

**GOVERNMENT OF INDIA
MINISTRY OF FINANCE,
DEPTT OF EXPENDITURE,
CENTRAL PENSION ACCOUNTING OFFICE,
TRIKOOT-II, BHIKAJI CAMA PLACE,
NEW DELHI**

No. CPAO/Admn/Hiring of Consultant/2026-27/1512

Dated: 31/07/2026

CIRCULAR

Subject: Engagement of 14 retired officers (CA, Dy.CA, ACA/Sr.AO/AAO) empanelled with O/o CGA as Consultants for Pensioner Facility Cell, CPAO.

Application in the prescribed format (as per Annexure) are invited from suitable candidates i.e. those empanelled as a consultant with O/o CGA for engagement as consultant (Retired CA, Dy.CA, ACA/Sr.AO/AAOs) in O/o CPAO, M/o Finance, New Delhi on contract basis as per details given below:-

1.	Name of the Post	Consultant
2.	Number of Posts	14
3.	Period of Engagement	1 year
4.	Job Location	Delhi
5.	Age limit	Maximum Age limit 64 years as on 30.09.2026
6.	Educational qualification	Graduate in any discipline
7.	Experience Required	Pension Rules, knowledge of pension related matters and knowledge of basic computer functions and MS office.
8.	Eligibility Conditions	The retired officer (CA, Dy.CA, ACA/Sr.AO/AAOs) must be empanelled with O/o CGA as consultant. He/She must have retired in last 04 years.
9.	Remuneration/ Allowances	The remuneration of retired government servants shall be as per the D/o Expenditure O.M. No. 3- 25/2020—E.III-A dated 09/12/2020. The transport allowance shall be fixed as applicable on the date of Engagement and shall not be varied during the tenure of employment. <i>"A fixed monthly remuneration by deducting basic pension from the pay drawn at the time of retirement shall be paid"</i> . Other terms and conditions shall be as per the above-mentioned OM. No HRA shall be paid.
10.	Leave	Paid leave of absence may be allowed at the rate of 1.5 days each completed month of service. Accumulation of leave beyond a calendar year may not be allowed.
11.	Roles and Responsibilities	To deal with the grievances of the pensioners/family pensioners. And any other task assigned by the competent authority.
12.	Terms of Contract	The term of appointment shall be for a period of one year. The consultant shall sign an agreement a clause on Ethics and Integrity
13.	Method of Selection	After examination of Applications and CVs, the shortlisted candidates will be communicated through e-mail/telephonically.


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		A selection committee shall make the final decision on the basis of work experience and performance in interview.
14.	Terms and conditions	Only retired government servants (CA,Dy.CA, ACA/Sr.AO/AAOs) with qualifications as detailed above shall be considered eligible. Consultant shall not be entitled to any other allowance like HRA, CCA, accommodation, telephone etc. For official tours, the consultants shall be entitled to TA/DA as per their entitlement at the time of retirement. Incumbent shall have no right to get absorbed/regularized. The engaged persons shall not indulge or disclose to any person the information, which is confidential in nature. A non-disclosure agreement shall be signed by the consultant. Consultant can be terminated at any time by the Competent Authority. Consultant shall give one-month advanced notice in case of discontinuation of his/her services to O/o CC(P), CPAO.
15.	How to Apply	Application to be filled in the prescribed proforma is required to be sent to: Sr. Accounts Officer (Admin) M/o Finance, Central Pension Accounting Office, Trikoote-II, Bhikaji Cama Place, New Delhi, Pin No.110066 E-mail ID:adm.cpao@gmail.com No TA/DA shall be payable to attend the interview. Original documents shall be brought by the candidate in support of eligibility at the time of interview for verification


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Application for the post of consultants on contract basis in CPAO

1. Name in full (in Block letters)
2. Father's / Mother's / Husband's Name
3. Gender
4. Date of Birth
5. Age as on 30.09.2026
6. Present/Correspondence address
7. Telephone/ mobile and E-mail
8. Permanent address
9. Designation at the time of retirement

10. Educational qualifications

Exam Passed	Name of the University	Year of passing	Subjects	Division	Percentage of Marks

11. Experience details of all previous and present employment:

Name of Employee	Designation	Period		Nature of duties performed
		From	To	


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12. Date of Retirement: -
13. PPO Number: -
14. Last Pay Drawn & Amount of Basic Pension: -
15. Office last attended: -
16. Any Other relevant information: -

DECLARATION:

I solemnly declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false Or incorrect / incomplete any ineligibility being detected at any time before Or after selection/interview, my candidature is liable to be rejected and I shall be bound to the decisions of the O/o Chief Controller (Pension), CPAO.

Signature

(Full Name of Applicant)

Place:

Date:

The Completed Application should reach the above address within 21 days from the date of publication of Advertisement.

This issues with the approval of the Chief Controller (Pension), CPAO.


31/07/2026
(Chander Mohan)

Sr. Accounts Officer (Admn)

To:

1. Sr. AO (ITD), O/o Controller General of Accounts, with a request to publish on CGA Website.
2. NIC, CPAO, with a request to publish on CPAO Website.
3. PS to CC(P)
4. PA to CA
5. Office copy