

Ministry of Finance  
Department of Expenditure  
**Central Pension Accounting Office**  
Trikoort-II, Bhikaji Cama Place  
New Delhi -110066

No.CPAO/Budget/RE 2020-21/BE 2021-22/152

Dated: 13/08/2020

Office Memorandum

**Sub: - Revised Estimates for 2020-21 and Budget Estimate for 2021-22 (Major Head "2071" - Pension & Other Retirement Benefits and Major Head "2235" - Social Security & Welfare") for inclusion in the Demand No.37 - "Pensions".**

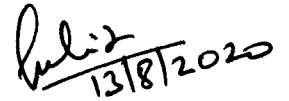
This office consolidates estimates under pension grant in respect of all Departmentalized Accounting Circles/Offices for submission to the Budget Division of Ministry of Finance. The RE for 2020-21 and BE for 2021-22 in respect of Grant No.37 - "Pensions" are to be prepared and submitted to the Budget Division of Ministry of Finance.

2. Requirement of funds may be sent to CPAO in respect of the above demand under each sub-head below Major Head "2071 - Pension & Other Retirement Benefits" and "2235 - Social Security & Welfare Programme" both Charged and Voted separately. The details should correspond to that appearing in the printed Detailed Demands for Grants circulated by the Budget Division. While furnishing the RE for 2020-21 and BE for 2021-22 to this office, it may please be ensured that these estimates are realistic to the extent possible. To avoid unnecessary excess/saving and audit observations under various Head of Accounts, the Ministry/Department should send their Budget proposal to CPAO after taking the information from their PAOs/DDOs. Detailed break-up of proposed R.E 2020-21 and B.E 2021-22 under the Heads; Commuted Value of Pensions, Gratuities, Leave Encashment and New Defined Pension Contribution Scheme (NPS) may also be given in the enclosed Annexures.

3. Since budget preparation is a time bound activity, it is requested that the above information may please be furnished to this office by 28.08.2020 positively, so that RE for 2020-21 and BE for 2021-22 are compiled and submitted to the Budget Division in time.

4. It may please be ensured that the letters and envelopes are superscribed "Budget" on the right hand top corner and addressed to Sh. Rajneesh Goel, Sr AO, Budget & Account section. You may also send the information by e-mail to [budgetsection.cpao@gmail.com](mailto:budgetsection.cpao@gmail.com). You are also, requested to mention the name of the concerned officer who is dealing with the matter in the accounting circle with designation, Telephone No. and e-mail address for better co-ordination.

This issues with the approval of Chief Controller (Pensions).

  
13/8/2020

(Md. Shahid K. Ansari)  
Deputy Controller of Accounts

Encl. As above.

(Note :- Downloadable excel file is also available at the link "Budget" of the CPAO website [cpao.nic.in](http://cpao.nic.in) alongwith the letter.)

To,

All Pr. CCAs/CCAs/CAs(IC) as per list

Copy to:-

- (i) Sr. AO(ITD) for uploading on CGA's official website.