

भारत सरकार
वित्त मन्त्रालय, व्यय विभाग
केन्द्रीय पेंशन लेख कार्यालय
त्रिकूट-II भीकाजी कामा प्लेस
नई दिल्ली-110066
फोन : 26174596, 26174456, 26174438



GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE
CENTRAL PENSION ACCOUNTING OFFICE
TRIKOOT-II, BHIKAJI CAMA PLACE,
NEW DELHI-110066
PHONES : 26174596, 26174456, 26174438

CPAO/Tech/Jeevan Pramaan/2015-16/1770

07.03.2016

Office Memorandum

Subject: - Preparation of list of Government servants due to retire along with their Aadhaar numbers and incorporation of Aadhaar number in PPO Booklet.

**Reference:- (i) OM No. CPAO/Tech/Jeevan Pramaan/2015-16/305 dated-02.06.2015.
(ii) OM No. CPAO/Tech/Jeevan Pramaan/2015-16/662 dated-10.07.2015.**

A reference is invited to earlier OMs issued on the captioned subject as mentioned above. Through these OMs, all Heads of Offices were requested to ensure that wherever available Aadhaar No. is provided to their Pay & Accounts Offices alongwith pension papers of the retiring government servants. In this regard, provisions have already been made in CAM-52 (PPO Booklet) by adding the following columns after existing column No.5.

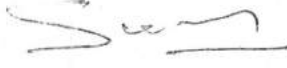
6. Permanent Account Number for Income Tax (PAN)
7. Aadhaar No. (if Available)
8. Mobile No. (if Available)
9. E-Mail ID (if Available)

2. It is reiterated that to avoid any delay in finalizing the pension cases, all the Head of Offices should have first-hand information of the Aadhaar number while preparing the list of retiring government officials as per the provision of Rule 56 of CCS (Pension) Rules and should provide the same to the Accounts Officer concerned not later than 31st January, 30th April, 31st July or 31st October of that year.

3. Reports on the fresh PPOs received from the different PAOs reveal that the trend of incorporating Aadhaar numbers in fresh PPOs is not encouraging. Quarterly trends reveal that during July-September, 2015 only 8.55 percent fresh pension cases had Aadhaar numbers which only marginally increased to 9.70 percent in October-December, 2015 and drastically gone down to only 4.21 percent during January-February, 2016. This

underlines the need of close monitoring of mentioning of Aadhaar numbers in fresh PPOs.

4. In order to achieve the objective of seeding of Aadhaar number with maximum number of fresh PPOs, all Pr. CCAs/CCAs/CAs/AGs/Administrators of UTs are once again requested to ensure that all fresh PPOs are sent to CPAO with Aadhaar numbers wherever available and quarterly list of would be retirees as mentioned in para 2 above also mention Aadhaar numbers.



(Subhash Chandra)
Controller of Accounts
Ph.011-26174809

To,

1. Joint Secretary (Admn.) of all the Ministries/ Departments to ensure timely submission of the list of retiring government servants alongwith their Aadhaar numbers wherever available to Accounts Officer concerned and also to ensure that fresh PPOs mention Aadhaar number wherever available. Retiring officials may be encouraged to provide Aadhaar numbers to their Heads of office.
2. All Pr. CCAs/CCAs/CAs of all the Ministries/ Departments.
3. All AGs/Administrators of UTs.

Copy for information to:-

- 1) Sr. PPS to CGA, O/o CGA, 7th Floor, Lok Nayak Bhawan, Khan Market, New Delhi – 110 003
- 2) PPS to Addl. CGA (GPG) O/o CGA, 7th Floor, Lok Nayak Bhawan, Khan Market, New Delhi – 110 003
- 3) PS to Jt. Secretary (Pension), DoP&PW, New Delhi
- 4) PS to Chief Controller (Pensions), CPAO, New Delhi


Controller of Accounts