

Self appraisal report for Year (2021-22)

Auditor Agency: VINOD KUMAR

Ministry Name: Ministry of Finance

Department Name: Department of Expenditure

Public Authority Name: Central Pension Accounting Office

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://cpao.nic.in/wp-content/themes/innovation-extend/pdf/Brochure_web.pdf	Fully Met	1.28	Fully Met
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://cpao.nic.in/Whos-who.php	Fully Met	1.28	Fully Met
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://cpao.nic.in/vision&mission.php	Fully Met	1.28	Fully Met
1.1.4	Function and duties	Fully Met	1.28	1.28	https://cpao.nic.in/Introduction.php	Fully Met	1.28	Fully Met
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://cpao.nic.in/Organisation-Chart.php	Fully Met	1.28	Fully Met
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from	Fully Met	1.28	1.28	Records available and	Fully Met	1.28	Fully Met

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	time to time as well as the committees/ Commissions constituted from time to time have been dealt				accessible			
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	https://cpao.nic.in/Whos-who.php	Fully Met	1.54	Fully Met
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	https://cpao.nic.in/Whos-who.php	Fully Met	1.54	Fully Met
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	Civil Accounts Manual and CCS (Pension) Rules	Fully Met	1.54	Fully Met
1.2.4	Exercised	Fully Met	1.54	1.54	Civil Accounts Manual and CCS (Pension) Rules	Fully Met	1.54	Fully Met
1.2.5	Work allocation	Fully Met	1.54	1.54	https://cpao.nic.in/Whos-who.php	Fully Met	1.54	Fully Met
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	As per manual of office procedure. https://cpao.nic.in/Organisation-Chart.php	Fully Met	1.54	Fully Me
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://cpao.nic.in/Whos-	Fully Met	1.54	Fully Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					who.php			
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	Civil Accounts Manual and CCS (Pension) Rules	Fully Met	1.54	Fully Met
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	As per manual of office procedure, Civil Accounts Manual and CCS (Pension) Rules	Fully Met	1.54	Fully Met
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	https://cpao.nic.in/Whos-who.php	Fully Met	1.54	Fully Met
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://cpao.nic.in/about.php	Fully Met	1.54	Fully Met
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://cpao.nic.in/Introduction.php	Fully Met	1.54	Fully Met
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	As per rules applicable at the time	Fully Met	1.54	Fully Met
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	As per Civil Accounts Manual	Fully Met	1.54	Fully Met
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	https://cpao.nic.in/grievance_sql/Grievanc	Fully Met	1.54	Fully Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					e_form_all.php			
1.5	Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	https://cpao.nic.in/Act-Rules-Circulars.php	Fully Met	1.92	Fully Met
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	https://cpao.nic.in/Act-Rules-Circulars.php	Fully Met	1.92	Fully Met
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	https://cpao.nic.in/Act-Rules-Circulars.php	Fully Met	1.92	Fully Met
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	https://cpao.nic.in/trasfer_policy.php	Fully Met	1.92	Fully Met
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	Fully Met	3.85	3.85	Pension Related	Fully Met	3.85	Fully Met
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	https://cpao.nic.in/Introduction.php	Fully Met	3.85	Fully Met
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Not Applicable	0	0	empty	Not Applicable	0	NA committees may be provided.
1.7.2	Composition	Not Applicable	0	0	empty	Not Applicable	0	NA
1.7.3	Dates from which constituted	Not Applicable	0	0	empty	Not Applicable	0	NA
1.7.4	Term/ Tenure	Not Applicable	0	0	empty	Not Applicable	0	NA
1.7.5	Powers and functions	Not Applicable	0	0	empty	Not Applicable	0	NA
1.7.6	Whether their meetings are open to the public?	Not Applicable	0	0	empty	Not Applicable	0	NA
1.7.7	Whether the minutes of the meetings are open to	Not Applicable	0	0	empty	Not Applicable	0	NA

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	the public?							
1.7.8	Place where the minutes if open to the public are available?	Not Applicable	0	0	empty	Not Applicable	0	NA
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	https://cpao.nic.in/Contact-Us.php#home	Fully Met	3.85	Fully Met
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://cpao.nic.in/Contact-Us.php#home	Fully Met	3.85	Fully Met
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://cpao.nic.in/pdf/Pay_Level_CPAO.pdf	Fully Met	3.85	Fully Met
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	https://cpao.nic.in/com_provided_regulation.php	Fully Met	3.85	Fully Met
1.10	Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	https://cpao.nic.in/RTI.php	Fully Met	3.85	Fully Met
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://cpao.nic.in/RTI.php	Fully Met	3.85	Fully Met
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken[Section 4(2)]							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://cpao.nic.in/pdf/DisciplinaryCasesPendingInCPAO.pdf	Fully Met	3.85	Fully Met
1.11.2	(ii) Finalised for Minor penalty or major penalty	Fully Met	3.85	3.85	https://cpao.nic.in/	Fully Met	3.85	Fully Met

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	proceedings				c.in/pdf/DisciplinaryCasesPendingInCPAO.pdf			
1.12	Programmes to advance understanding of RTI(Section 26)							
1.12.1	Educational programmes	Fully Met	1.92	1.92	https://cpao.nic.in/pdf/Training_CPIO_APIO.pdf	Fully Met	1.92	Fully Met
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	https://cpao.nic.in/pdf/Training_CPIO_APIO.pdf	Fully Met	1.92	Fully Met
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	https://cpao.nic.in/pdf/Training_CPIO_APIO.pdf	Fully Met	1.92	Fully Met
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	https://cpao.nic.in/pdf/Training_CPIO_APIO.pdf	Fully Met	1.92	Fully Met
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	https://cpao.nic.in/trasfer_policy.php	Fully Met	7.69	Fully Met
Total			92	92		92	92	
2	Budget and Programme							
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://cpao.nic.in/pdf/RTI%20(B&A).pdf	Fully Met	10.00	Fully Met

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2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://cpao.nic.in/pdf/RTI%20(B&A).pdf	Fully Met	10.00	Fully Met
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://cpao.nic.in/pdf/RTI%20(B&A).pdf	Fully Met	10.00	Fully Met
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://cpao.nic.in/pdf/RTI%20(B&A).pdf	Fully Met	10.00	Fully Met
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	Available on pfms.nic.in as well as in Admn Section	Fully Met	10.00	Fully Met
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	Fully Met	16.67	16.67	https://cpao.nic.in/budget_allocation_rti.php	Fully Met	16.67	Fully Met
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	16.67	16.67	https://cpao.nic.in/wp-content/themes/innovation-extend/pdf/RTI/allocation_funds_grant-30_2021-22.pdf	Fully Met	16.67	Fully Met
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the	Fully Met	16.67	16.67	https://cpao.nic.in/Authority_orders.php?form=TENDER	Fully Met	16.67	Fully Met

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	above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.							
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	Not Applicable	0	NA
2.3.2	Objective of the programme	Not Applicable	0	0	empty	Not Applicable	0	NA
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Applicable	0	NA
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Applicable	0	NA
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	Not Applicable	0	NA
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Applicable	0	NA
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	Not Applicable	0	NA
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	Not Applicable	0	NA
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	Not Applicable	0	NA
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0	empty	Not Applicable	0	NA
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	Not Applicable	0	NA
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	0	0	empty	Not Applicable	0	NA
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Fully Met	50	50.00	https://cpao.nic.in/CAG_PAC_ATRs.php	Fully Met	50.00	Fully Met

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Total			150	150		150	150	
3	Publicity Band Public interface							
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	https://cpao.nic.in/Act-Rules-Circulars.php https://cpao.nic.in/Govt-orders.php	Fully Met	12.50	Fully Met
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Fully Met	12.5	12.50	https://cpao.nic.in/wp-content/themes/innovation-extend/pdf/RTI/Particulars_of_Facilities_Available_To_Citizens.pdf	Fully Met	12.50	Fully Met
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of	Not Applicable	0	0	empty	Not Applicable	0	NA

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	revenues that may be collected under authorisation from the government							
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	Not Applicable	0	NA
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	NA
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Fully Met	16.67	16.67	https://cpao.nic.in/Govt-orders.php	Fully Met	16.67	Fully Met
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Partially Met	16.67	8.34	Under Process	Partially Met	8.34	The process may be completed and relevant facts may be published and the process of public interaction may be made more interactive.
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Partially Met	16.67	8.34	Under Process	Partially Met	8.34	The process may be completed and relevant facts may be

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL published and the process of public interaction may be made more interactive.
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	Available at https://cpao.nic.in/	Fully Met	50.00	Fully Met
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	https://cpao.nic.in/Act-Rules-Circulars.php	Fully Met	25.00	Fully Met
3.4.2	Information manual/handbook available in Printed format	Fully Met	25	25.00	Yes	Fully Met	25.00	Fully Met
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	https://cpao.nic.in/Act-Rules-Circulars.php	Fully Met	25.00	Fully Met
3.5.2	List of materials available At a reasonable cost of the medium	Fully Met	25	25.00	Yes	Fully Met	25.00	Fully Met
Total			225	208		225	208	
4	E-Governance							
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	English	Fully Met	14.29	14.29	Yes	Fully Met	14.29	Fully Met
4.1.2	Vernacular/ Local Language	Fully Met	14.29	14.29	Yes	Fully Met	14.29	Fully Met
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	26/01/2022	Fully Met	28.57	Fully Met
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	All the	Fully Met	9.52	Fully Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					documents related to pay, budget, pension are available in electronic form			
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	All materials at https://cpao.nic.in/ under publication	Fully Met	9.52	Fully Met
4.3.3	Location where available	Fully Met	9.52	9.52	All materials at https://cpao.nic.in/ under publication	Fully Met	9.52	Fully Met
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	https://cpao.nic.in/RTI.php	Fully Met	7.14	Fully Met
4.4.2	Details of information made available	Fully Met	7.14	7.14	Pension related, Budget and any other as admissible under RTI Act	Fully Met	7.14	Fully Met
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	https://cpao.nic.in/RTI.php	Fully Met	7.14	Fully Met
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	https://cpao.nic.in/RTI.php	Fully Met	7.14	Fully Met
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	https://cpao.nic.in/User-Guidance.php	Fully Met	3.57	Fully Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	Available with the public authority	Fully Met	3.57	Fully Met
4.5.3	List of completed schemes/ projects/ Programmes	Not Applicable	0	0	empty	Not Applicable	0	NA
4.5.4	List of schemes/ projects/ programme underway	Not Applicable	0	0	empty	Not Applicable	0	NA
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Not Applicable	0	0	empty	Not Applicable	0	NA
4.5.6	Annual Report	Fully Met	3.57	3.57	As per Guidelines	Fully Met	3.57	Fully Met
4.5.7	Frequently Asked Question (FAQs)	Fully Met	3.57	3.57	https://cpao.nic.in/Publications/FAQ.php	Fully Met	3.57	Fully Met
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Partially Met	3.57	1.79	Under Process	Partially Met	1.79	The citizen charter may be published.
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://cpao.nic.in/RTI.php	Fully Met	14.29	Fully Met
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://cpao.nic.in/RTI.php	Fully Met	14.29	Fully Met
4.7	Replies to questions asked in the parliament[Section 4(1)(d)(2)]							
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	https://cpao.nic.in/CAG_PAC_ATRs.php	Fully Met	28.57	Fully Met
Total			189	187		189	187	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs,	Fully Met	20	20.00	https://cpao.nic.in	Fully Met	20.00	Fully Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	(b) Earlier CPIO & FAAs from 1.1.2015				c.in/RTI.php			
5.1.2	Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	https://cpao.nic.in/ProactiveDisclosure.php	Fully Met	20.00	Fully Met
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	Nodal Officer is next officer available after HoD	Fully Met	20.00	Fully Met
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Fully Met	20	20.00	https://cpao.nic.in/RTI.php	Fully Met	20.00	Fully Met
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Fully Met	20	20.00	https://cpao.nic.in/RTI.php	Fully Met	20.00	Fully Met
Total			100	100		100	100	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	https://cpao.nic.in/index.php	Fully Met	25.00	CPAO is one of the best public authorities, which has suo-moto disclosed information as per the section 4 of the RTI Act, 2005) and has

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								provided relevant information on its website so as public have minimum resort to use RTI ACT to obtain Information.
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ							
6.2.1	Whether STQC certification obtained and its validity	Partially Met	12.5	6.25	Under Process	Partially Met	6.25	CPAO should get requisite certificate.
6.2.2	Does the website show the certificate on the Website?	Partially Met	12.5	6.25	Under Process	Partially Met	6.25	Its validity may be displayed.
Total			50	38		50	38	
Grand Total			807	776		807	776	