



CPAO/IT&Tech/e-PPO/ 6 (Vol-X)/2017-18//79

09.01.2018

Office Memorandum

Subject:- Implementation of online movement of PPO (Booklet) of fresh retirees.

CPAO is going to implement the on-line movement of PPO (Booklet) to the banks shortly. Brief on e-PPO is attached. Banks will require to do necessary changes in their software based on the new arrangement. Technical document on integration between the system of CPAO and Banks is available on CPAO's website www.cpaonnic.in for guidance.

2. Sh. Davinder Kumar, Sr. TD (NIC) (contact Mobile 01126175099 , e-mail ID kumar.davinder@nic.in) may be contacted in case of any clarification.

3. Therefore, Heads of CPPCs and Heads of Government Business Divisions of all the banks are advised to make the necessary provisions in their software at the earliest. A confirmation in this regard so may be sent to CPAO by 29th January, 2018.

This issues with the approval of Chief Controller (Pensions).

Encl:- Brief of e-PPO

(Md. Shahid Kamal Ansari)
(Asstt. Controller of Accounts)

To,

1. Heads of CPPCs of all Banks
2. Heads of Government Business Divisions of all Banks

Copy for information to:-

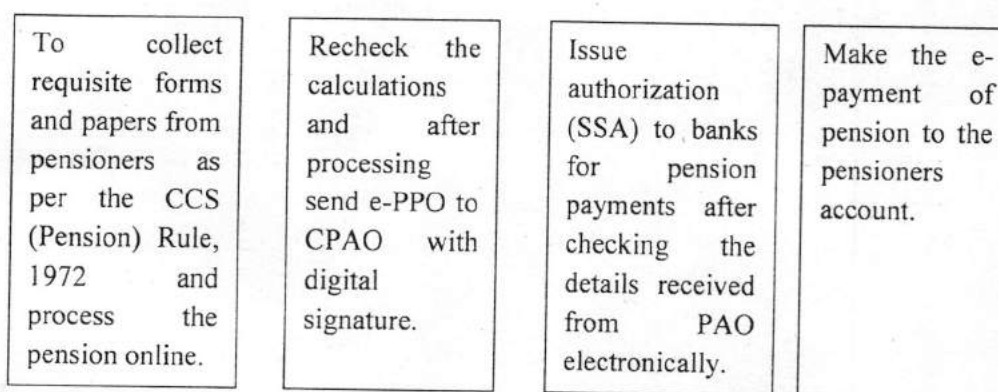
- i) Sr.PPS to CGA, O/o the CGA, Mahalekha Niyantarak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
- ii) PPS to Addl. CGA (VP), Mahalekha Niyantarak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi.
- iii) Jt. CGA (IT Division) Mahalekha Niyantarak Bhawan, E-Block, General Pool Office (GPO) Complex, INA, New Delhi
- iv) Jt. CGA (PFMS), 4th Floor, Shivaji Stadium Annexe, New Delhi - 110 001
- v) Director, DP&PW, Lok Nayak Bhawan, New Delhi - 110003.
- vi) PS to CC (P), CPAO, New Delhi
- vii) PA to CA, CPAO, New Delhi
- viii) Sr. TD(NIC), CPAO, New Delhi
- ix) Sr. AOs of all the Sections of CPAO.

(Asstt. Controller of Accounts)

Brief About e-PPO Project

The e-PPO system aims at online processing of pension cases and seamless movement of online data/SSA/PPO Booklet from HOO to PAO to CPAO to Bank in fresh as well as revision of pension cases. In this system, all the stakeholders i.e. HOO, PAO and CPAO would perform their respective work online. The main objective of this exercise is that there should be a seamless movement of pension papers electronically from Head of Office to banks for payment of pensions.

Head of Office → PAO → CPAO → CPPC/Bank



Existing Process Flow:-

At present, CPAO is receiving manual PPO Booklet and SSA from PAOs with following documents:-

- i) Joint photographs
- ii) Undertaking of recovery of over/excess payment made by bank.
- iii) Option of getting PPO booklet from Head of Office or through Bank.
- iv) Specimen signatures and identification marks.

After receiving the pension cases, CPAO processes it in PARAS, generates electronic SSA and sends it to concerned CPPCS along with PPO Booklet for arranging the payment to the pensioner. CPAO has started sending online SSA to the banks from 1st May, 2017.

Proposed Process Flow under e-PPO System:-

1. Bhavishya (On-line application for preparation of Pension Papers at Head of Office level) will get the list of future retirees (employees retiring within next 12-15 months with respect to retirement date) and pay details from EIS Module (Employees

Information System, an on-line salary application) of PFMS. Preparation of Pension Papers in Bhavishya application and its submission to PAO by Head of Office (HoO).

2. After getting the pension case from the Head of Office through Bhavishya, the PAO will process the case in the **PFMS Pension Module** and generate various authorities and electronic PPO Booklet. After using digital signature, PAO will send the pension case with e-PPO to CPAO. Information related to e-PPO will move to CPAO through SFTP between PFMS and CPAO. PAO can take print out of the PPO through the system only after its approval by CPAO. In this system there will not be any requirement of generation of SSA by the PAO as all the details of SSA would be available in e-PPO Booklet.
3. Presently, CPAO has provided facility of online generation of PPO Number through its website to PAOs in accordance with the provisions of Civil Accounts Manual (CAM). The same facility will continue even after implementation of ePPO, however, a link will be provided between PFMS pension module and CPAO website to get the PPO numbers generated on CPAO website.
4. CPAO, after downloading the pension case from PFMS Pension Module, will process it in PARAS. If the case is in order the e-PPO along with SSA of CPAO will go to Bank for payment of monthly pension and payment of commutation of pension amount (if payable through Bank).
5. Till the time all the HOOs come to the Bhavishya Platform, PFMS Pension Module will have provision for entry of the cases received manually from the HOO for capturing the details of pension cases