. PS to CC (P), CPAO
4. PA to CA, CPAO
5. Sr. TD, NIC (CPAO)

PAO

(Revision Authority for Monetary Allowance attached With Gallantry Awards)

No.

Dated. ../../....

To
The PAO
CPAO

Sub:- Revision of Pension of Sh....., holder of PPO number, at branch (IFSC CODE:....., BSR Code:.....):Name of bank:xxxxxxxxxx, Account Number:XXXXXXXXXX

Sir/Madam,

Consequent upon approval by the Finance Secretary & Secretary (Expenditure) for making payment of Monetary Allowances attached to Gallantry awards/Police Medals to retired personnel from the Pension grant these payments have now become a part of pension and shall be made along with Pension through the Central Pension Accounting Office (CPAO).

I request you to made arrangement for carrying out the modifications in both the halves of the said PPO as detailed below:-

Name of Pensioner:-	
PPO No.	
For officers of All India Service	
Service Cadre:	
State Cadre;	
Batch/Year	
Gallantry Awardee:-	Y/N
Monetary Allowance paid upto..... by the PAO	
Amount of Monetary Allowances attached with the Gallantry award to be paid by the Pension Disbursing Authority:	RS.XXXX w.e.f. XXXXXXXX

Note:-

1. No dearness relief is to be paid on Allowances attached with the Gallantry award.
2. Document in support of Gallantry Awardees may be attached for reference.

Yours faithfully,

Pay & Accounts Officer
(With Special seal)

Copy forwarded to Diary No.

1. Pensioner
2. DDO

भारत सरकार
वित्त मन्त्रालय, व्यय विभाग
केन्द्रीय पेंशन लेख कार्यालय
त्रिकूट-II भीकाजी कामा प्लेस
नई दिल्ली-110066

फोन : 26174596, 26174456, 26174438



GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
CENTRAL PENSION ACCOUNTING OFFICE
TRIKOOT-II, BHIKAJI CAMA PLACE,
NEW DELHI-110066
PHONES : 26174596, 26174456, 26174438

CPAO/IT&Tech/7th CPC Revision/19 Vol. III (E)/2022-23/128

02.08.2022

OFFICE MEMORANDUM

Sub:- Procedure for implementation of change of option by a Pensioner/Family Pensioner from FMA to CGHS (OPD) facility and vice-versa- reg.

Attention is invited to Department of Pension and Pensioner's Welfare (DoP&PW) OM No. 4/05/2019-P&PW(D) dated 23rd March, 2022 wherein the revised procedure for implementation of option by a Pensioner/Family Pensioner from Fixed Medical Allowance (FMA) to CGHD (OPD) facility is laid down.

The Central Pension Accounting Office (CPAO), in this regard, has designed a unique format of special seal authority (SSA) and updated its database for processing of cases with regard to discontinuation of FMA. Now, on receipt of intimation in FMA Form-4 from the Central Pension Processing Centre (CPPC) regarding stoppage of FMA to pensioner/family pensioner, CPAO will update its database and issue revision authority for necessary updation in records of Pay and Accounts Office.

In view of the above, all the Pr. CCAs/CCAs/CAs/AGs are requested to issue instructions to PAOs under their control to make necessary changes in their record.

This issues with the approval of the Chief Controller (Pensions).

(Satish Kumar Garg)
Sr. Accounts Officer (IT & Tech)

TO,

1. All Pr. CCAs/CCAs/CAs/AGs (as per list)
2. Under Secretary, Department of Pension and Pensioners Welfare, 3rd Floor, Lok Nayak Bhavan, Khan Market, New Delhi- 110003.
3. Heads of CPPCs of All Authorized Banks (as per list) - for information.

Copy to:

1. PS to CC (P), CPAO
2. PA to CA, CPAO
3. Sr. TD, NIC (CPAO)
4. PA to Dy. CA

**CENTRAL PENSION ACCOUNTING OFFICE
GOVERNMENT OF INDIA
TRIKOOT-2, BHIKAJI CAMA PLACE, NEW DELHI-110066**

File No.:-

Diary No.

Dated:

To,
Pay & Accounts Office

Subject:- Discontinuation of Fixed Medical Allowance (FMA) in r/o Sh./Smt. _____ Holder of
PPO No. _____

Sir/Madam,

In pursuance of the revised procedure for implementation of change of option by a Pensioner/Family Pensioner from Fixed Medical Allowance (FMA) to CGHS (OPD) facility, circulated vide DoPPW OM No. 4/05/2019-P&PW(D) dated 23.03.2022, the CPPC has informed that the FMA to the Pensioner/Family Pensioner, whose details are given below has been discontinued:

Name of the Pensioner/Family Pensioner	
PPO Number	
Date of Retirement	
Pay and Accounts Office	
Date of discontinuation of FMA	

Necessary updation has been made in PARAS (CPAO Databse). This is for information and necessary action in terms of the OM cited above.

Yours faithfully

Pay and Accounts Officer

Encl: Copy of FMA Form-4 received from CPPC

Copy Forwarded To:

Diary No.:

1 The Manager, CPPC _____

2 (Pensioner): Sh./Smt. _____

भारत सरकार
वित्त मन्त्रालय, व्यय विभाग
केन्द्रीय पेंशन लेख कार्यालय
त्रिकूट-II भीकाजी कामा प्लेस
नई दिल्ली-110066
फोन : 26174596, 26174456, 26174438



GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
CENTRAL PENSION ACCOUNTING OFFICE
TRIKOOT-II, BHIKAJI CAMA PLACE,
NEW DELHI-110066
PHONES : 26174596, 26174456, 26174438

CPAO/IT&Tech/Clarification(DAs/DAOs)/13(Vol-VIII)/2022-23/136

12.08.2022

Office Memorandum

Subject:- Transfer of pensionary liabilities of DAs/DAOs in Indian Audit and Accounts Department (IA&AD) from State to Centre.

Reference is invited to this office OM No. CPAO/IT&Tech/Clarification (DAs/DAOs) 13 Vol-VIII/2017-18/94 dated 14.08.2017 and subsequent clarification issued vide letter of even No. 176 dated 08.01.2018 on the subject "Transfer of pensioner liabilities of Indian Audit & Accounts Department (IA&AD) from state to Centre.

2. In this case it is further clarified that all fresh cases should be routed through CPAO for arranging future pension payments along with the disburser portion of PPO booklet and Special Seal Authority issued by the competent authority. The payment on account of other retirement benefits such as DCRG, Commutation value of pension, leave encashment etc. should be authorized and paid by the PAO of concerned AGs or treasuries as the case may be.

3. As far as the legacy cases (not routed through CPAO) are concerned, all such cases may be called back from the PDAs of State Government and cancelled. The fresh PPO Booklet with the twelve digit PPO No. should be generated and sent to CPAO along with SSAs for arranging future pension payments through Banks.

This issues with the approval of the Chief Controller (Pensions).

(Anang Rawat)
(Dy. Controller of Accounts)

To,

- i) The Asstt. Comptroller & Auditor General (N), O/o the Comptroller & Auditor General of India, 9, Deen Dayal Upadhyay Marg, New Delhi-110124.
- ii) All Accountants General/Administrators of UTs

भारत सरकार
वित्त मन्त्रालय, व्यय विभाग
केन्द्रीय पेंशन लेख कार्यालय
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GOVERNMENT OF INDIA
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TRIKOOT-II, BHIKAJI CAMA PLACE,
NEW DELHI-110066
PHONES : 26174596, 26174456, 26174438

CPAO/IT&Tech/Corres. with PAO/35 (Vol-II)/2022-23/6824/199

15.11.2022

OFFICE MEMORANDUM

Sub:- Processing of Pension/Family Pension cases where arrears of pension are paid before the finalization of pension/family pension case - reg.

Central Pension Accounting Office (CPAO) has been receiving some pension/family pension cases where hand written remarks in respect of payment of arrears of pension/family pension etc. are added in the print of e-PPO, which is not a correct method to process pension/family pension cases as the data of physical PPO and e-PPO do not match with each other. This may also result in duplicate/double payments by Banks. Pension cases pertaining to those employees who are getting provisional pension by PAO or the arrears of pension were paid by PAO are required to be processed manually and the PPO number should be obtained from the CPAO. This issue has already been addressed vide this Office OM No. CPAO/IT&Tech/PFMS/84 (P.F.)/2020-21/85 dated 06.09.2021 and a proforma was provided to obtain the PPO number from CPAO.

2. It is also intimated that these types of pension/family pension cases received in this Office cannot be processed for payment of pension but will be returned to respective PAOs. This will result in delayed pension payment which further leads to hardship to pensioners.

3. In view of above, all the Pr. CCAs/CCAs/CAs/AGs are requested to issue instructions to PAOs under their control to follow the prescribed procedure while processing pension cases of similar nature.

This issues with the approval of the Chief Controller (Pensions).

Signature
NTI/From

Sr. Accounts Officer (IT & Tech)

To,

1. All Pr. CCAs/CCAs/CAs/AGs (as-per list)

Copy to:

1. GIFMIS, O/o CGA, Mahalekha Niyantak Bhawan E-Block, GPO Complex, INA, New Delhi-110023.
2. PS to CC (P), CPAO
3. Sr. TD, NIC (CPAO)
4. PA to CA, CPAO
5. PA to Dy. CA



CPAO/IT&Tech/PFMS/84 (P.F.)/2022-23/11144/202

10.11.2022

Office Memorandum

Subject: Implementation of Revised format of PPO Booklet (CAM-52)

Office of Controller General of Accounts vide its correction slip No. 10 issued under reference TA-2-01001/2/2021-TA-II/327 dated 30.03.2021 replaced the existing form- 52 (PPO Booklet) with the revised one attached therewith. Thereafter other correction slips No. 19, 22 and 27 were also issued on the subject.

2. It has been observed from the cases received in this Office that the revised format of PPO as amended by O/o CGA is not being used by the Pay and Account Offices while sending the Pension Payment Order booklets to CPAO. This is causing problems in capturing of data in CPAO as prescribed in revised format of PPO.

3. All Pr. CCAs/CCAs/CAs are requested to direct their respective PAOs to ensure the revised format of PPO and all amendments issued by the O/o CGA on the cited subject are duly complied with while sending the pension cases to CPAO.

This issues with the approval of the Chief Controller (Pensions).

(Dr. N Shravan Kumar)
Controller of Accounts

To,

All Pr.CCAs/CCAs/CAs

Copy to NIC (CPAO) for information and making necessary amendments for data capturing as per revised format of PPO Booklet (CAM-52).

'ANNEXURE-H2'

(Para 7.5.3)

Special Seal Authority of CPAO

CENTRAL CIVIL PENSIONS

SPECIAL SEAL AUTHORITY:

Date:

To

The PDA

The authority given for under mentioned PPO has been verified as per records given by respective PAO.

You are requested to make payment as per this authorisation below (Details are given in enclosed P.P.O) to Name

Holder of P.P.O. No.

Category of Pension

Aadhaar No: #####

PAN No:

Mobile No:

Email ID.

Date of Birth (Pensioner):

Pay level in the Pay Matrix:

Last Pay Drawn:

Net Qualifying Service (Years-Month-Days):

1

Name of Spouse:

Date of Birth (Spouse):

Paying Branch:

A/C No.

P.P.O. issuing authority:

1. Basic Pension P. M:- Date of commencement:
2. Residual Pension P.M: Commencement Date (Residual Pension):
3. Additional Pension P.M. (80 Years &above):
4. Constant Attendant Allowance P.M.:
5. Family Pension at Enhanced Rate: From: To:

FORM CAM-52
(Para 7.3.2)

(Rubber stamp of the Office issuing the Pension Payment Order)

PENSION PAYMENT ORDER
(Pensioner's Portion)

P.P.O.No. _____ Date _____ Debitable to Union Government.

Head of Account

Major Head /Sub-major Head

Minor Head

Voted /Charged

Sir,

UNTIL FURTHER NOTICE, and on the expiration of every month be pleased to pay Shri/Smt. _____ the pension as set out in Part II of this order /Family Pension as set out in Part III/ Part IV of this order * plus the amount of Dearness Relief as admissible from time to time thereon after due identification of the pensioner/family pensioner. The Payment should commence from _____. The income tax, where deductible, should be deducted at source.

2. Arrears of pension/family pension at Rs. _____ P.M. (Rupees _____ per month) from _____ to _____ plus the admissible dearness relief thereon may also be paid to Shri/Smt. _____

Signature
Designation

To

(Special Seal of the Pension Payment Order issuing Authority)

(Pension Disbursing Authority where pension is to be paid)

(1) Pay & Accounts Officer, M/o _____ D/o _____

(2) Name of the Paying Branch (with IFSC code) _____ (Mandatory)
(Account No. _____)

* In applicable clause to be deleted.

11. EMOLUMENTS DRAWN DURING 10 MONTH PERIOD AND THOSE RECKONED FOR CALCULATION OF AVERAGE EMOLUMENTS

From	To	Emoluments drawn			Emoluments reckoned for Average emoluments			Remarks
		Pay	Other items with details viz. Personal Pay, Spl. Pay, Deputation Allowance, DA, etc.	Total	Pay	Other items reckoned with details	Total	
1	2	3	4	5	6	7	8	9

12. Average Emoluments for pension Rs.

13. Emoluments for family pension Rs.

14. Emoluments for Retirement Gratuity/Death Gratuity Rs.

15. Amount of Retirement Gratuity/Death Gratuity allowed (Not to be paid/to be paid by the bank) Rs:

16. Grant of Medical allowance to be paid by the Bank

17. Details of Extra Ordinary Pension (EOP)

- a) Category (B, C, D or E as per EOP rules)
 - b) Percentage of disability
 - c) Service Element :
 - d) Disability Element:
 - e) Pension Sanctioned:
18. Constant Attendant allowance

(No Dearness Relief is payable on Sl. No. 16 & 18)

Part II (Applicable on Retirement)

Section I - Particulars of Pensioners

1. Joint photograph with the spouse.
2. Name of the retiring Govt. Servant.
3. Permanent Address.
4. Personal marks of identification.
- 4a Signatures or the left hand Thumb impression of the pensioner (To be verified by PDA).
5. Permanent Account Number for Income Tax (PAN)
6. Aadhaar No. (if available)
7. Mobile No. (if available)
8. Email id: (if available)

Image of
signature

Section 2 - Details of pension.

Sl. No.	Original Pension	Revised Pension (1)	Revised Pension (2)
1	Amount of monthly pension before commutation (i.e. basic pension).		
2	Class of Pension		
3.	Rules under which sanctioned		
4	Date of commencement of pension		
5	Fraction/amount of pension commuted, if any		
6	Commuted value and the date of its payment		

7	Reduced monthly pension after commutation			
8	Date of commencement of reduced basic pension			
9	Date (in words) from which commuted portion shall stand restored (subject to pensioner being alive on that date).			
10	Whether the pensioner/Family Pensioner is in receipt of any other pension. If so, its particulars and source from which being drawn.			

Section 3 - Details of family pension payable on the death of the pensioner.

1. Rules under which family pension is admissible
2. Details of family members eligible for family pension in the event of the death of pensioner in their order of eligibility as per CCS (pension) rules. Family Pension of co-authorised members (refer column 9 below) shall be disbursed directly by PDA as provisioned in CCS (Pension) Rules without routing the case to Head of Office. Separate PPO is not required for co-authorised members in the PPO.

Sl. No.	Name	Marital status (whether married/unmarried/widow/widower/divorcee)	Relationship with the Govt. servant	Date of Birth	Address	Whether permanently disabled / mentally retarded	Aadhaar Number	Whether member under column 2 is eligible for co-authorisation in PPO (Y/N)	% of family pension, if applicable
1	2	3	4	5	6	7	8	9	10

3. Amount of Family pension (payable in the event of the death of the pensioner)

	Amount Rs	From	To
(i) At Enhanced Rate		The day following the date of the death of the pensioner	
(ii) At Normal Rate			

Part III
(Applicable on death while in service)

Section I - Particulars of family Pensioner

1. Photograph of the Family Pensioner
2. Name of the recipient of family pension
- 2(a) Date of Birth of family pensioner
3. Relationship with the deceased Govt. Servant.
4. Permanent Address.
5. Personal marks of identification
6. Signature or the left hand Thumb impression of the family pensioner (To be verified by PDA).

Image of
signature

7. Whether the pensioner/Family Pensioner is in receipt of any other pension. If so, its particulars and source from which being drawn.

Section 2

1. Rules under which Family pension is sanctioned.
2. Amount of family pension.

	Amount Rs	From	To
(i) At Enhanced Rate			
(ii) At Normal Rate			

3. Details of other family members eligible for family pension in the event of the death of family pensioner in their order of eligibility as per CCS(Pension) rules. Family Pension of co-authorised members (refer column 9 below) shall be disbursed directly by PDA as provisioned in CCS (Pension) Rules without routing the case to Head of Office. Separate PPO is not required for co-authorised members in the PPO.

Sl. No.	Name	Marital status (whether married/unmarried/widow/widower/divorcee)	Relationship with the Govt. servant	Date of Birth	Present Address	Whether permanently disabled / mentally retarded	Aadhaar Number	Whether member under column 2 is co-authorised in PPO (Y/N)	% of family pension, if applicable
1	2	3	4	5	6	7	8	9	10

PART-IV:
(CO-AUTHORIZATION OF FAMILY PENSION OF PERMANENTLY DISABLED CHILDREN/DEPENDENT PARENTS & PERMANENTLY DISABLED SIBLINGS)

Section 1- Particulars of Family Pensioner

1. Photograph of the Family Pensioner (i.e. Permanently Disabled Children/ Dependent Parents & Permanently Disabled Siblings).
- 2 a) Name of the recipient of family pension
- b) Name of the guardian in case of Mentally Challenged Children
3. Date of Birth of family pensioner
- 4 Relationship with the deceased Govt. Servant
- 5 Permanent Address
- 6 Personal marks of identification
- 6a. Signature/ the left hand Thumb impression of the family pensioner (To be verified by PDA).

Image of
signature

7 Whether the pensioner/ family pensioner is in receipt of any other pension, if so, its particulars and source from which being drawn

Section 2

1 Rules under which Family pension is sanctioned

2. Amount of Family Pension

Amount (Rs.) From To

(i) At Enhanced Rate

(ii) At Normal Rate

Section 3- Details of Pension Disbursing Authority

1. Name of the Paying Branch

2. Address with Pincode

3. IFS Code

4. Saving Bank Account No.

Notes: -

i) The name(s) of permanently disabled child /children/ siblings and /or dependent parents may be added to the PPO issued to the retiring Government servant only if there is no other eligible prior claimant for family pension other than the spouse.

ii) The authorization made shall become invalid in case a person becomes member of family after issue /amendment of such PPO and is entitled to family pension prior to the disabled child/ sibling/dependent parent at the time of the death of the pensioner/ spouse.

PART VI

Periodical identification of pensioner

Date	Initials of designated Officer	Date	Initials of designated Officer	Date	Initial of Designated Officer

PART VII

(Record of Disbursement)

Month for which pension is due	Amount			Date of Payment	Disbursing officers initials	Remarks
	Pension Rs.	Dearness Relief Rs.	Total Rs			
March						
April						
May						
June						

July						
August						
September						
October						
November						
December						
January						
February						

Note: Dearness relief is payable with reference to the amount of pension before commutation. (Rubber stamp of the Office issuing the Pension Payment order)

Part VIII

PPO Record/History Table of pensioner and family pensioner

(Intimation is to be given to CPAO on commencement of family pension to the next beneficiary by CPFC)

(Commencement date of pension/family pension is to be recorded in order to their eligibility)

Name of the Government Servant:

Details of PPOs numbers, if any, in case family pension is shared more than one beneficiary.

Sl. No.	Pensioner/ family pensioner detail/name	Relationship with pensioner/ Govt. Servant	PPO No.	Date of commencement of pension/family pension	Date of cancellation of PPO of pensioner/ family pensioner, if any.	Detail of Special Seal Authority issued by CPAO. Letter No. Date	

PENSION PAYMENT ORDER
(Disburser's Portion)

P.P.O.No. _____ Date _____ Debitable to Union Government.

Head of Account
Major Head /Sub-major Head
Minor Head
Voted /Charged

Sir,

UNTIL FURTHER NOTICE, and on the expiration of every month be pleased to pay Shri/Smt. _____ the pension as set out in Part II of this order /Family Pension as set out in Part III/ Part IV of this order * plus the amount of Dearness Relief as admissible from time to time thereon after due identification of the pensioner/family pensioner. The Payment should commence from _____. The income tax, where deductible, should be deducted at source.

2. Arrears of pension/family pension at Rs. _____ P.M. (Rupees _____ per month) from _____ to _____ plus the admissible dearness relief thereon may also be paid to Shri/Smt. _____

Signature
Designation

(Special Seal of the Pension Payment Order issuing Authority)

To

(Pension Disbursing Authority where pension is to be paid)

(1) Pay & Accounts Officer, M/o _____ D/o _____

(2) Name of the Paying Branch (with IFSC code) _____ (Mandatory)
(Account No. _____)

* In applicable clause to be deleted.

(*Strikeout whichever is not admissible)

1. Name of the Government Servant
2. Post /Grade/Rank last held
- 2.a Group of Service:
3. Detail of establishment of pensioner/deceased Government servant retired/last attended
 - f. Name of the Ministry/Deptt./ Office.
 - g. Designation /Address of Head of Office
 - h. Address/code of PAO
 - i. Designation /Address/code of DDO
 - j. EIS Number/Payroll ID (if available)
4. Pay level in the Pay Matrix last held by the Government Servant at the time of retirement(Mandatory)
- 4(a) Pay last drawn
5. Date of Birth
6. Date of entry into Government service.
7. Date of ending service (Last day of Service).
8. Details of weightage in service allowed, if any
9. Period of service not qualifying for pension.

[illegible]

Part II (Applicable on Retirement)

Section I - Particulars of Pensioners

1. Joint photograph with the spouse.
2. Name of the retiring Govt. Servant.
3. Permanent Address.
4. Personal marks of identification.
- 4a Signatures or the left hand Thumb impression of the pensioner (To be verified by PDA).
5. Permanent Account Number for Income Tax (PAN)
6. Aadhar No. (if available)
7. Mobile No. (if available)
8. Email id: (if available)



Image of
signature

Section 2 - Details of pension.

Sl. No.		Original Pension	Revised Pension (1)	Revised Pension (2)
1	Amount of monthly pension before commutation (i.e. basic pension).			
2	Class of Pension			
3.	Rules under which sanctioned			

3. Amount of Family pension (payable in the event of the death of the pensioner)

	Amount Rs	From	To
(iii) At Enhanced Rate		The day following the date of the death of the pensioner	
(iv) At Normal Rate			

Part III
(Applicable on death while in service)

Section I - Particulars of family Pensioner

1. Photograph of the Family Pensioner
2. Name of the recipient of family pension
- 2(a) Date of Birth of family pensioner
3. Relationship with the deceased Govt. Servant.
4. Permanent Address.
5. Personal marks of identification
6. Signature or the left hand Thumb impression of the family pensioner (To be verified by PDA).
7. Whether the pensioner/Family Pensioner is in receipt of any other pension. If so, its particulars and source from which being drawn.



Image of
signature

Section 2

1. Rules under which Family pension is sanctioned.
2. Amount of family pension.

	Amount Rs	From	To
(iii) At Enhanced Rate			
(iv) At Normal Rate			

3. Details of other family members eligible for family pension in the event of the death of family pensioner in their order of eligibility as per CCS(Pension) rules. Family Pension of co-authorized members (refer column 9 below) shall be disbursed directly by PDA as provisioned in CCS (Pension) Rules without routing the case to Head of Office. Separate PPO is not required for co-authorized members in the PPO.

Sl. No.	Name	Marital status (whether married/unmarried/widower/divorcee)	Relationship with the Govt. servant	Date of Birth	Present Address	Whether permanently disabled / mentally retarded	Aadhaar Number	Whether member under column 2 is co-authorized in PPO (Y/N)	% of family pension, if applicable
1	2	3	4	5	6	7	8	9	10

PART-IV:

(CO-AUTHORIZATION OF FAMILY PENSION OF PERMANENTLY DISABLED CHILDREN/DEPENDENT PARENTS & PERMANENTLY DISABLED SIBLINGS)

Section 1 - Particulars of Family Pensioner

1. Photograph of the Family Pensioner (i.e. Permanently Disabled Children/ Dependent Parents & Permanently Disabled Siblings).
2. a) Name of the recipient of family pension
b) Name of the guardian in case of Mentally Challenged Children
3. Date of Birth of family pensioner
4. Relationship with the deceased Govt. Servant
5. Permanent Address
6. Personal marks of identification

6a. Signature/ the left hand Thumb impression of the family pensioner (To be verified by PDA).

Image of
signature

7. Whether the pensioner/ family pensioner is in receipt of any other pension, if so, its particulars and source from which being drawn

Section 2

1	Rules under which Family pension is sanctioned			
2.	Amount of Family Pension			
		Amount (Rs.)	From	To
(i)	At Enhanced Rate			
(ii)	At Normal Rate			

Section 3- Details of Pension Disbursing Authority

1. Name of the Paying Branch
2. Address with Pincode

3. IFS Code

4. Saving Bank Account No.

Notes: -

- (i) The name(s) of permanently disabled child /children/ siblings and /or dependent parents may be added to the PPO issued to the retiring Government servant only if there is no other eligible prior claimant for family pension other than the spouse.
- (ii) The authorization made shall become invalid in case a person becomes member of family after issue /amendment of such PPO and is entitled to family pension prior to the disabled child/ sibling/dependent parent at the time of the death of the pensioner/ spouse.

PART -IV-A

(Post sanction revision of pension/Family Pension /Dearness Relief)

Amount of Pension at the time of Retirement Rs. _____ Amount of Dearness Relief at the time of retirement _____

Letter No. & Date	Date of effect	Amount of Revised Pension Rs	Reasons Revision	Amount of Revised Dearness Relief Rs.	Total Monthly Pension Plus Dearness Relief payable Rs.	Remarks	Initials of designated officer

PART V

Record/ of transfer of PPO from one Pension Disbursing Authority to another, if any.

Sl.No.	Full particulars of PDA at which pension is drawn before transfer	Date upto which pension has been paid.	Full particulars of PDA to which PPO is transferred	Date signature of authorised officer of transferring PDA

PART VI

Periodical identification of pensioner

Date	Initials of designated Officer	Date	Initials of designated Officer	Date	Initial of Designated Officer

PART VII (Record of Disbursement)

Month for which pension is due	Amount			Date of Payment	Disbursing officers initials	Remarks
	Pension Rs.	Dearness Relief Rs.	Total Rs			
March						
April						
May						
June						

July						
August						
September						
October						
November						
December						
January						
February						

Note: Dearness relief is payable with reference to the amount of pension before commutation. (Rubber stamp of the Office issuing the Pension Payment order)

Part VIII

PPO Record/History Table of pensioner and family pensioner

(Intimation is to be given to CPAO on commencement of family pension to the next beneficiary by CPPC)
(Commencement date of pension/family pension is to be recorded in order to their eligibility)

Name of the Government Servant:

Details of PPOs numbers, if any, in case family pension is shared more than one beneficiary.

Sl. No.	Pensioner/ family pensioner detail/name	Relationship with pensioner/ Govt. Servant	PPO No.	Date of commencement of pension/family pension	Date of cancellation of PPO of pensioner/ family pensioner, if any.	Detail of Authority issued by CPAO.		Seal
						Letter No.	Date	

IMPORTANT INSTRUCTIONS

(To appear on inside cover of the PPO booklet)

1. No payment shall be liable to seizure, attachment of sequestration by process of any Court in India in the instance of creditor for any demand against the pensioner (Section II, ACT XXIII of 1871).
2. Payment under this order is to be made only to the pensioner in person, with the following exceptions.

- a. To persons specially exempted by Government.
- b. To females unaccustomed to appear in public and to persons unable to appear on account of illness or bodily infirmity.

(Payment in both cases (a) and (b) is made on production of a Life Certificate signed by a responsible officer of Govt. or other well-known and trustworthy person).

- c. To any person sending a Life Certificate signed by some persons exercising the powers of a Magistrate under the Criminal procedure Code, or by any Registrar or Sub-Registrar appointed under the Indian Registration Act, 1908 or by any pensioned officer who, before retirement exercised the powers of a Magistrate or by any Gazetted officer, or by a Munsiff or by a police officer not below the rank of Sub-Inspector in charge of a police station or by a Post Master, a Departmental sub-post Master or an Inspector of post offices, or by officers of the Reserve Bank of India and Public sector Bank or by the Head of a village Panchayat, Gaon Panchayat or Gram Panchayat or by the Head of an executive Committee of a village or by a Bank included in the second schedule to the Reserve Bank of India Act 1934, in respect of persons drawing pension through that Bank.
- d. In all cases referred to in clauses (a), (b) & (c) the Disbursing officer must at least once a year require proof independent of that furnished by the life certificate of the continued existence of the pensioner. The pension shall not be paid on account of a period more than a year after the date of life certificate last received and the disbursing officer must be on the watch for authentic information of the decease of any such pensioner and on receipt thereof, shall promptly stop further payments.

3. The quantum of pension available to old pensioners/family pensioners will be as follows: -

Age of pensioner/family pensioner	Additional quantum of pension/ family pension
From 80 years to less than 85 years	20% of basic pension/ family pension
From 85 years to less than 90 years	30% of basic pension/ family pension
From 90 years to less than 95 years	40% of basic pension/ family pension
From 95 years to less than 100 years	50% of basic pension/ family pension
100 years or more	100% of basic pension/ family pension

4. In the event of the death of the pensioner governed by the Liberalised pension Rules within a period of five years from the date of retirement the Disbursing officer should take the following action: -

- (i) Intimation regarding the benefits of family pension and/or residuary gratuity admissible under of Liberalised pension Rules under certain circumstances should be sent to the person to whom arrears of the pension are paid or are payable under Rule 370 of the Central Treasury Rules Vol. I, and
- (ii) Intimation about the death of the pensioners should be sent to the Head of the Office/Deptt. along with statement of pension etc. so far paid, in order to enable him to take further action regarding grant of family pension and/or residuary gratuity



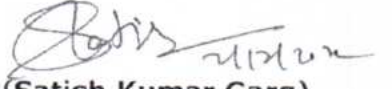
CPAO/IT & Tech/Life Certificate/ 2. Vol.V/8535/2022 -23/207

02.12.2022

OFFICE MEMORANDUM

Subject- Nation-wide Campaign for Submission of Digital Life Certificate-reg.

The undersigned is directed to forward OM No. 1 (3)/2022-P&PW (H)-8371 dated 02.11.2022, issued by the Department of Pension and Pensioners' Welfare, on the subject cited above for information and strict compliance.


(Satish Kumar Garg)
(Sr. AO- IT & Technical)

To

1. Heads of CPPCs of all Authorised Banks
2. Heads of GBDs of all Authorised Banks
3. All PAOs

Copy to-

1. PS to CC(P)
2. Sr. TD (NIC)
3. PA to Dy. CA

सं. 1(3)/2022-P&PW(H)-8371

भारत सरकार
कार्मिक, लोक शिकायत और पेंशन मंत्रालय
पेंशन और पेंशनभोगी कल्याण विभाग

8वीं मंजिल 'बी' विंग, जनपथ भवन
जनपथ, नई दिल्ली-110001
दिनांक: 2 नवंबर, 2022

OFFICE MEMORANDUM

Sub: Nation-wide Campaign for Submission of Digital Life Certificate – reg.

The undersigned is directed to say that submission of Life Certificate is an important activity to be carried out by pensioners every year in the month of November (with special provision for pensioners aged 80 years and above to submit their Life Certificates in the month of October) to ensure continuity of their pension.

2. In the traditional mode, pensioners had to present themselves before the Pension Disbursing Authority for physical submission of their Life Certificate which entailed waiting at the bank branches in queues for this purpose. This was found inconvenient for the old, ailing and infirm pensioners. Further, there was no mechanism for the pensioners to get a status regarding updation of their Life Certificates in the records of the Pension Disbursing Authority.

3. To enhance 'Ease of Living' of Central Government pensioners, this Department has been promoting Digital Life Certificate (DLC) i.e. Jeevan Pramaan extensively. Initially, submission of DLCs using biometrics was commenced. However, issues regarding authentication processes of DLCs were faced by older pensioners due to non-capturing of finger bio-metrics on account of aging.

4. This Department therefore engaged with MeitY to develop a face-recognition technology system based on UIDAI Aadhaar database whereby it is possible to submit Life Certificate from any Android based smart phone. As per this facility, the identity of a person is established through face recognition technique. The UIDAI server identifies the same and DLC gets generated. This breakthrough technology launched in November 2021 has reduced the dependence of pensioners on external bio-metric devices and has made the process more accessible and affordable to masses by leveraging smartphone-based technology.

The SOP regarding the DLC/Face Authentication technique is attached for reference.

5. With a view to spread awareness amongst all the Central Government pensioners as well as the Pension Disbursing Authorities for use of DLC/Face Authentication Technology to submit Digital Life Certificate, DoPPW is launching nation-wide campaign for whole month of November 2022 for their 'Ease of Living.'

6. The Nation-wide Campaign for DLC may be carried out as per guidelines mentioned below to reach out to the maximum number of pensioners to avail the service as a request to the following stake-holders:-

(i) Role of Banks:

- A nodal officer, not below the rank of Assistant General Manager, may be nominated for the Nation-wide DLC Campaign.
- Spread awareness, give due publicity to DLC/Face Authentication technique through banners/posters placed in digi-huts, ATMs and branches.
- Where Doorstep banking services are availed, the Bank Correspondent should use DLC/Face Authentication technique as far as possible. This technique is beneficial since it avoids paper work and does away with the need to verify physical LCs.
- Similarly, dedicated staff at branches should be equipped with an Android phone to use this technology when pensioners visit the branch for submission of Life Certificate.
- Camps should be held by bank branches to enable pensioners to submit their DLCs without delay.
- **However, where DLC does not work due to any reason no Pensioner shall be returned and traditional manual LC can be submitted.**

(ii) Role of Ministries/Departments:

- A nodal officer, not below the rank of DS/Dir, may be nominated by all Ministries/Departments.

- Provision should be made for generating Digital Life Certificates using DLC/Face Authentication technique by providing an Android phone to the designated person at every field office for the entire month of the campaign. DLC should be issued for all Central Government pensioners visiting the Ministry/Department, field offices, and subordinate organizations.
- Wide publicity should be given to this campaign by spreading awareness through banners/social media/whatsapp groups/SMS Messages/through staff unions.
- Photographs to be taken for posting of tweets of such campaigns.
- In case of request from bed ridden pensioners, an officer shall be deputed for DLC submission.
- Weekly PIB notes giving information about the campaign should be published.

(iii) Role of Ministry of Health& Family Welfare:

- All CGHS Wellness centers/Dispensaries/Hospitals may be directed to set up camps in their premises for submission of Digital Life Certificates using DLC/Face Authentication technique/biometric.
- A dedicated person should be equipped with an Android phone for issue of Digital Life Certificate of the pensioners visiting the camp.
- Pictures taken during the process are to be forwarded to DoPPW.

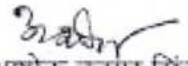
(iv) Role of Pensioners' Associations:

- Special DLC camps should be organized through the month using DLC/Face Authentication technique
- DoPPW officials, in collaboration with Pensioners' Associations, will visit 37 centers where a large number of pensioners can be facilitated in issuance of their DLCs using DLC/Face Authentication technology.
- Pictures are to be taken and posted on twitter and also sent to DoPPW.

(v) Role of IPPB:

- A nodal officer may be nominated at a senior level.
- India Post Payments Bank (IPPB) to utilize its network of access points in Post Offices and Postmen & Gramin Dak Sevak to provide doorstep DLC facility to pensioners as per their earlier arrangement.
- Pictures are to be taken and posted on twitter and also sent to DoPPW.

Encl: As Above.


अशोक कुमार सिंह)
अवर सचिव, भारत सरकार
फोन: 23310108

To

1. All Ministries/Departments to Government of India.
2. CMDs/CPPCs of all Pension Disbursing Banks and Pension Disbursing Authorities.
3. Central Pension Accounts Office (CPAO), Ministry of Finance, Department of Expenditure, Trikot-II, Bhikaji Cama Place, New Delhi.
4. NIC: -for posting on website of this Department.
5. All Pensioners Associations under Pensioners' Portal: - for giving vide publicity among pensioners.



Government Of India
DEPARTMENT of PENSION & PENSIONERS' WELFARE



Digital India
Power To Empower

**One of the best practices in digital
innovation, launched by Department
of Pension & Pensioners' Welfare.**



Government Of India
DEPARTMENT OF PENSION & PENSIONERS' WELFARE



DOPPW in collaboration with UIDAI & MIETY has launched Face Authentication technology for submission of Digital Life Certificate for enhancing "Ease of Living" of 70 lakhs Pensioners'.



Government Of India

DEPARTMENT of PENSION & PENSIONERS' WELFARE



Digital India
Power To Empower

Enhancing "Ease of Living" of Pensioners in submitting DLC through Face Authentication Technology based on Aadhaar using Android based smartphone.



Government Of India

DEPARTMENT of PENSION & PENSIONERS' WELFARE



Process of submitting Life Certificate through "FACE AUTHENTICATION"



STEP-1



Download
AadhaarFaceRd App
from Google Play Store



<https://play.google.com/store/apps/details?id=ln.gov.uidai.facerd>

***NOTE- This Application is for Android User only.**



Government Of India
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STEP-2

After the Rd service is installed
it will be visible only in settings
but not in downloaded apps.



App Info as shown in screenshot.



Government Of India
DEPARTMENT of PENSION & PENSIONERS' WELFARE

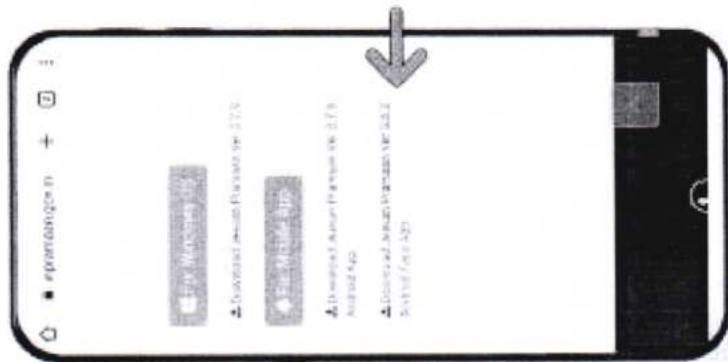


STEP-3

Download Jeevan Pramaan Face Application from



[https://jeevanpramaan.gov.in/package/
download](https://jeevanpramaan.gov.in/package/download)



Download Jeevan Pramaan Version 3.6.3
Android Face App.



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STEP-5

Open app -> give required permissions -> this opens a screen for **Operator Authentication** -> give required information -> submit -> enter OTP -> **Scan face** of operator -> on being successful, pop-up will appear **"Client registration successful"**.



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STEP-6



Note

1. The operator authentication is a one time process.
2. Pensioner can also be the Operator.
3. After operator authentication, a screen will open for pensioner authentication.
4. One operator can generate DLC of multiple pensioners.



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STEP-7

The image shows a smartphone screen displaying the 'Pensioner Authentication' form. The form has a header with 'English' and a dropdown arrow. Below the header, there are two radio buttons: 'Aadhaar' (selected) and 'Virtual ID'. The form contains the following fields: 'Aadhaar Number' with the value '4281939*****', 'Mobile Number' with the value '98733*****', 'Enter Email Address' (empty), and 'Enter OTP' with the value '16****'. At the bottom, there are two buttons: 'Resend OTP' and 'Submit'. Below the buttons, a message reads 'Aadhaar Client Application is'.

Pensioner Authentication- Fill

in required details -> submit ->

Enter OTP -> submit.



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DEPARTMENT OF PENSION & PENSIONERS' WELFARE



STEP-8

Fill in all the details as shown on the screen correctly, Click on both the checkboxes and submit.

Note:- Incorrect information may lead to non-updation of DLC at Pension Disbursing Office.

Jeevan Pramaan 3.6 Powered by AUA

Fill in the details as shown on the screen correctly, Click on both the checkboxes and submit.

☐ I certify that above declarations are true and accurate.

☐ I understand and agree that any false or misleading information will justify a denial of pension and shall be liable for disciplinary action against me.

Submit

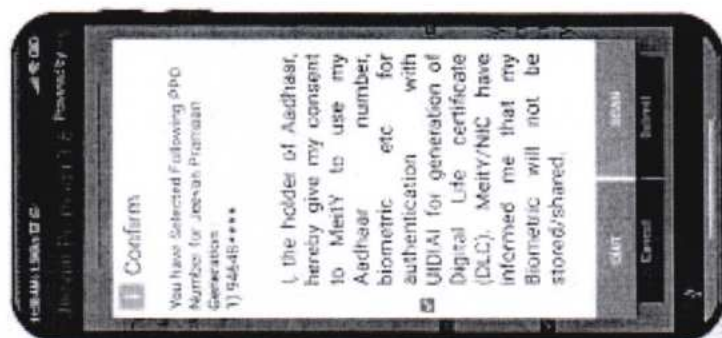


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STEP-9

**Click on the checkbox and
scan for live photograph.**





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In this pop-up window
select "yes" to continue
with the scan process.



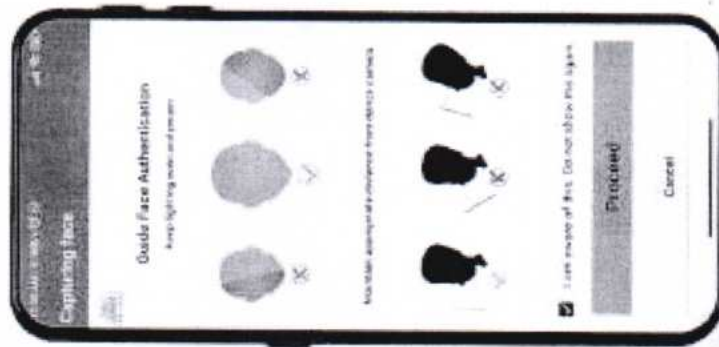


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DEPARTMENT of PENSION & PENSIONERS' WELFARE



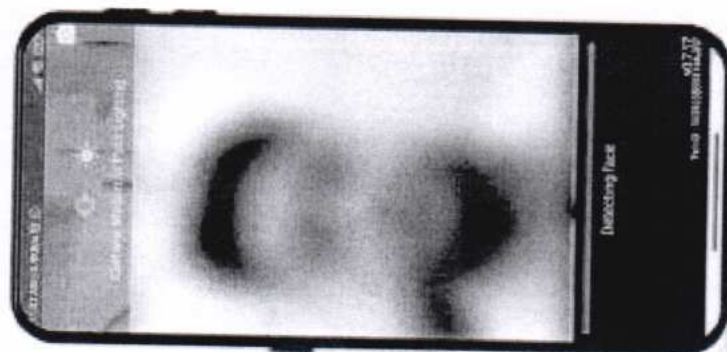
Digital India
Power To Empower

Click on the checkbox
and follow instructions
shown on screen.





Government Of India
DEPARTMENT of PENSION & PENSIONERS' WELFARE



While scanning keep face straight with proper lighting and follow the instructions shown on screen.



Government Of India
DEPARTMENT of PENSION & PENSIONERS' WELFARE



After face scanning DLC
submission appears on the
mobile screen along with the
Pramaan ID and PPO no.

*For queries mail us at dlc.doppw@gov.in

*Follow us Facebook and Twitter

f @facebook.com/DaPPW.India **t** @twitter.com/DOPPW_India

*DLC documentary- <https://youtu.be/nNMlkTYqTF8>

भारत सरकार
वित्त मन्त्रालय, व्यय विभाग
केन्द्रीय पेंशन लेख कार्यालय
त्रिकूट-II भीकाजी कामा प्लेस
नई दिल्ली-110066
फोन : 26174596, 26174456, 26174438



GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
CENTRAL PENSION ACCOUNTING OFFICE
TRIKOOT-II, BHIKAJI CAMA PLACE,
NEW DELHI-110066
PHONES : 26174596, 26174456, 26174438

CPAO/IT&Tech/Corres. with PAO/35 (Vol-II)/2022-23/6824/ 233

18.01.2023

OFFICE MEMORANDUM

Sub:- Stoppage of use of abbreviations in the name of Pensioner/Family Pensioner in Fresh & Revision Special Seal Authorities and PPOs- reg.

Central Pension Accounting Office (CPAO) has been receiving various cases regarding clarification in the name of pensioner/family pensioner. Where instead of using full details/name of pensioner/family pensioner, the abbreviations are being used, which result in mismatch in the details/name of concerned individual and cause hardship to CPAO and PDA in authorizing and disbursing the pension/family pension. This problem arises due to abbreviations used by PAO, leading to mismatch of data in PPO/SSA/Bank account and other documentary records. To avoid mismatching of data, PAOs need to mention full name/details of pensioner/family pensioner in PPO and revision authority as per service records only and no abbreviation should be used.

2. In view of above, all the Pr. CCAs/CCAs/CAs/AGs are requested to issue instructions to PAOs under their control to follow the above mentioned instructions for smooth disbursement of pension/family pension.

This issues with the approval of the Chief Controller (Pensions).

18/01/2023
Sr. Accounts Officer (IT & Tech)

To,

1. All Pr. CCAs/CCAs/CAs/AGs (as per list)

Copy to:

1. PS to CC (P), CPAO
2. Sr. TD, NIC (CPAO)
3. PA to CA, CPAO

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केन्द्रीय पेंशन लेख कार्यालय
ट्रिकूट-II भीकाजी कामा प्लेस
नई दिल्ली-110066
फोन : 26174596, 26174456, 26174438



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PHONES : 26174596, 26174456, 26174438

CPAO/IT&Tech/Nomination Form/103/12839/2023-24/13

20.04.2023

Office Memorandum

Subject: Nomination of Pensioners under the Payment of Arrears of Pension (Nomination) Rules, 1983 for payment of life-time arrears

Attention is invited to CPAO's OM dated 23.06.2022 wherein all the Pr. CCAs/CCAs/CAs/AGs were requested to direct their respective PAOs to comply with the DPPW order dated 31.03.2022.

It is observed that PAOs are not forwarding the Nomination Form A to CPAO as per direction of DPPW's order dated 31.03.2022. As a result, CPPCs of the Authorised Banks often do not have the Nomination Form A which is required in the case of death of a Pensioner.

All the Pr. CCAs/CCAs/CAs/AGs are once again requested to direct PAOs under their jurisdiction to strictly comply with DPPW's order dated 31.03.2022 and forward all the requisite documents along with PPO/e-PPO to CPAO for onward transmission to the CPPCs of the Authorised Banks.

(Bhupal Nanda)
Chief Controller (Pension)

Enclosed: CPAO's order dated 23.06.2022

To

1. All the Pr. CCAs/CCAs/CAs/AGs

Copy to

1. PS to CC(P), CPAO
2. Sr. AOs of A-I, A-II, A-III, AIS section of CPAO

No. 1/2(40)/2022-P&PW (E)
Government of India
Ministry of Personnel, P.G. & Pensions
Department of Pension & Pensioners' Welfare

3rd Floor, Lok Nayak Bhawan,
Khan Market, New Delhi,
Dated March 31, 2022

To

The CMDs of Pension Disbursing Banks
CPPCs of Pension Disbursing Banks

Subject: Nomination by pensioners under the Payment of Arrears of Pension (Nomination) Rules, 1983 for payment of life-time arrears

I am directed to say that in accordance with the Payment of Arrears of Pension (Nomination) Rules, 1983 notified on 10.09.1983 (Annexure-1), pensioners who retired before the notification of the Rules were required to submit nomination to the respective Pension Disbursing Authority. Every employee who retired or will retire after the notification of the Rules, was/is required to submit the nomination, in triplicate, in Form "A" to the Head of Office or the Department from where he retired/ is retiring. The Head of Office is required to return a duly attested duplicate copy of the nomination in Form "A" to the pensioner. The triplicate copy of the nomination is to be passed on to the Pension Disbursing Authority along with the Pension Payment Order, through the PAO/CPAO.

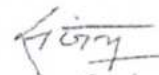
2. The pensioner can, subsequently, modify the nomination (if nominee pre-deceases the pensioner, or otherwise) by submitting Form "A" in triplicate to the Pension Disbursing Authority. The Pension Disbursing Authority is required to return to the pensioner the duly attested duplicate copy of the nomination within thirty days of the receipt of nomination. The triplicate copy is to be sent to the Accounts Officer of the Department from where the pensioner had retired while the original copy of the nomination shall be recorded with the PDA. If any arrears of pension accrue after the death of a pensioner, such arrears of pension are paid to the person in whose favour a nomination under the Payment of Arrears of Pension (Nomination) Rules, 1983 exists.

3. Representations have been received in this Department from some pensioners/pensioners' associations that, quite often, when pensioners submit their nominations to the Pension Disbursing Authority (PDA), there is reluctance on the part of the bank staff to accept these nominations as they are not quite conversant with the above rules. Further, in case a nomination is accepted by the bank, the pensioner is not aware of its safe custody and its retrieval when needed because he is not sure whether the nomination has been fed into the system of the Bank.

4. The matter has been examined in this Department. The procedure for submission and acknowledgement of nominations for life-time arrears of pension is well defined in the Payment of Arrears of Pension (Nomination) Rules, 1983. All retiring Government employees are mandatorily required to submit the nomination for arrears of pension in Form A while filling up the pension papers. This nomination is then forwarded to the Pension Disbursing Authority along with the PPO.

5. In most cases, the problem of non-availability of nomination may be due to improper handling of the nominations by the Banks, as the Banks may not be keeping a proper record of the nominations. The problem may also arise if the nomination submitted at the time of retirement becomes invalid on account of the nominee predeceasing the pensioner or for some other reason and the pensioner fails to submit a fresh nomination to the Bank in Form A or the staff in the Bank Branches does not accept the nomination due to ignorance.

7. The above instructions may be circulated widely for strict compliance by all concerned.
8. This issues with the approval of Competent Authority.



(Sanjoy Shankar)
Deputy Secretary to the Government of India
Ph-24635979

Copy to:-

1. All Ministries/Departments
2. CGA/CPAO
3. C&AG/AGs
4. NIC for uploading on Department's Website



CPAO/IT&Tech/PNB/e-13182/CPPC/Vol-II/18(i)/2023-24/ 73

Dated-08.06.2023

Office Memorandum

Subject: Authorization of 9 Additional CPPCs of Punjab National Bank

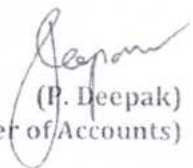
It is informed that the Central Pension Accounting Office (CPAO) vide its letter dated-06.06.2023 has conveyed its approval to Punjab National Bank to include its nine Additional CPPCs for disbursement of pensions as per the guidelines mentioned in the Scheme Booklet. The Bank has received the necessary privilege code from the Reserve Bank of India to start reporting of transactions made by its new Central Pension Processing Centre (CPPC) for daily settlement of pension cases.

The Additional new CPPCs are-

1. CPPC Allahabad
2. CPPC Mumbai
3. CPPC Jaipur
4. CPPC Chandigarh
5. CPPC Ludhiana
6. CPPC Patna
7. CPPC Chennai
8. CPPC Kolkata
9. CPPC Bhopal

All Ministries are requested to provide necessary publicity so that retiring employees may, if they so desire, make use of facilities of Punjab National Bank for opening their pension accounts.

This issues with the approval of the Chief Controller (Pensions).


(P. Deepak)
(Dy. Controller of Accounts)

Copy to-

1. All Pr. CCAs/CCAs/CAs (with independent charge)
2. Department of Pension and Pensioners' Welfare
3. TA-III section, O/o CGA
4. PFMS, O/o CGA
5. All PAOs/AGs (through website of CPAO)
6. Ministry of Electronics & Information Technology (MeitY)
7. All Authorised Banks (as per List)

भारत सरकार
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केन्द्रीय पेंशन लेख कार्यालय
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MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
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PHONES : 26174596, 26174456, 26174438

CPAO/IT&Tech/Corres. with PAO/35/2023-24/6435/107

17.08.2023

OFFICE MEMORANDUM

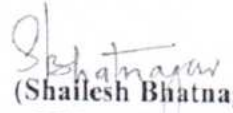
Sub:- Important instructions with regard to new development in pension module for PAOs in PFMS portal.

The undersigned is directed to invite the attention to O/o CGA's OM No. 1-95/4/2020-ITD-CGA(E2554)/88-91 dated 06.06.2023 on the subject cited above (copy enclosed).

All the Pr. CCAs/CCAs/CAs (with independent charge)/AGs are requested to direct PAOs under their control to go through the above-mentioned OM and take necessary action.

This issues with the approval of Chief Controller (Pensions)

Encl: As above.


(Shailesh Bhatnagar)
Sr. Accounts Officer (IT & Tech)

1. All Pr. CCAs/CCAs/CAs/AGs (as per list)

Copy to:

1. PS to CC (P), CPAO
2. Sr. TD, NIC (CPAO)
3. PA to Dy. CA, CPAO

No. 1-95/4/2020-ITD-CGA (E 2554)/88-91
Government of India
Ministry of Finance Department of Expenditure
Controller General of Accounts
PFMS Division (GIFMIS)

Mahalekha Niyantak Bhawan
GPO Complex, INA, New Delhi
Dated: 06.06.2023

OFFICE MEMORANDUM

Subject: Important instructions with regard to new development in Pension Module for PAOs in PFMS Portal.

The undersigned is directed to refer to the subject cited above and to state that Pension Module under PFMS is being continuously upgraded with new developments and enhancements in the existing functionalities in view of Office Memorandum/Office Order/Gazette Notification etc. issued by Government of India from time to time. The instructions are communicated from time to time and reference is invited to this office OM of even numbers dated 14.01.2020 and 08.12.2021 (copies enclosed) may please be referred to and the same are also available on CGA's website. Copy of circular dated 21.04.2022 for change in grant, recovery head in gratuity recovery head at all login IDs of PAO users in Pension Module is also attached.

2. To overcome routine issues in Pension Module, following new functionalities have been developed and being deployed live with effect from 06.06.2023: -

- I. New menu of Pension Module
- II. JAVA Based DSC (Existing system of PPO allotment and DSC of ePPO)
- III. Browser Neutral DSC in Pension Module
 - (a) Allotment of PPO number, Generate and regenerate PDF of ePPO
 - (b) ePPO DSC (Browser Neutral)
- IV. ePPO verification and submission to CPAO
- V. ePPO DSC revert at PAO login
- VI. ePPO re-upload at PAO login
- VII. Shifting of DDO code within PAO Code in Pension Module – initiation at DH level
- VIII. Capturing of two bank accounts details in Nepal Pension case for Nepal citizens where pension is opted from Embassy of India, Nepal (incorporation at Bhavishya level)

3. Presently, pension cases are being forwarded by Head of Office (HOO) through Bhavishya to PFMS Pension Module which lands at DH level for checking in "Pension >> Manage Pensioner" menu. After passing the pension cases at all levels i.e. DH, AAO and PAO, PAO has to allot PPO number. This office has now provided facilities for allotment of PPO number in two sub menu options in Pension Module i.e. JAVA based DSC or Browser neutral DSC either of both may be used by PAO in their Login. After implementation of new developments, PAO has to verify and submit the digitally signs ePPO and the same will be available in new sub menu option. **It may please be noted that authorities and sanctions will only be available at PAO login after ePPO is verified and submitted to CPAO.** DSC reversion at PAO login prior to submission to CPAO has also been provided in PAO login, if PAO finds any error in ePPO at the time of verification of ePPO.

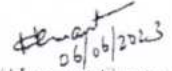
4. In addition to above, a new sub menu "ePPO reupload" under menu of ePPO has also been provided at PAO login wherein ePPO may be reuploaded to CPAO website by PAO wherein request has been received from CPAO. Further, a new sub menu for shifting of pending sanction of any individual from inactive DDO code to active DDO code within PAO Code has also been provided in all levels i.e. DH, AAO and PAO where initiation is required to be done at DH level and verification at AAO level and approval at PAO Login. After approval at PAO login, PAO has to submit or re-push the pending sanction to new DDO Code.

5. Bhavishya has provided facility for providing two bank accounts wherein employee/pensioner has opted to draw his/her pension from Embassy of India at Nepal and gratuity and commutation payments are required to be paid in Indian bank account. The same is also available in Pension Module and PAO users have to verify both the bank details available in Bank Details page in Pension. PAO has to submit sanctions for gratuity and commutation to DDO for preparation of bills.

6. It may please be noted that following types of pension cases may not be processed through Pension Module: -

- a) Arrears of pension required to be paid by PAO/paid by PAO
- b) Provisional Pension/provisional gratuity paid by PAO
- c) Category II pension cases
- d) Dual family pension cases
- e) Family pension cases where spouse is not alive and have eligible son/daughter
- f) NPS superannuation/VRS/compulsory pension cases where pension is required to be paid by fund manager i.e. NSDL
- g) Family pension cases where co-authorization for disabled child is required
- h) EOP/EoFP cases

7. User Manuals for aforementioned developments are attached for information and strict adherence please.


(Hemant Gupta)

Asstt. Controller of Accounts (GIFMIS)

To,

1. All Pr.CCAs/CCAs/CAs (with independent charge) with a request to kindly circulate these instructions to Pension processing PAOs under their control.
2. Principal PAO, AG, Audit with a request to circulate these instructions to all the pension processing PAOs under your control.
3. Principal PAO, Department of Space with a request to circulate these instructions to all the pension processing PAOs under your control.

Copy to:

1. Sr.AO (GIFMIS) for uploading on website.



CPAO/IT&TECH/e-PPO/6 Vol-X(A)/2023-24/129

Dated: 20.10.2023

Office Memorandum

Subject: Online Return Process of pension cases from CPAO to Pay and Accounts Office.

In the prevailing scenario ePPOs received in CPAO are available in pdf form in EPPS utility at PAO login in CPAO. These E-PPOs are processed with reference to physical booklet and other checks. If there is any error in the ePPO or physical booklet, it returns back to PAO through offline mode, which automatically deletes in transit, resulting in hardship to Pay & Accounts Office to take corrective action and further resubmit the case to CPAO along with e-PPO.

Considering above, to obviate this problem and speedy settlement of pension cases, O/o CGA & CPAO have jointly developed an online revert flow process of pension cases from CPAO to PAO. In this regard an OM circulated by O/o CGA vide No. 1-95/4/2020-ITD-CGA (E994)/273-313 dated 15.09.2023(available on CGA website). According to the OM, if a pension case with e-PPO is returned by CPAO will now be available in PAO Login in the Pension Menu of PFMS.

Online return flow of pension cases (ePPO) from CPAO to PAO has been deployed successfully in CPAO (EPPS) and will be started w.e.f. 20.10.2023. Utility for the same is available at PAO level in CPAO. The following procedure may be followed by all authorisation sections in CPAO for online return flow:

1. A Return button which is available at present in EPPS in disabled mode will be enabled for returning of e-PPOs to PAOs. The return reasons have been standardized in consultation with the office of CGA to be operative in CPAO. As and when the return button will be clicked, the standardized list of return reasons will be opened.
2. PAO who is dealing with the case has to select the specific return reason (one or more) from the list after proper scrutiny of the case in one go.

All authorization sections, CPAO are instructed to strictly follow this User manual (attached) and process the cases as mentioned above for successful implementation of return flow of e-PPO and avoid delay in processing of pension cases..

This issues with the approval of the Chief Controller (Pension).

20/10/2023
Sr. Accounts Officer (IT & TECH)

To,

1. All Pr. CCAs/CCAs/CAs/AGs and Administrators of UTs with the request to kindly circulate this to all pension processing PAOs under their control.
2. Section Incharge (A-I), CPAO
3. Section Incharge (A-II), CPAO
4. Section Incharge (A-III), CPAO

Copy to: PS to Addl. CGA
PS to CC (P), CPAO
PA to CA, CPAO
Sr. TD (NIC), CPAO
PA to DCA, CPAO

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फोन : 26174596, 26174456, 26174438



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TRIKOOT-II, BHIKAJI CAMA PLACE,
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PHONES : 26174596, 26174456, 26174438

CPAO/IT&Tech/NPS to OPS/22 Vol-V/2023-24/12612/147

28.11.2023

OFFICE MEMORANDUM

Sub:- Payment of Pension/Family Pension in respect of NPS subscribers as per Department of Pension and Pensioners' Welfare Notification dated 30th March 2021 - reg.

Attention is invited to Department of Pension and Pensioner's Welfare (DoP&PW) Gazette Notification dated 30th March, 2021 wherein the Central Civil Services (Implementation of National Pension System) Rules, 2021 came into force. The payment of pension/family pension to the pensioners/family pensioners covered under the National Pension System has been regularized through this notification. Therefore, the payment of pension in these cases will be made through the concerned CPPCs of Authorized Banks as OPS.

2. In this regard, CPAO has upgraded its system and completed all the technical formalities and stands ready to process NPS pension/family pension cases as OPS and allot PPO Number without N series.
3. All the Pr. CCAs/CCAs/CAs (with independent charge)/AGs are requested to direct PAOs under their control to go through the above-mentioned Gazette Notification and subsequent orders in this regard issued by DoP&PW, O/o CGA and CPAO and act accordingly.

This issues with the approval of Chief Controller (Pensions)

(Ajay Chaudhary)
Sr. Accounts Officer (IT & Tech)

1. All Pr. CCAs/CCAs/CAs/AGs (as per list)

Copy to:

1. PS to CC (P), CPAO
2. Sr. TD, NIC (CPAO)
3. PA to CA, CPAO
4. PA to Dy. CA, CPAO

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CPAO/IT&Tech/Dev. Of Dashboard/107/2023-24/13195/152

01.12.2023

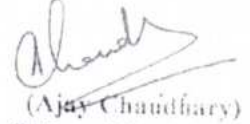
Office Memorandum

Subject: Updation of User ID provided by the CPAO to all Ministries/Pay and accounts Offices and CPPCs.

CPAO has a dashboard to monitor ministry wise pendency of pension cases/grievances in r/o pensioners and family pensioners. Now, CPAO has upgraded the dashboard so that a reminder email will be sent by the CPAO in a fixed timeline to concerned Pr. CCAs/CCAs/CAs/PAOs and head of concerned CPPCs for quick action to redress the grievances of pensioners.

2. Ministry wise/CPPC wise **user ID and password** is also being provided by the CPAO (sent through e-mail dated 01.12.2023) to view the grievances of pensioners.
3. Therefore, in order to redress the grievances of pensioners/family pensioners, all ministries/PAOs/CPPCs are required to update their login IDs and create a new password for security reasons. As & when PAO/CPPC will login its user ID, a window of update profile will be flashed (for first time users and afterwards on quarterly basis) on the screen and users can update their **email ID and mobile number** (screenshot enclosed) to view the grievance of the pensioner/family pensioners.
4. All the Pr. CCAs/CCAs/CAs (with independent charge)/AGs/CPPCs are requested to direct all under their control to follow above-mentioned guidelines to redress the grievance of pensioners/family pensioners to avoid hardship to them.

This issues with the approval of Chief Controller (Pension).


(Ajay Chaudhary)

Sr. Accounts Officer (IT & Tech)

To,

1. All Pr. CCAs/CCAs/CAs/AGs/CPPCs

Copy to:

1. PS to CC (P)
2. PA to CA
3. Sr. TD, NIC (CPAO)
4. PA to Dy. CA

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CPAO/IT&Tech/Misc.Corr./35(Vol-II)(PF)/2022-23/176



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PHONES : 26174596, 26174456, 26174438

Dated: 01.01.2024

OFFICE MEMORANDUM

Subject:- Clarification on the effect of pension cut on the amount of family pension, in case of death of retired government servants during the currency period—reg.

The undersigned is directed to circulate the letter no. 19012/26/2023-Ad.IVA dated 20th December, 2023(**copy enclosed**) issued by the Ministry of Finance, Department of Revenue, Central Board of Indirect Taxes and Customs, on the subject cited above for information and strict compliance.

(Ajay Chaudhary)

Sr. Accounts Officer(IT & Tech)

Encl: as above

To

1. All Pr.CCAs/CCAs/CAs/AGs (as per list)

Copy to

1. PS to CC(P)

2. PA to CA

3. PA to Dy.CA

4. All Authorization and DBK section of CPAO



CPAO/IT&Tech/e-PPO/6 Vol-X(A)/e-7028/2024-25 /23

Dated: 13.05.2024

OFFICE MEMORANDUM

Subject:- *Standard Operating Procedure to be followed by PAOs for returning ePPO without having physical PPO booklets*

After implementation of the return flow system from CPAO to PAO w.e.f. 20.10.2023, CPAO is receiving requests on a regular basis from PAOs to return e-PPOs (online). CPAO is facing problems in returning these cases due to non-submission of physical PPO booklets by the PAOs. In the absence of physical PPO booklets, pension cases can't be diarized to take necessary action.

2. To overcome this issue, CPAO has developed a new Return flow system to cater to the requirement. *Standard Operating Procedure to be followed by the PAOs for getting back ePPO from CPAO without submitting physical PPO booklets* is as under :-

• **Action of the part of PAO**

- 1) On detection of erroneous submission of e-PPO, PAO will take the approval of competent authority i.e. CCA/CA/Dy. CA before submitting the request to CPAO in prescribed proforma. **(Annexure-A)**
- 2) After taking the approval of competent authority, PAO will send the scanned copy of prescribed proforma duly signed by the competent authority on official email ID of Sr.AO, R&D, CPAO (email id- aaocpao1990@gmail.com) to get back e-PPO submitted erroneously to CPAO.
- 3) CPAO will intimate the PAO via e-mail after taking required action.

This issues with the approval of the Chief Controller (Pension).

Encl: Annexure-A

(Ajay Chaudhary)
Sr. Accounts Officer (IT & Tech)

To,

1. All Pr.CCAs/CCAs/CAs/AGs and Administrators of UTs with the request to issue intimation to all the PAOs under their control for necessary compliance.

Copy to

1. PS to CC(P), CPAO
2. PA to CA, CPAO
3. PA to Dy. CA, CPAO
4. Sr. AO (R&D), CPAO
5. Sr. TD, NIC (CPAO)

GOVERNMENT OF INDIA
CENTRAL PENSION ACCOUNTING OFFICE
DEPT. OF EXPENDITURE, MINISTRY OF FINANCE

E-PPO return form from CPAO to PAO

(e-PPO return form duly signed by PAO and Approved by CCA/CA/DCA of concerned PAO should be submitted to CPAO for online return of e-PPO where Manual PPO not yet sent to CPAO.)

1. PAO Code *:-
2. PAO Name *:-
3. PPO No *:-
4. Pensioner's PAN Number* :-
5. e-PPO Sent Date* :-
6. PAO Contact No*:-
7. PAO Official Email ID*:-
8. Reason of Return* :-

Information submitted above is verified and found correct. (All fields are mandatory)

Signature of Competent
Authority of Department
with Date and Seal
(CCA/Pr. CCA)

Signature of PAO
of Department with
Date and Seal

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CPAO/IT&Tech/Bank Performance/Bandhan Bank/37 Vol(B)/2024-25/11767/33

11.06.2024

To

Smt. Swati Dutt,
Vice President, Head Central Government Business,
Bandhan Bank Limited, 10223, Main Gurudwara Road,
Karol Bagh, Delhi-110005.

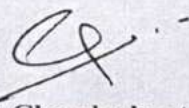
Subject: Authorisation of Bandhan Bank Ltd. for disbursement of Pensions -reg.

Madam,

On the basis of grant of necessary privileges to Bandhan Bank by Central Accounts Section, Reserve Bank India (CAS, RBI) to start reporting of transactions made by CPPC, Bandhan Bank, Vashi, Navi Mumbai, Maharashtra for daily settlement of pension cases, CPAO after completing testing and due procedure integrated Bandhan Bank as CPPC and all the branches with its database.

2. CPAO, therefore, conveys its approval for your Bank to start functioning as per the guidelines mentioned in the Scheme Booklet of this office.

This issues with the approval of Chief Controller (Pensions).


(Vaibhav Chandrakant Ghalme)
Controller of Accounts, CPAO

To-

1. **All Pr. CCAs/CCAs/CAs (with independent Charge)** - With request to provide necessary publicity to enable retiring employees, if they so desire, make use of the facilities of Bandhan Bank for opening their pension accounts.
2. Under Secretary, Department of Pension & Pensioners' Welfare
3. Jt. CGA, TA-III Section, O/o CGA
4. Jt. CGA, GBA section, O/o CGA
5. Jt. CGA, GIFMIS section, O/o CGA
6. All PAOs/AGs (through website of CPAO)
7. Under Secretary, Ministry of Electronics & Information Technology (MeitY)
8. Sr. TD, NIC (CPAO)

Copy to:-

1. PS to CC (P)
2. PA to CA
3. All sections of CPAO.



CPAO/IT&Tech/e-PPO/6 Vol-X(€)P.F./e-3933/2024-25/37

Dated: 19.06.2024

Office Memorandum

Sub: Roll out of the functionality developed in Pension Module of PFMS to enable digital processing of arrears of Pension/Family Pension and Fixed Medical Allowance in Pension Module of PFMS.

The undersigned is directed to refer to O.M. No. 1-95/1/2020-ITD-CGA(2)/C-3158/111-150 dated 27th May, 2024 issued by Ministry of Finance, Department of Expenditure, O/o Controller General of Accounts, PFMS Division (GIFMIS) on the subject cited above.

2. The aforementioned OM states that the functionality for digital processing of cases for payment of arrears of pension/family pension and Fixed Medical Allowance (FMA) pertaining to 7th Pay Commission has been developed and deployed. Such cases arise due to receipt of pension/family pension cases after a delay of more than one year due to some reasons and apart from pension disbursement, the arrears of pension and FMA are also required to be paid. Presently, these pension cases are being processed manually to handle payment of arrears of pension and fixed medical allowance, but now onwards, these pension cases having arrears of Pension and FMA even more than one year will be received electronically from PFMS (via e-PPO).

3. In this regard, attention is also invited to this office OM No. CPAO/IT&Tech/PFMS/84(P.F.)/2020-21/85 dated 06.09.2021 where para (v) and (vi) of this OM pertain to allotment of PPO Number for those pensioners where arrears of pension arise. This provision was made to allot PPO Number manually because Pension Module of PFMS was not activated at that time for processing pension cases having arrears of pension more than one year. Now, after activating this facility in PFMS, all the PAOs can process pension cases for above mentioned two Paras of OM dated 06.09.2021 through Bhavishya and PFMS and there is no need to obtain PPO number manually from CPAO.

4. In view of above, all the Pr. CCAs/CCAs/CAs (with independent charge)/AGs are requested to direct PAOs under their control to follow guidelines mentioned above.

This issues with the approval of the Chief Controller (Pension).

(Ajay Chaudhary)

Sr. Accounts Officer (IT & Tech)

To,

1. All Pr.CCAs/CCAs/CAs/AGs and Administrators of UTs with the request to issue intimation to all the PAOs under their control for necessary compliance.

Copy to:

1. PS to CC (P)
2. PA to CA
3. Sr. TD, NIC (CPAO)
4. All the sections of CPAO

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CPAO/IT&Tech/Corres. with Sections/96/2024-25/10370/42

12.07.2024

Office Memorandum

Subject:- Settlement of pension dues where pensioner expires after retirement, but before getting pension.

This office has been receiving grievances regarding return of pension cases at various levels (Banks, PAOs and CPAO) where pensioner died after retirement without filling pension papers or in some cases after the submission of documents by the pensioner but before getting pension. In this regard, attention is invited to Government of India's Decision (2) (2) (iii) of Rule 57 of CCS (Pension) Rules, 2021 and Para 7.5.6 and 7.18 (b) of Civil Accounts Manual (CAM) of O/o CGA.

In terms of above mentioned Rules for processing of pension cases on death of pensioner after retirement before getting pension following cases may arise-

Case-1 : Pensioner expires prior to filling pension papers-

In order to avoid hardship to family of a retired Government Servant, who dies without submitting pension papers, the PAO shall authorise the pension (in respect of deceased Government Servant) and family pension to the spouse/eligible family member. Only one PPO shall be issued by PAO authorising pension and family pension in Part-II of the PPO. Part-III of the PPO, which is applicable on death of Government Servant while in service, would not be relevant in such cases.

The payment of arrears of pension for the period from the date following the date of retirement upto the date of death shall be made by PAO to family pensioner, thereafter, PPO will be sent to Pension Disbursing Authority (PDA) through CPAO for payment of family pension.

Case-2 : Pensioner files papers but expires before getting pension -

Case 2.1 :- PPO generated but pending at PAO level: *Where pensioner has died before PPO forwarded to CPAO and family pension is sanctioned simultaneously.* In that case, PAO, after paying arrears of pension to co-authorised family pensioner will forward the pension case to CPAO. In that scenario, CPAO will not return the pension case to PAO and forward it to bank for payment of pension to family pensioner. The bank post KYC of family pensioner and after obtaining required relevant documents can start disbursement of family pension.

Case 2.2 :- Pension case processed at PAO level and forwarded it to CPAO: *Where pensioner has died after submission of PPO to CPAO and family pensioner is co-authorised for pension.* If such a case is under process in CPAO (not yet forwarded to bank), CPAO will not return the pension case to PAO but will forward the pension case to CPPC for payment of pension. The bank post KYC of the family pensioner and after obtaining required relevant documents can disburse arrears of pension to the authorised family pensioner and can start family pension from the date of death of retired Government Servant.

Note- The pension cases of above types will be processed in the category of pension of retired Government Servant.

All the Pr. CCAs/CCAs/CAs/AGs are requested to direct PAOs under their control to follow above instructions strictly. All the CPPCs and pension processing sections of CPAO are also directed to comply above stated instructions invariably.

This issues with the approval of the Additional Controller General of Accounts (A&FR).



(Ajay Chaudhary)
Sr. Accounts Officer (IT & Tech)

To,

1. All Pr. CCAs/CCAs/CAs/AGs
2. Heads of CPPCs of All Authorized Banks (as per list)
3. A-I, A-II, A-III, AIS.

Copy to:

1. PS to CC (P)
2. PA to CA
3. Sr. TD, NIC (CPAO)

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CPAO/IT&Tech/CAM/15 Vol-III/2024-25/16977/9.3

Dated: 28.11.2024

Office Memorandum

Subject: Implementation of Revised format of PPO Booklet in Bilingual (CAM-52).

In continuation of the previous O.M. No. CPAO/IT&Tech/CAM/15 Vol-III/2024-25/16977/57 dated 14.08.2024.

2. The Office of Controller General of Accounts has revised the fourth edition of Civil Accounts Manual and issued the revised existing Form-52 (PPO Booklet).
3. *Hindi and English version of CAM 2024 are now available in public domain i.e. on CGA's website.* In case of any inconsistency between English version and Hindi translation, English version shall prevail.
4. All Pr.CCAs/CCAs/CAs/AGs and Administrators of UTs are requested to direct their respective PAOs to ensure that the revised format of PPO (CAM-52, Hindi as well as English Version) as per CAM - Revised fourth edition issued by the O/o CGA is duly complied with while sending the pension cases to CPAO.

This issues with the approval of the Chief Controller (Pensions).

(Ajay Chaudhary)
Sr. Accounts Officer (IT & Tech)

To,

1. All Pr.CCAs/CCAs/CAs
2. All AGs

Copy to:

1. All sections in charge (Authorization I, II & III)



CPAO/IT&Tech/NPS to OPS/22Vol-V/E-12612/2024-25/121

12.03.2025

Office Memorandum


Subject:- Payment of Pension/Family Pension in respect of NPS subscribers as per Department of Pension & Pensioner's Welfare Notification dated 30th March, 2021 -reg.

Reference is invited to this office O.M. No. CPAO/IT&Tech/NPS to OPS/22Vol-V/E-12612/2024-25/172 dated 18.12.2023 (copy enclosed) wherein it was intimated that all pension/family pension cases of NPS pensioners shall be processed in the same manner as OPS pension cases.

2. However, it has been observed that while submitting such cases to CPAO, few PAOs have not followed the guidelines in submission of NPS cases as OPS cases. To be more specific, it has been noticed that three (03) copies of Provisional PPOs (used earlier for submission of NPS cases to CPAO) have been submitted by PAOs, while submitting NPS cases as OPS cases whereas only two (02) copies of PPO Booklets (Pensioner Portion & Disburser Portion) should be submitted alongwith cases to CPAO.
3. In view of the above, all the Pr. CCAs/CCAs/CAs (with independent charge)/AGs are requested to instruct the PAOs under their control to strictly adhere the guidelines issued in the previous OM dated 18.12.2023 by CPAO. Similarly, all the CPPCs of the authorised Banks are also requested to go through the O.M.s issued by this office and subsequent orders in this regard and act accordingly.

This issues with the approval of Competent Authority.

Encl:- As above


(Ajay Chaudhary)

Sr. Accounts Officer (IT & Tech)

To-

1. All Pr. CCAs/CCAs/CAs/AGs and Administrators of UTs
2. All Heads of CPPCs of Authorised Banks with the request to return Provisional PPO Booklets, if any, received at CPPC for issuance of correct PPO Booklets (i.e. Pensioner Portion & Disburser Portion) by PAOs.

Copy to-

1. PS to CC(P)
2. PA to CA
3. NIC, CPAO
4. All Authorization Sections of CPAO.
5. Banking Coordination Section

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PHONES : 26174596, 26174456, 26174438

CPAO/IT&Tech/NPS to OPS/22Vol-V/E-12612/2023-24/ 172

Dated: 18.12.2023

OFFICE MEMORANDUM

Sub: Payment of Pension/Family Pension in respect of NPS subscribers as per Department of Pension and Pensioner' Welfare Notification dated 30th March 2021-regarding.

Reference is invited to Rule 20 of Central Civil Service (Implementation of National Pension System) Rules 2021 which prescribes entitlement of Invalid Pension and family pension to family members in the event of Invalidation/subscriber's death. As per this rule, pension/family pensions is to be processed as per Central Civil Service Pension Rules, 1972 now Central Civil Service Pension Rules, 2021.

O/o CGA vide its OM No. 1-95/4/2020-ITD-CGA(E994)/583-91 dated 07.12.2023 has dispensed with the allotment of N series PPO numbers in respect of these cases in PFMS Pension Module. CPAO has already communicated the same to all stakeholders vide this office OM No. CPAO/IT&Tech/NPS to OPS/22 Vol-V/2023/12612/147 dated 28.11.2023.

In the light of aforementioned Gazette Notification, orders & circulars, CPAO has stopped the allotment N series PPO numbers in PFMS with immediate effect. Henceforth, allotment of PPO No. and Pension Processing for these cases will be on similar basis as for OPS pension cases and pension disbursing authority will be CPPCs of pension authorized banks.

This issues with the approval of Chief Controller (Pensions).

(Ajay Chaudhary)
Sr. Accounts Officer (IT & Tech)

To

1. All Pr.CCAs/CCAs/CAs/AGs (as per list)
2. ACA (GIFMIS), CGA, PFMS Division

Copy to

1. PS to CC(P)
2. PA to CA
3. PA to Dy.CA
4. NIC, CPAO
5. Section Incharge (Authorisation I, II & III)



CPAO/IT&Tech/Bank Performance/IDFC FB/37 Vol (B)/2024-25/13186/125

12.03.2025

18

To

Sh. Guljiv Singh Sawhney,
Head-Government Banking, IDFC First Bank Ltd.,
Corporate Office, Vibgyor Towers, C-62,
Bandra Kurla Complex, Mumbai- 400051.

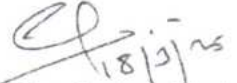
Subject: Authorisation of IDFC First Bank as an Authorised Bank towards disbursement of Pensions-reg.

Sir,

On the basis of grant of necessary privileges and authorisation to IDFC First Bank by Central Accounts Section, Reserve Bank India (CAS, RBI) for disbursement of pension & to start reporting of transactions made by CPPC, IDFC First Bank, Airoli, Navi Mumbai, Maharashtra for daily settlement of pension cases, CPAO after completing testing and following due procedure integrated IDFC First Bank as CPPC and all the branches with its database.

2. CPAO, therefore, now conveys its approval for IDFC First Bank to start functioning as CPPC as per the guidelines mentioned in the Scheme Booklet of this office.

This issues with the approval of Chief Controller (Pensions).


(Vaibhav Chandrakant Ghalme)
Controller of Accounts, CPAO

To-

1. All Pr. CCAs/CCAs/CAs (with independent Charge) - With request to provide necessary publicity to enable retiring employees, if they so desire, make use of the facilities of IDFC First Bank for opening their pension accounts.
2. Under Secretary, Department of Pension & Pensioners' Welfare
3. Jt. CGA, TA-III Section, O/o CGA
4. Jt. CGA, GBA section, O/o CGA
5. Jt. CGA, GIFMIS section, O/o CGA
6. All PAOs/AGs (through website of CPAO)
7. Under Secretary, Ministry of Electronics & Information Technology (MeitY)- for updation, if any, in Jeevan Praman Portal.
8. Sr. TD, NIC (CPAO)

Copy to:-

1. PS to CC (P)
2. PA to CA
3. All sections of CPAO.

129/NIC
24.03.2025



CPAO/IT&Tech/Clarification/DP&PW/13Vol-III/2024-25/16977/128 Dated: 21.03.2025

24

OFFICE MEMORANDUM

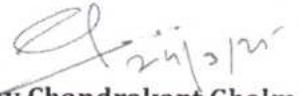
Subject: Verification of qualifying service after 18 years service and 5 years before retirement
- regarding -

The undersigned is directed to reiterate the Sub-Rule-(1) of Rule 30 of Central Civil Services (Pension) Rules, 2021 which provides that on each occasion after a Government Servant has completed eighteen years of service and on his being left with five years of service before the date of superannuation, the Head of Office in consultation with Accounts Officer, shall verify the service rendered by such a Government Servant determining the qualifying service and communicate to him, in Format-4, the period of qualifying service so determined. Similar provisions of verification of qualifying service have also been made in Rule-21 of CCS (Payment of Gratuity under NPS) Rules 2021 in respect of Central Government employees covered under the National Pension System.

2. However, it is noticed that the qualifying service is not invariably communicated to the Government Servant required under the above rules and in the meetings convened by CPAO to analyse the delay in processing Superannuation Pension Cases, it has been observed that processing of pension cases of the retiring employees got delayed on account of issues relating to verification of service from time to time by the concerned authorities during the service of the concerned employee. Detailed instructions regarding verification of service have been issued by the Department of Personnel & Training and D/o Pension & Pensioners Welfare but these instructions are not meticulously adhered to by all the departments resulting in delay in sanctioning of retirement benefits to the retirees.

3. It is therefore, requested to bring these provisions to the notice of H.O.O. and PAOs of all Ministries/Departments for strict compliance.

This issues with the approval of Chief Controller (Pensions).


(Vaibhav Chandrakant Ghalme)
Controller of Accounts

To,

1. All Pr.CCAs/CCAs/CAs/AGs and Administrators of UTs



CPAO/IT&Tech/Bank Performance/KVB/37 Vol (B)/2025-26/6476/03

03.04.2025

To

Smt./Ms. Manisha Sharma,
Government Business Unit- Head, Karur Vysya Bank Ltd.,
Delhi Divisional Office, 3rd Floor, No. 6, Pusa Road, Opposite Metro Pillar No. 80,
Karol Bagh, New Delhi- 110005.

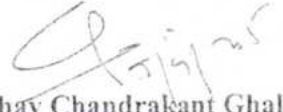
Subject: Authorisation of Karur Vysya Bank Ltd. as an Authorised Bank towards disbursement of Pensions-reg.

Sir,

On the basis of grant of necessary privileges and authorisation to Karur Vysya Bank Ltd. by Central Accounts Section, Reserve Bank India (CAS, RBI) for disbursement of pension & to start reporting of transactions made by CPPC, Karur Vysya Bank Ltd., Teynampet, Chennai, Tamil Nadu for daily settlement of pension cases, CPAO after completing testing and following due procedure integrated Karur Vysya Bank as CPPC and all the branches with its database.

2. CPAO, therefore, now conveys its approval for Karur Vysya Bank Ltd. to start functioning as CPPC as per the guidelines mentioned in the Scheme Booklet of this office.

This issues with the approval of Chief Controller (Pensions).


(Vaibhav Chandrakant Ghalme)
Controller of Accounts, CPAO

To-

1. All Pr. CCAs/CCAs/CAs (with independent Charge) - With request to provide necessary publicity to enable retiring employees, if they so desire, make use of the facilities of Karur Vysya Bank Ltd. for opening their pension accounts.
2. Under Secretary, Department of Pension & Pensioners' Welfare
3. Jt. CGA, TA-III Section, O/o CGA
4. Jt. CGA, GBA section, O/o CGA
5. Jt. CGA, GIFMIS section, O/o CGA
6. All PAOs/AGs (through website of CPAO)
7. Under Secretary, Ministry of Electronics & Information Technology (MeitY)- for updation, if any, in Jeevan Praman Portal.
8. Sr. TD, NIC (CPAO)

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3. All sections of CPAO.